SANITARY DISTRICT
ELECTION CALENDAR FOR NOVEMBER 3, 2015

Deadline	Before Election Day	Action	Statute	Instruction	Applicable Process V=Voter Info C=Candidate Info E=Election Process
Tuesday, June 9, 2015	Last day to request approval for a mail ballot election prior to publishing call of election	Board of Supervisors pproval for a Mail Ballot Election at the June 24, 2015 Meeting	ARS 16-558(A)	Notwithstanding section 16-225, a special district as described in title 48 may conduct a mail ballot election if the governing board of the special district obtains approval from the board of supervisors of the county in which the special district or greater part of the special district is located before publishing the call of election as provided in section 16-227.	E
Wednesday, June 24, 2015	6 weeks preceeding 90 days prior to election	First day to publish call of election not less than 1 week apart	ARS 16-227(A)	The governing body shall publish a call of election at least twice in a newspaper of general circulation in the election district in which a nonpartisan election is being held not less than one week apart during the **six calendar weeks preceding ninety days before the election** which shall contain: 1) Purpose of the election; 2) Date of holding the election; 3) Last date and place for filing nomination petitions, if applicable; 4) Last date to register to vote in the election; 5) Name of the election district conducting the election; 6) If the election is a special district mail ballot election as described in chapter 4, article 1 of this title, the date the mail ballots will be mailed to qualified electors of the district.	E
Monday, July 6, 2015	120 days prior to election	Last day to call an election	ARS 16-226(A)	Nonpartisan elections shall be called no later than **one hundred twenty days before the date of holding the election**.	E
Monday, July 6, 2015	120 days prior to election	First day to file petitions for candidates	ARS 16-311(B)	name printed on the official ballot shall be at the time of filing a qualified elector of such county, city, town or district and, **not less than ninety nor more than one hundred twenty days before the election,** shall sign and cause to be filed a nomination paper giving the person's actual residence address or description of place of residence and post office address, stating the office and county, city, town or district and ward or precinct, if any, for which the person offers the person's candidacy, stating the exact manner in which the person desires to have the person's name printed on the official ballot pursuant to subsection G of this section and giving the date of the election. A candidate for office shall reside at the time of filing in the county, city, town,	C
Thursday, July 16, 2015	Approximately 10 days after calling election	Notice to the Board of Supervisors	ARS 16-225(C)	The **governing body of a special district shall call all other elections** for the district in accordance with subsection A of this section and **shall notify the board of supervisors** and the officer in charge of elections of the county in which the special district or greater portion of the assessed valuation of the property in the district is located of the purpose of the election.	E

ELECTION CALENDAR FOR NOVEMBER 3, 2015

Deadline	Before Election Day	Action	Statute	Instruction	Applicable Process V=Voter Info C=Candidate Info E=Election Process
Sunday, August 2, 2015	93 days prior to election	First day to request early ballot	ARS 16-542(A)	**Within ninety-three days before any election** called pursuant to the laws of this state, an elector may make a verbal or signed request to the county recorder, or other officer in charge of elections for the applicable political subdivision of this state in whose jurisdiction the elector is registered to vote, for an official early ballot. In addition to name and address, the requesting elector shall provide the date of birth and state or country of birth or other information that if compared to the voter registration information on file would confirm the identity of the elector. If the request indicates that the elector needs a primary election ballot and a general election ballot, the county recorder or other officer in charge of elections shall honor the request. For any partisan primary election, if the elector is not registered as a member of a political party that is entitled to continued representation on the ballot pursuant to section 16-804, the elector shall designate the ballot of only one of the political parties that is entitled to continued representation on the ballot and the elector may receive and vote the ballot of only that one political party. The county recorder may establish on-site early voting locations at the recorder's office, which shall be open and available for use beginning the same day that a county begins to send out the early ballots. The county recorder may also establish any other early voting locations in the county the recorder deems necessary.	V
Wednesday, August 5, 2015	90 days prior to election	Last day to file petitions for candidates	ARS 16-311(B)	name printed on the official ballot shall be at the time of filing a qualified elector of such county, city, town or district and, **not less than ninety nor more than one hundred twenty days before the election**, shall sign and cause to be filed a nomination paper giving the person's actual residence address or description of place of residence and post office address, stating the office and county, city, town or district and ward or precinct, if any, for which the person offers the person's candidacy, stating the exact manner in which the person desires to have the person's name printed on the official ballot pursuant to subsection G of this section and giving the date of the election. A candidate for office shall reside at the time of filing in the county, city, town,	C
Wednesday, August 5, 2015	90 days prior to election	Last day to publish call of election not less than one week apart	ARS 16-227(A)	The governing body shall publish a call of election at least twice in a newspaper of general circulation in the election district in which a nonpartisan election is being held not less than one week apart during the six calendar weeks **preceding ninety days before the election** which shall contain: 1) Purpose of the election; 2) Date of holding the election; 3) Last date and place for filing nomination petitions, if applicable; 4) Last date to register to vote in the election; 5) Name of the election district conducting the election; 6) if the election is a special district mail ballot election as described in chapter 4, article 1 of this article, the date the mail ballots will be mailed to qualified electors of the district.	E

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ELECTION CALENDAR FOR NOVEMBER 3, 2015

Deadline	Before Election Day	Action	Statute	Instruction	Applicable Process V=Voter Info C=Candidate Info E=Election Process
Wednesday, August 5, 2015	90 days prior to election	Last day to mail call of election rather than publish the call	ARS 16-227(B)	In lieu of publishing the call described in subsection A, the governing body may mail a call of election to each household in the district containing a qualified elector. Such call shall contain the same information described in subsection A and be **mailed not later than 90 days before the election.**	E
Thursday, August 20, 2015	75 days prior to election	First day the Board of Supervisors can cancel an election	ARS 16-410(A)	Notwithstanding any other law, in any election that is to be held pursuant to title 15, title 48 or section 16-822, if the total of the number of persons who file a nomination petition for a candidate and the number of persons who file a nomination paper for a write-in candidate as prescribed by chapter 3, articles 2 and 3 of this title is less than or equal to the number of positions to be filled at the election for which the nomination petition or nomination paper is filed, the county board of supervisors may cancel the election **no earlier than seventy-five days before the election** and appoint the person or persons who filed the nomination petition or nomination paper to fill the position for the term of office for which the candidate was nominated by the qualified electors.	E
Wednesday, September 2, 2015	Six weeks preceding 20 days before the election	First day to publish notice of election for **non-mail ballot election**	ARS 16-228(A)	The governing body shall publish a notice of election at least twice in a newspaper of general circulation in the election district in which a nonpartisan election is being held not less than a week apart **during the six calendar weeks preceding twenty days before the election.** This notice shall contain at least: 1. The date of the election. 2. The location of the polls. 3. The hours the polls will be open. 4. The purpose of the election. 5. The election district conducting the election.	E
Saturday, September 19, 2015	45 days prior to election	Last day to mail notice of election for **mail ballot election**	ARS 16-228(D)	In lieu of publishing the notice described in subsection C, the governing body may, and for a nonresident qualified elector of any special district shall, mail a notice of election to each household containing a qualified elector of the district. The notice shall contain the same information described in subsection C and shall be mailed **not later than forty-five days before the election.**	E

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Deadline	Before Election Day	Action	Statute	Instruction	Applicable Process V=Voter Info C=Candidate Info E=Election Process
Sunday, September 20, 2015	Two weeks preceding 30 days before an election	First day to publish notice of election for a **mail ballot election**	ARS 16-228(C)	In mail ballot elections, the governing body shall publish a notice of election at least twice in a newspaper of general circulation in the special district in which the election is being held once a week **during each of the two weeks immediately preceding the 30 days before the election**. This notice shall contain at least: 1. The date of the election. 2. The date ballots will be mailed. 3. The deadline and location for return of the ballots, 4. The method for obtaining a replacement if a ballot is destroyed, lost, spoiled or not received. 5. A statement that no polling place will be provided. 6. The name of the district that is conducting the election. 7. The qualifications of electors. **MAIL BALLOT ELECTION ONLY**	E
Thursday, September 24, 2015	40 days prior to election	Last day to receive write-in nomination papers from candidate	ARS 16-312(B)	B. A write-in candidate shall file the nomination paper not later than **5:00 p.m. on the fortieth day before the election,** except that: 1. A candidate running as a write-in candidate as provided in section 16-343, subsection D shall file the nomination paper not later than 5:00 p.m. on the 5th day before the election; 2. A candidate running as a write-in candidate for an election that may be cancelled pursuant to section 16-410 shall file the nomination paper not later than 5:00 p.m. on the 76th day before the election.	C
Thursday, October 1, 2015	Approximately 33 days prior to election	Last day to mail notice of election for a **non-mail ballot election**	ARS 16-228(B)	In lieu of publishing the notice described in subsection A, the governing body may, and for a nonresident qualified elector of any special district shall, mail a notice of election to each household containing a qualified elector of the district. Such notice shall contain the same information described in subsection A, paragraphs 1, 4 and 5 and the polling place for that household's qualified electors and the times it is open. Mailings may be made over a period of days but shall be mailed in order to be delivered to households before the earliest date of mailing to registered voters of any requested early ballots for that election	E
Thursday, October 1, 2015	33 days prior to election	Early ballots prepared and delivered to elections officer in charge	ARS 16-545(B)	B. The officer charged by law with the duty of preparing ballots at any election shall: 1. Prepare the official early ballot and deliver a sufficient number to the recorder or other officer in charge of elections not later than the **thirty-third day before the election.** Except as provided in section 16-542, subsection D, regular early ballots shall not be distributed to the general public before the beginning of early voting, 2. Ensure that the ballot return envelopes are of a type that are tamper evident when properly sealed	E
Sunday, October 4, 2015	30 days prior to election	Last day to publish notice of election for **mail ballot election**	ARS 16-228(C)	In mail ballot elections, the governing body shall publish a notice of election at least twice in a newspaper of general circulation in the special district in which the election is being held once a week during each of the two weeks immediately **preceding the thirty days before the election.**	E

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ELECTION CALENDAR FOR NOVEMBER 3, 2015

Deadline	Before Election Day	Action	Statute	Instruction	Applicable Process V=Voter Info C=Candidate Info E=Election Process
Monday, October 5, 2015	29 days prior to election	Last day to register to vote	ARS 16-120	No elector shall vote in an election called pursuant to the laws of this state unless the elector has been registered to vote as a resident within the boundaries or the proposed boundaries of the election district for which the election is being conducted and the registration has been received by the county recorder or his designee pursuant to section 16-134 **prior to midnight of the twenty-ninth day preceding the date of the election.**	V
5:00 p.m. Thursday, October 8, 2015	10 days after 40th day before election excluding Saturdays, Sundays and Holidays	Last day to challenge non-partisan candidate who filed petition or papers pursuant to Title 16	ARS 351(A)	A. Any elector filing any court action challenging the nomination of a candidate as provided for in this chapter shall do so **no later than 5:00 p.m. of the tenth day, excluding Saturday, Sunday and other legal holidays, after the last day for filing nomination papers and petitions**. The elector shall specify in the action the petition number, line number and basis for the challenge for each signature being challenged. Failure to specify this information shall result in the dismissal of the court action. Within ten days after the filing of the action, the superior court shall hear and render a decision on the matter. Such decision shall be appealable only to the supreme court, and notice of appeal shall be filed within five days after the decision of the superior court in the action. The supreme court shall hear and render a decision on the appeal promptly.	V
Thursday, October 8, 2015	26 days prior to election	Early voting begins	ARS 16-542(C)	The county recorder or other officer in charge of elections shall mail the early ballot and the envelope for its return postage prepaid to the address provided by the requesting elector within five days after receipt of the official early ballots from the officer charged by law with the duty of preparing ballots pursuant to section 16-545, except that **early ballot distribution shall not begin more than twenty-six days before the election**. If an early ballot request is received on or before the thirtieth day before the election, the early ballot shall be distributed on the twenty-sixth day before the election.	E
Thursday, October 8, 2015	26 days prior to election	First day to mail ballots for **mail ballot election**	ARS 16-558.01	**Not more than twenty-six days before the election** and not fewer than fifteen days before the election, the county recorder or other officer in charge of elections for the special district shall send by nonforwardable mail all official ballots with printed instructions and a return envelope bearing a printed ballot affidavit as described in section 16-547 to each qualified elector entitled to vote in the election. The envelope in which the ballot is mailed shall be clearly marked with the statement required by the postmaster to receive an address correction and notification. The district governing board shall determine whether the voter or the district governing board will pay for the postage for the return of electors' marked ballots. An elector who votes in a special district mail ballot election shall return the elector's marked ballot to the recorder or other officer in charge of the election or to a designated depository site as provided in section 16-411 no later than 7:00 p.m. on the day of the election.	E

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Deadline	Before Election Day	Action	Statute	Instruction	Applicable Process V=Voter Info C=Candidate Info E=Election Process
Wednesday, October 14, 2015	20 days prior to election	Last day to publish notice of election for **non-mail ballot election**	ARS16-228(A)	The governing body shall publish a notice of election at least twice in a newspaper of general circulation in the election district in which a nonpartisan election is being held not less than one week apart during the six calendar weeks **preceding twenty days before the election.** This notice shall contain at least: 1. The date of the election; 2. The location of the polls; 3. The hours the polls will be open; 4. The purpose of the election; 5. The election district conducting the election.	E
Wednesday, October 14, 2015	20 days prior to election	Last day to appoint election officials	ARS 16-531(C)	If a nonpartisan election is ordered, **not less than twenty days before the election** the governing board holding the election shall appoint, without consideration for political party, a minimum of three election workers for each polling place. The election workers shall consist of at least one inspector and two judges. Whenever possible, they shall be qualified electors of the precinct located within the district, without consideration for political party.	E
Monday, October 19, 2015	15 days prior to election	Last day to mail ballots for **mail ballot election**	ARS 16-558.01	Not more than twenty-six days before the election and **not fewer than fifteen days before the election**, the county recorder or other officer in charge of elections for the special district shall send by nonforwardable mail all official ballots with printed instructions and a return envelope bearing a printed ballot affidavit as described in section 16-547 to each qualified elector entitled to vote in the election. The envelope in which the ballot is mailed shall be clearly marked with the statement required by the postmaster to receive an address correction and notification. The district governing board shall determine whether the voter or the district governing board will pay for the postage for the return of electors' marked ballots. An elector who votes in a special district mail ballot election shall return the elector's marked ballot to the recorder or other officer in charge of the election or to a designated depository site as provided in section 16-411 no later than 7:00 p.m. on the day of the election.	E
Friday, October 23, 2015	11 days prior to election	Last day to request an early ballot in person or for receipt of early ballot request (unless an emergency)	ARS 16-542(E)	In order to be complete and correct and to receive an early ballot by mail, an elector's request that an early ballot be mailed to the elector's residence or temporary address must include all of the information prescribed by subsection A of this section and must be received by the county recorder or other officer in charge of elections no later than 5:00 p.m. on the **eleventh day preceding the election.** An elector who appears personally no later than 5:00 p.m. on the Friday preceding the election at an on-site early voting location that is established by the county recorder or other officer in charge of elections shall be given a ballot and permitted to vote at the on-site location. If an elector's request to receive an early ballot is not complete and correct but complies with all other requirements of this section, the county recorder or other officer in charge of elections shall attempt to notify the elector of the deficiency of the request.	V
Thursday, October 29, 2015	5 days prior to election	Affidavit of Compliance to the Board of Supervisors	ARS 16-229	The governing body of a special district as described in title 48 shall submit to the board of supervisors an affidavit certifying compliance with the applicable federal and state election laws **not later than five days before the nonpartisan election.**	E

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Deadline	Before Election Day	Action	Statute	Instruction	Applicable Process V=Voter Info C=Candidate Info E=Election Process
Friday, October 23, 2015 through Monday, November 2, 2015	Between 5 PM on second Friday preceding the election & 5 PM on the Monday preceding the election	Elector may use an early ballot as a result of an emergency	ARS 16-542(H)	H. As a result of an emergency occurring **between 5:00 p.m. on the second Friday preceding the election and 5:00 p.m. on the Monday preceding the election,** qualified electors may request to vote early in the manner prescribed by the county recorder of their respective county. For the purposes of this subsection, "emergency" means any unforeseen circumstances that would prevent the elector from voting at the polls.	V
Monday, November 2, 2015	1 day prior to election	List of early ballots to election board	ARS 16-542(G)	G. The county recorder or other officer in charge of early balloting shall provide an alphabetized list of all voters in the precinct who have requested and have been sent an early ballot to the election board of the precinct in which the voter is registered **not later than the day prior to the election.**	E
Tuesday, November 3, 2015	6:00 a.m. to 7:00 p.m.	Election Day	ARS 16-204(B)(1)(d); 16-565	B. For elections held before 2014 and notwithstanding any other law or any charter or ordinance of any county, city or town to the contrary, an election held for or on behalf of a county, city or town, a school district, a community college district or special districts organized pursuant to title 48, chapters 5, 6, 8, 10, 13 through 16 and 33 may only be held on the following dates: 1. Except for regular elections for candidates in a city or town with a population of one hundred seventy-five thousand or more persons, all elections, including recall elections and special elections to fill vacancies, shall be held on: (a) The second Tuesday in March. (b) The third Tuesday in May. (c) The tenth Tuesday before the first Tuesday after the first Monday in November. (d) **The first Tuesday after the first Monday in November.** Notwithstanding any other law, an election must be held on this date for the approval of an obligation or other authorization requiring or authorizing the assessment of secondary property taxes by a county, city, town, school district, community college district or special taxing district, except as provided by title 48.	E
Monday, November 23, 2015	20 days following election day	Last day to meet and canvass election returns	ARS 16-642	A. **The governing body holding an election shall meet and canvass the election not less than six days nor more than twenty days following the election.** B. The governing body of a special district as defined in title 48 shall present to the board of supervisors a certified copy of the official canvass of the election at the next regularly scheduled meeting of the board of supervisors. For purposes of contesting a special district election as described in section 16-673, the canvass is not complete until the presentation to the board of supervisors is made. C. If, at the time of the meeting of the governing body, the returns from any polling place in the election district where the polls were opened and an election held are found to be missing, the canvass shall be postponed from day to day until all the returns are received or until six postponements have been had.	E