

# Training, Education And Membership Committee



**David Aguirre, Chair**

Thursday, June 20, 2013  
5:00 pm to 6:30 pm  
Public Health  
4041 North Central Avenue, Phoenix  
14<sup>th</sup> Floor, Training Room

301 West Jefferson Street  
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## Meeting Minutes

**Committee Members**    *AT: Attended*    *AB: Absent*    *EX: Excused*    *ALT: Alternate Present*

EX    David Aguirre                    AT    Jennifer Bullock    AT    Jonathan Harris    AT    Robert Solis

## **Guests**

Randall Furrow  
Marc Wendell  
Andrea Norman  
Jon Martin  
Edward Welsh  
Penny Ellis  
Jimmy Borders

**Support Staff:** Claire Tyrpak

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## **Welcome, introductions and declarations of any conflicts-of-interest**

Randall Furrow, substituting for David Aguirre, called the meeting to order and welcomed the attendees. Everyone introduced him/herself and declared any conflicts-of-interest.

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## **Determination of quorum**

Randall Furrow determined that quorum was established with three of four members present at approximately 5:03 p.m.

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## **Review of the meeting minutes and action items from prior meetings**

Meeting participants silently reviewed the summary minutes from the May 16, 2013 meeting. No corrections were voiced.

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## **Committee Chair Update**

Randall Furrow said that David Aguirre is out of town so he was filling in for David.

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Funding is provided by the United States Department of Health and Human Services, the Ryan White HIV/AIDS Program and the Maricopa County Department of Public Health.

All of the documents mentioned in may be requested from Planning Council Support.

MEETING MINUTES *continued*

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**ACA Educate Workgroup**

Jennifer Bullock opened the discussion of the workgroup, with Randall Furrow and Claire Tyrpak continued it. Andrea Norman discussed the activities of the Inform workgroup and how it ties in with the Educate group. She handed out the messaging and timeline, and discussed the kit that all providers will receive. Edd Welsh introduced a handout of a PowerPoint on the top 10 things to know about the ACA. The group went through it slide by slide to make it appropriate for consumers. Randall discussed that this presentation will be held at the SW Center for HIV/AIDS Men's and Women's Lunch & Learn in August and September.

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**Determination of agenda and action items for the next meeting**

Continuation of the Educate Workgroup

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**Current events summaries**

No comments were voiced.

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**Call to the public**

No comments were voiced.

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**Determination of executive session**

**MOTION:** Robert Solis moved to enter into executive session to discuss potential membership candidates. Jonathan Harris seconded.

**DISCUSSION:** None.

**OUTCOME:** The motion passed.

The committee entered executive session at 6:15 pm.

The committee returned from executive session at 6:20 pm. Jonathan Harris discussed that the committee had reviewed the application of Gregory Scaggs and discussed membership participation.

**MOTION:** Robert Solis moved to forward Gregory Scaggs to the full Planning Council for membership approval. Jonathan Harris seconded.

**DISCUSSION:** None.

**OUTCOME:** The motion passed.

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**Adjourn**

The meeting adjourned at approximately 6:28 pm.