



**Maricopa County**  
Environmental Services Department



Environmental Services  
Department

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Date: June 3, 2016

To: Joy Rich

Via: Reid Spaulding, Deputy County Manager

From: Steven Goode, REHS, Director 

Re: County Manager Approval- Enhanced Regulatory Outreach Process (EROP)  
Case ES-2016-001-Mobile Food

In accordance with the Maricopa County Resolution, "Moratorium on Increased Regulatory Burdens," the Environmental Services Department is seeking your approval to initiate changes to the MCEHC via the Enhanced Regulatory Outreach Program (EROP).

This proposal qualifies for County Manager approval under the moratorium, as these changes are needed to provide adequate service to our customers. The new EROP case would be ES-2016-001-Mobile Food, and will follow the EROP policy and workflow.

Expanding the mobile food establishment section of the environmental health code would increase opportunities for business owners while ensuring public health and safety are maintained. Furthermore, clarification of existing definitions, requirements and terminology would occur to help streamline the permitting process.

Revisions include organizing code for readability, updating permit titles and permit definitions. This proposal is arranged/written according to each permit's requirements and industry accepted language. Also, several mobile food establishment permits will be renamed. Proposed updates do not increase current mobile food establishment permit fees.

This adoption is necessary "to lessen a regulatory burden" and "to provide adequate, timely or required service." We are requesting your approval to move this proposed revision forward in accordance with the Maricopa County Resolution, "Moratorium on Increased Regulatory Burdens."



Approved by Joy Rich, AICP, County Manager



## Briefing Notification to County Manager

Prepared by the Maricopa County Environmental Services Department



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**Case #/Title:** Case ES-2016-001-Mobile Food

**Supervisor Districts:** All Districts

**Overview:** Revisions to Maricopa County Environmental Health Code (MCEHC) Chapters I and VIII

This proposed revision expands the mobile food establishment section of the environmental health code to increase opportunities for business owners while ensuring public health and safety are maintained. Furthermore, clarification of existing definitions, requirements and terminology would occur to help streamline the permitting process.

Revisions include organizing/writing code for readability, updating permit definitions and revising permit titles, i.e. Food Peddler to Mobile Food Type I, Pushcart to Mobile Food Type II and Mobile Food Unit to Mobile Food Type III. Proposed updates do not increase current mobile food establishment permit fees.

**Next Steps:** Initial Stakeholder Workshop – Tentative, August 10, 2016  
Follow-Up Stakeholder Workshop to be scheduled between October 26 and January 1, 2017

Board of Health Public Meeting – October 25, 2016

Amendment will follow Enhanced Regulatory Outreach Program and workflow process.

**Maricopa County Enhanced Regulatory Outreach Program  
Initialization Form**

<b>Department:</b> Environmental Services	<b>Contact:</b> David Morales	<b>Date Entered in Process:</b> June 1, 2016
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**Item Name and Number:** Case ES-2016-001-Mobile Food

<b>Step Number</b>	<b>Process to be Completed</b>	<b>Upcoming Dates</b>	<b>Comments</b>
1	County Manager briefed BOS	Week of June 27, 2016	Intend to update Mobile Food language in MCEHC Chapters I and VIII. Initialization Form and Notice of Stakeholder Meeting (Notice) submitted.
2	County stakeholder workshop	Tentative, August 10, 2016	1 <sup>st</sup> stakeholder workshop to introduce proposal and gather initial input. (Post on EROP by July 27, 2016)
3	Stakeholder notification 2 weeks prior to Citizen's Board or Commission	Tentative, October 5, 2016	Provide notice via County web page and stakeholder list. Submit Staff Report to BOH and to EROP website for posting on (October 10, 2016).
4	Public meeting to initiate regulatory change	Tentative, October 24, 2016	BOH meets.
5	Specific departmental processes	October 25, 2016 to January 1, 2017	Prepare and post Notice of follow-up stakeholder meeting about 2 weeks prior to the meeting date. Conduct follow-up stakeholder workshop(s) to review/finalize detailed code revisions. Update Staff Report. See MCESD Rulemaking flow chart.
6	Stakeholder notification 2 weeks prior to Citizen's Board or Commission	Tentative, January 5, 2017	Provide notice via County web page and stakeholder list. Submit Staff Report to BOH and to EROP website for posting on (January 9, 2017).
7	Public meeting to make recommendation to BOS	Tentative, January 23, 2017	BOH meets.
8	Schedule BOS public hearing	Tentative, February 15, 2017	Enter information into Solar about 3 weeks prior to BOS hearing (January 25, 2017). 1 week prior to BOS hearing, submit to BOS the Executive Summary Report of the Report to BOH (February 7, 2017).
9	BOS public hearing	Tentative, April 19, 2017	Attend BOS hearing to represent MCESD.
10	Item adopted	Tentative, April 19, 2017	Provide Clerk of the Board with final copy and post to EROP website.