

SERIAL 08004 C PRE-COATED AGGREGATE FOR TRAILWAYS AND OTHER SURFACES

DATE OF LAST REVISION: March 06, 2008 CONTRACT END DATE: March 31, 2011

CONTRACT PERIOD THROUGH MARCH 31, 2011

TO: All Departments
FROM: Department of Materials Management
SUBJECT: Contract for **PRE-COATED AGGREGATE FOR TRAILWAYS AND OTHER SURFACES**

Attached to this letter is published an effective purchasing contract for products and/or services to be supplied to Maricopa County activities as awarded by Maricopa County on **March 06, 2008**.

All purchases of products and/or services listed on the attached pages of this letter are to be obtained from the vendor holding the contract. Individuals are responsible to the vendor for purchases made outside of contracts. The contract period is indicated above.

Wes Baysinger, Director
Materials Management

CH/mm
Attach

Copy to: Materials Management
 Penny Hatten, Parks

INVITATION FOR BID FOR: PRE-COATED AGGREGATE FOR TRAILWAYS AND OTHER SURFACES

1.0 INTENT:

The intent of this Solicitation is to establish a source for pre-coated aggregate material to be used in various surface applications by Maricopa County’s Parks and Recreation Department. The aggregate material shall be pre-coated with Stalok® Engineered Polymer or an equivalent waterless, binding additive. Other County Agencies may use this contract.

The initial order will be for approximately 300 tons delivered to the White Tanks Regional Park, Waddell, AZ. Material will be ordered by the truck load and it is anticipated to take approximately two weeks to place it all.

2.0 SPECIFICATIONS:

2.1 This section includes material requirements for construction with 1/4" minus decomposed granite with Stalok®, or an approved equal, waterless binding additive, used to create a water repellant, dust-free surface.

2.1.1 Material supplied shall not require the addition of water to activate the polymer for placement and compaction.

2.2 Manufacturers

2.2.1 Stalok®, Paving Material is provided by the following manufacturer:

2.2.1.1 Stabilizer Solutions, Inc, 33 South 28th Street, Phoenix, AZ 85034, phone (602) 225-5900, (800)336-2468, fax (602) 225-5902, website www.stabilizersolutions.com.

2.3 Materials:

2.3.1 Aggregate Specifications

2.3.1.1 Decomposed Granite Sieve Analysis Percentage of Weight Passing a Square Mesh Sieve AASHTO T11-82 and T27-82:

U.S. Sieve No.	Percent Passing by Weight
# 3/8"	100
# 4	90 – 100
# 8	75 – 80
# 16	55 – 65
# 30	40 – 50
# 50	25 – 35
# 100	15 – 20
# 200 +	10 - 15

2.3.1.2 R-value minimum of 70 determined by ASTM D 2488 Methodology (R-value is a measure of wear resistance).

2.3.1.3 Sand equivalent – an engineering measurement of the proportion of sand to silt and clay, will stay at a range of 30-55. As determined by ASTM D 2419 methodology.

2.3.1.4 Dense graded crushed stone base shall be furnished and installed as required and specified under Section 02200, Earthwork and Section 02230 Granular Materials to a 6” compacted depth.

- 2.4 Blending:
 - 2.4.1 Stalok® Paving Material is a solely owned patented process.
 - 2.4.2 Blending procedures are performed only by a licensed Stalok® Paving Material blender and can only be sold through licensed Stalok® Paving Material Dealers.
 - 2.4.3 100% of the aggregate material particles must be coated with the polymer to achieve the desired results.

2.5 CONTRACTOR REQUIREMENTS:

- 2.5.1 Performance Requirements:
 - 2.5.1.1 Perform gradation of ¼” minus decomposed granite material in accordance with ASTM C 136 – Method for Sieve Analysis for Fine and Course.
 - 2.5.1.2 Sieve analysis of aggregate (per §2.3.1). Documented results of sieve analysis performed by an independent testing laboratory shall be submitted as part of the solicitation response. Analysis shall be performed at no cost to the County.
- 2.5.2 Samples for the following:
 - 2.5.2.1 Aggregate for color
- 2.5.3 Testing (Construction Sample):
 - 2.5.3.1 Provide one (1) ton of material to construction mock up panel for accessible trail system as specified herein to demonstrate ability to achieve compaction, surface texture, and color required herein.
 - 2.5.3.2 Stalok®, or approved equal, Paving Material for accessible trail surfacing: A 6’ X 10’ sample of finished path will be constructed by the County on site.
 - 2.5.3.3 General:
 - 2.5.3.3.1 Schedule mock-up material availability so that the mock-up can be accepted a minimum of 30 days prior to the application of trail surfaces represented by the mock up.
 - 2.5.3.3.2 Continue to provide mock-up material until acceptable mock-up is produced (at no cost to the County). Acceptable mock-up shall be standard for texture, color and compact ability.
 - 2.5.3.3.3 Mock-up will be protected from damage until completion and acceptance of the work represented by the mock-up.
 - 2.5.3.3.4 The County shall remove the mock-up panel from the site at completion of the project.

The Contractor may be requested to furnish samples of material(s) bid for examination by the County. Any materials so requested shall be furnished within thirty (30) working days from the date of request and furnished at no cost to the County. Sample material will be picked up by the County.

2.6 TESTING:

Unless otherwise specified, materials will be inspected by the Using Agency to ensure the materials meet the quality requirements of the Specifications. In cases where commercial

laboratory reports indicate that the materials do not meet the Specifications, the expense of such analysis shall be borne by the Contractor.

2.7 BRAND NAME:

The County reserves the right to request samples to determine quality and acceptability of materials bid by Contractor. In some cases, brand names have been listed in order to define the desired quality and are not intended to be restrictive or to limit competition. Materials substantially equivalent to those designated shall qualify for consideration.

2.8 DELIVERY:

Delivery shall be F.O.B. Destination within thirty (30) days of receipt of Using Agency purchase order, to any delivery location within Maricopa County.

2.9 SHIPPING DOCUMENTS:

A packing list or other suitable shipping document shall accompany each shipment and shall include the following:

- 2.9.1 Contract Serial number.
- 2.9.2 Contractor's name and address.
- 2.9.3 Using Agency name and address.
- 2.9.4 Using Agency purchase order number.

A description of product(s) shipped, including item number(s), quantity (ies), number of containers and package number(s), as applicable.

2.10 INVOICES AND PAYMENTS:

2.10.1 The Contractor shall submit two (2) legible copies of their detailed invoice before payment(s) can be made. At a minimum, the invoice must provide the following information:

- 2.10.1.1 Company name, address and contact
- 2.10.1.2 County bill-to name and contact information
- 2.10.1.3 Contract Serial Number
- 2.10.1.4 County purchase order number
- 2.10.1.5 Invoice number and date
- 2.10.1.6 Payment terms
- 2.10.1.7 Date of service or delivery
- 2.10.1.8 Quantity (number of days or weeks)
- 2.10.1.9 Contract Item number(s)
- 2.10.1.10 Description of Purchase (product or services)
- 2.10.1.11 Pricing per unit of purchase
- 2.10.1.12 Freight (if applicable)
- 2.10.1.13 Extended price
- 2.10.1.14 Mileage w/rate (if applicable)
- 2.10.1.15 Arrival and completion time (if applicable)
- 2.10.1.16 Total Amount Due

Problems regarding billing or invoicing shall be directed to the using agency as listed on the Purchase Order.

2.10.2 Payment will be made to the Contractor by Accounts Payable through the Maricopa County Vendor Express Payment Program. This is an Electronic Funds Transfer (EFT)

process. After Award the Contractor shall fill out an EFT Enrollment form (to be provided by the Procurement Officer) or as located on the County Department of Finance Website as a fillable PDF document (www.maricopa.gov/finance/).

2.10.3 EFT payments to the routing and account numbers designated by the Contractor will include the details on the specific invoices that the payment covers. The Contractor is required to discuss remittance delivery capabilities with their designated financial institution for access to those details.

2.11 TAX:

Tax shall not be levied against labor. Sales/use tax will be determined by County. Tax will not be used in determining low price.

3.0 **SPECIAL TERMS & CONDITIONS:**

3.1 CONTRACT TERM:

This Invitation for Bid is for awarding a firm, fixed-price purchasing contract to cover a three (3) year period.

3.2 OPTION TO EXTEND:

The County may, at their option and with the approval of the Contractor, extend the period of this Contract up to a maximum of three (3), one (1) year options, (or at the County's sole discretion, extend the contract on a month to month basis for a maximum of six (6) months after expiration). The Contractor shall be notified in writing by the Materials Management Department of the County's intention to extend the contract period at least thirty (30) calendar days prior to the expiration of the original contract period.

3.3 PRICE ADJUSTMENTS:

Any requests for reasonable price adjustments must be submitted sixty (60) days prior to the Contract annual anniversary date. Requests for adjustment in cost of labor and/or materials must be supported by appropriate documentation. If County agrees to the adjusted price terms, County shall issue written approval of the change. The reasonableness of the request will be determined by comparing the request with the Consumer Price Index or by performing a market survey.

3.4 INDEMNIFICATION AND INSURANCE:

3.4.1 INDEMNIFICATION

To the fullest extent permitted by law, Contractor shall defend, indemnify, and hold harmless County, its agents, representatives, officers, directors, officials, and employees from and against all claims, damages, losses and expenses, including, but not limited to, attorney fees, court costs, expert witness fees, and the cost of appellate proceedings, relating to, arising out of, or alleged to have resulted from the negligent acts, errors, omissions or mistakes relating to the performance of this Contract. Contractor's duty to defend, indemnify and hold harmless County, its agents, representatives, officers, directors, officials, and employees shall arise in connection with any claim, damage, loss or expense that is attributable to bodily injury, sickness, disease, death, or injury to, impairment, or destruction of property, including loss of use resulting there from, caused by any negligent acts, errors, omissions or mistakes in the performance of this Contract including any person for whose acts, errors, omissions or mistakes Contractor may be legally liable.

The amount and type of insurance coverage requirements set forth herein will in no way be construed as limiting the scope of the indemnity in this paragraph.

The scope of this indemnification does not extend to the sole negligence of County.

3.5 INSURANCE REQUIREMENTS

Contractor, at Contractor's own expense, shall purchase and maintain the herein stipulated minimum insurance from a company or companies duly licensed by the State of Arizona and possessing a current A.M. Best, Inc. rating of B++6. In lieu of State of Arizona licensing, the stipulated insurance may be purchased from a company or companies, which are authorized to do business in the State of Arizona, provided that said insurance companies meet the approval of County. The form of any insurance policies and forms must be acceptable to County.

All insurance required herein shall be maintained in full force and effect until all work or service required to be performed under the terms of the Contract is satisfactorily completed and formally accepted. Failure to do so may, at the sole discretion of County, constitute a material breach of this Contract.

Contractor's insurance shall be primary insurance as respects County, and any insurance or self-insurance maintained by County shall not contribute to it.

Any failure to comply with the claim reporting provisions of the insurance policies or any breach of an insurance policy warranty shall not affect the County's right to coverage afforded under the insurance policies.

The insurance policies may provide coverage that contains deductibles or self-insured retentions. Such deductible and/or self-insured retentions shall not be applicable with respect to the coverage provided to County under such policies. Contractor shall be solely responsible for the deductible and/or self-insured retention and County, at its option, may require Contractor to secure payment of such deductibles or self-insured retentions by a surety bond or an irrevocable and unconditional letter of credit.

County reserves the right to request and to receive, within 10 working days, certified copies of any or all of the herein required insurance policies and/or endorsements. County shall not be obligated, however, to review such policies and/or endorsements or to advise Contractor of any deficiencies in such policies and endorsements, and such receipt shall not relieve Contractor from, or be deemed a waiver of County's right to insist on strict fulfillment of Contractor's obligations under this Contract.

The insurance policies required by this Contract, except Workers' Compensation, and Errors and Omissions, shall name County, its agents, representatives, officers, directors, officials and employees as Additional Insureds.

The policies required hereunder, except Workers' Compensation, and Errors and Omissions, shall contain a waiver of transfer of rights of recovery (subrogation) against County, its agents, representatives, officers, directors, officials and employees for any claims arising out of Contractor's work or service.

3.5.1 Commercial General Liability:

Commercial General Liability insurance and, if necessary, Commercial Umbrella insurance with a limit of not less than \$1,000,000 for each occurrence, \$2,000,000 Products/Completed Operations Aggregate, and \$2,000,000 General Aggregate Limit. The policy shall include coverage for bodily injury, broad form property damage, personal injury, products and completed operations and blanket contractual coverage, and shall not contain any provision which would serve to limit third party action over claims. There shall be no endorsement or modification of the CGL limiting the scope of coverage for liability arising from explosion, collapse, or underground property damage.

3.5.2 Automobile Liability:

Commercial/Business Automobile Liability insurance and, if necessary, Commercial Umbrella insurance with a combined single limit for bodily injury and property damage of not less than \$1,000,000 each occurrence with respect to any of the Contractor's owned, hired, and non-owned vehicles assigned to or used in performance of the Contractor's work or services under this Contract.

3.5.3 Workers' Compensation:

Workers' Compensation insurance to cover obligations imposed by federal and state statutes having jurisdiction of Contractor's employees engaged in the performance of the work or services under this Contract; and Employer's Liability insurance of not less than \$100,000 for each accident, \$100,000 disease for each employee, and \$500,000 disease policy limit. (N.B. - \$1,000,000 limits on larger contracts)

Contractor waives all rights against County and its agents, officers, directors and employees for recovery of damages to the extent these damages are covered by the Workers' Compensation and Employer's Liability or commercial umbrella liability insurance obtained by Contractor pursuant to this Contract.

3.5.4 Certificates of Insurance.

3.5.4.1 Prior to commencing work or services under this Contract, Contractor shall furnish the County with certificates of insurance, or formal endorsements as required by the Contract in the form provided by the County, issued by Contractor's insurer(s), as evidence that policies providing the required coverage, conditions and limits required by this Contract are in full force and effect. Such certificates shall identify this contract number and title.

In the event any insurance policy (ies) required by this contract is (are) written on a "claims made" basis, coverage shall extend for two years past completion and acceptance of Contractor's work or services and as evidenced by annual Certificates of Insurance.

If a policy does expire during the life of the Contract, a renewal certificate must be sent to County fifteen (15) days prior to the expiration date.

3.5.4.2 Cancellation and Expiration Notice.

Insurance required herein shall not be permitted to expire, be canceled, or materially changed without thirty (30) days prior written notice to the County.

3.6 PROCUREMENT CARD ORDERING CAPABILITY:

It is the intent of Maricopa County to utilize a procurement card that may be used by the County from time to time, to place and make payment for orders under the Contract. Contractors without this capability may be considered non-responsive and not eligible for award consideration.

3.7 INTERNET ORDERING CAPABILITY:

It is the intent of the County to utilize the Internet to place orders under this Contract. Contractors without this capability may be considered non-responsive and not eligible for award consideration.

3.8 NO GUARANTEED QUANTITIES.

The Contractor understands and hereby acknowledges that the County makes no representations nor guarantees the Contractor any minimum or maximum number of units of product(s) to be provided under this Contract

3.9 ORDERING AUTHORITY.

- 3.9.1 The Contractor should understand that any request for purchase of product(s) shall be accompanied by a valid purchase order, issued by Materials Management, or by a Certified Agency Procurement Aid (CAPA).
- 3.9.2 County departments, cities, other counties, schools and special districts, universities, nonprofit educational and public health institutions may also purchase from under this Contract at their discretion and/or other state and local agencies (Customers) may procure the products under this Contract by the issuance of a purchase order to the Respondent. Purchase orders must cite the Contract number.
- 3.9.3 Contract award is in accordance with the Maricopa County Procurement Code. All requirements for the competitive award of this Contract have been met. A purchase order for the product(s) is the only document necessary for Customers to purchase and for the Contractor to proceed with delivery of product(s) available under this Contract.
- 3.9.4 Any attempt to represent any product not specifically awarded under this Contract is a violation of the Contract. Any such action is subject to the legal and contractual remedies available to the County, inclusive of, but not limited to, Contract cancellation, suspension and/or debarment of the Contractor.

3.10 INQUIRIES AND NOTICES:

All inquiries concerning information herein shall be addressed to:

MARICOPA COUNTY
DEPARTMENT OF MATERIALS MANAGEMENT
ATTN: CONTRACT ADMINISTRATION
320 W. LINCOLN ST.
PHOENIX, AZ 85003

Administrative telephone inquiries shall be addressed to:

CHARLES HINEGARDNER, PROCUREMENT OFFICER, 602-506-6476
(chinegar@mail.maricopa.gov)

Technical telephone inquiries shall be addressed to:

PENNY HATTEN, PROCUREMENT SPECIALIST 602 506 4743

Inquiries may be submitted by telephone but must be followed up in writing. No oral communication is binding on Maricopa County.

3.11 EVALUATION CRITERIA.

- 3.11.1 The evaluation of bids shall be based on, but will not be limited to, the following:
 - 3.11.1.1 Compliance with specifications.
 - 3.11.1.2 Price.
 - 3.11.1.3 Determination of responsibility.
- 3.11.2 The County reserves the right to award in whole or in part, by item or group of items, by section or geographic area, or make multiple awards, where such action serves the County's best interest.

3.12 SUBMISSION PRICE CLARITY.

For reasons of clarity all submissions of pricing (Attachment A) shall be priced in the same unit (size, volume, quantity, weight, etc.) as the bid specifications request. Submissions (bids) failing to comply with this requirement may be declared non-responsive.

3.13 INSTRUCTIONS FOR PREPARING AND SUBMITTING BIDS.

Respondents shall submit their Bid as follows:

3.13.1 One (1) original hardcopy.

3.13.2 One (1) CD providing all Bid response documents in Word, Excel (Attachment A) and all Bid response documents in PDF format.

3.13.2.1 ATTACHMENT A (PRICING)-EXCEL

3.13.2.2 ATTACHMENT B (AGREEMENT)-WORD

3.13.2.3 ATTACHMENT C (REFERENCES)-WORD

3.13.2.4 SIEVE ANALYSIS (Per § 2.3.1)

3.13.3 Respondents shall address bids identified with return address, serial number and title in the following manner:

Maricopa County
Materials Management Department
320 West Lincoln Street
Phoenix, Arizona 85003-2494

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3.13.4 Bids must be signed by an owner, partner or corporate official who has been authorized to make such commitments. All prices shall be held firm for a period of one hundred fifty (150) days after the bid closing date.

3.14 CERTIFICATION REGARDING DEBARMENT AND SUSPENSION

3.14.1 The undersigned (authorized official signing for the Contractor) certifies to the best of his or her knowledge and belief, that the Contractor, defined as the primary participant in accordance with 45 CFR Part 76, and its principals:

3.14.1.1 are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal Department or agency;

3.14.1.2 have not within 3-year period preceding this Contract been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

3.14.1.3 are not presently indicted or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (2) of this certification; and

3.14.1.4 have not within a 3-year period preceding this Contract had one or more public transaction (Federal, State or local) terminated for cause of default.

3.14.2 Should the Contractor not be able to provide this certification, an explanation as to why should be attached to the Contract.

3.14.3 The Contractor agrees to include, without modification, this clause in all lower tier covered transactions (i.e. transactions with subcontractors) and in all solicitations for lower tier covered transactions related to this Contract.

3.15 **POST AWARD MEETING:**

The Contractor may be required to attend a post-award meeting with the Using Agency to discuss the terms and conditions of this Contract. This meeting will be coordinated by the Procurement Officer of the Contract.

STABILIZER SOLUTIONS, INC., 33 SOUTH 28TH STREET, PHOENIX, AZ 85034

WILLING TO ACCEPT FUTURE SOLICITATIONS VIA EMAIL: YES NO

ACCEPT PROCUREMENT CARD: YES NO

REBATE (CASH OR CREDIT) FOR UTILIZING PROCUREMENT CARD: YES NO %
REBATE (Payment shall be made within 48 hrs utilizing the Purchasing Card)

INTERNET ORDERING CAPABILITY: YES NO % DISCOUNT

OTHER GOV'T. AGENCIES MAY USE THIS CONTRACT: YES NO

PRICING SHEET: 7450102

1.0 PRICING:

<u>ITEM DESCRIPTION</u>	<u>UNIT PRICE</u>
Pre-Coated Aggregate per §2.1 - §2.4	<u>\$189.00**/ ton*</u>

*Price per ton, any color, delivered to any Maricopa County Regional Park.
**Above price based on full truck loads at 24-25 tons per load.

Terms: NET 30

Vendor Number: W000012055 X

Telephone Number: 602/225-5900

Fax Number: 602/225-5902

Contact Person: Jonathan Hubbs

E-mail Address: info@stabilizersolutions.com

Certificates of Insurance Required

Contract Period: To cover the period ending **March 31, 2011.**