

# Planning Council



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## Randall Furrow, Chair

Thursday, March 8, 2011  
5:00 pm to 6:30 pm  
Area Agency on Aging/Care Directions  
1366 East Thomas Road, Phoenix  
3<sup>rd</sup> Floor, Room 304

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## Meeting Minutes

### In Attendance

**Committee Members** *AT: Attended AB: Absent EX: Excused ALT: Alternate Present LOA: Leave of Absence*

AT	Abdul Hasan	EX	Brian Arey	AT	Bruce Weiss	AT	Cheri Tomlinson
AT	Cynthia Trottier	AT	Dan Lindell	AT	Dan Lindell	EX	David Aguirre
AT	Debby Elliott	AT	Deborah Frusciano	AT	Eric Moore		Jonathan Harris
LOA	Juan Carlos Perez	AT	Keith Thompson	EX	Kimberly Yellow Robe	AT	Lucio Amado
AT	Maclovia Morales	AT	Marge Samson	ALT	Mary Rose Wilcox	AT	MiAsia Pasha
LOA	Miguel Garruna	EX	Norman Wagner	AT	Penny Ellis	AT	Randall Furrow
EX	Rebecca Barnett	AT	Robert Solis	AT	Ron Hill	EX	Shoana Anderson

### Guests

Rebecca Belway	Ken Bethel	Edward Tony Ornelas	Timothy Haney
Erica Ferguson	Toby Urvater	Carla Chee	Andrea Norman
Chavon Boston	Darwin Gunderson	Siman Quasim	Annie Czenszak

### Administrative Agent Staff

AT	Rose Conner	AT	Kenneth Leighton-Boster	AT	Carmen Batista	AT	Chantie Terrazas
AT	Edd Welsh	AT	Georgina Lowe	AT	Jennifer Hawkins	AT	Victoria Jaquez
	Jared Vega						

**Support Staff:** John Sapero

## **MEETING MINUTES** *continued*

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### **Welcome, introductions and declarations of any conflicts-of-interest**

Planning Council Chair Randall Furrow called the meeting to order and welcomed the attendees. Everyone introduced him/her self and declared any conflicts-of-interest.

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### **Determination of quorum**

Randall Furrow determined that quorum was established with 16 of 26 members at 5:10 pm.

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### **Review of the minutes and action items from the prior meeting**

Participants silently reviewed the summary minutes for the January 12, 2012 meeting. No corrections were voiced.

**MOTION:** Robert Solis moved to accept the minutes as presented. Mark Kezios seconded.

**DISCUSSION:** None.

**OUTCOME:** The motion passed.

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### **Administrative Agent update**

Rose Conner provided a review of Part A expenditures, and discussed:

- Direct Dental Services provided dental services to approximately 250 clients from Nov.-Feb, and final expenditures in February will decrease the total amount of RWPA supplemental funds that will be returned at the end of year end closeout. The EMA will be able to cover all dental services with funds from the Part A 2011 funds, with minimal use of carryover funds. Any 2010 carryover funds remaining at the end of the grant year will be returned to HRSA
- The Opt-Out Testing Pilot Project for Maricopa County Jails has received notice from ADHS that funding for testing will continue until at least July, 2012
- Pre-existing Condition Insurance Program (PCIP) enrollment of Part A clients as of January 1 is 286 clients. Part B is continuing to enroll Part A clients into PCIP as soon as eligibility for PCIP is determined. Primary Medical Providers are seeing increased number of clients enrolling for Part A after being dropped from AHCCCS, so it is anticipated that RWPA will have a similar number of clients receiving Medical Services in 2012 as in 2011, even with RWPB enrolling RWPA clients into PCIP

## **MEETING MINUTES *continued***

### ***MAI 2011 Grant Update***

- At current spending patterns, the grant is expected to be 18% below budget at the end of the grant year
- No expenditures from MAI Carryover are expected at this time. Any unexpended carryover funds will be returned to HRSA at year end

### ***Grant Year 2012***

- The 2012 RWPA and MAI grant funds have been received. The total amount of the EMA's award is \$8,007,451, which is a decrease of \$261,754, or a 3.17% decrease. The net difference in direct service funds is a decrease of \$196,712. The 2012 PSRA allocations will need to be adjusted to reflect this decrease in available funds.

### ***Considerations***

- The EMA has requested \$283,000 in RWPA carryover from 2011, and \$95,000 in MAI carryover, which will assist the EMA in providing services at the PSRA projections. However, projected growth in some priority service areas may lead to a decrease in support services.
- The AA is analyzing final expenditures from each RWPA provider to determine what funds are needed to continue services at current levels, and reviewing provider projections of anticipated growth to determine what changes need to be considered to the 2012 PSRA recommendations.

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### **Chair update**

No update was provided.

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### **Presentation: Part A Program Cultural Competency Training Module Development**

Rebecca Belway from the Part A program provided this presentation and answered questions.

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### **Allocations for GY 2012**

Rose Conner and Randall Furrow provided an overview of the Allocations Committee's recommendations for reallocations.

**MOTION:** MiAsia Pasha moved to approve the GY 2012 allocations as presented. Robert Solis seconded.

**DISCUSSION:** None.

**OUTCOME:** The motion passed.

## **MEETING MINUTES** *continued*

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### **Membership Approvals**

John Sapero introduced two new membership candidates, Carla Chee and Ken Bethel, to the Planning Council, and discussed that a third candidate, Celina Sanchez, was not able to attend the meeting. Additionally, John discussed that Jonathan Harris was interviewed for reappointment, but the Membership Committee did not have quorum at their last meeting and could not forward a recommendation to the Council for his reappointment. The Membership Chair had asked that someone consider a motion including Jonathan on the membership ballot.

Carla Chee and Ken Bethel introduced themselves and provided comments.

**MOTION:** Robert Solis moved to vote on the approval of all the membership candidates. Debby Elliott seconded.

**DISCUSSION:** None.

**OUTCOME:** The motion passed.

MiAsia Pasha moved to conduct the vote by secret ballot. Eric Moore seconded.

**DISCUSSION:** None.

**OUTCOME:** The motion passed.

Later in the meeting, Robert Solis announced that all of the candidates on the ballot had been approved for appointment/reappointment to the Council.

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### **Executive Committee Elections**

Randall Furrow reviewed the nominees. John Sapero provided Council members with election ballots after the motion to vote had been approved.

Later in the meeting, John Sapero announced that all of the candidates had been elected as the 2012-2014 Executive Committee officers.

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### **Approval of the Goals and Activities of the 2012-2015 Comprehensive Plan**

Cheri Tomlinson reviewed the final goals and activities.

**MOTION:** Mark Kezios moved to accept the goals and activities as presented. Robert Solis seconded.

**DISCUSSION:** None.

**OUTCOME:** The motion passed.

## **MEETING MINUTES *continued***

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### **Approval of Revisions to the Non-Medical Case Management Standards of Care**

Eric Moore presented the final document.

**MOTION:** MiAsia Pasha moved to approve these standards of care as presented. Mark Kezios seconded.

**DISCUSSION:** None.

**OUTCOME:** The motion passed.

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### **Presentation of Bylaws Revisions**

Keith Thompson provided an overview of the recommended revisions to the Bylaws. Keith related the document would be open for Council member/public comment until the day before the April Planning Council meeting.

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### **Committee/Work Group Reports**

**Allocations:** No report was provided.

**Community Health Planning & Strategies:** No report was provided.

**Training, Education And Membership:** The committee will continue to develop educational programming for individuals who are new to care.

**Rules:** No report was provided.

**Standards:** The committee will begin development of standards of care for Early Intervention Services.

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### **Update: Other Ryan White Programs**

#### ***Part B:***

Carla Chee discussed that ADAP enrollment for December, 2011 was 1,265 clients. Approximately 1,700 clients were expected to be enrolled by the end of 2012. PCIP enrollments were at approximately 400 clients. ADAP had received approximately \$3 million in drug rebates.

#### **Part C**

Eric Moore discussed that Part C received its 2012-2014 grant award.

#### **Part D**

Cheri Tomlinson discussed that Part D was partnering with Pilgrim's Rest church, and community partners to host an event in honor of National Women's and Girl's HIV/AIDS Awareness Day.

## **MEETING MINUTES** *continued*

Additionally, in November 2012 MIHS will host a presentation regarding the pilot emergency room opt-out testing program currently underway.

### **Part A Oral Health Services**

Chavon Boston discussed that approximately 1,400 clients were enrolled in the dental insurance program.

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### **Current Event Summaries**

Debby Elliott discussed that there was a large number of Part A program enrollment renewals in January, which had created a slight backlog.

Marge Samson promoted the upcoming Savor Life event, benefitting Aunt Rita's Foundation.

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### **Call to the public**

No comments were voiced.

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### **Adjourn**

The meeting adjourned at approximately 5:58 pm.