

CITY OF PHOENIX
PURCHASING DIVISION
SERVICES CONTRACT SUMMARY

IFB NO. 07-012
AWARDED: 10/04/06

TITLE: BIOHAZARD CLEAN-UP

CONTRACT PERIOD: October 4, 2006, through October 3, 2008

COGNIZANT BUYER: Jacque Behrens, Procurement Manager, (602) 261-8778, Purchasing Division

CONTRACT COORDINATOR: Mike Jimenez, Personnel Safety, (602) 262-4663; Sgt. Mike Smallman, Police Investigations Division, (602) 262-7453

ACTIVITY APPROVED TO PARTICIPATE: Citywide & other non City Of Phoenix Governmental entities

METHOD OF ORDERING: Individuals specifically authorized by the Deputy Finance Director, Purchasing Division, will place verbal orders directly to Contractor. Written purchase orders will not be issued. Invoice(s) will be mailed to ordering agency.

METHOD OF PAYMENT: Contractor will be paid on a per incident basis. Invoices must contain the agreement number and/or the IFB number under which the service is performed. The contractor shall submit invoices itemized by services rendered to the City Department Contract Coordinator. Upon receipt of the contractor's invoice, and a copy of the certificate of disposal (incineration), the individual department will generate a Payment Control Document (PCD) and route it to the City Accounts Payable office who will make the actual payment. Invoices for Police and Personnel Department should be sent to:

City of Phoenix – Personnel Department
Attn: Safety Section
135 N. Second Ave.
Phoenix, AZ 85003

City of Phoenix – Police Department
Attn: Police Fiscal
620 W. Washington St.
Phoenix, AZ 85003

INSURANCE: Certificate Required

FOB POINT: Destination and delivered, as required, by various City locations

OPTION TO EXTEND: Three (3) additional year(s), in increments of one year or less.

NOTE: Using department must monitor expenditures in accordance with F. D. Letter #206.

VENDOR: CrimeTech, LLC
2231 W. Windsor Ave.
Phoenix, AZ 85009

Frank Carmen, Owner
Phone (877) 736-2438
Fax (602) 254-5146

E-mail: phxbioman@peoplepc.com

24 HOUR EMERGENCY CONTACT: Frank Carmen, (602) 290-2673

VENDOR NO. 3056835
AGREEMENT NO. P-08207-08
CITY CLERK NO. 119865
TAX CODE: TI (Included)
TERMS: Net 30 Days (06)
FOB POINT: D (Dest.)

MATERIAL GROUP: 96200

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SVC296a
(10/23/06)

TITLE: BIOHAZARD CLEAN-UP
EXPIRES: October 3, 2008

IFB NO. 07-012

VENDOR: CrimeTech, LLC / P-08207-08 – continued-

Contractor shall provide all labor, materials, equipment, supplies, transportation, technician expertise, and recording keeping required to clean, remove, decontaminate, and dispose of bio-hazardous contaminated materials as the City requires.

The contractor agrees to have qualified personnel available 24 hours a day, seven (7) days a week, 365 days a year who can respond by phone within thirty (30) minutes of service request from the City, and appear on site with one (1) hour from the initial emergency request of an authorized City of Phoenix. Additional response time may be granted by a City authorized representative on a case by case basis. A qualified person is a person with a minimum of three years experience, who can evaluate contaminated materials situations and initiate clean-up activities. The contractor shall be prepared to respond to calls located anywhere within the City of Phoenix city limits. In addition, City operated facilities located outside city limits will be included in the agreement. Those locations are: Val Vista Water Treatment Plant (Mesa), Verde Water Treatment Plant (Scottsdale), 91st Avenue Treatment Plant (Tolleson), and the Goodyear Airport.

The contractor shall have a technical representative available at no additional cost or obligation to the City of Phoenix. The technical representative shall establish contact with any City of Phoenix authorized representative via telephone within one-half (1/2) hour from initial City contact. The technical representative will be required to assist City of Phoenix in the following minimum respects:

- A. Processing emergency requests.
- B. Providing information on the status of all orders.
- C. Providing technical data and information, related to their services.
- D. Coordination of schedules and services with the City of Phoenix.
- E. Qualifying subcontractors and new and/or replacement key staff positions.
- F. Implementing all revisions of federal, state, county or City laws, regulations, statutes, ordinances or related legislation that pertains to the biohazard clean up of contaminated materials.

CERTIFICATE OF DISPOSAL: Contractor shall provide written certification of disposal, treatment or destruction of biohazardous medical waste and, when requested by City of Phoenix personnel, other contaminated waste shipments related to this contract. The certification shall be issued by the provider of the service and shall contain the provider's name, address, date, and method of disposal chosen for the waste.

DECONTAMINATION SERVICES COST PER HOUR

\$60.00

Note: "Decontamination Services" will include the cost for all labor, equipment, materials and supplies (including containers and manifest forms) transportation and technical expertise to clean, disinfect and dispose of contaminated materials. At times, this may require the use of specialized equipment and/or supplies to remove persistent stains from items or surfaces.

Contractor shall provide decontamination services and forward the cost for all autoclave services for biohazardous medical and other contaminated wastes to the City of Phoenix.

ESTIMATED **ANNUAL** CONTRACT AMOUNT: \$ 134,000

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SVC296a
(10/23/06)



CONTRACT AMENDMENT

**CITY OF PHOENIX
Purchasing Division
251 W. Washington Street
8th Floor
Phoenix, AZ 85003
Phone: (602) 262-7181**

Date: August 17, 2007
Solicitation #: IFB07-012
Agreement: P-08207-08
City Clerk Contract#: 119865

Amendment Number: #1

CONTRACT TITLE: BIOHAZARD CLEAN-UP SERVICE

CONTRACTOR: CRIMETECH, LLC

THE ABOVE REFERENCED CONTRACT IS AMENDED AS FOLLOWS:

Add to Bid Price Schedule, Section V, page 30:

Travel time (at the currently hourly rate of \$60.00) to haul items to the Landfill as instructed by the Phoenix Police Department. No items considered a bio-hazardous medical waste may be disposed of in any landfill.

Autoclaving Disposal Fee of \$15.00

Rental fees of specialized equipment on a hourly and/or daily basis as determined by the city on a case-by-case basis. Rental fees must be approved by the appropriate city staff prior to using equipment.

Add to the Special Terms and Conditions, #7, page 21, Method of Invoicing (Vendor Invoice):

- J. Name of the City Employee that requested service
- K. Provide original invoice for individual projects
- L. List waste disposal charge for individual projects (if applicable)
- M. List travel time charges to landfill for individual projects (if applicable)
- N. Submit a copy of the invoice from Milum Textile

(JFB)

ALL OTHER PRICES, TERMS, AND CONDITIONS OF THE CONTRACT WILL REMAIN THE SAME

Contractor hereby acknowledges receipt of and agreement with the amendment. A signed copy must be returned to the Purchasing Division.

Signature

Typed/Printed Name and Title

Date: _____

Juan Salgado, Deputy Finance Director

ATTEST:

Deputy City Clerk

Approved as to form this 7th day of August, 2006.

APPROVED AS TO FORM:

“This document has been approved as to form by the City Attorney and is on file with the City Clerk. It need not be submitted to the City Attorney for approval unless the form of document is altered.”

(8/8/06)