The purpose of this help sheet is to provide information to new and existing facilities with the Authority to Operate (ATO) under the Dry Cleaning General Permit. Please note the information provided in this help sheet is not all inclusive of the permit conditions. Please ensure you fully read, understand, and comply with all permit conditions as you are still subject to the entirety of the permit and all applicable rules.

**Compliance Tips**

- Cover water separators, buckets, sparging units and any other containers with solvent-containing materials, including wastewater, to minimize emission release.
- Verify equipment is operating properly per the owner’s manual requirements. Keep all manuals on site.
- Ensure perc detector is operational.
- Check for any noticeable odors.
- Maintain your records so they are easily accessible.
- Ensure your ATO is posted in a visible location.
- Educate all employees on what to expect if an inspector arrives on-site.

**Recordkeeping Requirements**

The type and frequency of records that must be maintained depend upon whether a perchloroethylene (perc) or petroleum machine is operated, the installation date of the machine, the amount of solvent that is used and whether the solvent is controlled with a chiller or a carbon adsorber. Maintain records at your facility for at least five years.

While there may be additional recordkeeping requirements listed in the rules, many of them can be fulfilled by using the dry cleaning calendars below:

- **General Permit Perchloroethylene Calendar**: [bit.ly/MCAQD-PercCalendar](bit.ly/MCAQD-PercCalendar)
- **General Permit Petroleum Calendar**: [bit.ly/MCAQD-PetCalendar](bit.ly/MCAQD-PetCalendar)

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Areas of Concern

Separator Wastewater Units
- Maintain monthly and 12-month rolling totals of the runtime hours.
- Provide an explanation if the engine was run for emergency purposes.
- Keep records of annual maintenance.

Carbon Adsorbers
Dates and monitoring results must be maintained.

Muck
Muck must be handled as hazardous waste.

Cartridge Filters
Cartridge filters must be drained in a covered container for a minimum of 24 hours before removal from site.

Remember to...

Pay the annual fee.
The recurring annual fee is due every year on the date of ATO issuance. A reminder is mailed to the ATO holder prior to the due date. To ensure you receive these reminders, please update any changes to your contact information by completing a Contact Information Update Form online: bit.ly/MCAQD-ContactInfo
Paying your annual fee does not renew your ATO.

Renew your ATO prior to the pre-set expiration date.
The Dry Cleaning General Permit expires on January 16, 2021 and every five years after, regardless of when your ATO was issued. No renewal fee is required. The renewal application can be found at: bit.ly/MCAQD-Renewal

Helpful Links

Permit Conditions: bit.ly/MCAQD-DryCleanerPermit


Renewal Application: bit.ly/MCAQD-Renewal

Contact Information Update Form: bit.ly/MCAQD-ContactInfo

Need Help?
The Business Assistance office is available to conduct courtesy site visits. These visits may be helpful if you have site-specific questions, would like to review your permit conditions, or are preparing for an upcoming permit inspection.

bit.ly/MCAQD-BusinessAsst
602-506-5102
AQBBusinessAssistance@maricopa.gov

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