

Planning Council



Randall Furrow, Chair

Thursday, March 13, 2014
5:00 pm to 6:30 pm
Area Agency on Aging/Care Directions
1366 East Thomas Road, Phoenix
3rd Floor, Room 304

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Meeting Minutes

In Attendance

Committee Members

Attended:

Andrea Kamenca	Carla Chee	Cheri Tomlinson	Cynthia Trottier
Dan Lindell	David Aguirre	Debby Elliott	Eric Moore
Edward Tisdale	Ken Bethel	Deborah Frusciano	Jennifer Bullock
Penny Ellis	Randall Furrow	Robert Solis	Keith Thompson
Maclovia Morales	Rebecca Barnett	Tom Awai for Len Stewart	

Excused:

Mary Rose Wilcox Lucio Amado

Absent:

Abdul Hasan Jonathan Harris Kimberly Yellow Robe Norman Wagner

Guests

John Lick	Scott Larson	Mary Perez	Darwin Gunderson
Gregory Scaggs	Jimmy Borders	Christopher Bradley	Gloria Payne
Bruce Weiss	Lisa Fuentes	Benjamin Pierson	Kimberly Bickes
Michael Slim	Philip Seeger		

Administrative Agent Staff

AT	Rose Conner	AT	Kenneth Leighton-Boster	AT	Carmen Batista	AB	Chantie Wingo
AT	Edd Welsh	AT	Georgina Lowe	AT	Victoria Jaquez	AT	Jane Wixted
AT	Chavon Boston						

Support Staff: Claire Tyrpak

Welcome, introductions and declarations of any conflicts of interest

Planning Council Chair Randall Furrow called the meeting to order and welcomed the attendees. All meeting participants introduced themselves and declared any conflicts-of-interest.

Determination of quorum

Randall Furrow determined that quorum was established with 19 of 25 members at 5:15 p.m.

Review of the minutes and action items from the previous meeting

The committee silently reviewed the minutes from the February 13 Planning Council meeting. Andrea Kamenca stated that the date was incorrect on page two concerning this month's meeting. Also, there is a typo on the same page with PSRA spelled wrong.

MOTION: Cheri Tomlinson moved to approve the minutes. David Aguirre seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Chair update

Randall Furrow stated that the midyear PSRA is tentatively scheduled, depending on if the grant is received in time, at the next Planning Council meeting on Thursday, April 10 from 5 until 8 pm.

Administrative Agent update

Rose Conner discussed grant close out and that no action was required. Final allocations numbers will be available in May or June. Oral health reopened in February. A partial award has been received for GY2014 in the amount of \$2,301,304.

Reallocations

Rose Conner discussed GY14 opening and the March allocations report.

- The EMA has received a partial Notice of Award for 2014 in the amount of \$2,301,304. This amount includes \$2,175,940 for Part A funds, and \$125,364 for MAI funds. The EMA will conduct a data session during the March Planning Council meeting on March 13 Planning Council meeting, and a PSRA session during the April 10 Planning Council meeting. Providers have submitted estimated allocation needs to the AA that anticipate the changes in allocations needed due to the ACA enrollment changes.
 1. Primary Medical Care, Mental Health and Substance Abuse allocation needs will be decreased due to the ACA changes.
 2. A new category for Health Insurance Premium and Cost Sharing will need to be funded to assist clients with medical copays and deductibles. Health Insurance Premium Assistance will be decreased due to most COBRA clients moving to ACA coverage.
 3. Case Management Services will need additional funding to provide adequate funds to support 4.5 additional case managers that are needed to provide services in the following areas:
 - 1.5 medical case managers will be needed to absorb clients that were previously medically case managed with funds from HUD-these funds will no longer be available after March 31.
 - 2 non-medical case managers will be needed to coordinate the benefits of clients requesting co-pay and deductible assistance.

- The EMA has contracted with an additional agency to provide medical and non-medical case management services. This contractor will need 1 FTE that will provide case management services after approximately 1 month of capacity building preparation. It is expected that this new case management agency will accept newly diagnosed clients and also accept transfers from other case management agencies, and this is expected to decrease some of the case loads that have exceeded recommended numbers due to the increase in new clients enrolled in case management this year.
4. Medical Nutrition needs exceeded the allocated funds in 2013, and the AA will discuss these needs during the data session.

Recommendations

The AA is issuing task orders for providers for partial awards for March-May at funding that is level to the 2013 allocations with the following recommended changes:

1. Decrease Outpatient Ambulatory Medical Care partial allocation by \$85,000
2. Increase Medical Case Management partial allocation by \$46,875
3. Increase Non-Medical Case Management partial allocation by \$38,125.
4. Approve \$6,250 of these case management funds to be used as capacity building by the EMA's new Case Management Agency to begin services May 1.

MOTION: Andrea Kamenca moved to accept the AA recommendations as presented. Robert Solis seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Travel policy

Claire Tyrpak provided a brief update on a new written policy that describes the procedure for Council members and staff to request travel to attend a conference or workshop. The request should be in writing stating how the training/conference benefits the community. It is first reviewed by the Executive Committee with final approval made by the Planning Council.

Membership approvals

Randall Furrow stated that David Aguirre's membership was due for reappointment and needed to be voted on and passed out the ballots. Later in the meeting, Randall Furrow announced that David had been approved.

MOTION: Debby Elliott moved to vote by secret ballot for the appointments. Rebecca Barnett seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Data Presentation: GY 2014 Priority Setting and Resource Allocations

- Part B: Carla Chee presented information on ADAP data.
- Parts C & D: Eric Moore presented information on their data. He also stated that parts C & D will be combined next year but had no further details.
- Part A: Rose Conner presented on this data going through each service category. She mentioned that there will be many changes in the coming year. She recommended level funding.

MOTION: Andrea Kamenca moved to extend the meeting by 15 minutes. Rebecca Barnett seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Review of GY 2014 Priority Setting and Resource Allocation (PSRA) dates and procedures

Claire Tyrpak gave a brief summary of the steps for the PSRA process.

Update: Other Ryan White programs

This item was tabled.

Current events summaries

This item was tabled.

Call to the public

No comments were voiced.

Adjourn

The meeting adjourned at approximately at 6:45 pm.