



## **JOB DESCRIPTION FOR YOUTH MAPPERS**

### **Program Overview**

The goal of this project is to identify opportunities and gaps in services for youth in Maryvale. This position involves surveying the Maryvale community, including local businesses, recreational opportunities, service organizations, and other youth-friendly resources, for the collection and recording of data. A Youth Mapper will perform duties under the supervision of an adult Field Supervisor and will work in a team with other Youth Mappers. Work involves a considerable amount of public contact in providing and in collecting data.

### **Tasks**

- Will conduct face to face field interviews with community members and business owners to obtain target data
- Will record data obtained
- Will keep organized field interview records and other recorded data as directed
- Will assist in the data entry of research results
- Will help in changing and modifying the surveys as needed
- Will be open to providing program feedback for improvement and how to improve the community's response to the program.
- Will aid in the identification of youth resource needs within the community
- Perform work related duties as assigned
- Abide by the Community Youth Mapping Code of Conduct and understanding of Discipline Procedures.

### **Knowledge, Skills, and Abilities**

- Ability to express oneself clearly and concisely, orally and in writing
- Ability to understand and follow oral and written instructions
- Ability to analyze facts, maintain records, prepare reports, and exercise sound judgement
- Ability to establish and maintain effective working relationships with fellow program participants, field supervisors, and the public

### **Minimum Qualifications**

- Must be between 14 to 17 years old



### **Schedule**

- Required to attend an orientation training June 13, 14 and 15
- Will work Monday – Friday 8:00am -2:00pm
- Duration of project June 13, 2018- August 3, 2018
- Monday – Thursday will be mapping in the community. There will be numerous in door breaks available to minimize exposure to summer heat. Friday will be an Enrichment Day with speakers and presentations.

### **Incentive**

- Youth will receive a \$1,200 stipend in the form of a Visa gift card for successful completion of the project

### **Program Contact:**

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Community Youth Mapping Coordinator

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