

NOTICE OF MEETING

(Prepared in compliance with A.R.S. §§ 38-431.01, 38-431.02 and 38-431.03 (A))

MARICOPA COUNTY SELF-INSURED BENEFITS TRUST FUND BOARD OF TRUSTEES

NOTICE IS HEREBY GIVEN to the general public that the Maricopa County Self-Insured Benefits Trust Fund Board of Trustees will hold a meeting as follows:

**301 W. Jefferson Street, Suite 3200 – North Conference Room
3rd floor, Maricopa County Administration Building
Phoenix, AZ 85003**

June 27, 2013 at 11:00 a.m. to noon

The Maricopa County Self-Insured Benefits Trust Fund Board of Trustees may vote to recess into an executive session for the purpose of obtaining legal advice from the Trustee's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03.(A) (3). Special Needs: If any disabled persons need any type of accommodation, they may call the Administrator's office at 602-506-1010 so that arrangements may be made.

AGENDA

1. Call to Order
2. Approval of the March 4 and May 21, 2013 Meeting Minutes
3. Review of Financial Statements – Presentation and Discussion

The financial statements will be reviewed to provide an update on the current assets and liabilities related to the Benefits Trust Fund.

Presenter: **Dave Hansen, Benefits Finance Manager**

4. Benefits Contract Renewal Timeline – Presentation and Discussion

Information will be provided outlining the benefits contract renewal timeline, along with an update on completed and upcoming vendor procurements.

Presenters: **Steve Dahle, Strategic Procurement Consultant
Christopher Bradley, Director of Employee Benefits and Health**

5. Roles and Responsibilities of the Board of Trustees – Presentation and Discussion

The roles and responsibilities of the Board of Trustees as discussed in the previous two meetings will be summarized, as will the next steps in updating the Trust document.

Presenter: **Christopher Bradley, Director of Employee Benefits and Health**

Action: Motion to support Staff's recommendations on the Roles and Responsibilities of the Board of Trustees and to transmit the recommendations to members of the Board of Supervisors for consideration.

6. Plan Documents – Presentation and Discussion

A copy of the final drafts of the Plan Documents that will be presented to the Board of Supervisors for approval will be presented to the Board of Trustees.

Presenter: **Meg Blankenship, Benefits Manager**

7. Call to Public

8. Motion to Adjourn

A copy of this Agenda has been posted on the bulletin board of the Clerk of the Maricopa County Board of Supervisors, 1st Floor, 301 West Jefferson Street, Phoenix, Arizona 85003, and on <http://www.maricopa.gov/bhcp/benefits.aspx>