

Standards Committee



Claire Sinay, Vice Chair

Tuesday, July 8, 2008
9:00 am to 11:00 am
Public Health
4041 North Central Avenue, Phoenix
6th Floor, Vista Room

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Meeting Minutes

Committee Members *AT: Attended AB: Absent EX: Excused ALT: Alternate Present*

AT Bradley Allen	AT Claire Sinay	AT Dr. Colin Sheffield	AT Debby Elliott <i>alt: Philip Seeger</i>
AT Deborah Frusciano <i>alt: Kimberley Bickes</i>	AT Larry Stähli	EX Randall Furrow	

Guests

Eric Moore	Cheri Tomlinson	Jennifer Lewis	Laura Don, MD
Jaime Ewald, NMD			

Administrative Agent Staff

Carlyle Fleming Carmen Hair

Support Staff: John Sapero

Welcome, introductions and declarations of any conflicts-of-interest

Claire Sinay called the meeting to order and welcomed the attendees. Everyone introduced him/her self and declared any conflicts-of-interest.

Determination of quorum

Quorum was established with five of seven members in attendance at 9:00 am.

Review of the meeting minutes and action items from prior meetings

The committee silently reviewed summary minutes from the June 10, 2008 meeting. No revisions were voiced.

Administrative Agent update

No update was provided.

Committee Chair update

Claire Sinay discussed that the committee would continue drafting standards for Psychosocial Support Services, and if time permitted, move on to review other standards of care.

Standards of Care

Psychosocial Support Services

Claire Sinay discussed that that the standard had been kept to the non-licensed, peer support and counseling services. Now, non-licensed nutritional counselors and other licensed professional services needed to be addressed by the Standard of care.

During the drafting of the document, the committee discussed the following issues:

- How to add services provided by licensed nutritionists
- Are support groups considered as part of core services when facilitated by a licensed behavioral health specialist, but not when facilitated by non-licensed individuals?
- Is the standard driven by the service, and not who conducts the service (regardless of their level of education)?
- How to draft standards to ensure that they do not conflict with licensing requirements
- How to assess and document that clients received services
- Core service delivery requires a registered dietician to provide nutritional services; other nutritional services are provided under supportive (regardless of educational background)
- The documentation that needs to be completed for nutritional services to ensure the service is billable for the provider
- Psychosocial support services are not considered therapy, they are supportive only
- The standard needs to be drafted so clients understand what service they can receive
- Nutritional services in this service category are provided by a non-licensed individual
- Should nutritional services be split out from other support services (other educational counseling); should other services be separated with unique standards as well? There needs to be client and vendor level standards for nutritional counseling

Proposed Service Definition Changes

Psychosocial Support Services are the provision of support and counseling activities, child abuse and neglect counseling, HIV support groups, pastoral care, caregiver support, and bereavement counseling. Includes nutrition counseling provided by a non-registered dietitian but excludes the provision of nutritional supplements.

The committee discussed the need to ensure that child abuse and neglect counseling are conducted by a licensed professional. Rather than change the service definition, the following notation was added to the Psychosocial Support Services standards of care document, after the service definition:

NOTE: Child abuse and neglect counseling shall be provided under Mental Health Services.

MEETING MINUTES *continued*

Other Nutritional Counseling

The committee determined to separate standards of care for Other Nutritional Counseling. There was discussion about what documentation needed to be completed when providing this service under Psychosocial Support Services. The committee asked Carlyle Fleming to provide clarification as to what documentation HRSA needs completed by a psychosocial support provider for other nutritional counseling services, and what is allowed by HRSA in this service category. Further drafting of the document was tabled until this clarification is provided.

Discussion of agenda items for the next meeting

In addition to the recurring agenda items, the committee determined the following:

Agenda Items

Begin drafting Supportive Case Management

Begin drafting Outreach Services

Standardize all Standards of Care

Action Items to be completed by the next meeting

Task	Assigned To
Provide documentation to ensure that Psychosocial mirrors Nutritional therapy documentation	Administrative agent

Current events summaries

Cheri Tomlinson discussed that MIHS offers computer classes each month to teach clients how to use computers and evaluate web-based health resources.

Call to the public

No calls were voiced.

Adjourn

The meeting adjourned at approximately 11:00 am.