

Standards Committee



Eric Moore, Chair

Tuesday, August 14, 2012
9:00 am to 11:00 am
Area Agency on Aging/Care Directions
1366 East Thomas Road, Phoenix
Ground Floor, Conference Room

4041 N Central Ave, 14th Floor
Phoenix, AZ 85012-3329
(602) 506-6321 phone
(602) 372-8499 fax
PlanningCouncil@mail.maricopa.gov

Meeting Minutes

Committee Members *AT: Attended AB: Absent EX: Excused ALT: Alternate Present*

AT Debby Elliott AT Deborah AT Eric Moore
alt: Philip Seeger Frusciano
alt: Kimberley Bickes

AT Randall Furrow

Guests

John Martin

Administrative Agent Staff

Kenneth Leighton-Boster Carmen Batista

Support Staff: John Sapero

Welcome, introductions and declarations of any conflicts-of-interest

Eric Moore called the meeting to order and welcomed the attendees. Everyone introduced him/her self and declared any conflicts-of-interest.

Determination of quorum

Quorum was established with four of four members in attendance at approximately 9:10 am.

Review of the meeting minutes and action items from prior meetings

The committee silently reviewed summary minutes from the July 10, 2012 meeting. No corrections were voiced.

Administrative Agent update

Kenneth Leighton-Boster discussed:

- The Part A Program is completing the GY 2013 Part A grant application
 - Rose Conner is on vacation for the week
 - Jen Hawkins has resigned to work for the Arizona Department of Criminal Justice
 - The Part D Program has received its funding award
-

Committee Chair update

Eric Moore discussed that the Part D Program received a grant award of just over \$600,000.

Greg Skaggs has been hired to be the Manager of the McDowell Health Care Center.

Committee activities plan

The committee determined the following activities needed to be completed:

- Review Medical Transportation Services standards of care
 - The Part A Quality Management program will bring recommendations for other standards to consider reviewing
-

Revisions to Standards of Care

Early Intervention Services

The committee continued revising the standards for this service category.

Discussion of agenda items for the next meeting

In addition to the recurring agenda items, the committee determined the following:

Agenda Items

Medical Transportation Services standards of care

Review Policies and Procedures

MEETING MINUTES *continued*

Action Items to be completed by the next meeting

Task	Assigned To

Current events summaries

Debby Elliott discussed that bus pass service delivery would change on Wednesday, August 15th. Providers and clients have been notified of the changes. Debby also discussed that Care Directions will hold a reception to celebrate the agency's 20th anniversary.

Deborah Frusciano discussed that taxi services provided by AHCCCS no longer provide car seats for clients. Additionally, the taxi will only accept the parent and ill child – siblings may not be transported. Clients may need to be reminded that car seats are no longer available.

Call to the public

John Sapero discussed that car seats may be available from Maricopa County Department of Public Health.

Adjourn

The meeting adjourned at approximately 10:47 am.