

Allocations Committee



Randall Furrow, Chair

Wednesday, October 3, 2012
5:00 pm to 6:30 pm
Public Health
4041 North Central Avenue, Phoenix
14th Floor, Training Room

4041 North Central Avenue
14th Floor • Phoenix, AZ 85012-3329
(602) 506-6321 phone
(602) 372-8499 fax
PlanningCouncil@mail.maricopa.gov

Meeting Minutes

Attendance

Committee Members *AT: Attended AB: Absent EX: Excused ALT: Alternate Present*

AT	Cheri Tomlinson	AT	Cynthia Trottier	AT	Debby Elliott	LOA	Juan Carlos Perez
					<i>alt: Philip Seeger</i>		
AT	Maclovia Morales	EX	Mary Rose Wilcox	AT	Randall Furrow		

Guests

Jennifer Bullock	Chavon Boston	Boni Lowney	Erica TeKampe
Marge Samson	Edward Ornelas	Andrea Norman	

Administrative Agent Staff

Rose Conner	Georgina Lowe	Kenneth Leighton-Boster
Jared Vega	Ed Welsh	

Support Staff: John Sapero

Funding is provided by the United States Department of Health and Human Services, the Ryan White HIV/AIDS Treatment Extension Act of 2009 and the Maricopa County Department of Public Health.

Copies of the documents provided to the participants of this meeting may be requested from Planning Council Support.

MEETING MINUTES *continued*

Welcome, introductions and declarations of any conflicts-of-interest

Randall Furrow called the meeting to order and welcomed the attendees. Everyone introduced him/herself and declared any conflicts-of-interest.

Determination of quorum

Randall Furrow determined that quorum was established with five of seven members present at approximately 5:03 pm.

Review of minutes and action items

Participants silently reviewed the summary minutes for the June 6, 2012 meeting. It was noted that Georgina Lowe was listed in attendance twice, that Randall Furrow's name was misspelled on page 2, and page 4 contained a typographical error.

Committee Chair Update

No update was provided.

Administrative Agent update

Rose Conner discussed that Primary Medical Care Costs were increasing at an unexpectedly high rate, which was resulting in projections of budget deficits for the RWPA grant year 2012. She related:

In July 2011, AHCCCS implemented a freeze on enrollment of childless adults into AHCCCS, and clients that do not reenroll on time are not eligible to reenroll. The EMA worked with AHCCCS and other community partners to develop the "Don't Get Dropped" education campaign to educate AHCCCS members on the critical need to renew their AHCCCS eligibility on time. AHCCCS also assisted in the maintenance of enrollment by reevaluating every childless adult that was scheduled to be dropped to determine if the client could be covered due to a disability status.

Even with these strategies, 225 HIV+ clients have been disenrolled from AHCCCS in 1 year, and there are 85 pending disenrollments. Additionally, newly diagnosed clients are unable to enroll in AHCCCS if they are childless adults. The net effect of these AHCCCS changes is that an average of 40 new clients/month have enrolled in RWPA Primary Medical Care since November, 2011. Prior to November, an average of 12 new clients enrolled in Part A services each month. This increased number of clients has caused the costs of providing RWPA medical services to increase dramatically.

In July, 2012, the RWPA Planning Council voted to reallocate \$586,000 from carryover and other medical and support services to Primary Medical Care to cover the expected expenditures. However, new projections indicate that an additional \$300,000 may be needed to provide Primary Medical Services to all eligible clients for the remainder of the 2012 grant year. The RWPA Planning Council has set the provision of Primary Medical Care services as the highest priority for allocation of RWPA funds, and these new projections require additional decisions by the Planning Council to determine how the EMA will continue to provide primary care services to all eligible clients, while still remaining within the

MEETING MINUTES *continued*

budgeted funds. It is not an option to expend more funds than the awarded amount, so further cuts in other service categories must be determined during the October Planning Council meeting.

The projected deficit is determined monthly by reviewing the following data:

- Number of new clients entering RWPA medical services
- Number of RPWA clients transitioning to PCIP
- Average cost per medical visit, and the average number of visits/year

If the number of clients entering RWPA services or transitioning to PCIP changed, the projected deficit would change. These changes may be to the positive or negative, depending on the enrollments in both RWPA and PCIP. The AA will provide information on the projected deficit monthly to help the Planning Council adjust allocations as necessary to ensure that the grant expenditures do not exceed the grant award in both Part A and MAI funding.

The following options were recommended:

- Cut Services Using the Planning Council Guiding Principles
- Increased costs associated with Primary Medical Care would be funded with \$300,000 from cuts in Oral Health, Transportation and Non- Medical Case Management; reallocations from other service categories.
- Increased costs associated with Primary Medical Care would be funded with \$300,000 from cuts in Oral Health and reallocations from other service categories.

Cynthia Trottier shared a prepared statement in support of strictly following the Planning Council Guiding Principles.

Andrea Norman provided a perspective of how clients would be impacted if the Guiding Principles were strictly followed.

Randall Furrow related the Guiding Principles were for guidance only – they were not rules that have to be strictly followed. Debby Elliott added that the overarching guiding principle of the Council was to provide the best care for clients, and Option 3 presented a creative solution to maintain care for clients.

Erica TeKampe related that she felt that Option 3 eliminated one service for only two months, and provided the least interruption to care. Maclovia Morales supported Erica's statement.

Cheri Tomlinson asked Cynthia Trottier if the consumers who had signed the petition she presented were aware of the options being presented at the meeting. Cynthia replied the petition had been signed in July, in response to proposed funding decreases to Oral Health Services. Cheri then asked Rose Conner if the committee approved Option 3, what would happen in the following grant year? Rose Conner replied that the allocations decisions made during the PSRA process would be followed, unless the Council revised them.

Andrea Norman commented on services she felt were critical for clients to receive, and supported retaining a variety of services for clients.

MEETING MINUTES *continued*

Randall Furrow commented on how clients could be educated about service changes and encouraged to access services before changes went into effect.

Reallocations

MOTION: Debby Elliott moved to approve Option 3, as presented by the Administrative Agent. Maclovia Morales seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Additional Reallocations

Transportation

Transportation costs are projected to be \$18,000 over budget at year end. The Administrative Agent recommended that if transportation remained funded after Nov. 1, bus card eligibility should be reduced to clients under 100% FPL, and taxi service be reduced to only allow for trips for medical appointments. If this were implemented, the expected savings would be \$20,000.

MOTION: Cheri Tomlinson moved to accept the Administrative Agent's recommendation. Maclovia Morales seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

MAI Budget Considerations

Roe Conner discussed that several categories in the MAI budget (Non-Medical Case Management and Outreach) were projected to be over budget at year-end. The AA was working with the MAI providers to discuss strategies to align expenditures with budget to ensure that the grant is not over budget at year end. Savings of \$1,782.59 remaining in the Psychosocial Support MAI service category could be used to offset some of the increased costs in these services categories. The Administrative Agent recommended that \$1,782.59 be reallocated from Psychosocial Support - MAI to unallocated funds, to be allocated at a later date.

MOTION: Cheri Tomlinson moved to accept the Administrative Agent's recommendation. Debby Elliott seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

MEETING MINUTES *continued*

Determination of agenda items for the next meeting

In addition to recurring agenda items, the following agenda items were added:

Agenda Items

Action Items to be completed by the next meeting:

Task	Assigned To

Current Event Summaries

Andrea Norman declared her desire to become the member of the committee.

Maclovia Morales congratulated Edward Ornelas for receiving a community award earlier in the day.

Andrea Norman discussed the upcoming Rainbows event.

Call to Public

No comments were voiced.

Adjourn

The meeting adjourned at approximately 6:03 pm.