### Greater Phoenix Ryan White HIV Services Planning Council

**Planning Council Minutes**

4041 N. Central Avenue, Phoenix, AZ 85012

Planning Council Support Office: (888) 235-1653 Fax: (888) 894.2674

**MINUTES**

**Tuesday, February 22, 2022**

**ZOOM Teleconference**

<table>
<thead>
<tr>
<th>Planning Council Members</th>
<th>Planning Council Members</th>
<th>Recipient Staff</th>
<th>Guests</th>
</tr>
</thead>
<tbody>
<tr>
<td>💬 Steve Gallardo</td>
<td>🗞️ Chuck Albrecht</td>
<td>🗞️ Carmen Batista</td>
<td>🅽 Jason Vail Cruz</td>
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<tr>
<td>💬 Duvia Lozano</td>
<td>🗞️ Jeremy Hyvarinen</td>
<td>🅽 Frank Schaffer</td>
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<tr>
<td>Alternate: Daniel Iniguez</td>
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<td>💬 Chuck Peterson</td>
<td>🗞️ Cynthia Quinn</td>
<td>🗞️ Chantie Coleman</td>
<td>🅽 Adrian Manzo</td>
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<td></td>
<td>🗞️ David Garrett</td>
<td>🗞️ Karina Tello-Medina</td>
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<td>Alternate: Philip Seeger</td>
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<td>💬 Erica TeKampe</td>
<td>🗞️ Lisa Espinosa</td>
<td>🅽 Jason Landers</td>
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<td>Alternate: Philip Seeger</td>
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<td>💬 Rodney Lofton</td>
<td>🗞️ Erice Eason</td>
<td>🗞️ Alina Rinne</td>
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<td></td>
<td>🗞️ Eric Moore</td>
<td>🗞️ Max Porter</td>
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<td>💬 Ricardo Fernandez</td>
<td>🗞️ Eva Steele</td>
<td>🗞️ Kate Thomas</td>
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<td>Alternate: Jimmy Borders</td>
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<td>💬 Taylor Kirkman</td>
<td>🗞️ Meaghan Kramer</td>
<td>🗞️ Mahdi Alsayegh</td>
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<td>Alternate: Christie Blanda</td>
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<td>💬 Isabel Ortega</td>
<td>🗞️ Randall Furrow</td>
<td>🗞️ Javier Marquez</td>
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<td></td>
<td>🗞️ Rocco Cook</td>
<td>🗞️ Cynthia Plato</td>
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<td>💬 Deborah Reardon-Maynard</td>
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<td>💬 Anthony Holscher</td>
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<td>💬 Carmen Terrell</td>
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<td>💬 Michael Koran</td>
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P = Present  EX = Excused Absence  A = Absent  🗞️ = Phone/Zoom

Support Staff: Michael Koran
Chair Update

One of our current Planning Council Members is stepping down from her position as a PC Member. The council took the moment to thank Debby for her 30 years of service.

Another loss is that Collaborative Research will not be continuing to work with the Planning Council.

Due to the change in PC Support we will be asking for an extension on the Memorandum of Understanding.

Discussion Only. No Action
<table>
<thead>
<tr>
<th>Business Item</th>
<th>Discussion / Motion</th>
<th>Action</th>
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</thead>
</table>
| **RWHAP Part A Recipient’s Office Update** | Carmen from the Recipient’s Office gave the report. The Allocations and Expenditures with the projected forecast for the end of the Grant Year was shared with the council. A motion to approve the allocations and expenditures recommendations based on the Recipient’s Report was made by Eric Moore and Seconded by Debbie Elliott.  
  
  The Planning Council Support transition document was included in your meeting packets.  
  
  There is a sticker contest from the Positively You! Young Adult Support Squad. This art competition was created to promote the message of the media campaign.  
  
  There is also a Great Ryan White Bake Off event coming up similar to the Great British Bake Off.  
  
  Debby Elliott gave an update from the Housing Support Coalition. There is another meeting February 23, 2022. Debbie gave a brief update on the agenda for the upcoming meeting.  
  
  Eric Eason shared an update about the ESCALATE program from NMAC. Eric shared ideas on Stigma that the ESCALATE Program are working on. We also received an update on the goals set up to work on stigma in our community. | Motion to approve the Allocations and Expenditures based on the report from the Recipient’s Office.  
  Motion: E. Moore  
  Second: D. Elliot  
  Votes: Abstain: Randall Furrow  
  Against: None  
  For: Duvia Lozano, Erica TeKampe, Ricardo Fernandez, Taylor Kirkman, Deborah Reardon-Maynard, Chuck Albrecht, Debbie Elliot, Eric Eason, Eric Moore, Meaghan Kramer  
  Motion Passes unanimously |
For: Duvia Lozano, Erica TeKampe, Ricardo Fernandez, Taylor Kirkman, Deborah Reardon-Maynard, Chuck Albrecht, Debbie Elliot, Eric Eason, Eric Moore, Meaghan Kramer

Motion Passes unanimously

TEAM Committee Update

At the last Team Meeting we moved the new planning council application to a new survey monkey due to the transition of planning council support. The Recipient’s Office now houses the Planning Council application. The link to the application was shared with the council.

A motion was made by Chuck Albrecht to approve the three renewals of the memberships. It was seconded by Eric Moore.

Duvia Lozano
Daniel Iniguez
Anthony Hoelscher

The three applications for renewal were approved unanimously.

We have two new applications for approval. Jason Vail Cruz who will be replacing Raulina Ashukem from Valleywise for Part C. The motion was made by Chuck Albrecht to approve. The motion was seconded by Cynthia Quinn. The motion passed Unanimously.

The second new application for approval was Frank Schaffer. The motion was made by Chuck Albrecht to approve. The motion was seconded by Cynthia Quinn. The motion passed Unanimously.

Motion to approve the three applications for renewal as a slate.
Motion:
C. Albrecht
Second:
E. Moore
Votes:
Abstain: None
Against: None
For: Duvia Lozano, Erica TeKampe, Ricardo Fernandez, Taylor Kirkman, Deborah Reardon-Maynard, Chuck Albrecht, Debbie Elliot, Eric Eason, Eric Moore, Meaghan Kramer

Motion Passes unanimously

Motion to approve the application for Jason Vail Cruz.
Motion:
C. Albrecht
Second:
E. Moore
| CHPS Committee Update | Randall gave the CHPS committee update. We received an update from the Recipient’s Office on third tier care coordination. We received an update from the Housing Workgroup. We also received an update from the Dental Workgroup. | Discussion Only. No Action |

**Votes:**
Abstain: None  
Against: None  
For: Duvia Lozano, Erica TeKampe, Ricardo Fernandez, Taylor Kirkman, Deborah Reardon-Maynard, Chuck Albrecht, Debbie Elliot, Eric Eason, Eric Moore, Meaghan Kramer

Motion Passes unanimously

**Motion to approve the application for Frank Schaffer.**

**Motion:**  
C. Albrecht  
**Second:**  
E. Eason  
**Votes:**  
Abstain: None  
Against: None  
For: Duvia Lozano, Erica TeKampe, Ricardo Fernandez, Taylor Kirkman, Deborah Reardon-Maynard, Chuck Albrecht, Debbie Elliot, Eric Eason, Eric Moore, Meaghan Kramer

Motion Passes unanimously
StAR Committee Update

Duvia Lozano shared that she chaired the January StAR Committee meeting and we got to the end of the Bylaws. The committee will approve these at the next meeting and will continue with the rest of the Standards of Care that are left to review.

Motion to approve the meeting schedule for the 2022-2023 Grant Year.
Motion: C. Albrecht
Second: E. Eason
Votes:
Abstain: None
Against: None
For: Duvia Lozano, Erica TeKampe, Ricardo Fernandez, Taylor Kirkman, Deborah Reardon-Maynard, Chuck Albrecht, Debbie Elliot, Eric Eason, Eric Moore, Meaghan Kramer

Motion Passes unanimously

Review of 2022-2023 Meeting Schedule

Randall Furrow shared the proposed meeting schedule for the 2022-2023 Grant Year. A motion was made to approve the schedule by Meaghan Kramer. The motion was seconded by Erica TeKampe. The motion passed unanimously.

Parking Lot Items

None

Discussion Only. No Action

Current Event Summaries

None

Discussion Only. No Action

Call to the Public

Discussion Only. No Action
<table>
<thead>
<tr>
<th>Day</th>
<th>Date</th>
<th>Time</th>
<th>Meeting</th>
<th>Platform</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday</td>
<td>January 25, 2022</td>
<td>10:00 a.m.</td>
<td>TEAM Committee</td>
<td>VIA ZOOM</td>
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<tr>
<td>Tuesday</td>
<td>January 25, 2022</td>
<td>12:00 p.m.</td>
<td>CHPS Committee</td>
<td>VIA ZOOM</td>
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<tr>
<td>Tuesday</td>
<td>January 25, 2022</td>
<td>2:30 p.m.</td>
<td>StAR Committee</td>
<td>VIA ZOOM</td>
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<tr>
<td>Monday</td>
<td>February 21, 2022</td>
<td>12:30 p.m.</td>
<td>Executive Committee</td>
<td>VIA ZOOM</td>
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<tr>
<td>Tuesday</td>
<td>February 22, 2022</td>
<td>2:30 p.m.</td>
<td>Planning Council</td>
<td>VIA ZOOM</td>
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Adjournment 4:01 pm

Randall Furrow (May 31, 2022 09:17 PDT)