Why Do I Need a Permit?

♦ To protect your investment
♦ To protect you, your family & friends
♦ To protect the environment
♦ To protect the public
♦ To protect future residents AND …

Because it is the law.

Our focus is to provide safe and timely services for the citizens of unincorporated Maricopa County so they may responsibly develop and enjoy real property.

Building Permits

501 N. 44th Street
2nd Floor
Phoenix, AZ  85008
602-506-3301

Monday —Friday, 8:00 a.m. - 5:00 p.m.

♦ PLANNING & DEVELOPMENT
  www.maricopa.gov/planning  602-506-3301

♦ AIR QUALITY for dust permits
  www.maricopa.gov/aq  602-506-6010

♦ FLOOD CONTROL
  For floodplain clearances and elevation certificates
  www.fcd.maricopa.gov  602-506-1501

♦ ENVIRONMENTAL SERVICES
  For septic and well permits
  www.maricopa.gov/envsvc  602-506-6824

♦ DEPARTMENT of TRANSPORTATION (MCDOT)
  For right of way and easements
  www.mcdot.maricopa.gov  602-506-8600

Maricopa County Planning & Development
(602) 506-3301
Permits

To be sure, always check with our office at 602-506-3301 or online at www.maricopa.gov/planning

Permits are required for all construction and most electrical, plumbing and mechanical work. Permits required include:

- **Additions & Alterations** - (bedrooms, bathrooms, family rooms)
- **Residential Work** - (decks, garages, ALL type of fences, culverts, pools & pool barriers, patio enclosure, etc.)
- Grading
- Electrical work
- Plumbing
- Mechanical (HVAC)
- Gas Lines
- Propane Tanks
- Water Tanks
- Demolition

**When do you need a PERMIT?**

**What is the PERMIT process?**

The following is designed to provide a general overview of the building permit process.

**Prepare**

Do your homework. Visit our website at Maricopa.gov/planning or our Customer Service Lobby for forms, checklists and information.

**Submit Application & Plans**

7 site plans, 3 building plans

**Review**

- Building Review
- Zoning Review
- Drainage Review
- MCDOT Review
- Environ. Services

**ALL approvals received**

**Permit Issued**


**Inspection**

When ready, call 602-506-3692 by 2:30 pm for an on-site inspection the next business day.

**Note:** Permit valid 180 days from issuance or last inspection.

**Protect Your Investment**

- Verify the property’s Assessor’s Parcel Number or APN at - www.maricopa.gov/assessor 602-506-3406
- Fully describe ALL work being done on the application. Include complete contact information (names, addresses, phone, and email). Provide clear directions to the property.
- Have septic documentation ready, if applicable.
- Prepare detailed Site Plan. See sample Site Plan outlining requirements on the website www.maricopa.gov/planning
- Depending on your project and location, plans prepared and stamped/sealed by a qualified engineer may be required.

**Helpful Hints**

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www.maricopa.gov/planning