

Allocations Committee



Stephen O'Dell, Chair

Wednesday, December 3, 2008
4:00 pm to 5:00 pm
Public Health
4041 North Central Avenue, Phoenix
15th Floor, Joshua Room

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Meeting Minutes

Attendance

Committee Members *AT: Attended AB: Absent EX: Excused ALT: Alternate Present*

AT Bradley Allen	AT Debby Elliott <i>alt: Philip Seeger</i>	AT Larry Stähli	EX Maclovia Morales
AT Mark Kezios	EX Mary Rose Wilcox <i>alt: Terri Leija</i>	AT Randall Furrow	AT Stephen O'Dell
AT Cheri Tomlinson <i>alt: Eric Moore</i>			

Guests

Jeff Daniels	Judy White	John Villegas-Grubbs	Jon Armstrong
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Administrative Agent Staff

Rose Conner

Support Staff: John Sapero, Shranda Ceballos

Welcome, introductions and declarations of any conflicts-of-interest

Stephen O'Dell called the meeting to order and welcomed the attendees. Everyone introduced him/her self and declared any conflicts-of-interest.

Determination of quorum

Stephen O'Dell determined that quorum was established with six of nine members present at approximately 4:07 pm.

Review of minutes and action items

No revisions were voiced.

Funding is provided by the United States Department of Health and Human Services, the Ryan White HIV/AIDS Treatment Modernization Act of 2006 and the Maricopa County Department of Public Health.

All of the documents discussed may be requested from Planning Council Support.

Administrative Agent update

Rose Conner provided a utilization snapshot through September 30, 2008 and discussed trends and issues related to service delivery. 42 of 43 providers are billing at 100% compliance.

- Primary Medical Care: Almost 100% of funding will be expended
- Oral Health: 100% of funding will be expended
- Outreach: 100% will be expended
- Mental Health: 100% of funding will be expended
- Food Service: Reallocations may be needed; two providers may be out of funding in January
- Legal Services: May need additional allocations
- Carryover Dental: Anticipated \$50,000 remaining
- Service Expansion: Of the \$200,000 allocated to this activity, there will be a significant amount remaining for reallocation. Rose has discussed reallocating these carryover funds and HRSA will allow the EMA to continue to utilize these funds. The AA has been actively searching for new providers as directed by the Planning Council, and there has been some interest expressed. However, these providers would not be contracted, if at all, until the next grant year.

Rose related that the AA's recommendation is to not reallocate funds in December so that a more accurate utilization analysis could be provided for decision-making at the January Allocations meeting.

Larry Stähli asked whether the intergovernmental agreement with Part B will allow for a quick transfer funds. Rose replied that the agreement is almost finalized and the ability to adjust the amount based on the need and availability of funds has been built into the IGA language.

Larry inquired about the status of MAI funding. Rose related that MAI issues were going to be discussed in January. But she did note that all the MAI contracts are in place & providers are utilizing these funds.

Bradley Allen asked if it would be wise to begin planning the use of carryover funds for next year. Rose Conner and Mark Kezios related that until the amount available was known, it was challenging to plan.

There was continued discussion about reallocating of current funding and how carryover funds may be utilized. Discussion focused on the Oral Health service category. Debby Elliot asked if the people currently on the waiting list for Direct Dental services should be enrolled in to the Dental Insurance Program. Rose replied that anyone who is on the waiting list is being given the option to be enrolled in the Dental Insurance Program.

Cheri Tomlinson asked if there would be any savings in insurance premiums that would need to be reallocated. Rose related that this would not be known until January.

Mark Kezios asked for clarification regarding unspent carryover funds; could these funds be reallocated to the Oral Health service category? Rose related that HRSA had agreed that these carryover funds could be reallocated, with final approval from HRSA.

There was discussion related to providing the AA with rapid reallocation authority; the ability to reallocate limited funds without prior Planning Council approval. Mark related that the Planning

MEETING MINUTES continued

Council has approved rapid reallocation authority in the past and it allowed the AA to get funds into contract quickly.

MOTION: Mark Kezios motioned to approve rapid allocations authority which will allow the AA's office to reallocate, without seeking prior Planning Council approval, up to 10% of the funding of a service category. Funds may only be reallocated from Core to Core or Supportive to Core categories. Larry Stähli seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Rose Conner continued with an update about opening an RFP for primary medical services in Pinal County. The AA's office will be meeting with potential providers throughout the month to gauge interest in responding to the RFP. It is hoped that a new provider will be secured by the end of the grant year.

Rose also mentioned that she has asked to facilitate an agenda item about the centralized eligibility and the feasibility/desire to contract a single provider for this service starting in the next grant year.

Randall Furrow asked if models in other EMAs have been looked at— he believed that Houston had a very good process. Rose related that she has asked HRSA to forward her information on other models and best practices and would research Houston's program.

Cheri Tomlinson asked if this provider would be responsible for entering client data into the system. Rose responded that this provider would be responsible for certifying eligibility and renewals, maintaining/storing eligibility documents, and entering all information into database system.

Reallocations

No recommendations were made at this time.

Determination of agenda items for the next meeting

In addition to recurring agenda items, the following agenda items were added:

Agenda Items

MAI follow up

Reallocations

Dental reallocation

Action Items to be completed by the next meeting:

MEETING MINUTES *continued*

Task

Assigned To

Current Event Summaries

Cheri Tomlinson mentioned that Dr. Patterson will be return to the McDowell Clinic beginning this month. Additionally, the Direct Dental program has reached its capacity with almost 450 referrals.

Call to Public

John Sapero related that Executive Committee will not be meeting tomorrow, December 4, 2008.

Adjourn

The meeting adjourned at 4:38pm.