

Planning Council Officers

Planning Council Chair

The Chair shall serve for a two-year term.

Eligibility. In order to hold the office of Council Chair, an individual, at a minimum, shall have been a member of the Planning Council for at least one (1) year immediately prior to election.

Duties. The Council Chair's duties and responsibilities include, but are not limited to:

- Serving as official Council spokesperson, representing the Council to the Part A grantee, federal grantor, media, other interested parties, and the general public;
- Advising the BOS designee of on-going Council activities and actions;
- Directing the Council affairs as its chief administrative officer;
- Presiding over Council meetings;
- Presiding over Executive Committee meetings;
- Attending any or all Council committee meetings;
- Appointing Committee Chairs and Vice Chairs, upon approval of the Executive Committee; and
- Breaking the tie in instances of equal votes of both full Council and Executive Committee meetings. The Chair shall not cast a vote except in the case of a tie.

Planning Council Vice Chair

The Vice Chair shall serve for a two-year term.

Eligibility. In order to hold the office of Council Vice Chair, an individual, at a minimum, shall have been a member of the Planning Council for at least one (1) year immediately prior to election.

Duties. The Vice Chair's duties and responsibilities include, but are not limited to:

- Presiding over any scheduled meeting and fulfilling the duties of the Chair in the absence of the Chair;
- Presiding over any Executive Committee meeting and fulfilling the duties of the Chair at any scheduled meeting in the absence of the Chair;
- Assisting the Chair by assuming such other duties as are assigned by the Executive Committee; and
- Assuming the position of Council Chair in the event of a mid-term vacancy of the position.

At meetings where both the Chair and Vice Chair are present, the Vice Chair may cast a vote as an ordinary member of that body.

Positive Community Representatives

Positive Community Representatives are elected from the Council membership and shall serve for a two-year term. Council members interested in running for this office must nominate themselves during Executive Committee elections.

Eligibility. In order to hold the office of Positive Community Representative, an individual, at a minimum, shall:

- Have been a member of the Planning Council for at least six (6) months immediately prior to election;
- Publicly identify him/herself as an HIV-positive individual who accesses Part A-funded services; and
- Not currently be a paid employee or board member of or have a financial interest in an entity providing Part A-funded services.

Community Representatives

Community Representatives are elected from the Council membership to represent special populations within the EMA and shall serve for a two-year term. Planning Council members interested in holding this office must nominate themselves during Executive Committee elections and identify the special population they represent. Individuals from communities of color will be encouraged to seek this position.

Eligibility. In order to hold the office of Community Representative, an individual, at a minimum, shall:

- Have been a member of the Planning Council for at least six (6) months immediately prior to election; and
- Not currently be a paid employee or board member of or have a financial interest in an entity providing Part A-funded services.