

# Rules Committee



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## Eric Moore, Chair

Wednesday, April 13, 2016  
3:15 pm to 5:00 pm  
Public Health  
4041 North Central Avenue, Phoenix  
14<sup>th</sup> Floor, Training Room

301 West Jefferson  
Suite 3200 • Phoenix, AZ 85003  
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## Meeting Minutes

**Committee Members**    *AT: Attended*    *AB: Absent*    *EX: Excused*    *ALT: Alternate Present*

AT Eric Moore                      AT Randall Furrow              AT Cynthia Trottier              AB Bruce Weiss

AT John Sapero

### **Guests**

Guillermo Velez                      Debby Elliott                      Rose Conner

**Support Staff:** Claire Tyrpak

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### **Welcome, introductions and declarations of any conflicts-of-interest**

Eric Moore called the meeting to order and welcomed the attendees. Everyone introduced him/herself and declared any conflicts-of-interest.

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### **Determination of quorum**

Quorum was established with 4 of 5 people present at 3:17 pm.

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### **Review of minutes and action items from prior meetings**

The minutes from the last meeting were reviewed. Rose Conner stated that near the end of the Bylaws Review section the following should be added: The Committee requested legal opinion from the County Attorney on the secret ballot and super majority for member removal questions.

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### **Committee Chair update**

No update was given.

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### **Review of the Planning Council Bylaws**

Claire Tyrpak stated that the Assistant County Attorney was contacted with the questions the Committee had concerning secret ballot voting and Executive session. The attorney said that all voting should be open and Executive Session should not be used except for personnel issues and the person must be told ahead of time. Rose Conner provided more detail on these topics. The Committee had

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Members and guests of the Planning Council may attend either in person or via telephone conference call.

All of the documents discussed are available from Planning Council Support.

Funding is provided by the United States Department of Health and Human Services, federal Ryan White legislation, and the Maricopa County Department of Public Health.

## MEETING MINUTES continued

some concerns about these and asked for the attorney to attend and discuss these items at the next Committee meeting.

The committee continued discussion of Bylaws review beginning with the discussion of Section IV. Executive Committee. The committee focused on the following sections during the meeting: Committees, Responsibilities of Planning Council Support, Compensation, Grievances.

The Committee had a discussion about committees and whether they could be combined, eliminated, made into workgroups, or meet simultaneously on the same night as the Planning Council. No decision was made but the topic would be brought up at the next Council meeting.

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### **Discussion of agenda items for the next meeting**

The agenda will remain the same and the Bylaws will continue where the committee left off. The County Attorney will be invited and use Executive Session to discuss items. The Committee will then revisit committees issue.

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### **Current events summaries**

No comments were voiced.

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### **Call to the public**

No comments were voiced.

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### **Adjourn**

The meeting adjourned at approximately 4:54 pm.