

# Market Range Detail - Epidemiology Manager

## Effective Date

October 13, 2014

## Market Range Title Description

This is a single position market range title which is responsible for overall management of all budgetary, personnel and planning functions for the Office of Epidemiology and Data Services within the Department of Public Health. Through subordinate supervisors, the incumbent is responsible for overseeing the tracking of the health status of the people of Maricopa County; directing investigations into disease outbreaks; analyzing data and recommending interventions regarding disease activity among the population; analyzing health-related data; providing technical assistance to other divisions, departments and the public as it concerns epidemiology, disease surveillance, research methods, surveys, etc. Duties also include establishing program goals, strategies and priorities; developing and forecasting program budgets; ensuring operations support the program's missions and goals; and development and supervision of supervisory and/or professional staff including hiring, training and performance management.

## Market Range

Minimum Hourly Rate	Midpoint / Hiring Maximum	Maximum Hourly Rate
\$37.70	\$45.34	\$52.98

## Likely Minimum Qualifications

- Master's Degree in Epidemiology, Public Health or a related field.
- 4 years experience in epidemiologic research, public health surveillance and health assessment including at least 2 years supervisory experience.
- Other combinations of education and experience may be considered in substitution for the minimum qualifications

## Working Titles

- Epi & Data Services Manager

### Glossary:

**Market Range Title:** Broad grouping of related positions with like job responsibilities and qualifications. Market Range Titles typically include positions ranging from entry level to senior/lead level unless indicated otherwise.

**Effective date:** The date the salary range was implemented for use.

**Market Range Title Description:** Broad description of sample job duties and responsibilities of positions included in the Market Range Title. Each position included in a Market Range Title also has a job description that is specific to the department. Departments are responsible for writing and maintaining job descriptions for positions in their department. Employee Compensation is responsible for writing and maintaining Market Range Title Descriptions.

**Likely Minimum Qualifications:** Typical minimum qualifications for positions assigned to the Market Range Title. Because a broad group of jobs in different departments are included in a Market Range Title, minimum and preferred qualifications may vary slightly depending on the area of assignment.

**Market Range:** The minimum, midpoint, and maximum salary points for all positions included in the Market Range Title.

**Hiring Range:** The hiring range for all positions is ordinarily the minimum of the market range to the midpoint. The use of a different hiring range must be approved by Employee Compensation. Departments should use a hiring range that is within their funding capabilities and are required to comply with the County's Funded Position Policy ensuring that applicants are extended a rate that is supported by the department's budget.

**Working Title:** The specific title used by a department to identify a position within their organizational structure. Use of working titles is flexible and aimed to assist departments in identifying the unique functions and responsibilities of each position and is representative of the assigned Market Range Title. Ordinarily, supervisory and/or managerial titles should not be used for positions not assigned to a supervisory and/or manager Market Range Title.