

SERIAL 03248 RFP ELECTRONIC DOCUMENT MANAGEMENT SYSTEM

DATE OF LAST REVISION: May 31, 2007 CONTRACT END DATE: June 30, 2010

JUNE 30, 2010
CONTRACT PERIOD THROUGH ~~JUNE 30, 2007~~

TO: All Departments
FROM: Department of Materials Management
SUBJECT: Contract for **ELECTRONIC DOCUMENT MANAGEMENT SYSTEM**
(NIGP 20680)

Attached to this letter is published an effective purchasing contract for products and/or services to be supplied to Maricopa County activities as awarded by Maricopa County on **June 02, 2004**.

All purchases of products and/or services listed on the attached pages of this letter are to be obtained from the vendor holding the contract. Individuals are responsible to the vendor for purchases made outside of contracts. The contract period is indicated above.

Wes Baysinger, Director
Materials Management

LC/mm
Attach

Copy to: Clerk of the Board
Steve Fowers, Planning and Development
Materials Management



CONTRACT PURSUANT TO RFP

SERIAL 03248-RFP

This Contract is entered into this 16th day of June 2004 by and between Maricopa County ("County"), a political subdivision of the State of Arizona, and Alpha Corp, Inc. a Utah Corporation (herein after referred to as "Contractor") for the purchase of an Electronic Document Management System.

1.0 TERM

- 1.1 This Contract is for a term of three (3) years, beginning on the 1st day of July 2004 and ending the 30th day of June ~~2007~~ 2010.
- 1.2 The County may, at its option and with the agreement of the Contractor, extend the period of this Contract for additional one (1) year terms up to a maximum of three (3) additional terms. The County shall notify the Contractor in writing of its intent to extend the Contract period at least thirty (30) calendar days prior to the expiration of the original contract period, or any additional term thereafter.

2.0 PAYMENT

- 2.1 As consideration for performance of the duties described herein, County shall pay Contractor the sum stated in Final Pricing, attached hereto and incorporated herein as Exhibit "A."
- 2.2 Payment under this Contract shall be made in the manner provided by law. Invoices shall be prepared and submitted in accordance with the instructions provided on the purchase order. Invoices shall contain the following information: purchase order number, item numbers, description of supplies and/or services, sizes quantities, unit prices, and extended totals and applicable sales/use tax. The County is not subject to excise tax.
- 2.3 The payment schedule for this contract shall be as follows;
- | | |
|------------|--|
| 10% | <i>Upon contract award.</i> |
| 30% | <i>Upon successful installation of the server and operating system on County's network or 30 days after delivery of the server(s), whichever comes first.</i>
<i>Note: "Successful Installation" means that the server and operating system are delivered and are made operational on the Maricopa County Planning and Development network.</i> |
| 30% | Upon successful implementation of SIRE software.
<i>"Successful Implementation" means the base modules are installed and are fully operational.</i> |
| 20% | <i>The earlier of</i> successful completion of Acceptance Testing <i>or 180 days after delivery of hardware.</i> |
| 10% | The remaining 10% will be paid after 30 days of successful operation of the complete system. |

The County's Planning and Development Department will be the sole judge of whether or not the proposed system meets the requirement for successful installation, implementation, and/or completion. If the Planning and Development Department determines that the system does not meet a requirement, the vendor may request a written description of the way in which the system's performance is unsatisfactory, in order that the vendor may correct the system's deficient performance.

3.0 DUTIES

- 3.1 The Contractor shall perform all duties stated in the Agreed Scope of Work, attached hereto and incorporated herein as Exhibit "B."
- 3.2 Contractor shall perform services at the location(s) and time(s) stated in Exhibit "B," or in the purchase order requesting such services.
- 3.3 During the Contract term, County shall provide Contractor's personnel with adequate workspace for consultants and such other related facilities as may be required by Contractor to carry out its contractual obligations.

4.0 TERMS & CONDITIONS

4.1 INDEMNIFICATION AND INSURANCE:

4.1.1 **INDEMNIFICATION**

4.1.2 Indemnification.

To the fullest extent permitted by law, Contractor shall defend, indemnify, and hold harmless the County, its agents, representatives, officers, directors, officials, and employees from and against all claims, damages, losses and expenses, including but not limited to attorney fees and costs, relating to this Contract.

The amount and type of insurance coverage requirements set forth herein will in no way be construed as limiting the scope of the indemnity in this paragraph.

4.1.3 **Abrogation of Arizona Revised Statutes Section 34-226:**

In the event that A.R.S. § 34-226 shall be repealed or held unconstitutional or otherwise invalid by a court of competent jurisdiction, then to the fullest extent permitted by law, **CONTRACTOR** shall defend, indemnify and hold harmless **COUNTY**, its agents, representatives, officers, directors, officials and employees from and against all claims, damages, losses and expenses (including but not limited to attorney fees, court costs, and the cost of appellate proceedings), relating to, arising out of, or resulting from **CONTRACTOR'S** work or services. **CONTRACTOR'S** duty to defend, indemnify and hold harmless, **COUNTY**, its agents, representatives, officers, directors, officials and employees shall arise in connection with any claim, damage, loss or expense that is attributable to bodily injury, sickness, disease, death, injury to, impairment or destruction of property including loss of use resulting therefrom, caused in whole or in part by any act or omission of **CONTRACTOR**, anyone **CONTRACTOR** directly or indirectly employs or anyone for whose acts **CONTRACTOR** may be liable, regardless of whether it is caused in part by a party indemnified hereunder, including **COUNTY**.

The scope of this indemnification does not extend to the sole negligence of **COUNTY**.

4.1.4 Insurance Requirements.

CONTRACTOR, at **CONTRACTOR'S** own expense, shall purchase and maintain the herein stipulated minimum insurance from a company or companies duly licensed by the State of Arizona and possessing a current A.M. Best, Inc. rating of B++6. In lieu of State of Arizona licensing, the stipulated insurance may be purchased from a company or companies which are authorized to do business in the State of Arizona, provided that said insurance companies meet the approval of **COUNTY**. The form of any insurance policies and forms must be acceptable to **COUNTY**.

All insurance required herein shall be maintained in full force and effect until all work or service required to be performed under the terms of the Contract is satisfactorily completed and formally accepted. Failure to do so may, at the sole discretion of **COUNTY**, constitute a material breach of this Contract.

CONTRACTOR'S insurance shall be primary insurance as respects **COUNTY**, and any insurance or self-insurance maintained by **COUNTY** shall not contribute to it.

Any failure to comply with the claim reporting provisions of the insurance policies or any breach of an insurance policy warranty shall not affect coverage afforded under the insurance policies to protect **COUNTY**.

The insurance policies may provide coverage, which contains deductibles or self-insured retentions. Such deductible and/or self-insured retentions shall not be applicable with respect to the coverage provided to **COUNTY** under such policies. **CONTRACTOR** shall be solely responsible for the deductible and/or self-insured retention and **COUNTY**, at its option, may require **CONTRACTOR** to secure payment of such deductibles or self-insured retentions by a surety bond or an irrevocable and unconditional letter of credit.

COUNTY reserves the right to request and to receive, within 10 working days, certified copies of any or all of the herein required insurance policies and/or endorsements. **COUNTY** shall not be obligated, however, to review such policies and/or endorsements or to advise **CONTRACTOR** of any deficiencies in such policies and endorsements, and such receipt shall not relieve **CONTRACTOR** from, or be deemed a waiver of **COUNTY'S** right to insist on strict fulfillment of **CONTRACTOR'S** obligations under this Contract.

The insurance policies required by this Contract, except Workers' Compensation, shall name the **COUNTY**, its agents, representatives, officers and employees as Additional Insureds..

The policies required hereunder, except Workers' Compensation, shall contain a waiver of transfer of rights of recovery (subrogation) against **COUNTY**, its agents, representatives, officers, directors, officials and employees for any claims arising out of **CONTRACTOR'S** work or service.

4.1.4.1 Commercial General Liability. **CONTRACTOR** shall maintain Commercial General Liability Insurance (CGL) and, if necessary, Commercial Umbrella Insurance with a limit of not less than \$1,000,000 for each occurrence with a \$2,000,000 Products/Completed Operations Aggregate and a \$2,000,000 General Aggregate Limit. The policy shall include coverage for bodily injury, broad form property damage, personal injury, products and completed operations and blanket contractual coverage including, but not limited to, the liability assumed under the indemnification provisions of this Contract which coverage will be at least as broad as Insurance Service Office, Inc. Policy Form CG 00 01 10 93 or any replacements thereof. There shall be no endorsement or modification of the CGL limiting the scope of coverage for liability arising from explosion, collapse, or underground property damage.

The policy shall contain a severability of interest provision, and shall not contain a sunset provision or commutation clause, or any provision which would serve to limit third party action over claims.

4.1.4.2 Automobile Liability. **CONTRACTOR** shall maintain Automobile Liability Insurance and, if necessary, Commercial Umbrella Insurance with a combined single limit for bodily injury and property damage of no less than \$1,000,000, each occurrence, with respect to **CONTRACTOR'S** vehicles (including owned, hired, non-owned), assigned to or used in the performance of this Contract

4.1.4.3 Workers' Compensation. **CONTRACTOR** shall carry Workers' Compensation insurance to cover obligations imposed by federal and state statutes having jurisdiction of **CONTRACTOR'S** employees engaged in the performance of the work or services, as well as Employer's Liability insurance of not less than \$100,000 for each accident, \$100,000 disease for each employee, and \$500,000 disease policy limit.

CONTRACTOR waives all rights against **COUNTY** and its agents, officers, directors and employees for recovery of damages to the extent these damages are covered by the Workers' Compensation and Employer's Liability or commercial umbrella liability insurance obtained by **CONTRACTOR** pursuant to this agreement.

In case any work is subcontracted, **CONTRACTOR** will require the Subcontractor to provide Workers' Compensation and Employer's Liability insurance to at least the same extent as required of **CONTRACTOR**.

4.1.5 Certificates of Insurance.

4.1.5.1 Prior to commencing work or services under this Contract, Contractor shall furnish the County with certificates of insurance, or formal endorsements as required by the Contract in the form provided by the County, issued by Contractor's insurer(s), as evidence that policies providing the required coverage, conditions and limits required by this Contract are in full force and effect. Such certificates shall identify this contract number and title.

In the event any insurance policy(ies) required by this contract is(are) written on a "claims made" basis, coverage shall extend for two years past completion and acceptance of **CONTRACTOR'S** work or services and as evidenced by annual Certificates of Insurance.

If a policy does expire during the life of the Contract, a renewal certificate must be sent to **COUNTY** fifteen (15) days prior to the expiration date.

4.1.5.2 Cancellation and Expiration Notice.

Insurance required herein shall not be permitted to expire, be canceled, or materially changed without thirty (30) days prior written notice to the County.

4.2 REQUIREMENT OF CONTRACT BOND:

Concurrently with the submittal of the Contract, the Contractor shall furnish the Contracting Agency the following bonds, which shall become binding upon the award of the contract to the Contractor.

- (A) A Performance Bond equal to two hundred sixty thousand dollars (\$260,000.00) conditioned upon the faithful performance of the software product installation and acceptance testing in accordance with plans, specifications and conditions thereof. Maricopa County shall provide a written release of the bond to the bonding authority and to AlphaCorp thirty (30) days after acceptance testing has been completed to the County's satisfaction. Such bond shall be solely for the protection of the Contracting Agency awarding the Contract.

Each such bond shall include a provision allowing the prevailing party in a suit on such bond to recover as a part of his judgment such reasonable attorney's fees as may be fixed by a judge of the court.

Each bond shall be executed by a surety company or companies holding a certificate of authority to transact surety business in the State of Arizona issued by the Director of the Department of Insurance. The bonds shall not be executed by an individual surety or sureties. The bonds shall be made payable and acceptable to the Contracting Agency. The bonds shall be written or countersigned by an authorized representative of the surety who is either a resident of the State of Arizona or whose principal office is maintained in this state, as by law required, and the bonds shall have attached thereto a certified copy of the Power of Attorney of the signing official. In addition, said company or companies shall be rated "Best-A" or better as required by the Contracting Agency, as currently listed in the most recent Best Key Rating Guide, published by the A.M. Best Company.

4.3 NOTICES:

All notices given pursuant to the terms of this Contract shall be addressed to:

For County:

Maricopa County
Department of Materials Management
Attn: Director of Purchasing
320 West Lincoln Street
Phoenix, Arizona

For Contractor:

Alpha Numeric Solutions
Attn: James Painter
3759 W. 2340 South, Suite G
Salt Lake City, UT 84120

4.4 REQUIREMENTS CONTRACT:

Contractor signifies its understanding and agreement by signing this document, that this Contract is a requirements contract. This Contract does not guarantee any purchases will be made. Orders will only be placed when County identifies a need and issues a purchase order.

Contractor shall take no action under this Contract unless specifically requested by County, which shall submit a written purchase order to Contractor requesting that work be performed or product be delivered.

County reserves the right to cancel purchase orders within a reasonable period of time after issuance. Should a purchase order be canceled, the County agrees to reimburse the Contractor for actual and documented costs incurred by the Contractor pursuant to the purchase order. The County will not reimburse the Contractor for any costs incurred after receipt of cancellation, or for lost profits, or shipment of product or performance of services prior to issuance of a purchase order.

Contractor agrees to accept verbal cancellation of purchase orders.

4.5 ESCALATION:

Any requests for reasonable price adjustments must be submitted thirty (30) days prior to the Contract expiration date. Requests for adjustment in cost of labor and/or materials must be supported by appropriate documentation. If County agrees to the adjusted price terms, County shall issue written approval of the change. The reasonableness of the request will be determined by comparing the request with the Producer Price Index or by performing a market survey.

4.6 TERMINATION:

County may unconditionally terminate this Contract for convenience by providing thirty (30) calendar days advance notice to the Contractor.

County may terminate this Contract if Contractor fails to pay any charge when due or fails to perform or observe any other material term or condition of the Contract, and such failure continues for more than ten (10) days after receipt of written notice of such failure from County, or if Contractor becomes insolvent or generally fails to pay its debts as they mature.

4.7 STATUTORY RIGHT OF CANCELLATION FOR CONFLICT OF INTEREST:

Notice is given that pursuant to A.R.S. § 38-511 the County may cancel this Contract without penalty or further obligation within three years after execution of the contract, if any person significantly involved in initiating, negotiating, securing, drafting or creating the contract on behalf of the County is at any time while the Contract or any extension of the Contract is in effect, an employee or agent of any other party to the Contract in any capacity or consultant to any other party of the Contract with respect to the subject matter of the Contract. Additionally, pursuant to A.R.S § 38-511 the County may recoup any fee or commission paid or due to any person significantly involved in initiating, negotiating, securing, drafting or creating the contract on behalf of the County from any other party to the contract arising as the result of the Contract.

4.8 OFFSET FOR DAMAGES:

In addition to all other remedies at law or equity, the County may offset from any money due to the Contractor any amounts Contractor owes to the County for damages resulting from breach or deficiencies in performance under this contract.

4.9 ADDITIONS/DELETIONS OF SERVICE:

The County reserves the right to add and/or delete products and/or services provided under this Contract. If a requirement is deleted, payment to the Contractor will be reduced proportionately to the amount of service reduced in accordance with the proposal price. If additional services and/or products are required from this Contract, prices for such additions will be negotiated between the Contractor and the County.

4.10 SUBCONTRACTING:

The Contractor may not assign this Contract or subcontract to another party for performance of the terms and conditions hereof without the written consent of the County, which shall not be unreasonably withheld. All correspondence authorizing subcontracting must reference the Proposal Serial Number and identify the job project.

4.11 AMENDMENTS:

All amendments to this Contract must be in writing and signed by both parties.

4.12 RETENTION OF RECORDS:

The Contractor agrees to retain all financial books, records, and other documents relevant to this Contract for five (5) years after final payment or until after the resolution of any audit questions which could be more than five (5) years, whichever is longer. The County, Federal or State auditors and any other persons duly authorized by the Department shall have full access to, and the right to examine, copy and make use of, any and all said materials.

If the Contractor's books, records and other documents relevant to this Contract are not sufficient to support and document that requested services were provided, the Contractor shall reimburse Maricopa County for the services not so adequately supported and documented.

4.13 AUDIT DISALLOWANCES:

If at anytime County determines that a cost for which payment has been made is a disallowed cost, such as overpayment, County shall notify the Contractor in writing of the disallowance. County shall also state the means of correction, which may be but shall not be limited to adjustment of any future claim submitted by the Contractor by the amount of the disallowance, or to require repayment of the disallowed amount by the Contractor.

4.14 VALIDITY:

The invalidity, in whole or in part, of any provision of the Contract shall not void or affect the validity of any other provision of this Contract.

4.15 RIGHTS IN DATA:

The County shall have the use of data and reports resulting from this Contract without additional cost or other restriction except as provided by law. Each party shall supply to the other party, upon request, any available information that is relevant to this Contract and to the performance hereunder.

4.16 INTEGRATION:

This Contract represents the entire and integrated agreement between the parties and supersedes all prior negotiations, proposals, communications, understandings, representations, or agreements, whether oral or written, express or implied.

4.17 HARDWARE:

At the County's option, the final agreed upon hardware configuration may be purchased from a source other than Contractor.

IN WITNESS WHEREOF, this Contract is executed on the date set forth above.

CONTRACTOR

AUTHORIZED SIGNATURE

PRINTED NAME AND TITLE

Alpha Numeric Solutions
3759 W. 2340 South, Suite G
Salt Lake City, UT 84120
ADDRESS

DATE

MARICOPA COUNTY

BY: _____
CHAIRMAN, BOARD OF SUPERVISORS

DATE

ATTESTED:

CLERK OF THE BOARD

DATE

APPROVED AS TO FORM:

MARICOPA COUNTY ATTORNEY

DATE

ATTACHMENT A
PRICING

SERIAL 03248-RFP

PRICING SHEET S073914/B0603306

BIDDER NAME: AlphaCorp

F.I.D./VENDOR #: 87-0508307

BIDDER ADDRESS: 3957 West 2340 South Suite G

P.O. ADDRESS: _____

BIDDER PHONE #: (801) 977-8608

BIDDER FAX #: (801) 977-8775

COMPANY WEB SITE: www.siresolutions.com

COMPANY CONTACT (REP): Craig Petersen

E-MAIL ADDRESS (REP): cpetersen@alphacorp.cc

WILLING TO ACCEPT FUTURE SOLICITATIONS VIA EMAIL: YES NO

ACCEPT PROCUREMENT CARD: YES NO

REBATE (CASH OR CREDIT) FOR UTILIZING PROCUREMENT CARD: YES NO % REBATE
(Payment shall be made within 48 hrs utilizing the Purchasing Card)

INTERNET ORDERING CAPABILITY: YES NO % DISCOUNT

OTHER GOV'T. AGENCIES MAY USE THIS CONTRACT: YES NO

PAYMENT TERMS: Net 30 Days

1.0 PRICING:

Please fill in the tables below adding more lines as needed.

Additional notes may be added under each table if further explanation is required.

PART I: LABOR RATES

Enter the labor categories applicable to this project, the staff to be assigned to this project in each labor category, and the corresponding labor rate (including overhead).

Labor Category	Staff Person	Hourly Labor Rate
Executive Management	Kris Painter	\$156.25
Project Management	Mike Painter	\$156.25
Contract Manager	Jim Painter	\$156.25
Project Specialist	Craig Petersen	\$156.25
Software Engineer	Dustin Butler	\$156.25
Senior Support Engineer	John Best	\$125.00
Training Specialist	Kyle Young	\$156.25

NOTES:

PART II: LABOR HOURS and COST

In the left hand column enter the tasks in your work plan.

The tasks must correspond to your work plan. In the column headings across the top of the table, enter the names or initials of the staff members to be assigned to this project. In the rows, enter the number of hours each staff member will be assigned to each task. Total the cost and the number of hours to the right.

Add each column and enter the total in the bottom row.

TASK	Kris Painer	Dustin Butler	Jon Best	Kyle Young	Craig	TOTAL HOURS	TOTAL COST
EDMS Architecture	8	8				16	\$2,500.00
Hardware Installation		13	13			26	\$4,062.50
Software Installation		13	13			26	\$4,062.50
Scanning Operation			5	5		10	\$1,562.50
Management Report			10	10		20	\$3,125.00
Workflow		14		14		28	\$4,375.00
Importing Existing Data			24			24	\$3,750.00
End User Groups and Document Access		8				8	\$1,250.00
Document Indexing		4	4			8	\$1,250.00
Develop Retrieval/Integrate EMD		8	8			16	\$2,500.00
Public Access			8			8	\$1,250.00
Acceptance			8		8	16	\$2,500.00
Training				40		40	\$6,250.00
TOTALS							\$38,437.50

NOTES:

PART III: SOFTWARE COSTS

In the tables below enter the proposal price and other information required for each separately priced software package. You may propose more than one pricing option for the software products – per unit and/or enterprisewide licensing. Fill in Table III-1 if you propose a per unit cost basis. Fill in table III-2 if you are proposing enterprisewide licenses for any software products. Include all proposed software packages in each table (so that the total at the bottom right-hand column adds to the total software price for option 1 or 2). You need not offer all packages as enterprisewide licensing to offer option 2.) Indicate the product’s cost basis (for example: per seat for named users; per seat for concurrent users from 1- 200; per server, enterprisewide or other description of unit pricing), the estimated number of licenses required for Planning and Development, the price per cost unit and the total extended cost of the software. Add the last column for atotal software cost cost of the software. Add the last column for a total software cost for each option you offer.

TABLE III-1: OPTION 1 PRICING - PER UNIT COSTS

Product Name	Product Description	Cost Basis	Number of Licenses Proposed	Price Per Unit	Total Software Cost
SIRE FileCenter - Server License	EDMS User Interface Server	Concurrent User	201 Concurrent Licenses Client	\$540.00	\$108,540.00
SIRE FileCenter - Client License	EDMS User Interface Client	Concurrent User	201 Concurrent Licenses Server	\$149.00	\$29,949.00
SIRE OCR/FTR	Full Text Retrieval Module	Processor License	1 OCR/FTR Server License	\$4,500.00	\$4,500.00
SIRE FORMS	Web Forms	Department License	1 Forms Department License	\$4,995.00	\$4,995.00
SIRE WebCenter	Web Interface	Concurrent User	50 Concurrent Licenses	\$350.00	\$17,500.00
SIRE Captue	Batch Scan/Import Interface	Concurrent User	3 Concurrent Licenses	\$2,995.00	\$8,985.00
SIRE Office Link	Microsoft Office Interface	Server License	Enterprise	\$0.00	\$0.00
SIRE File Loader	Batch File Import Utility	Server License	1 Server	\$4,995.00	\$4,995.00
Permits Plus Interface	Interface to Permits Plus	Concurrent User	201 Concurrent User	\$206.70	\$41,546.70
SIRE API. NET Edition	Interface Application	Server License	1 Server	\$12,995.00	\$12,995.00
TOTAL					\$221,010.70
					\$234,005.70

PART IV: SOFTWARE WARRANTY COSTS

In the tables below, enter the cost of warranty support for the type of support included in your proposal for each of the first 5 years separately by year. Use Table IV-1 for Option 1 - Per Unit Cost and Table IV-2: Option 2 - Enterprisewide Licensing. Be sure to list all software products included in your proposal. The cost basis is the manner of figuring the warranty cost such as a percentage of the license cost or a fixed cost per license, etc. Total the warranty cost at the bottom of the last column. If warranty is included in the purchase price of the software, please indicate that below. (Insert additional lines as needed)

TABLE IV-1: OPTION 1 – PER UNIT COST

Warranty Support Package Name	Software Products Covered	Year	Cost Basis	Total Warranty Cost
We provide 90 day warranty and then all warranties, support, and maintenance come under our maintainance contract.		1		\$
				\$
		2		\$
				\$
		3		\$
				\$

		4		\$
				\$
		5		\$
				\$
TOTAL				0

NOTES: We provide 90 day warranty and then all warranties, support, and maintenance come under our maintenance contract.

PART V: SOFTWARE MAINTENANCE COSTS

In the tables below, enter the cost of maintenance support for the type of support included in your proposal for each of the first 5 years, separately by year. Use Table V-1 for Option 1 - Per Unit Cost and Table V-2: Option 2 - Enterprisewide Licensing. Be sure to list all software products included in your proposal. The cost basis is the manner of figuring the maintenance cost such as a percentage of the license cost or a fixed cost per license, etc. Total the maintenance cost at the bottom of the last column. If the maintenance cost is included in the purchase price of the software or the warranty price, please indicate that below.

TABLE V-1: OPTION 1 - PER UNIT COST

Warranty Support Package Name	Software Products Covered	Year	Cost Basis	Total Warranty Cost
SIRE Software Maintenance	All Software Provided	1	Percentage of Software Cost	\$39,782.00 \$42,182.00*
SIRE Software Maintenance	All Software Provided	2	Percentage of Software Cost	\$39,782.00 \$42,182.00*
				\$
SIRE Software Maintenance	All Software Provided	3	Percentage of Software Cost	\$39,782.00 \$42,182.00*
SIRE Software Maintenance	All Software Provided	4	Percentage of Software Cost	\$39,782.00 \$42,182.00*
SIRE Software Maintenance	All Software Provided	5	Percentage of Software Cost	\$39,782.00 \$42,182.00*
TOTAL				\$198,910.00 \$210,910.00

***Revised 1/27/05 to include Annual Maintenance Cost of \$2,400.00 for added SIRE API. NET Edition.**

PART VI: SUPPORT COSTS

In the table below, enter the cost of support costs for the type of support included in your proposal for each of the first 5 years, separately by year. Use Table VI-1 for Option 1 - Per Unit Cost and Table VI-2: Option 2 - Enterprisewide Licensing. Be sure to list all software products included in your proposal. The cost basis is the manner of figuring the support cost, such as an hourly rate for telephone support or an on-site rate. The Cost Per Unit is the hourly or other rate for the type of "units" listed in the cost basis column. If the support cost is included in the purchase price of the software, the warranty price or the maintenance price, please indicate that below.

TABLE VI-1: OPTION 1 - PER UNIT COST

Warranty Support Package Name	Software Products Covered	Year	Cost Basis	COST PER UNIT
We provide 90 day warranty and then all warranties, support, and maintenance come under our maintenance contract.		1		\$
				\$
		2		\$
				\$
		3		\$
				\$
		4		\$
				\$
		5		\$
				\$
TOTAL				\$

PART VII: HARDWARE COSTS

List the required information for all hardware components for the Phase I EDMS system. Tier 1 vendors are required for all components.

Item Name/Discription	Manufacturer	Quantity	Price Per Unit	Total Price
APPLICATION/DATABASE SERVER	Hewlett Packer	2	\$9,180.00	\$18,360.00
24-Hour X 7-Day 4-Hour Response on-Site Coverage	Hewlett Packer	2	\$727.00	\$1,454.00
HARD DRIVES for SAN	Hewlett Packer	28	\$300.00	\$8,400.00
Smart Array 642 Controller (RAID)	Hewlett Packer	2	\$463.00	\$926.00
HP StorageWorks Modular Smart Array 1000	Hewlett Packer	1	\$5,696.00	\$5,696.00
Modular SAN Array 1000 2 GB Fibre Channel I/O Module - Factory Integration	Hewlett Packer	1	\$267.00	\$267.00
hp StorageWorks Modular SAN Array 1000 Controller	Hewlett Packer	2	\$3,057.00	\$6,114.00
256MB Cache for standard Storage Controller (1X256MB Module)	Hewlett Packer	2	\$414.00	\$828.00
hp StorageWorks MSA SAN Switch 2/8	Hewlett Packer	2	\$4,560.00	\$9,120.00
SHORT WAVE 2 GB OPTICAL TRANSCEIVER	Hewlett Packer	6	\$142.00	\$852.00
2 Gb 64-Bit/66 MHz PCI to Fibre Channel Host Bus Adapter	Hewlett Packer	4	\$1,277.00	\$5,108.00
5 m LC-LC Multi-Mode Fibre Channel Cable	Hewlett Packer	5	\$59.00	\$295.00
HP StorageWorks Secure Path 4.0C WinWE 1 Lic/Med	Hewlett Packer	2	\$1,425.00	\$2,850.00
CarePaq, Uplift hardware warranty on Compaq Raid Array 4000 from 3	Hewlett Packer	1	\$1,045.00	\$1,045.00
13x5 4-Hr Response On-site coverage.3yrs	Hewlett Packer	1	\$915.00	\$915.00
StorageWorks 4414 U320 SCSI Enclosure, Rack-mount	Hewlett Packer	2	\$2,311.00	\$4,622.00
HP StorageWorks MSL6030 tape library	Hewlett Packer	1	\$15,626.00	\$15,626.00

TABLE IX-1: OPTION 1 – PER UNIT SOFTWARE PRICE

COST ITEM	PRICE
Labor Cost (Total) -- Part II	\$38,437.50
Software Cost (Total) -- Part III-1	\$221,010.70
Software Warranty (Year 1) - Part IV-1	0
Software Warranty (Year 2) - Part IV-1	0
Software Warranty (Year 3) - Part IV-1	0
Software Warranty (Year 4) - Part IV-1	0
Software Warranty (Year 5) - Part IV-1	0
Software Maintenance (Year 1) -- Part V-1	\$39,782.00
Software Maintenance (Year 2) -- Part V-1	\$39,782.00
Software Maintenance (Year 3) -- Part V-1	\$39,782.00
Software Maintenance (Year 4) -- Part V-1	\$39,782.00
Software Maintenance (Year 5) -- Part V-1	\$39,782.00
Software Support (Year 1) -- Part VI-1	0
Software Support (Year 2) -- Part VI-1	0
Software Support (Year 3) -- Part VI-1	0
Software Support (Year 4) -- Part VI-1	0
Software Support (Year 5) -- Part VI-1	0
Hardware (total) -- Part VII	\$98,212.50
Hardware Warranty (Year 1) -- Part VIII	\$
Hardware Warranty (Year 2) -- Part VIII	\$
Hardware Warranty (Year 3) -- Part VIII	\$
Hardware Warranty (Year 4) -- Part VIII	\$
Hardware Warranty (Year 5) -- Part VIII	\$
TOTAL (5 years) Not including tax	\$ 556,570.70

EXHIBIT B
SCOPE OF WORK

CONTRACTOR: ALPHA-CORP (ALPHA NUMERIC SOLUTIONS)

AlphaCorp, herein after referred to as Contractor, shall provide the Maricopa County Planning & Development (P&D) a software imaging solution (SIRE) to initially accommodate 75,000 scanned pages per month and unlimited import of digital files.

Documents to be imaged and available for retrieval from the Electronic Document Management System (EDMS) have the following characteristics:

- **Size:** From 8-1/2" x 11", to engineering plan size (40"x 36") and digital photographs, digital files (CAD).
- **Color:** white bond paper, blue engineering paper. The EDMS does not need to capture the paper color.
- **Page:** Single-sided with a few duplex pages.
- **Format:** Mostly black-on-white printing (word processing), freeform text; some forms; some handwritten pleadings using ink or possibly pencil; documents may contain graphics, black and white and color photographs, charts, tables. Documents may be originals, faxes, or copies. Color capture is not required.
- **Legibility:** Generally excellent. Current plan is to retain all originals until user population is accepting of electronic documents.
- **Storage:** Documents are generally filed in a folder, plans are rolled together bound by rubber bands and filed in a cubby hole storage room.
- **Identification:** No bar codes or other machine-readable identification.
- **Condition:** Generally very good -- some pages may have wear and tear from use or be folded/curled.
- **Special features:** Seals and signatures of architects, engineers and surveyors need to be visible after scanning.
- **Document length/width:** Average is approximately one (1) page. Page size can be as long as 36" and as wide as 24", most applications contain between 10 and 20 documents.
- **Paper Weight:** mostly 20 to 24 lb.

Contractor shall utilize current imaging hardware owned by P&D consisting of two (2) Action Imaging Evolution Pro large format scanners and two (2) Bell & Howell 2020FD scanners with VRS. Contractor shall also provide licensing for total of three (3) scan stations with a similar hardware configuration as part of initial implementation. EDMS shall support deletion and re-scanning of pages/documents before committing to disk. EDMS shall support image enhancement and cleanup techniques such as de-skew, de-speckle and darkening/lightening. EDMS shall support image capture at 200, 300,400, and higher dpi. EDMS shall support bi-tonal and gray-scale image scanning. EDMS shall provide audit trail for various document activities such as add, delete, view, print, etc. EDMS shall support restriction of document manipulation functions (add, delete, modify) to certain users based on user-selectable parameters. EDMS shall have capability to rendition documents from any format to PDF format. EDMS shall support page viewing features such as rotate, zoom, go to "n" page, book marks, etc. EDMS shall provide for indexing and storage of documents up to 1,000 pages in length. EDMS shall provide the ability to catalogue documents that are stored off-line. EDMS shall import and export documents to and from repository in TIFF Group 3 and Group 4 facsimiles. All images must be TIFF Group 4 compressed.

Contractors EDMS shall provide for restricting viewing of documents from unauthorized individuals. EDMS shall support automatic indexing and provide for indexing per department parameters to include activity type, activity number and subsequent pages, attachments and revisions. EDMS shall support production of and indexing by bar codes.

The SIRE product provided shall include the following modules: Sire FileCenter; Sire WebCenter; Sire Capture; Sire OfficeLink; Sire Forms; Sire OCR/FTR , Sire File Loader, SIRE Viewer and Permits Plus Interface. Sire or any of its modules cannot be in alpha or beta version or unreleased as of the date of this contract.

Contractors EDMS shall provide P&D as part of this solution the ability to handle unlimited number of views of any document from multiple workstations and multiple users.

Contractors EDMS shall provide ability to interface with existing faxing solution.

Contractors EDMS shall provide scalability in solution to allow for increases in volumes of retrieval, printing and faxing.

Contractors EDMS shall provide a minimum of 201 concurrent users to networked solution and a minimum of 50 concurrent users to web viewing solution.

Contractor must allow other Maricopa County government agencies to purchase from vendor any software proposed for the P&D turnkey EDMS at the same price as proposed for P&D for the first two years of the contract.

Contractor shall provide P&D hardware/operating system platform if requested by P&D to ensure solution shall meet retrieval time of 5 or less seconds per document. Contractor shall provide specific configuration information for P&D approval prior to purchase of any hardware.

Contractors EDMS shall provide ability to restrict access to viewing and printing records and the maintaining of access log of selected folders, subfolders and documents retained within the EDMS.

Contractors EDMS shall provide a full records management module so P&D shall be able to archive records from the EDMS. Module must allow administrators to set retention criteria and provide notification when criteria for records retention are met. EDMS shall provide automatic migration of documents between storage platforms as part of archiving and document lifecycle management process based on triggering events initiated from another system.

Contractors EDMS shall provide process as part of capture to write copy of every document captured either via scanning or digital input to HP Optical Jukebox as well as to image storage area (RAID or SAN).

Contractors EDMS shall provide a workflow module that enables P&D to transfer digital files within and outside of department for viewing and printing based on security settings. Documents must also be able to routed through workflow queues as setup by the administrator from a GUI interface. Process can be configured to automatically route digital files to users as part of workflow process.

Contractor's EDMS must be Windows2000/2003 compliant and must be compatible with MSSQL2000 database as backend. Contractor's EDMS shall share database with other Accela (Permits Plus and modules) products. Contractor's EDMS must be a 32-bit product.

Contractor shall install, test and begin operations of the EDMS at P&D central location for document input (scanning and digital file import), printing, viewing, annotating and routing of documents within the County.

Contractor shall assist with and provide training on security/access restrictions for access to documents that account for users and expected user groups for later phases (the public, government agencies, and others).

Contractors EDMS shall interface to Accela's Permits Plus for all documents, images and digital files, ensuring for capture, storage, retrieval and viewing by users.

Contractors EDMS shall provide retrieval and printing modules for document access by the public to be used at all public records areas of P&D.

Contractors EDMS shall provide interface for printing capability for internal user group use.

Contractors EDMS shall import images, photographs, CAD files, digital files and documents from cache to new EDMS repository.

Contractor shall train P&D users and technical staff to operate the system, perform maintenance and troubleshooting tasks, develop workflows and other tasks necessary to maintain and operate the EDMS system.

Contractors EDMS shall provide OCR capabilities for application files. ICR preferred as well but optional initially.

Contractors EDMS shall provide for acceptance of digital files with or without digital signatures/seals either from within department or via Internet module.

Comment [f1]:
We will migrate manually based on Permit Plus searches initially. We only need vendor to provide write to HP Jukebox upon of release of data to permanent storage, jukebox is viewed as another network drive and has it's own management software.

Comment [CWP2]: We can provide this ability but it may require the purchase of management software.

Comment [CWP3]: We can provide this ability but it may require the purchase of management software.

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Contractor shall provide for warranty and maintenance of EDMS system software to include upgrades, software fixes, helpdesk availability with a 4-hour response. Helpdesk support is via telephone from 6:00 am to 6:00 pm Mountain time. Upgrades are indicated to be two per year to SIRE software.

Contractor EDMS shall provide viewer to provide viewing of all standard formats of images, documents, photographs, CAD files, PDF, JPEG, GIF, XML and other digital files. Viewer shall provide for annotation of all stored items that allows multiple users to be annotating the same document at the same time via annotation layers. Viewer shall log and identify all layers by user. Viewer shall provide ability to hide annotations as well as print annotations as desired. Viewer shall be an integrated process within the EDMS.

Contractors EDMS shall be based on open systems standards and an API must be available for Maricopa County to purchase, for integration of the EDMS with business applications.

Contractors EDMS shall be able to publish documents to a web server.

Contractors EDMS shall provide for development and publishing of electronic documents for web environment.

Contractors EDMS shall provide search features that include standard search, full page, SQL queries and fuzzy search capabilities.

Contractors EDMS shall be configured as part of P&D failover, replication, disaster recovery and backup process. EDMS shall make available for purchase a complete online, near online and offline storage via tape and/or HP Jukebox. EDMS shall utilize network logon for access and provide additional security levels for each user and user groups. EDMS shall provide capability to print to any networked printer as well as HP Plotters.

Contractor shall provide technical and training materials to P&D staff. Contractor shall provide on site training for all training needs. Contractor shall provide P&D an implementation schedule with supporting project plan reflecting resource allocation and support. Contractor and P&D shall agree upon all schedules, acceptance testing, implementation, post implementation support and training requirements.

Contractor shall provide for conversion/import/indexing of existing images, documents and photographs from Permits Plus to EDMS.

EXHIBIT A
 CONTRACTOR LABOR COSTS:

TASK	HOURS	COST
EMDS ARCHITECTURE	16	2500
HARDWARE INSTALLATION	26	4062.5
SOFTWARE INSTALLATION	26	4062.5
SCANNING OPERATION	10	1562.5
MANAGEMENT REPORT	20	3125
WORKFLOW	28	4375
IMPORTING EXISTING DATA	24	3750
END USER GROUPS AND DOCUMENT ACCESS	8	1250
DOCUMENT INDEXING	8	1250
DEVELOP RETRIEVAL/INTEGRATE EMD	16	2500
PUBLIC ACCESS	8	1250
ACCEPTANCE	16	2500
TRAINING	40	6250
TOTAL	246	38437.5

CONTRACTOR SOFTWARE OFFERINGS:

SOFTWARE COSTS

PRODUCT	QUANTITY	COST
SIRE FILECENTER-SVR LICENSE(CONCURRENT)	201	108540
SIRE FILECENTER-CLIENT LICENSE(CONCURRENT)	201	29949
SIRE OCR/FTR-SVR LICENSE	1	4500
SIRE FORMS-WEB FORMS-	1	4995
SIRE WEBCENTER	50	17500
SIRE CAPTURE	3	8985
SIRE OFFICELINK	ENTERPRISE	0
SIRE FILE LOADER	1	4995
PERMITS PLUS INTERFACE	201	41546.7
		221010.7

CONTRACTOR WARRANTY/MAINTENANCE OFFERINGS:

SOFTWARE MAINTENANCE COSTS

SIRE SOFTWARE MAINTENANCE-ANNUAL This annual figure quoted for first 5 years.	ALL	39782
SUPPORT COSTS	ALL	0

CONTRACTOR HARDWARE OFFERINGS:

HARDWARE COSTS			
APPLICATION/DATABASE SERVER ProLiant DL380 G3 Intel® Xeon™ Processor 3.06GHz - Rack Model Intel® Xeon™ Processor 3.06GHz/512KB 310587-001 Intel® Xeon™ 3.06GHz/533-512KB Processor - Option Kit 257916-B21 2GB Base Memory (4x512) 2GBDDR-01G Integrated Smart Array 5i Plus Controller included HP Smart Array 6402/128 Controller (RAID) 273915-B21 Hot Plug Drive Cage-Ultra3 (5 x 1" and 1 x 1.6") included 36.4 GB Pluggable Ultra320 SCSI 15,000 rpm Universal Hard Drive (1") 286776-B22 36.4 GB Pluggable Ultra320 SCSI 15,000 rpm Universal Hard Drive (1") 286776-B22 Hot Plug Redundant Power Supply Module (NEMA cord) (NA) 313054-001 DL380 G3 Redundant Fan Option Kit (3 fans) 293048-B21 1.44MB Floppy Disk Drive included 24X Low-profile IDE CD-ROM Drive included Two (2) Compaq NC7781 PCI-X Gigabit NICs (embedded) PCI 10/100/1000 WOL included Sliding Rails and Cable Management Arm included SmartStart & Insight Manager 7 included Integrated Lights-Out Management - standard included Warranty - 3 year next business day onsite included	2	\$9,180.00	\$18,360.00
24-Hour X 7-Day 4-Hour Response on-Site Coverage	2	\$727.00	\$1,454.00
HARD DRIVES for SAN	28	\$300.00	\$8,400.00
Smart Array 642 Controller (RAID)	2	\$463.00	\$926.00
HP StorageWorks Modular Smart Array 1000	1	\$5,696.00	\$5,696.00
Modular SAN Array 1000 2 GB Fibre Channel I/O Module - Factory Integration	1	\$267.00	\$267.00
Hp StorageWorks Modular SAN Array 1000 Controller	2	\$3,057.00	\$6,114.00
256MB Cache for standard Storage Controller (1X256MB Module)	2	\$414.00	\$828.00
Hp StorageWorks MSA SAN Switch 2/8	2	\$4,560.00	\$9,120.00
SHORT WAVE 2 GB OPTICAL TRANSCEIVER	6	\$142.00	\$852.00
2 Gb 64-Bit/66 MHz PCI to Fibre Channel Host Bus Adapter	4	\$1,277.00	\$5,108.00
5 m LC-LC Multi-Mode Fibre Channel Cable	5	\$59.00	\$295.00
HP StorageWorks Secure Path 4.0C WinWE 1 Lic/Med	2	\$1,425.00	\$2,850.00
CarePak, Uplift hardware warranty on Compaq Raid Array 4000 from 3	1	\$1,045.00	\$1,045.00
13x5 4-Hr Response On-site coverage,3yrs	1	\$915.00	\$915.00
StorageWorks 4414 U320 SCSI Enclosure, Rack-mount	2	\$2,311.00	\$4,622.00
HP StorageWorks MSL6030 tape library	1	\$15,626.00	\$15,626.00

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20 Pack HP Ultrium 400 GB prelabeled data cartridges	1	\$1,067.00	\$1,067.00
Care Pack. 3 Yr 4hr, 24x7 HW support for a MSL 5026 or MSL 5030 Tape Library.	1	\$3,857.00	\$3,857.00
HP Tape Library Software - OV Data Protector one Drive UNIX etc LTU	1	\$2,940.00	\$2,940.00
HP Tape Library Software - OV Data Protector Cell Manag Win. LTU CD	1	\$836.00	\$836.50
Support /Maintenance	1 through 3	Full Three Years	\$1,260.00
Microsoft Windows Server 2003 Enterprise	2	\$2,887.00	\$5,774.00
TOTAL			\$98,212.50

All hardware is HP/Compaq supplied.
Servers must be configured the same (hardware).
Servers must be 3.06 or 3.20 Hz dual processors w/2GB base memory.
Hard Drives need to be 36.4 GB 15,000 rpm

TOTAL PROJECT COST:

Labor:	\$	38,437.00
Software:	\$	221,010.70
Software Maintenance:	\$	39,782.00
Hardware	\$	98,212.50
TOTAL (not including tax)	\$	397,442.20

SIRE TECHNOLOGIES, 3676 WEST CALIFORNIA AVENUE UNIT B100, SALT LAKE CITY, UT 84104
ALPHA NUMERIC SOLUTIONS, 3759 W 2340 S SUITE G, WEST VALLEY CITY, UT 84120

S073914/B0603306 NIGP CODE 2068001

Terms: NET 30

Vendor Number: **W000003240 X**

Telephone Number: 801/977-8608

Fax Number: 801/977-8775

Contact Person: Craig Petersen

E-mail Address: cpetersen@siretechnologies.com

Company Web Site: www.alphacorp.com

Certificates of Insurance Required

Performance Bond Required \$260,000.00

Contract Period: To cover the period ending **June 30, 2007 2010.**