

Standards Committee



Claire Sinay, Vice Chair

Tuesday, May 13, 2008
9:00 am to 11:00 am
Public Health
4041 North Central Avenue, Phoenix
15th Floor, Joshua Room

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Meeting Minutes

Committee Members *AT: Attended AB: Absent EX: Excused ALT: Alternate Present*

AT Bradley Allen	AT Claire Sinay	AT Dr. Colin Sheffield	AT Debby Elliott <i>alt: Phillip Seeger</i>
AT Deborah Frusciano <i>alt: Kimberley Bickes</i>	AT Larry Stähli	AT Randall Furrow	

Guests

Cora Bruno	Cheri Tomlinson	Maclovia Morales
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Administrative Agent Staff

Kevin McNeal	Carlyle Fleming
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Support Staff: John Sapero

Welcome, introductions and declarations of any conflicts-of-interest

Claire Sinay called the meeting to order and welcomed the attendees. Everyone introduced him/herself and declared any conflicts-of-interest.

Determination of quorum

Quorum was established with six of seven members in attendance at 9:15 am.

Review of the meeting minutes and action items from prior meetings

The committee silently reviewed summary minutes from the April 15, 2008 meeting. No corrections were voiced.

Administrative Agent update

No update was provided.

Committee Chair update

Claire Sinay discussed that all of the Standards that were forwarded to the Planning Council were approved; however, it was requested that there be some additional review of the Medical Nutrition

MEETING MINUTES *continued*

Therapy standards. Because of Kevin McNeal's time constraints, the committee would review the draft directive for promotion of services prior to drafting standards of care.

Directives

Claire Sinay discussed that a directive had been drafted to ensure that Ryan White service providers promoted the availability of services and hours to the community at large. The Standards Committee has been tasked to review the directive, as some Council members felt it was better to incorporate the directive into the EMAs standards of care. The Committee would have a discussion and decide if the language of the directive should be incorporated into the Universal standards of care, or determine if it is part of the AAs responsibility to include the language in provider contracts and enforce its implementation.

Cheri Tomlinson asked for a history of how the draft directive was developed. John Sapero provided a summary of how the directive was developed, and why.

Debby Elliott discussed that much of the content of the directive was already established in the Ryan White Part A contracts.

Kevin McNeal discussed contractual standards for the Ryan White Part A Program, and detailed how providers are required to assure the Administrative Agent's office that services are being promoted to consumers and providers in the community.

Maclovia Morales discussed that it was important to ensure that information was disseminated into the community.

Claire Sinay discussed the challenge was how to create standards to measure the effectiveness of the directive.

Debby Elliott discussed that the directive might be better addressed as a directive to the AAs office, rather than providers.

Cheri Tomlinson related that this was a contractual issue, the Planning Council should not be addressing it. Kevin McNeal responded that there were two issues; compliance issues and reporting back to the Planning Council.

Cheri Tomlinson suggested that addressing this issue collaboratively might be a good way for providers and the AA to resolve communication issues.

Bradley Allen discussed that as a consumer, he felt the concept of the directive was to keep consumers informed about services, not maintain contract issues with providers.

There was general discussion regarding the need to market services (what's available, who is offering services, etc.). Several participants voiced how providers made the community aware of services.

Kevin McNeal suggested that the issue be tasked to a work group that would develop strategies to ensure consumers were aware of service delivery/changes in services. Kevin expressed that this was really more a directive to the AAs office.

MOTION: Larry Stähli moved that the committee table the development of the directive and task the Administrative Agent with establishing a workgroup to develop methods to address the issue. Colin Sheffield seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Standards of Care

The committee reviewed the draft Psychosocial Support Services standards of care provided by Carlyle Fleming, and continued drafting the document.

Carlyle responded that supervision of staff is by a licensed individual, but the direct service may be done by a non-licensed individual.

Deborah Frusciano related there were both scope of practice and liability issues. Deborah expressed concern about allowing a lay-person to conduct a mental health assessment. She felt the draft language was too broad.

Maclovia Morales discussed that there are cultural issues related to psychosocial support issues, and that clients often enter into this service based on their relationship with a behavioral health professional.

Cheri Tomlinson requested that a copy of Arizona law related to mental health services be secured, so that the committee can be educated on the expectations/requirements of the law (i.e., Title 9, Chapter 20).

There was general discussion regarding the service category definition. Participants discussed how providers have typically offer these services, and when licensed and non-licensed individuals are utilized to deliver the service.

MOTION: Larry Stähli moved to have the Allocations Committee review the service category definition language in the Psychosocial Support Services Policies and Procedures provided by the Administrative Agent, in the hopes of approving it as the current service category definition. Colin Sheffield seconded.

DISCUSSION: John Sapero expressed that it was not possible to utilize a non-HRSA service category definition. There was additional discussion related to how the service category definition could be worded, and whether it could be changed.

OUTCOME: The motion failed.

The committee reached a consensus to utilize the existing service category definition, but tailor the standards of care to the current service delivery. Two sections should be included in the document; one that addresses licensed individuals, and one that addresses non-licensed individuals.

There was discussion regarding how formal and informal assessments and referrals occur.

Additional discussion focused on the need for Part A policies and procedures to match the standards of care developed by the committee. Several attendees related that policies and procedures conflicted with established standards of care, which created service delivery challenges.

Discussion then focused on how the Standards of Care needed to be formatted to address how services are actually provided.

Medical Nutritional Therapy

Claire Sinay discussed that when the Nutrition Standards were presented to the Planning Council, the standards did not appear to be clear related to the assessment of mental health issues.

Carlyle Fleming discussed that providers had responded to his inquiry regarding this issue. Both responses detailed that there was an informal mental health assessment, but this was not a "judgment" of mental health status - merely an observation.

MEETING MINUTES *continued*

There was discussion regarding the need to have a nutritionist conduct a mental health assessment. The committee reached a consensus that a formal mental health assessment was outside the scope of work of a nutritionist and should not be incorporated into the standards of care.

Discussion of agenda items for the next meeting

In addition to the recurring agenda items, the committee determined the following:

Agenda Items

Continue drafting standards of care for Psychosocial Support Services

Begin drafting standards of care for Legal Services

Action Items to be completed by the next meeting

Task	Assigned To
Obtain ADHS guidelines A.A.C. Title 9 Chapter 20 and send link to committee	John Sapero
Define how psychosocial support services are provided and draft unlicensed portion of Standards	Carlyle Fleming, Maclovia Morales, Cora Bruno

Current events summaries

Colin Sheffield discussed that PharmaCare Pharmacy has changed its name to CarePlus Pharmacy.

Debby Elliott discussed that Care Directions has a new website: www.caredirections.org.

Call to public

No calls were voiced.

Adjourn

The meeting adjourned at approximately 11:15 am.