

# Executive Committee



**Randall Furrow, Planning Council Chair**

Thursday, February 2, 2012

5:00 pm to 6:30 pm

Public Health

4041 North Central Avenue, Phoenix

14<sup>th</sup> Floor, Training Room

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## Meeting Minutes

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### Attendance

**Committee Members** *AT: Attended AB: Absent EX: Excused ALT: Alternate Present*

LOA	Juan Carlos Perez	AT	Keith Thompson	EX	Mary Rose Wilcox <i>alt: Mark Kezios</i>	EX	Eric Moore
AT	MiAsia Pasha	AT	Randall Furrow	EX	Ron Hill		

### Administrative Agent Staff

### Guests

Robert Solis

**Support Staff:** John Sapero

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### Welcome, introductions and declarations of any conflicts-of-interest

Randall Furrow called the meeting to order and welcomed the attendees. Everyone introduced him/herself and declared any conflicts-of-interest.

Funding is provided by the United States Department of Health and Human Services, the Ryan White HIV/AIDS Treatment Extension Act of 2009 and the Maricopa County Department of Public Health. All of the documents distributed during this meeting may be requested from Planning Council Support.

## **MEETING MINUTES *continued***

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### **Determination of quorum**

Randall Furrow determined that quorum was not established, with three of six members present at 5:20 pm.

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### **Review of the minutes and action items from the prior committee meeting**

The committee silently reviewed the summary minutes from the January 5, 2012 meeting. MiAsia Pasha noted a typographical error.

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### **Administrative Agent update**

John Sapero discussed that Rose Conner had provided a report in the meeting packets for review. A formal presentation would be provided at the full Planning Council meeting.

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### **Council Chair Update**

Randall Furrow discussed that Juan Carlos Perez will be taking a leave of absence. Additionally, all Council membership appointments were approved by the Board of Supervisors.

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### **Review of 2012-2015 Comprehensive Plan Goals and Activities**

Randall Furrow discussed that the CHPS committee had finalized the goals and activities for the 2012-2015 Comprehensive Plan. These will be forward to the Council for final approval. Randall related that one revision had been made to the document – the Black AIDS Task Force would not be incorporated into the Planning Council.

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### **Discussion of 2012 Executive Committee Elections**

Randall Furrow discussed the following nominations:

Council Chair: Randall Furrow

Council Vice Chair: MiAsia Pasha

Positive Community Representative: Robert Solis

Positive Community Representative: MiAsia Pasha

MiAsia Pasha discussed that she will not be to attend the next Planning Council meeting, as she was accepting an award at an event.

**MEETING MINUTES *continued***

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**Planning for ½-day year-end Council meeting**

Randall Furrow discussed the venues that had been identified for the event had been booked before Planning Council Support could confirm a booking.

The committee reviewed other possible dates, and proposed to hold the event on Friday, May 4<sup>th</sup>.

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**Committee Reports**

**Allocations:** Randall Furrow was provided.

**Community Health Planning & Strategies Committee:** Randall Furrow noted that the CHPS committee will reconvene the Oral Health Work Group to research increasing the benefits cap, implementing an oral health coordination program, and determining the need for oral health financial copay assistance.

**Training, Education and Membership:** MiAsia Pasha discussed the committee reviewed the proposed consumer education program developed by University of Arizona students. The committee had also interviewed two potential new members.

**Rules:** Keith Thompson discussed the committee would meet in February to review the Bylaws and make revisions based on the current structure of the Council.

**Standards:** John Saperro discussed the committee will finalize Non-Medical Case Management Standards of Care.

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**Determination of agenda items for the next Planning Council meeting**

**Planning Council Agenda Items (in addition to the recurring agenda items)**

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Elections – Executive Committee

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Comp Plan goals/activities approval

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Conflict of interest/Code of Conduct forms

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**MEETING MINUTES *continued***

**Action Items to be completed by the next meeting:**

Task	Assigned To

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**Current events summaries**

MiAsia Pasha discussed an event being held to celebrate National Women and Girls HIV/AIDS Awareness Day.

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**Call to the public**

No comments were voiced.

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**Adjourn**

The meeting adjourned at approximately 6:50 pm.