

Maricopa County Policies and Procedures	Subject: Seat Belt Usage	Number: A2308 Issue Date: 11/91
Approved: Roy Pederson	Initiating Department: Equipment Services	

A. Purpose

To provide for the safety of County employees and passengers in vehicles used to conduct County business.

B. Policy

Seat belts shall be used by all occupants of County vehicles at all times, when the vehicle is in motion. Likewise, occupants of privately owned vehicles being operated on County business are also required to wear their seat belts.

Any injury sustained when seat belts are not in use may be cause for disciplinary action.

C. Authority and Responsibility

Elected officials or department directors have the responsibility to inform all employees (including new hires, temporary, on-call, and seasonal employees) of the requirement to wear seat belts while on duty.