



Maricopa County Workforce Development Board – Full Board Meeting Minutes

Wednesday, April 19, 2017, 9:30 a.m. – 11:30 a.m.

Maricopa County Human Services Department
234 N Central Avenue Phoenix, AZ 85004, 3rd Floor
Conference Line: 602-506-9695, Passcode: 377148

Members Present: Blair Liddicoat, Bonnie Thoi, Brianna Bendotti, Chevera Trillo, Carlton Brooks, Donna Pettigrew, Jon Ellerston, Kelsie McClendon, Marie Sullivan, Neal Dauphin, Nick DePorter, Reid Graser, Robin Schaeffer, Ron Hardin

Members Absent: Chad Haas, Dennis Troggio, Frank Armendariz, Glenn Bowers, Jim Godfrey, Shawn Hutchinson

Staff Present: Nancy Avina, Patricia Wallace

Call to Order

Marie Sullivan, Vice-Chair called meeting to order at 9:37 a.m.

Roll Call

Nancy Avina, Board Liaison took roll call; quorum was present (14).

Approval of Minutes – *March 15, 2017*

Marie Sullivan called for a motion to approve the March 15, 2017 meeting minutes. Carlton Brooks made a motion to approve as written. Chevera Trillo seconded motion. Meeting minutes approved.

Office of Economic Opportunity (OEO) Presentation/ MCWDB Discussion/Moving Forward

Paul Shannon, Director of the Office of Economic Opportunity disseminated handouts and presented Power Point presentation on WIOA Policy and Local Governance. Question and Answer session held throughout. Introductions and post discussion held.

Executive Committee Report

No extensive update.

Standing Youth Committee Report

Kelsie McClendon provided brief update on Youth Committee work. Reid Graser provided additional comments. Brief discussion held. Kelsie McClendon informed Shawn Hutchinson and Blair Liddicoat were invited and will be joining youth committee. Marie Sullivan, vice chair acknowledged appointments.

Workgroups

Marie Sullivan provided brief progress updates/status on workgroups. Marie discussed budget workgroup, suggested to be driven by Executive Committee however open to all WDB members. If interested let us know. Bylaws workgroup led by Robin Schaeffer, if interested speak up. Strategic Planning will be led by Marie Sullivan, looking for members to participate. Nominations/Membership workgroup discussed, Marie asked Donna



Pettigrew and Bonnie Thoi to assist with workgroup. Additional comments added. If interested in any workgroup, let Nancy Avina know.

Discussion, Review and Possible Action

Strategic Local Plan/ WDB Mission and Vision

Nancy Avina provided brief update on strategic local plan and need for WDB mission and vision. Patricia Wallace added comments. Nancy Avina took roll call to confirm quorum, quorum was present.

Review of proposed WDB mission statement. "Arizona@Work Maricopa County connects job seekers to the needs of industry to ensure economic prosperity"

Marie Sullivan asked for a motion to accept statement as our current mission statement until further notice. Carlton Brookes made motion to approve. Donna Pettigrew second motion. Motion carried.

MCWDB Executive Director Update

Patricia Wallace provided brief update on what staff has been working and participating in. Information on having to develop methodology on evaluation of Executive Director, operations and board members. Information on upcoming challenges. Additional updates given.

Next Steps

Marie Sullivan added a few additional comments and opened floor for general discussion. Robin Schaeffer requested a board member orientation, defining advisory vs governing, responsibilities as board, bylaws, and expected changes. Discussion held.

Robin requested Pinal County bylaws for bylaws workgroup. Nancy Avina will send.

Call to the Public

Carlton added comments on membership.

Blair Liddicoat shared information on Starbucks initiative. May 1st 10 – 4 new outreach effort.

Adjourn

Meeting adjourned by Vice-Chair Marie Sullivan at 11:17 a.m.