How do I schedule an inspection?

To schedule by telephone, call 602-506-3692. Have your permit tracking number and the inspection code / number ready. Don’t forget to schedule inspections for related or “Go To” permits.

To schedule online, visit https://aca.maricopa.gov/CitizenAccessMCOSS/ Enter your permit tracking number and select the appropriate inspection.

If you call or schedule BEFORE 2:30 p.m., an inspector will be onsite the following business day.

If scheduled on Friday before 2:30 p.m., it will be a Monday inspection, if Monday is not a recognized holiday.

If you call to schedule on a Friday after 2:30 p.m. or at any point over the weekend, the inspection will be set for Tuesday. If Monday is a holiday, then the inspection will be Wednesday.

Our focus is to provide safe and timely services for the citizens of unincorporated Maricopa County so they may responsibly develop and enjoy real property.

General information concerning Drainage and Building Safety inspection process.

501 N. 44th Street
2nd Floor
Phoenix, AZ 85008
602-506-3301

Monday — Friday, 8:00 a.m. - 5:00 p.m.

♦ PLANNING & DEVELOPMENT
   www.maricopa.gov/planning  602-506-3301

♦ AIR QUALITY for dust permits
   www.maricopa.gov/aq  602-506-6010

♦ FLOOD CONTROL for floodplain clearances and elevation certificates
   www.fcd.maricopa.gov  602-506-1501

♦ ENVIRONMENTAL SERVICES for septic and well permits
   www.maricopa.gov/envsvc  602-506-6824

♦ DEPARTMENT of TRANSPORTATION (MCDOT)
   For right of way and easements
   www.mcdot.maricopa.gov  602-506-8600

Maricopa County Planning & Development
(602) 506-3301
IMPORTANT:
- Permit expires 180 days from the date issued or the last approved inspection.
- The permit is to be posted & visible from the street.
- A Zoning Clearance is for the sole purpose of the subject construction listed on the permit and does NOT convey the approval of any construction of structures that are not the subject of the issued permit.
- Failure to secure the required final inspections is a violation of the Maricopa County Zoning Ordinance & Drainage Regulations.

Below are a few examples of permit types and related FIRST inspections:

<table>
<thead>
<tr>
<th>Description</th>
<th>Inspection Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Manufactured Home</td>
<td></td>
</tr>
<tr>
<td>Finish Floor Elevation (if required—see permit)</td>
<td>155</td>
</tr>
<tr>
<td>Setback Verification</td>
<td>610</td>
</tr>
<tr>
<td>In Ground Pool</td>
<td></td>
</tr>
<tr>
<td>Pre-Gunite Inspection</td>
<td>710</td>
</tr>
<tr>
<td>Pool Barrier or Block Wall over 6' ht.</td>
<td></td>
</tr>
<tr>
<td>Fence Footing</td>
<td>150</td>
</tr>
<tr>
<td>Retaining wall less than 4' or drainage fence 6' ht or less</td>
<td>970</td>
</tr>
<tr>
<td>Only requires Final Drainage Inspection</td>
<td></td>
</tr>
<tr>
<td>New construction, Additions, Accessories, the type of foundation will dictate the first inspection</td>
<td></td>
</tr>
<tr>
<td>Finish Floor Elevation (if required—see permit)</td>
<td>155</td>
</tr>
<tr>
<td>Footing—Conventional Foundation</td>
<td>105</td>
</tr>
<tr>
<td>Post-Tension or Monolithic Pour</td>
<td>120</td>
</tr>
<tr>
<td>Interior Remodel (residential or commercial) with no change to foundation</td>
<td></td>
</tr>
<tr>
<td>Under Floor Plumbing (if included in project)</td>
<td>205</td>
</tr>
<tr>
<td>Without Plumbing, Rough Framing</td>
<td>350</td>
</tr>
</tbody>
</table>

Some MINOR permit types require ONE inspection—Final Building Safety: 900

Required DRAINAGE inspections are listed on the permit.

Required Drainage inspections must be approved / passed prior to scheduling the next Building Safety inspection.

Examples:
A Finish Floor Elevation, coded as #155, is required before a Post-Tension or Monolithic Foundation inspection, coded as #120.

A Final Drainage inspection, #970 must be passed prior to scheduling a Final Building Safety inspection, coded as #900.

Water Heater / Softener
Roof-Mounted Solar PV system
Wall Mounted Sign
Minor Electrical (upgrade or replacement)
Gas Line Repair (if a yard line, schedule 819 first before covering/filling line)