

# Planning Council



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## Randall Furrow, Chair

Thursday, February 12, 2015  
5:00 pm to 6:30 pm  
Area Agency on Aging/Care Directions  
1366 East Thomas Road, Phoenix  
3<sup>rd</sup> Floor, Room 304

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## AGENDA

### **Welcome, introductions and declarations of conflicts-of-interest**

### **Determination of quorum**

### **Review of the minutes and action items from the prior meeting**

The summary minutes from the previous Planning Council meeting will be reviewed. Please inform the Chair of any revisions to the summary minutes. A vote may be taken to approve the document.

### **Chair Update**

The Chair will review the recent activity of the Council and provide comments.

### **Administrative Agent update**

A representative of the Administrative Agent's office will discuss business relevant to the functions of the Planning Council.

### **Reallocations**

The Administrative Agent will discuss emerging issues impacting Part A services and present recommendations to address these issues. Votes may occur to take action on discussion items.

### **Completion of Code of Conduct and Conflict of Interest forms**

These forms will be distributed for completion by Council members.

### **ACA Update**

Rose Conner, Cheri Tomlinson, and Carmen Batista will give updates on current activities.

### **Standards Update**

Eric Moore will provide an update on new HRSA Service Standards Guidance.

### **Planning Council logo and website redesign**

The committee will discuss the possibility of logo redesign.

**Update: Other Ryan White programs**

Representatives of other Ryan White programs (Parts B, C and D) and/or Ryan White-funded providers will have time to share information about programs and activities. AHCCCS update will be provided.

**Current Events Summaries**

This is the time for Planning Council members to share a brief summary of current events. Members of the committee cannot propose, discuss, deliberate, or take legal action on any matter voiced during this time.

**Call to the Public**

This is the time for the public to comment. Members of the committee cannot propose, discuss, deliberate, or take legal action on any matter voiced during this time.

**Adjourn****Meeting Ground Rules**

- Council meetings are subject to AZ open meeting law – they are recorded and our recordings/minutes are available to the public. Please **DO NOT** disclose your HIV status or other personal info if you do not want the general public to know this information. By law, we cannot erase or delete these comments from the public record.
- Many attendees are sensitive to fragrances, so please refrain from using colognes and perfumes at Planning Council meetings or events.
- Appropriate professional dress is appreciated.
- The public is encouraged to take part in all of our discussions. However, due to time constraints, the Chair may choose to limit the number of people who may speak and/or the length of time allowed for discussion.
- Everyone is expected to respect the authority of the Chair.
- Anyone who wishes to comment should raise their hand to be recognized to talk.
- Please be courteous when others are talking. No sidebar conversations please.
- Please remain calm and focused on the topic at hand.
- Stay open-minded and flexible to allow for and honor individual difference and diversity

