Market Range Detail - Court Conciliator

Effective Date

January 23, 2012

Market Range Title Description

Positions in this market range title are responsible for the development and maintenance of conciliation programs including domestic relations, dispute resolution, marital/premarital and divorce counseling. Primary responsibilities include: conducting conferences with attorneys, relatives and other individuals involved in conciliation proceedings; making referrals to community counseling services as indicated; preparing reports and recommendations regarding child custody and visitation; mediating disputes between spouses and/or parents; providing oversight and supervision of cooperative agencies that provide supervised visitation and monitored exchanges. Incumbents may also be expected to provide depositions and court testimony as expert witness on the best interest of children involved in disputes.

Market Range

Minimum Hourly Rate	Midpoint / Hiring Maximum	Maximum Hourly Rate
$21.44	$25.69	$29.94

Likely Minimum Qualifications

- Master's degree in Marital & Family Counseling, Social Work, Counseling, Psychology or a related field.
- Two years of professional experience in counseling, mediation/negotiation or related social/behavior services.

Working Titles

- Court Conciliator

Glossary:

Market Range Title: Broad grouping of related positions with like job responsibilities and qualifications. Market Range Titles typically include positions ranging from entry level to senior/lead level unless indicated otherwise.

Effective date: The date the salary range was implemented for use.

Market Range Title Description: Broad description of sample job duties and responsibilities of positions included in the Market Range Title. Each position included in a Market Range Title also has a job description that is specific to the department. Departments are responsible for writing and maintaining job descriptions for positions in their department. Employee Compensation is responsible for writing and maintaining Market Range Title Descriptions.

Likely Minimum Qualifications: Typical minimum qualifications for positions assigned to the Market Range Title. Because a broad group of jobs in different departments are included in a Market Range Title, minimum and preferred qualifications may vary slightly depending on the area of assignment.

Market Range: The minimum, midpoint, and maximum salary points for all positions included in the Market Range Title.

Hiring Range: The hiring range for all positions is ordinarily the minimum of the market range to the midpoint. The use of a different hiring range must be approved by Employee Compensation. Departments should use a hiring range that is within their funding capabilities and are required to comply with the County's Funded Position Policy ensuring that applicants are extended a rate that is supported by the department's budget.

Working Title: The specific title used by a department to identify a position within their organizational structure. Use of working titles is flexible and aimed to assist departments in identifying the unique functions and responsibilities of each position and is representative of the assigned Market Range Title. Ordinarily, supervisory and/or managerial titles should not be used for positions not assigned to a supervisory and/or manager Market Range Title.