

21 September 2022-Summary Meeting Minutes (DRAFT)

A regularly scheduled meeting of the Maricopa County Local Emergency Planning Committee (MCLEPC) was held on 21 September 2022 via Microsoft Teams.

Agenda Items:

1. Call Meeting to Order

- a) At 1:05 PM Chair Mike Fusco called the meeting to order. Members and guests were asked to introduce themselves.

MEMBERS/DESIGNEES PRESENT

Michele Martinez	ADEQ/AZSERC
Ben Davis	Maricopa County Air Quality
Brian Gerber	Maricopa County Organization Active in Disaster
Steve Ward	Mesa Fire & Medical
Jamie Beauvais	AZ Coalition for Healthcare Emergency Response
Jayme Lee	Maricopa County Public Health
Mike Branham	Maricopa County Constable
Mike Fusco	LEPC Chair
Travis Rand	City of Buckeye Fire Department
Robert Popa	Glendale Fire Marshal's Office
Therese Derivan	Mesa Fire and Medical

LEPC Support Staff

Joshua Yungvirt, LEPC Coord – Maricopa County Emergency Management

2. Old Business

- a) Discuss/Propose/Vote on Approval of Meeting Minutes:

- i. Meeting Minutes of 22 June 2022
 1. Mike Branham– Motion to approve
 2. Jamie Beauvais- Seconded
 3. Motion carried following vote (0 opposed)
- ii. Supplemental Meeting Minutes of 17 August 2022
 1. Jayme Lee- Motion to Approve
 2. Brian Gerber- Seconded
 3. Motion carried following vote (0 opposed)

3. New Business

a) LEPC Membership Updates

- i. Discussion of right-sizing the voting membership numbers to alleviate quorum concerns
 1. Lowering the numbers to having only one voting member per category ensure a lower number needed for quorum (5 voting members only requires 3 voting members for quorum)
 2. LEPC personnel can be involved in LEPC activities without being a voting member, want to try and streamline efforts to ensure a quorum for meetings
 3. Discussion tabled- will revisit at a later meeting to ensure all LEPC members have their concerns addressed

b) Updating Mike Branham's Voting Member Category

- i. Discussion of rationale in changing Mike Branham's voting category from Group II (Emergency Responder) to Group I (Elected Official)
- ii. Vote not required for a group change- updated as discussed

c) LEPC Co-Chair Discussion

- i. Brian Hickey has resigned as LEPC Co-Chair after 6 years of fantastic service to the LEPC due to a position change in his current role in Mesa Fire and Medical
- ii. Brian has presented Shawn Alexander (Brian's Mesa replacement) as a candidate to take over as Co-Chair
 1. Discussion regarding the process of selecting a new co-chair (requires a vote).
 2. Discussion tabled- Will open the selection process up to other interested individuals and put to vote at future meeting

d) Discuss National Response Center (NRC) Reports

- i. July 2022 – September 2022
 1. Discussion of updates to corrected NRC process
 2. No reports meet threshold for follow-up reporting

e) LEPC Exercise CY2023

- i. Discussion of implementing an exercise subcommittee for the Worst-Case Scenario exercise being organized by Kinder-Morgan in 2023. Looking for individuals willing to be representatives of LEPC during the exercise planning process.
- ii. Discussion tabled for future meeting

- f) Guest Speaker Planning
 - i. Looking for guest speakers for LEPC meetings- if you have anyone that would like to brief LEPC or hazardous materials-related subjects, please ensure their name is forwarded.
 - 1. It would be ideal if there was an increased attendance by the public to learn about hazards from LEPC members.
- g) Subcommittee Discussion
 - i. Looking to activate several subcommittees in CY 2023, particularly Exercise, LEPC Plan, and Membership
 - ii. If you are interested in being a part of a subcommittee, please reach out to LEPC Chair or Coordinator
 - iii. Discussion tabled until next meeting, follow-ups will be sent asking for volunteers
- 4. Good of the Order
 - a) Michele Martinez brought up the next AZSERC meeting on 4 October and LEPC Workshop of 5 October, both held at the ADEQ facility
- 5. Call to the Public
 - a) No items presented from the public
- 6. Adjournment
 - a) Meeting adjourned by Chair Mike Fusco at 1:42 PM