

<u>Item</u>	<u>Description</u>	<u>Status</u>	<u>Due by</u>	<u>Action By</u>
G. 1.	CHANGE ORDERS			
H. 1.	SURVEY			
I. 1. 2. 3 4..	COORDINATION (Contractors, Utilities, Other Agencies and Permits) <i>Utility:</i> <i>Permits / ROW:</i> <i>Environmental / SWPPP:</i> <i>IGA: (if applicable)</i>			
J. 1. 2.	QUALITY CONTROL / QUALITY ASSURANCE <i>CERTS – Reminder to send certifications of compliance as the material comes in. Buy America (if applicable)</i> <i>QC and QA Needs –</i>			
K. 1.	OUTSTANDING ACTION ITEMS			
L. 1.	COMMUNITY RELATIONS			
M. 1. 2. 3 4..	OFFICE <i>Payments</i> <i>Prompt Payment: (if applicable)</i> <i>Payrolls: (if applicable)</i> <i>Sub-contracts</i>			
N. 1.	PARTNERING/LESSONS LEARNED <i>Lessons Learned:</i>			
O. 1.	GENERAL COMMENTS			

MCDOT Representative: _____

Contractor: _____

Date: _____

Date: _____