

**SERIAL 06097 S EQUIPMENT MAINTENANCE; LAUNDRY EQUIPMENT M/R AND PARTS
(NIGP CODE 93442)**

DATE OF LAST REVISION: April 19, 2007 CONTRACT END DATE: April 30, 2010

CONTRACT PERIOD THROUGH APRIL 30, 2010

TO: All Departments
FROM: Department of Materials Management
SUBJECT: Contract for **EQUIPMENT MAINTENANCE; LAUNDRY EQUIPMENT M/R AND PARTS
(NIGP CODE 93442)**

Attached to this letter is published an effective purchasing contract for products and/or services to be supplied to Maricopa County activities as awarded by Maricopa County on **April 19, 2007**.

All purchases of products and/or services listed on the attached pages of this letter are to be obtained from the vendor holding the contract. Individuals are responsible to the vendor for purchases made outside of contracts. The contract period is indicated above.

Wes Baysinger, Director
Materials Management

AS/mm
Attach

Copy to: Clerk of the Board
 Amie Bristol, Sheriff's Procurement
 Materials Management

(Please remove Serial 00090-M from your contract notebooks)

INVITATION FOR BID FOR: EQUIPMENT MAINTENANCE; LAUNDRY EQUIPMENT M/R AND PARTS (NIGP CODE 93442)

1.0 INTENT:

The intent of this solicitation is to enter into a Contract that will provide on-site laundry equipment maintenance at various Maricopa County Sheriff's Office and other County facilities and provide a means to purchase parts for the various machines/equipment.

2.0 SPECIFICATIONS:

2.1 TECHNICAL REQUIREMENTS:

2.1.1 Towers Jail:

2.1.1.1 Laundry equipment

EQUIPMENT	TYPE	MODEL NO.	SERIAL NO.
WASHER #1	MILNOR 450 LB	64042BTN	6192001
WASHER #2	MILNOR 450 LB	64042BTN	6147701
WASHER #6	MILNOR 75 LB	36026SWE/ACT	4105301/82391
DRYER #1	THERMATIC 170 LBS	124A	124081370480
DRYER #2	CONSOLIDATED 400 LBS	400G	930402
DRYER #3	NORMAN 400 LBS	123	T-5480
AIR COMPRESSOR	CURTIS-QUALAIR	C89-11H93004AP	2001BS
AIR COOLER	ARROW	3220	A0032
AIR DRYER	ARROW	A-45	00278
LINT COLLECTOR	MISTAIR		
LINT COLLECTOR	ENERGENICS		930402
LINT COLLECTOR	ENERGENICS	125/5	77A0495
FLOOR SCALE	CARDINAL	CARDINAL 4X4 708	
TYER	FELINS	F-16	16658BH
TYER	FELINS	F-16	19274

2.1.2 MCSO Inmate Canteen:

2.1.2.1 Coin operated laundry equipment:

EQUIPMENT	TYPE	MODEL NO.	SERIAL NO.
WASHER #1	SPEED QUEEN	EA2110L	9307033165
WASHER #2	SPEED QUEEN	EA2110L	9303049016
WASHER #3	SPEED QUEEN	EA2110L	9511024103
WASHER #4	SPEED QUEEN	EA2110L	9511062022
WASHER #5	SPEED QUEEN	EA2110L	9303049013
DRYER #1	SPEED QUEEN	EA2107	R9311030686
DRYER #2	SPEED QUEEN	EA2107	R9311030725
DRYER #3	SPEED QUEEN	EA2107	R9311030707
DRYER #4	SPEED QUEEN	EE2107	9510015483
DRYER #5	SPEED QUEEN	EE2107	9510015485
DRYER #6	SPEED QUEEN	EE2107L	S933110030707
SOAP DISPENSER #1	VEND RITE 5 COLUMN	M250	UNKNOWN
SOAP DISPENSER #2	VEND RITE 5 COLUMN	M250	UNKNOWN

2.1.3 MCSO Central Services Laundry:

2.1.3.1 Laundry equipment:

EQUIPMENT	TYPE	MODEL NO.	SERIAL NO.
WASHER #1	JENSEN	437	C437600041201
WASHER #2	JENSEN	437	C437600051201
WASHER #3	JENSEN	437	C437600031201
WASHER #4	JENSEN	437	C437600061201
WASHER #5	JENSEN - IPSO	IPH140HP41121SRJUSA	002772
WASHER #6	JENSEN – IPSO	IPH140HP41121SRJUSA	002769
DRYER #1	JENSEN-SENKING	DT-190	1075872 1001-03
DRYER #2	JENSEN-SENKING	DT-190	1075872 1001-01
DRYER #3	JENSEN-SENKING	DT-190	1075872 1001-02
DRYER #4	JENSEN-SENKING	DT-190	1075872 1001-04
DRYER #5	CISSELL	HD175G	2612050601
DRYER #6	CISSELL	HD175G	2610010241
JET FOLDER #1	JENSEN	JET	300835
JET FOLDER #2	JENSEN	JET	300838
JET FOLDER #3	JENSEN	JET	300837
JET FOLDER #4	JENSEN	JET	300836
LOGIC 2000 FEEDER	JENSEN	LOGIC 2000 FEEDER	102041
JENROLL EX8	JENSEN	JENROLL EX8	650354
SILVERLINE FOLDER	JENSEN	SILVERLINE FOLDER	551237
CART DUMP	NORMAN CONTROL CO	4511A	9054
FUTURAIL	JENSEN	FUTURAIL	F6151
AIR COMPRESSOR	CHAMPION	HRA25D-25R70A17636	R70A17523
AIR DRYER	ULTRA AIR	UDR-150-D	U-42458
SORTING BINS	JENSEN	SORTING STATIONS	PE19 7BA
SEWING MACHINE	CHANDLER MACHINE	C-555-0(T)	
SEWING MACHINE	CHANDLER MACHINE	C-555-0(T)	
TYING MACHINE	FELINS	2000-12	21759
TYING MACHINE	FELINS	2000-12	21760
HEAT RECOVERY SYSTEM	THERMAL ENG OF AZ	TR-3	EAB-02-2485
REUSE WATER SYSTEM	THERMAL ENG OF AZ	UAC2ZXAAB	UAC-02-2485
TRIPLE PUMPING SYSTEM	THERMAL ENG OF AZ	PCB100ABA	PCB-02-2485
CONVEYOR SYSTEM	CONVEYOR LINES LTD		
SILK SCREENING MACHINE	PRINTA SYSTEMS	770 SERIES	PS03307
SILK SCREEN DRYER	WORKHORSE PROD. S	PC2608	B-72947
TYER	FELINS	F-16	16658BH
TYER	FELINS	F-16	19274

2.1.4 Durango Detention Laundry:

2.1.4.1 Laundry equipment:

EQUIPMENT	TYPE	MODEL NO.	SERIAL NO.
WASHER	UNI WASH (UNIMAC)	UW50MS	6052190017348
WASHER	B & C TECHNOLOGIES	HE-60	A14690412303
DRYER	UNIDRYER QUALITY CRAFTED UNIMAC	ADG75D	339201 HM
DRYER	UNIDRYER QUALITY CRAFTED UNIMAC	ADG75D	339202 HM

2.1.5 RTC / YRA Bldg 1966:

2.1.5.1 Laundry equipment:

2.1.5.1.1 A-Pod

EQUIPMENT	TYPE	MODEL NO.	SERIAL NO.
WASHER	ESTATE HEAVY DUTY	TAWX700JQ1	CP1242139
DRYER	ESTATE HEAVY DUTY	TEDX6401Q1	MP1396316

2.1.5.1.2 B-Pod

EQUIPMENT	TYPE	MODEL NO.	SERIAL NO.
WASHER	ESTATE HEAVY DUTY	TAWX700JQ1	CP1242085
DRYER	ESTATE HEAVY DUTY	TEDX640IQ1	MP1396319

2.1.5.1.3 C-Pod

EQUIPMENT	TYPE	MODEL NO.	SERIAL NO.
WASHER	ESTATE HEAVY DUTY	TAWX700JQ1	CP1242132
DRYER	ESTATE HEAVY DUTY	TAWX700JQ1	MP1386336

2.1.6 RTC / YRA Bldg 1967:

2.1.6.1 Laundry equipment:

2.1.6.1.1 A-Pod

EQUIPMENT	TYPE	MODEL NO.	SERIAL NO.
WASHER	ESTATE HEAVY DUTY	TAWX700JQ1	CP1242137
DRYER	ESTATE HEAVY DUTY	TAWX700JQ1	MP1396346

2.1.6.1.2 B-Pod

EQUIPMENT	TYPE	MODEL NO.	SERIAL NO.
WASHER	ESTATE HEAVY DUTY	TAWX700JQ1	CP1242144
DRYER	ESTATE HEAVY DUTY	TAWX700JQ1	MP1396337

2.1.6.1.3 C-Pod

EQUIPMENT	TYPE	MODEL NO.	SERIAL NO.
WASHER	ESTATE HEAVY DUTY SUPER CAPACITY	TAWS700RQ3	CS4703112

2.1.7 Southeast Juvenile Laundry:

2.1.7.1 Laundry equipment:

EQUIPMENT	TYPE	MODEL NO.	SERIAL NO.
WASHER	PELLERIN MILNOR CORPERATION	30020M5G	AAM/5684001
WASHER	PELLERIN MILNOR CORPERATION	30020M5G	AAN/5709801
WASHER	PELLERIN MILNOR CORPERATION	30020M5G	AAL/5655501
DRYER	CISSELL	L36URS36G	1175-390
DRYER	CISSELL	L36URS36G	1174-390
DRYER	CISSELL	L36URS36G	1173-390

2.2 CONTRACTOR'S RESPONSIBILITY:

- 2.2.1 The contractor shall furnish all necessary labor, special tools, instruments, supplies and accessories to perform the required services at the designated locations. All safety guards or devices shall be reinstalled prior to leaving the equipment area.
- 2.2.2 The Maricopa County Laundry Service Department Coordinator or his/her authorized representative shall decide all questions which may arise as to the quality and acceptability of any work performed under the contract.
- 2.2.3 The authorized representative of the Contractor shall provide evidence of technical training on the type of laundry equipment specified herein, and shall have at least five (5) years experience with commercial laundry repair.

2.2.4 STOCK OR REPLACEMENT EQUIPMENT AND MATERIALS:

The Contractor shall maintain an adequate stock of commonly used replacement parts and materials to assure the level of response specified. All parts shall be original equipment manufacturer, or equal. *County can purchase parts from Contractor to do minor repairs ourselves.

- 2.2.5 Contractor shall have locally available, non-subcontracted or third party contractors are not permitted, competently trained personnel and shall provide unlimited emergency call service with a response time on site of FOUR (4) hours or less, 7 days a week, 24 hours a day, 365 days per year.
- 2.2.6 The Contractor shall provide copies of satisfactory completion of factory training of personnel working on commercial laundry equipment in Maricopa County, with the returned, completed bid.
- ~~2.2.7 Routine maintenance inspections shall be made (monthly) during regular working hours, 4:00 a.m – 7:00 p.m Monday through Friday, unless specifically stated and at the frequency rates listed in the attachments.~~
- 2.2.8 Furnish all labor, materials, tools, equipment, and services for clean up as required in conjunction with work performed.

~~2.2.9 Store volatile waste in covered metal containers off County premises/site.~~

- 2.2.10 Remove volatile waste from premises after each visit. All storage and disposal is at the vendors/contractors expense.
- 2.2.11 Use materials recommended by manufactures of surfaces to be cleaned.

2.2.12 OWNER'S RIGHT TO PERFORM WORK:

It shall be the Contractor's responsibility to meet the proposed delivery requirements. Maricopa County reserves the right to obtain services on the open market in the event the Contractor fails to make delivery and any price differential will be charged against the Contractor.

- 2.2.13 In the event that work performance is unsatisfactory, the Contractor will be notified by Maricopa County and will be given one (1) business day at no charge to the County to correct the work.
- 2.2.14 The Contractor shall perform the work in a way to minimize disruption to the normal operation of building tenants. Upon completion of work the Contractor is responsible for

cleaning and removing from the job site all debris, materials and equipment associated with the work performed.

- 2.2.15 The Contractor's job supervisor and additional personnel as deemed necessary by the Maricopa County Facilities Management Department Coordinator or his designated representative must be literate and fluent in the English language. This is not meant to require that all Contractor personnel speak, read and write English. Most tasks may require only the job supervisor, crew leader or a crewmember to speak, read and write English. This requirement is necessary due to the following reasons which include but are not limited to:

2.2.15.1 Warnings of emergencies and hazards

2.2.15.2 Preparation of reports as specified.

2.2.15.3 Communication with Maricopa County Personnel and Tenants.

Due to the significance of the above listed reasons, the English requirement is to enhance communications between the Contractor representatives and Laundry Equipment Department personnel, and between the Contractor representatives and the public.

- 2.2.16 The Contractor shall carry on the operation in such a manner that does not damage County property. In the event damage occurs to Maricopa County property or any adjacent property by reason of any custodial service operations performed under this contract, the Contractor shall replace or repair the same at no cost to the County. If damage caused by the Contractor has to be repaired or replaced by the County, the cost of such work shall be deducted from the monies due the Contractor.

- 2.2.17 EMPLOYEES OF THE CONTRACTOR:

No one except authorized employees of the Contractor are allowed on the premises of Maricopa County buildings. Contractor employees are NOT to be accompanied in their work area by acquaintances, family members, assistants, or any person unless said person is an authorized employee of the Contractor. At the County's option, we may require security screening of all employees performing work at this location. The Contractor must furnish the County a current employee register at all times. This Register must contain the Name, Social Security Number, Phone Number, and Address of each employee. All Contractor employees shall wear picture identification badges on uniforms at all times. All Employees must wear a company uniform, identified with the company name at all times.

- 2.2.18 REMOVAL OF CONTRACTOR'S EMPLOYEES:

The Contractor agrees to utilize only experienced, responsible and capable people in the performance of the work. The County may require that the Contractor remove from the job covered by this contract, employees who endanger persons or property or whose continued employment under this contract is inconsistent with the interest of Maricopa County.

- 2.2.19 EQUIPMENT AND SUPPLIES:

The Contractor shall furnish ALL equipment and materials necessary to properly perform under this contract.

All equipment and supplies shall conform to all current Federal, State, Local and OSHA rules and regulations.

2.2.20 SUPERVISION:

The Contractor shall provide the County with the names and telephone numbers of a Job Manager or Working Supervisor. The Supervisor shall be responsible for the competent performance of all services pursuant to this contract. The Job Manager shall make sufficient routine inspections to insure that all work is performed as specified. The names of all personnel to be used on this contract are to be provided to the Facilities Management Department Coordinator at the Post Award Conference.

2.2.21 WORK SCHEDULE:

Successful bidder shall have a minimum of one (1) Journeyman Mechanic on duty from 8:00 a.m. - 5 p.m., 5 days a week, Monday-Friday with the exception of Holidays.

Contract vendor shall furnish written report to Sheriff's Department, Institutional Manager, on all equipment that is not cost effective to repair before repairs are performed and for Juvenile the vendor shall furnish a written report to Michael Chavez, Building Operations Superintendent.

2.2.22 QUALITY ASSURANCE:

The Contractor must include his written plan on Quality Assurance. This should include the philosophy and methodology they plan to use to insure quality service is performed.

2.2.23 SERVICE RECORD:

Contractor will maintain (in duplicate) a Maintenance Service Record identifying in detail when and what specific service activity occurred on which equipment. Duplicate copy to be County's copy and provided to Karen Gaddis, Sheriff's Laundry Manager or to Michael Chavez, Juvenile upon completion of services.

2.2.23.1 Vendor shall track all repair cost, hours, and parts, on each machine. This shall include preventative maintenance hours, labor, hours, parts/cost, and failure rates on each machine this shall include comparison of each machine to all other like pieces of equipment, at this site. Tracking shall be computer based using Microsoft Excel, on a IBM compatible system. Charts and graphs shall also be included in the tracking. Reports shall be provided to Maricopa County monthly, quarterly, semiannually, and annually and will be hard copies. Vendor shall provide Maricopa County a CD, XLS file disk with all records each quarter to Karen Gaddis, Laundry Manager.

2.2.23.2 Copies of all service work and invoices shall be faxed to Laundry Service (602-353-1549), at the end of each day / or start of next business day.

2.2.24 PERFORMANCE ASSURANCES:

2.2.24.1 County will designate a representative to coordinate with contractor prior to performing maintenance. For the Sheriff's Office, please contact Richard Jenkins at (602) 876-5643, for Juvenile locations, please contact Michael Chavez at (602) 506-2631.

2.2.24.2 County will provide reasonable means of access to equipment.

2.2.24.3 County will report to service company in writing any apparent lack of maintenance service, complaint of deficiency in the performance of the services.

2.2.24.4 Contractor shall maintain a field office and/or warehouse that is within (30) miles from the facilities to be serviced under this specification.

2.2.24.4.1 Contractor employees shall pass a Maricopa County Sheriff's Department background investigation before they will be allowed to work on premises. See section 2.2.18

2.2.24.4.2 Contractor shall have a minimum of three (3) facility qualified commercial laundry repair technicians on call for providing contractor services.

2.2.24.5 Pre-bid site visits are welcomed. Contact Karen Gaddis at (602) 876-5643 or (602) 876-5645 or Victoria Brown at (602) 876-5620 for an appointment.

2.2.25 CATALOGS

Contractor shall provide current copies of catalogs to all using departments.

2.3 INVOICES AND PAYMENTS:

2.3.1 **The Contractor shall submit two (2) legible copies of their detailed invoice before payment(s) can be made. At a minimum, the invoice must provide the following information:**

- 2.3.1.1 Company name, address and contact
- 2.3.1.2 County bill-to name and contact information
- 2.3.1.3 Contract Serial Number
- 2.3.1.4 County purchase order number
- 2.3.1.5 Invoice number and date
- 2.3.1.6 Payment terms
- 2.3.1.7 Date of service or delivery
- 2.3.1.8 Quantity (number of days or weeks)
- 2.3.1.9 Contract Item number(s)
- 2.3.1.10 Description of Purchase (product or services)
- 2.3.1.11 Pricing per unit of purchase
- 2.3.1.12 Freight (if applicable)
- 2.3.1.13 Extended price
- 2.3.1.14 Mileage w/rate (if applicable)
- 2.3.1.15 Arrival and completion time (if applicable)
- 2.3.1.16 Total Amount Due

Problems regarding billing or invoicing shall be directed to the using agency as listed on the Purchase Order.

2.3.2 Payment will be made to the Contractor by Accounts Payable through the Maricopa County Vendor Express Payment Program. This is an Electronic Funds Transfer (EFT) process. After Award the Contractor shall fill out an EFT Enrollment form (to be provided by the Procurement Officer) or as located on the County Department of Finance Website as a fillable PDF document (www.maricopa.gov/finance/).

2.3.3 EFT payments to the routing and account numbers designated by the Contractor will include the details on the specific invoices that the payment covers. The Contractor is required to discuss remittance delivery capabilities with their designated financial institution for access to those details.

2.4 TAX:

NO TAX SHALL BE LEVIED AGAINST LABOR. It is the responsibility of the Contractor to determine any and all taxes and include the same in proposal price.

3.0 **SPECIAL TERMS & CONDITIONS:**

3.1 CONTRACT TERM:

This Invitation for Bid is for awarding a firm, fixed price purchasing contract to cover a three (3) year period.

3.2 OPTION TO EXTEND:

The County may, at their option and with the approval of the Contractor, extend the period of this Contract up to a maximum of three (3), one (1) year options, (or at the County's sole discretion, extend the contract on a month to month bases for a maximum of six (6) months after expiration). The Contractor shall be notified in writing by the Materials Management Department of the County's intention to extend the contract period at least thirty (30) calendar days prior to the expiration of the original contract period.

3.3 PRICE ADJUSTMENTS:

Any requests for reasonable price adjustments must be submitted sixty (60) days prior to the Contract ~~expiration~~ Anniversary date. Requests for adjustment in cost of labor and/or materials must be supported by appropriate documentation. If County agrees to the adjusted price terms, County shall issue written approval of the change. The reasonableness of the request will be determined by comparing the request with the (Consumer Price Index) or by performing a market survey.

3.4 INDEMNIFICATION AND INSURANCE:

3.4.1 INDEMNIFICATION

To the fullest extent permitted by law, Contractor shall defend, indemnify, and hold harmless County, its agents, representatives, officers, directors, officials, and employees from and against all claims, damages, losses and expenses, including, but not limited to, attorney fees, court costs, expert witness fees, and the cost of appellate proceedings, relating to, arising out of, or alleged to have resulted from the negligent acts, errors, omissions or mistakes relating to the performance of this Contract. Contractor's duty to defend, indemnify and hold harmless County, its agents, representatives, officers, directors, officials, and employees shall arise in connection with any claim, damage, loss or expense that is attributable to bodily injury, sickness, disease, death, or injury to, impairment, or destruction of property, including loss of use resulting there from, caused by any negligent acts, errors, omissions or mistakes in the performance of this Contract including any person for whose acts, errors, omissions or mistakes Contractor may be legally liable.

The amount and type of insurance coverage requirements set forth herein will in no way be construed as limiting the scope of the indemnity in this paragraph.

The scope of this indemnification does not extend to the sole negligence of County.

3.5 INSURANCE REQUIREMENTS

Contractor, at Contractor's own expense, shall purchase and maintain the herein stipulated minimum insurance from a company or companies duly licensed by the State of Arizona and possessing a current A.M. Best, Inc. rating of B++6. In lieu of State of Arizona licensing, the stipulated insurance may be purchased from a company or companies, which are authorized to do business in the State of Arizona, provided that said insurance companies meet the approval of County. The form of any insurance policies and forms must be acceptable to County.

All insurance required herein shall be maintained in full force and effect until all work or service required to be performed under the terms of the Contract is satisfactorily completed and formally

accepted. Failure to do so may, at the sole discretion of County, constitute a material breach of this Contract.

Contractor's insurance shall be primary insurance as respects County, and any insurance or self-insurance maintained by County shall not contribute to it.

Any failure to comply with the claim reporting provisions of the insurance policies or any breach of an insurance policy warranty shall not affect the County's right to coverage afforded under the insurance policies.

The insurance policies may provide coverage that contains deductibles or self-insured retentions. Such deductible and/or self-insured retentions shall not be applicable with respect to the coverage provided to County under such policies. Contractor shall be solely responsible for the deductible and/or self-insured retention and County, at its option, may require Contractor to secure payment of such deductibles or self-insured retentions by a surety bond or an irrevocable and unconditional letter of credit.

County reserves the right to request and to receive, within 10 working days, certified copies of any or all of the herein required insurance policies and/or endorsements. County shall not be obligated, however, to review such policies and/or endorsements or to advise Contractor of any deficiencies in such policies and endorsements, and such receipt shall not relieve Contractor from, or be deemed a waiver of County's right to insist on strict fulfillment of Contractor's obligations under this Contract.

The insurance policies required by this Contract, except Workers' Compensation, and Errors and Omissions, shall name County, its agents, representatives, officers, directors, officials and employees as Additional Insureds.

The policies required hereunder, except Workers' Compensation, and Errors and Omissions, shall contain a waiver of transfer of rights of recovery (subrogation) against County, its agents, representatives, officers, directors, officials and employees for any claims arising out of Contractor's work or service.

Contractor is required to procure and maintain the following coverages indicated by a checkmark:

3.5.1 Commercial General Liability:

Commercial General Liability insurance and, if necessary, Commercial Umbrella insurance with a limit of not less than \$1,000,000 for each occurrence, \$2,000,000 Products/Completed Operations Aggregate, and \$2,000,000 General Aggregate Limit. The policy shall include coverage for bodily injury, broad form property damage, personal injury, products and completed operations and blanket contractual coverage, and shall not contain any provision which would serve to limit third party action over claims. There shall be no endorsement or modification of the CGL limiting the scope of coverage for liability arising from explosion, collapse, or underground property damage.

3.5.2 Automobile Liability:

Commercial/Business Automobile Liability insurance and, if necessary, Commercial Umbrella insurance with a combined single limit for bodily injury and property damage of not less than \$1,000,000 each occurrence with respect to any of the Contractor's owned, hired, and non-owned vehicles assigned to or used in performance of the Contractor's work or services under this Contract.

3.5.3 Workers' Compensation:

Workers' Compensation insurance to cover obligations imposed by federal and state statutes having jurisdiction of Contractor's employees engaged in the performance of the work or services under this Contract; and Employer's Liability insurance of not less than

\$100,000 for each accident, \$100,000 disease for each employee, and \$500,000 disease policy limit. (N.B. - \$1,000,000 limits on larger contracts)

Contractor waives all rights against County and its agents, officers, directors and employees for recovery of damages to the extent these damages are covered by the Workers' Compensation and Employer's Liability or commercial umbrella liability insurance obtained by Contractor pursuant to this Contract.

3.5.4 Certificates of Insurance.

3.5.4.1 Prior to commencing work or services under this Contract, Contractor shall have insurance in effect as required by the Contract in the form provided by the County, issued by Contractor's insurer(s), as evidence that policies providing the required coverage, conditions and limits required by this Contract are in full force and effect. Such certificates shall be made available to the County upon 48 hours notice. **BY SIGNING THE AGREEMENT PAGE THE CONTRACTOR AGREES TO THIS REQUIREMENT AND FAILURE TO MEET THIS REQUIREMENT WILL RESULT IN CANCELLATION OF CONTRACT.**

In the event any insurance policy (ies) required by this contract is (are) written on a "claims made" basis, coverage shall extend for two years past completion and acceptance of **Contractor's** work or services and as evidenced by annual Certificates of Insurance.

If a policy does expire during the life of the Contract, a renewal certificate must be sent to **County** fifteen (15) days prior to the expiration date.

3.5.4.2 Cancellation and Expiration Notice.

Insurance required herein shall not be permitted to expire, be canceled, or materially changed without thirty (30) days prior written notice to the County.

3.6 PROCUREMENT CARD ORDERING CAPABILITY:

It is the intent of Maricopa County to utilize a procurement card that may be used by the County from time to time, to place and make payment for orders under the Contract. Respondents without this capability may be considered non-responsive and not eligible for award consideration.

3.7 INTERNET ORDERING CAPABILITY:

It is the intent of Maricopa County to utilize the Internet to place orders under this Contract. Respondents without this capability may be considered non-responsive and not eligible for award consideration.

3.8 NO GUARANTEED QUANTITIES.

The Respondent understands and hereby acknowledges that the County makes no representations nor guarantees the Respondent any minimum or maximum number of units of service to be provided under this Contract

3.9 ORDERING AUTHORITY.

3.9.1 Respondents should understand that any request for purchase of materials or services shall be accompanied by a valid purchase order, issued by Materials Management, or by a Certified Agency Procurement Aid (CAPA).

3.9.2 Maricopa County departments, cities, other counties, schools and special districts, universities, nonprofit educational and public health institutions may also purchase from

under this Contract at their discretion and/or other state and local agencies (Customers) may procure the products under this Contract by the issuance of a purchase order to the Respondent. Purchase orders must cite the Contract number.

3.9.3 Contract award is in accordance with the Maricopa County Procurement Code. All requirements for the competitive award of this Contract have been met. A purchase order for the products is the only document necessary for Customers to purchase and for the Respondent to proceed with delivery of materials available under this Contract.

3.9.4 Any attempt to represent any product not specifically awarded under this Contract is a violation of the Contract. Any such action is subject to the legal and contractual remedies available to the County, inclusive of, but not limited to, Contract cancellation, suspension and/or debarment of the Respondent.

3.10 INQUIRIES AND NOTICES:

All inquiries concerning information herein shall be addressed to:

MARICOPA COUNTY
DEPARTMENT OF MATERIALS MANAGEMENT
ATTN: CONTRACT ADMINISTRATION
320 W. LINCOLN ST.
PHOENIX, AZ 85003

Administrative telephone inquiries shall be addressed to:

ANDREA STUPKA, PROCUREMENT OFFICER, 602-506-3504
(astupka@mail.maricopa.gov)

Technical telephone inquiries shall be addressed to:

Amie Bristol, Sheriff's Procurement, 602-876-3409

Inquiries may be submitted by telephone but must be followed up in writing. **NO ORAL COMMUNICATION IS BINDING ON MARICOPA COUNTY.**

3.11 EVALUATION CRITERIA.

3.11.1 The evaluation of Bids will be based on, but will not be limited to, the following:

3.11.1.1 Compliance with specifications.

3.11.1.2 Price.

3.11.1.3 Determination of Responsibility.

3.11.2 The County reserves the right to award in whole or in part, by item or group of items, by section or geographic area, or make multiple awards, where such action serves the County's best interest.

3.12 SUBMISSION PRICE CLARITY.

For reasons of clarity all submissions of pricing (Attachment A) shall be priced in the same unit (size, volume, quantity, weight, etc.) as the bid specifications request. Submissions (bids) failing to comply with this requirement may be declared non-responsive.

3.13 INSTRUCTIONS FOR PREPARING AND SUBMITTING BIDS.

Respondents shall provide one (1) original hardcopy (labeled) and one (1) electronic copy of pricing on CD. Respondents are to identify their responses with the bid serial number, title and return address to Maricopa County, Department of Materials Management, 320 West Lincoln, Phoenix, Arizona 85003. **The owner, corporate official or partner who has been authorized to make such commitments must sign bids.**

3.14 RESPONDENT REVIEW OF DOCUMENTS.

The Respondent must review its Bid submission to assure the following requirements are met.

3.14.1 **Mandatory:** One (1) original hardcopy (labeled) and one (1) electronic copy of pricing on a CD;

3.14.2 **Mandatory:** Attachment “A”, Pricing;

3.14.3 **Mandatory:** Attachment “B”, Agreement; and

3.14.4 **Mandatory:** Attachment “C”, References.

3.14.5 **Mandatory:** Technical Training Certification, also provide list of equipment (as per section 2.2.3)

3.14.6 **Mandatory:** Quality Assurance plan as per section 2.2.22

3.15 POST AWARD MEETING:

The successful Respondent(s) may be required to attend a post-award meeting with the Using Agency to discuss the terms and conditions of the Contract. This meeting will be coordinated by the Procurement Officer of the Contract.

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WILLING TO ACCEPT FUTURE SOLICITATIONS VIA EMAIL: YES NO

ACCEPT PROCUREMENT CARD: YES NO

REBATE (CASH OR CREDIT) FOR UTILIZING PROCUREMENT CARD: YES NO %
 REBATE (Payment shall be made within 48 hrs utilizing the Purchasing Card)

INTERNET ORDERING CAPABILITY: YES NO % DISCOUNT

1.0 PRICING:

ITEM DESCRIPTION

1.1 Towers Jail Laundry Equipment
 Maintenance as specified in 2.1.1.1

1.1.1 WASHER #1	\$ 66.00	per hour
1.1.2 WASHER #2	\$ 66.00	per hour
1.1.3 WASHER #6	\$ 66.00	per hour
1.1.4 DRYER #1	\$ 66.00	per hour
1.1.5 DRYER #2	\$ 66.00	per hour
1.1.6 DRYER #3	\$ 66.00	per hour
1.1.7 TOWEL FOLDER #1	\$ 66.00	per hour
1.1.8 TOWEL FOLDER #2	\$ 66.00	per hour
1.1.9 AIR COMPRESSOR	\$ 66.00	per hour
1.1.10 AIR COOLER	\$ 66.00	per hour
1.1.11 AIR DRYER	\$ 66.00	per hour
1.1.12 LINT COLLECTOR	\$ 66.00	per hour
1.1.13 LINT COLLECTOR	\$ 66.00	per hour
1.1.14 LINT COLLECTOR	\$ 66.00	per hour
1.1.15 FLOOR SCALE	\$ 66.00	per hour
1.1.16 TYER	\$ 66.00	per hour
1.1.17 TYER	\$ 66.00	per hour

1.2 MCSO Inmate Canteen Coin operated Laundry Equipment
 Maintenance as specified in 2.1.2.1

1.2.1 WASHER #1	\$ 66.00	per hour
1.2.2 WASHER #2	\$ 66.00	per hour
1.2.3 WASHER #3	\$ 66.00	per hour
1.2.4 WASHER #4	\$ 66.00	per hour
1.2.5 WASHER #5	\$ 66.00	per hour
1.2.6 DRYER #1	\$ 66.00	per hour
1.2.7 DRYER #2	\$ 66.00	per hour
1.2.8 DRYER #3	\$ 66.00	per hour
1.2.9 DRYER #4	\$ 66.00	per hour
1.2.10 DRYER #5	\$ 66.00	per hour
1.2.11 DRYER #6	\$ 66.00	per hour
1.2.12 SOAP DISPENSER #1	\$ 66.00	per hour
1.2.13 SOAP DISPENSER #2	\$ 66.00	per hour

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1.3 MCSO Central Services Laundry Equipment Maintenance as specified in section 2.1.3.1

1.3.1 WASHER #1	\$ 66.00	per hour
1.3.2 WASHER #2	\$ 66.00	per hour
1.3.3 WASHER #3	\$ 66.00	per hour
1.3.4 WASHER #4	\$ 66.00	per hour
1.3.5 WASHER #5	\$ 66.00	per hour
1.3.6 WASHER #6	\$ 66.00	per hour
1.3.7 DRYER #1	\$ 66.00	per hour
1.3.8 DRYER #2	\$ 66.00	per hour
1.3.9 DRYER #3	\$ 66.00	per hour
1.3.10 DRYER #4	\$ 66.00	per hour
1.3.11 DRYER #5	\$ 66.00	per hour
1.3.12 DRYER #6	\$ 66.00	per hour
1.3.13 JET FOLDER #1	\$ 66.00	per hour
1.3.14 JET FOLDER #2	\$ 66.00	per hour
1.3.15 JET FOLDER #3	\$ 66.00	per hour
1.3.16 JET FOLDER #4	\$ 66.00	per hour
1.3.17 LOGIC 2000 FEEDER	\$ 66.00	per hour
1.3.18 JENROLL EX8	\$ 66.00	per hour
1.3.19 SILVERLINE FOLDER	\$ 66.00	per hour
1.3.20 CART DUMP	\$ 66.00	per hour
1.3.21 FUTURAIL	\$ 66.00	per hour
1.3.22 AIR COMPRESSOR	\$ 66.00	per hour
1.3.23 AIR DRYER	\$ 66.00	per hour
1.3.24 SORTING BINS	\$ 66.00	per hour
1.3.25 SEWING MACHINE	\$ 66.00	per hour
1.3.26 SEWING MACHINE	\$ 66.00	per hour
1.3.27 TYING MACHINE	\$ 66.00	per hour
1.3.28 TYING MACHINE	\$ 66.00	per hour
1.3.29 HEAT RECOVERY SYSTEM	\$ 66.00	per hour
1.3.30 REUSE WATER SYSTEM	\$ 66.00	per hour
1.3.31 TRIPLE PUMPING SYSTEM	\$ 66.00	per hour
1.3.32 CONVEYOR SYSTEM	\$ 66.00	per hour
1.3.33 SILK SCREENING MACHINE	\$ 66.00	per hour
1.3.34 SILK SCREEN DRYER	\$ 66.00	per hour
1.3.35 TYER	\$ 66.00	per hour
1.3.36 TYER	\$ 66.00	per hour

1.4 MCSO Durango Detention Laundry Equipment Maintenance as specified in 2.1.4.1

1.4.1 WASHER/UNIWASH	\$ 66.00	per hour
1.4.2 WASHER/B & C	\$ 66.00	per hour
1.4.3 DRYER	\$ 66.00	per hour
1.4.4 DRYER	\$ 66.00	per hour

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1.5 MCSO RTC/YRA Bldg 1966 Laundry Equipment Maintenance as specified in 2.1.5.1

1.5.1 WASHER/A-POD	\$ 66.00	per hour
1.5.2 DRYER/A-POD	\$ 66.00	per hour
1.5.3 WASHER/B-POD	\$ 66.00	per hour
1.5.4 DRYER/B-POD	\$ 66.00	per hour
1.5.5 WASHER/C-POD	\$ 66.00	per hour
1.5.6 DRYER/C-POD	\$ 66.00	per hour

1.6 MCSO RTC/YRA Bldg 1967 Laundry Equipment Maintenance as specified in 2.1.6.1

1.6.1 WASHER/A-POD	\$ 66.00	per hour
1.6.2 DRYER/A-POD	\$ 66.00	per hour
1.6.3 WASHER/B-POD	\$ 66.00	per hour
1.6.4 DRYER/B-POD	\$ 66.00	per hour
1.6.5 WASHER/C-POD	\$ 66.00	per hour

1.7 MCSO Southeast Juvenile Laundry Equipment Maintenance as specified in 2.7.1.1

1.7.1 WASHER	\$ 66.00	per hour
1.7.2 WASHER	\$ 66.00	per hour
1.7.3 WASHER	\$ 66.00	per hour
1.7.5 DRYER	\$ 66.00	per hour
1.7.6 DRYER	\$ 66.00	per hour
1.7.7 DRYER	\$ 66.00	per hour

1.8 Hourly maintenance charge for services not covered on this contract

\$ 66.00	per hour
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1.9 Discount from current catalog pricing

see below

1.10 Emergency Repair (all other times) except Monday through Friday (8:00 a.m. - 5:00 p.m.) Response time four (4) hours.

\$ 140.00	per hour
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<u>Cissell: 10% Discount</u>
<u>Milnar: 10% Discount</u>
<u>Uniwash/Alliance: 1% Discount</u>
<u>Jensen: Cost/List +20%</u>

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PRICING SHEET: NIGP 9344201

Terms:	NET 30
Vendor Number:	W000001790 X
Telephone Number:	602/244-0770
Fax Number:	602/244-0221
Contact Person:	Tim Eckenrode
E-mail Address:	teckenrode@laundryandcleaners.com
Certificates of Insurance	Required
Contract Period:	To cover the period ending April 30, 2010.