How to Register and Apply for Your Dog’s License Online

This step-by-step guide will assist you with our online registration process for getting your dog’s first license through Maricopa County Animal Care and Control (MCACC). If at any time you have questions, please contact us by phone at 602-506-7387 (option 5, then option 3) or email your inquiry to Licensing@Maricopa.gov – responses are typically sent within 48 hours.

BEFORE YOU BEGIN Visit our licensing webpage at https://www.maricopa.gov/226/Dog-License for additional information you may want to review and to access our online portal. If you are starting on the home page (www.Pets.Maricopa.gov), select the “Dog Licenses” tab from the Common Requests heading to be directed to the “License Your Dog” webpage as shown below.

COMMON REQUESTS

Dog Licenses
Pet Adoptions
Volunteer
Vaccinations
Donate
Lost or Found a Pet

Once you are on the “License Your Dog” webpage, select the button on the left labeled “License Your Dog Today Online” (shown below) to access our online portal.

LICENSING YOUR DOG

License Your Dog Today Online
Order a Replacement Dog Tag

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**TO START** Since this is your first time licensing your dog, you will not have an account number or reference/license number to enter. Instead, click on the “Start New Registration” button to begin.

Once you select “Start New Registration,” you will be prompted to enter your **physical address** (your actual home address) and click “Submit Address” to move on to the next screen.
Enter all your information under the Contact Information tab, including your email address, to continue your registration. **Note:** If you are 65 years or older, please click on the box stating “I am 65 or older and would like Senior Citizen pricing” and enter your date of birth on the next line.

Next, you will need to enter your dog’s information (shown on the next page), including your pet’s sex by clicking on the down arrow in the Pet’s Sex field to indicate your dog is either: unaltered or “Female (spayed)” or “Male (neutered).” If your dog’s breed is not listed under the Primary Breed field, select the one that is most similar.

You can upload a copy of your dog’s rabies vaccine certificate (using a JPEG or PDF format) as proof of the current vaccination. If you do not have a copy available, you will need to enter the date of the most recent rabies vaccination, choose the correct 1 year or 3 years validation period, and select the veterinarian who administered the vaccine. However, if you do not have this information available at the time of registration, then enter today’s date, select any Vet Clinic, and check the certification box to move the process forward. You will then need to separately email (Licensing@Maricopa.gov) or fax (602-372-7556) a copy of the current rabies certificate to fully complete your dog license application.
See the **red boxes** below for the locations of the Pet’s Sex and Rabies vaccination areas.

Once all your information is entered click on “Add to Cart” to complete the registration or “License Another Pet” if you have another dog to register.
The **Checkout Information** section now appears with options to include a donation, add comments, and review the refund policy. After verifying everything is correct, check the “I’m not a robot” box and click the “Submit Registration” button.

**Note:** If you add a donation or enter comments, you must click on the “Update Cart” button (top right) before proceeding to “Submit Registration.”
After you click on the “Submit Registration” button, you will be taken to the Payment Entry screen to enter in your payment (credit or debit card) information. After you review your information, click on the “Continue” button on the bottom of the page.
Next you will see the **Review Your Payment or Donation Details** screen. This is your last opportunity to make any changes to your application using the “Go Back/Edit” button. Once you have confirmed all information on this page, you must click on the “Process Payment” button (see the red box below) for your transaction to be completed. You will then receive an email from MCACC to verify your payment.

![Review Your Payment or Donation Details](image)

**Note:** If for any reason we cannot process the license application as submitted, a notification email will be sent to you with the reason. One of the most common reasons this occurs is the current rabies vaccination certificate is missing from the application. However, this is an easy fix – you can send the valid certificate directly to us via email, fax, or mail.

**Email:** Licensing@Maricopa.gov  
**Fax:** 602-372-7556  
**Mail:** Maricopa County Animal Care and Control  
PO Box 52014  
Phoenix, AZ 85072
Thank you for taking the time to license your dog with Maricopa County! Responsible dog owners like you help us ensure a safer and healthier community for all people and pets as well as provide life-saving funding for the daily care of the many homeless pets in our shelter.