



Maricopa County Department of Transportation

Application for Permit to Use County Right of Way



This is a request for a permit to work in Maricopa County Right of Way to participate in the Adopt a Road Program. The participating group and its members agree to hold harmless the Maricopa County Department of Transportation from any and all claims, actions, liabilities, injuries, damages, losses or expenses arising out of these activities. The Participating Group and its members also agree to waive any and all rights of subrogation against the Maricopa County Department of Transportation for losses arising from the work performed by the group members on behalf of Maricopa County.

Name of Participating Group Leader (applicant): _____
(Group leader must be 18 years of age or older)

Name of Participating Group: _____

Address: _____

Phone number: _____ E-mail Address: _____

Participating Group Website: _____

Requesting a permit for:

(1st Choice) Road: _____

From: _____ To: _____

(2nd Choice) Road: _____

From: _____ To: _____

Closest city/town: _____

Lettering for your Adopt a Road sign:

*Please use boxes to print the lettering for your Adopt a Road recognition sign. MCDOT can only accommodate text that fits in two lines, at no more than 19 characters per line; all letters, punctuation, and spaces require a box.

Example:

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First line:

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Second line:

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The group leader for this permit is the permittee. By signing this application, the permittee agrees to accept the general obligations and responsibilities as described below on page 2 and 3 of this form, and will comply with MCDOT's requirements as set out in the permit. An approved permit consists of this application, final supporting documentation approved by MCDOT and any requirements set by MCDOT. If the permittee disagrees with the requirements, the permittee shall return the permit to the Adopt a Road Coordinator immediately.

Signature of Applicant/Group Leader _____
(permittee)

****Your signature indicates that you have thoroughly read all of the requirements of this permit.**

General Obligations and Responsibilities

Responsibilities of _____
(Participating Group Leader)

1. The Participating Group Leader must be 18 years or older, and agrees to oversee and control all litter cleanup work on the permitted stretch of road, and to effectively communicate with MCDOT personnel, contractor's personnel, and the traveling public.
2. The Participating Group Leader shall provide Participating Group members capable of performing the work as identified on the permit. Group members shall treat the public in a courteous manner.
3. The Participating Group Leader agrees to notify the MCDOT Adopt a Road Coordinator of the date and time of each cleanup at least four (4) business days in advance via email, or by phone.
4. The Participating Group Leader and group members will review County safety information before **every** roadway cleanup.
5. In order to participate, each group member (or parent/guardian of minors) is required to sign a waiver form before **every** cleanup event.
6. Cleanup work shall be conducted **only** during daylight hours, and **shall not** be conducted on holiday weekends, or within twenty-four (24) hours proceeding a holiday weekend unless specifically authorized by Adopt a Road.
7. Litter will be picked up within the specified area from the roadway right-of-way a minimum of two (2) times per year, every year the permit is in effect.
8. Accumulated litter (except large objects such as boards, tires, rocks, etc.) shall be placed in county provided trash bags. The bags and large items shall be placed no closer than ten (10) feet from the outside edge of the traveled roadway.
9. If a group finds hazardous materials, or items that could cause injury, they shall leave the items in place and the Participating Group leader will notify the Adopt a Road Coordinator, who will then arrange for pick up by the appropriate agency.
10. The Participating Group Leader shall notify the Adopt a Road Coordinator if PPE, or personal protective equipment (Safety vests, safety gloves, and fold-up caution signs) needs to be replaced.
11. The Participating Group Leader agrees to notify the Adopt a Road Coordinator of any changes to contact information listed on the permit, or if the designated Participating Group Leader listed on the permit changes. (New Participating Groups Leaders **must** receive a safety briefing, and sign a new permit before overseeing a roadway cleanup)
12. The Participating Group Leader agrees to contact the Adopt a Road Coordinator one (1) month prior to the permit expiration date, advising them to either renew or cancel the group's permit.
13. The Participating Group Leader agrees to return the fold-up caution signs to MCDOT if/when the permit expires and is not renewed.

Responsibilities of the Maricopa County Department of Transportation:

1. MCDOT will provide complete safety instructions to the Participating Group Leader.
2. MCDOT will supply trash bags, as well as provide protective personal equipment (safety vests, safety gloves, fold-up caution signs) on a loan basis.
3. Bags of accumulated litter shall be picked up by MCDOT Forces/Contractor within five (5) business days following a roadway cleanup.
4. MCDOT will replace all personal protective equipment as requested by the Participating Group Leader.
5. MCDOT will erect signs showing the name of the participating group in the Adopt a Road Program.
6. This permit will be issued to the Permittee for a minimum of a two (2) years and may be renewed with MCDOT approval.
7. This permit may be canceled by MCDOT for noncompliance with permit provisions.

FOR AND IN CONSIDERATION of the granting of a permit for the purpose set forth herein, the Permittee hereby agrees as follows;

The Permittee hereby agrees to indemnify, defend, and hold harmless the County, any of its departments, agencies, officers or employees from all cost and damages incurred by any of the above and from any other damage to any person or property whatsoever, which is caused by any activity, condition, or event arising out of the performance or non-performance of any provision of this permit or the exercise of this permit by Permittee, any of its agents, or any of its independent contractors. The above cost incurred by the County, any of its departments, agencies, officers, or employees, shall include in the event of an action, court costs, expenses of litigation and reasonable attorney's fees. When any above cost, damage occurs as aforesaid, Permittee assumes the burden of proof that the above activity, condition, or event did not cause such cost, damage or other damage.

PERMIT

Permit No. AR-_____

A permit is hereby issued to the foregoing permittee for the purpose contained in the application and upon the expressed condition that every agreement and covenants contained is faithfully performed. Work is authorized only for the period indicated below.

MARICOPA COUNTY
DEPARTMENT OF TRANSPORTATION

Approval Date:

This permit expires:

Approved By:

(print name, title)

(signature)