

Maricopa County Policies and Procedures	Subject: Occupational Health Nurse	Number: A2209 Issue Date: 11/91
Approved: Roy Pederson	Initiating Department: Risk Management	

A. Purpose

To describe the role of Occupational Health Nurses in perpetuating a safe and effective work environment for County employees.

B. Policy

Occupational Health Nurses augment the Risk Management Safety programs by providing routine and emergency first aid treatment; maintaining employee health records; counseling employees on health, job, and personal problems; and providing referrals to private physicians and public service agencies.

Additionally, the Occupational Health Nurses follow up on health-related problems as necessary; assist in the identification and elimination of safety hazards; make home visits at departments' request; assist in the formulation of health care policies and objectives; take blood pressures; administer shots and other medications; maintain first aid supplies; determine the need to send employees home; assist in the processing of industrial claims; assist in special projects; evaluate pre-employment examinations; and prepare reports for management.

C. Procedures

1. Any employee requiring the assistance of an Occupational Health Nurse should call 506-3232 for the Downtown facility or 506-8600 for the Durango facility and request an appointment.
2. Occupational Health Nurse offices are located on the first floor of the new Administration Building (301 W. Jefferson) and at the Durango Complex (3325 W. Durango).