## SUBMITTAL REQUIREMENTS MATRIX

<table>
<thead>
<tr>
<th>PERMIT TYPE</th>
<th>Uplfront Fee</th>
<th>Application Packet &amp; Contact</th>
<th>Ownership Verification or Deed</th>
<th>Aerials &amp; Aerials</th>
<th>Site Plans</th>
<th>Building Plans</th>
<th>Standard Plan Authorization Letter</th>
<th>Fence Details</th>
<th>Enviro Services Documentation</th>
<th>Work Order/Contract for W/kt.</th>
<th>Reports, Roofplans, PUE Waivers, Oak Aliations</th>
</tr>
</thead>
<tbody>
<tr>
<td>Residential Demolition</td>
<td>$60 Flat Fee</td>
<td>Online</td>
<td>No</td>
<td>2 or 2 sets</td>
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<tr>
<td>Residential Addition or Accessory</td>
<td>$110</td>
<td>Yes or Online</td>
<td>No</td>
<td>7 sets</td>
<td>3 sets</td>
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<td>Residential Alteration</td>
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<td>7 sets</td>
<td>3 sets</td>
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<td>Residential Custom Pool, Pool &amp; Spa</td>
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<td>Residential New Standard Plan</td>
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<td>Residential Production Home or Structure</td>
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<td>Yes</td>
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</table>

**Legend**

* Required
- Not needed

* If property is served by a Septic System

** Must be wet sealed

- If applicable - 3 sets

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3.2017
## SUBMITTAL REQUIREMENTS MATRIX

<table>
<thead>
<tr>
<th>PERMIT TYPE</th>
<th>Upfront Fee</th>
<th>Ownership Verification/Deed</th>
<th>Aerial / # of Aerials</th>
<th>Site Plans</th>
<th>Grading &amp; Drainage Plans</th>
<th>Building Plans</th>
<th>Fence Details</th>
<th>Enviro Services Documentation</th>
<th>Will Serve Letter or Waiver</th>
<th>Work Order/Contract for MH</th>
<th>Easement/Survey/Drainage/Reports, Floodplain, PUE Waivers, Calculations</th>
<th>Other Docs as Applicable:</th>
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</tbody>
</table>

- **Legend:**
  - ✓ Required
  - ▲ If applicable - 3 sets
  - * If property is served by a Septic System
  - □ Not needed

- **Other Types:**
  - Grading & Drainage Plans may be requested after a Drainage site visit.

### Categories

- **Commercial Demolition**
- **Commercial Accessory or Addition**
- **Commercial Alteration (Tenant Improvement)**
- **Commercial Manufactured Building**
- **Commercial New Construction**
- **Commercial New Cell Tower**
- **Commercial Cell Tower Alteration**
- **Commercial Wall Sign**
- **Commercial Monument Sign**
- **Commercial Billboard**
- **Commercial Pool and/or Spa**
- **Compliance Inspection w/ prior approval unless for Damage Compliance**
- **Fence - Building Review Required**
- **Fence - Drainage Only**
- **Grading - Miscellaneous / Paving**
- **Grading - Stockpile, Grading only**
- **Grading - Infrastructure / Subdivision (max $42,300)**

### Contact Information

**Planning and Development Department**
Maricopa County
www.maricopa.gov/planning
501 N 44TH ST., Suite 200 Phoenix, AZ 85008
602-506-3301

Legend:
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- Not needed
- If property is served by a Septic System
- If applicable - 3 sets

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