

Standards Committee



Eric Moore, Chair

Tuesday, February 10, 2015
9:00 am to 11:00 am
Area Agency on Aging/Care Directions
1366 East Thomas Road, Phoenix
Ground Floor, Conference Room

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Phoenix, AZ 85012-3329
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Meeting Minutes

Committee Members *AT: Attended AB: Absent EX: Excused ALT: Alternate Present*

AT Debby Elliott AT Eric Moore AT Randall Furrow

Guests

Jeff Daniel Rose Conner Maclovia Morales Keith Thompson

Administrative Agent Staff

Ken Leighton-Boster

Support Staff: Claire Tyrpak

Welcome, introductions and declarations of any conflicts-of-interest

Eric Moore called the meeting to order and welcomed the attendees. Everyone introduced him/her self and declared any conflicts-of-interest.

Determination of quorum

Quorum was established with three of three members in attendance at approximately 9:03 a.m.

Review of the meeting minutes and action items from prior meetings

The committee silently reviewed summary minutes from the last meeting. No corrections were voiced.

Administrative Agent update

Rose Conner discussed the new HRSA guidelines mentioning the fact that it is a joint project between the Planning Council and the Part A office.

Chair update

Eric Moore briefly discussed the new HRSA guidelines and that this was the beginning of the committee's work on the project.

Review of and revisions to standards of care

Claire Tyrpak discussed what needed to be done to update the Standards of Care and provided a review chart to provide guidance. Eric Moore then led the committee in a discussion of the details of updating the Standards and different approaches. Jeff Daniel called Harold Phillips, HRSA Bureau Chief, regarding

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the use of Universal Standards and Harold stated that they can be used. The committee discussed how best to use the Universal Standards and the individual Standards.

Following further discussion, the Standards were categorized by priority based on difficult to easy review and assignments and timelines are as follows:

1. Universal Standards
2. Mental Health & Substance Abuse
3. Early Intervention Services
4. Outpatient Ambulatory Medical Care
5. Oral Health: Insurance & Direct Dental
6. Medical Case Management
7. Nonmedical Case Management
8. Medical Nutrition
9. Food
10. HIPSCA
11. Transportation
12. Health Education and Risk Reduction
13. Psychosocial
14. Outreach
15. Treatment Adherence
16. FAP Housing

It was determined by the committee that Universal Standards should be addressed first as it applies to all the Standards.

- Jeff Daniel will work with Claire Tyrpak on the Universal Standards and send a week before the next meeting.
- Jeff Daniel will also develop the Standards that need more work such as: Food, Medical Nutrition, Education and Risk Reduction, Treatment Adherence, Psychosocial, Outreach, and Oral Health (2).
- Regarding the more simple reviews: Debby Elliott agreed to review the Transportation and Housing Standards; Randall and Ken will work on Medical and Nonmedical Case Management; Eric and Ken will work on Early Intervention Services; Keith Thompson and Maclovia Morales will meet before the next meeting in March to work on Mental Health and Substance Abuse Standards.

Current events summaries

No comments were voiced.

Call to the public

No comments were voiced.

Adjourn

The meeting adjourned at approximately 10:22 a.m.