

Committee Chair update

Randall Furrow related that the Chair of the Planning Council had asked him to discuss that the Executive Committee had determined the need for two Retreats: A meeting-management training for the Executive Committee, and a general teambuilding session for the full Planning Council.

Randall discussed that there are two applications to review. At the next Planning Council meeting, the committee would be forwarding the following recommendations: Rico Chapman for approval as a new member, approval for Eric Moore to serve as an alternate for Cheri Thomlinson, and Abdul Hasan to serve as an alternate for Regina Lechuga.

Determination of executive session

MOTION: Larry Stähli moved to go into executive session to discuss the following items confidentially:

- o Review the current membership profile to ensure appropriate representation on the Council, as mandated by HRSA and the Planning Council Bylaws;
- o Determine current members who are at risk of voluntarily resigning from the Council or any committee due to excessive absences, and what action to take;
- o Review of applications for membership to the Council, including re-applications from existing members and alternate designations;
- o Determination of applicants to be interviewed;
- o Review of completed interviews to determine recommendations for appointments and committee assignments;
- o Determination of any recruitment strategies needed to meet membership goals.

Kelli Houston seconded.

DISCUSSION: None.

OUTCOME: The motion passed and executive session began.

The executive session ended at 4:45 pm. Randall Furrow related that the committee had reviewed applications for Tim Haney and Johnson Shields, and reviewed the membership transition requests for Maclovia Morales and Cheryl Wiener.

MOTION: Larry Stähli moved to interview Johnson Shields and Tim Haney for potential membership.

Kelli Houston seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

MOTION: Larry Stähli moved to transition Maclovia Morales from a service provider to general public member, and Cheryl Wiener from service provider to general public member. Kelli Houston seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

MEETING MINUTES *continued*

Council member training and development

Randall Furrow discussed that the committee would add this topic to the February meeting agenda, after soliciting feedback from the full Planning Council at their next meeting.

Determination of agenda and action items for the next meeting

Agenda Items for the next meeting (other than standard agenda items for this committee):

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- Review of new applications
 - Retreat planning
 - Committee Policies and Procedures Review
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Action Items to be completed by the next meeting

Task	Assigned To
Add training needs to full PC meeting agenda in February	John Sapero

Current events summaries

Ron Hill discussed that he was interviewed for an article that has been published in the I Stand With Magic newsletter.

Call to the public

No calls were voiced.

Adjourn

The meeting adjourned at approximately 4:47 pm.