

Planning Council



Randall Furrow, Chair

Thursday, November 14, 2013
5:00 pm to 6:30 pm
Area Agency on Aging/Care Directions
1366 East Thomas Road, Phoenix
3rd Floor, Room 304

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Meeting Minutes

In Attendance

Committee Members *AT: Attended AB: Absent EX: Excused ALT: Alternate Present LOA: Leave of Absence*

AB	Abdul Hasan	AT	Andrea Norman	AT	Carla Chee	AT	Cheri Tomlinson
AT	Cynthia Trottier	AT	Dan Lindell	AT	David Aguirre	AT	Debby Elliott
AT	Deborah Frusciano	AT	Eric Moore	AT	Jonathan Harris	EX	Jennifer Bullock
AT	Edward Tisdale	EX	Keith Thompson	AT	Ken Bethel	AB	Kimberly Yellow Robe
AT	Lucio Amado	AT	Maclovia Morales	EX	Mary Rose Wilcox	AB	Norman Wagner
AT	Penny Ellis	AT	Randall Furrow	EX	Rebecca Barnett	AT	Robert Solis

Guests

Jonathan McKinney	Randall Pennington	Edward Ornelas	Chavon Boston
Yuri Edelman	Michael McKnight	Greg Scaggs	Calicia White
Michael Slim			

Administrative Agent Staff

AT	Rose Conner	AT	Kenneth Leighton-Boster	AT	Carmen Batista	AB	Chantie Wingo
AT	Edd Welsh	AB	Georgina Lowe	AT	Victoria Jaquez		
AT	Jane Wixted						

Support Staff: Claire Tyrpak

Welcome, introductions and declarations of any conflicts of interest

Planning Council Chair Randall Furrow called the meeting to order and welcomed the attendees. All meeting participants introduced themselves and declared any conflicts-of-interest.

Determination of quorum

Randall Furrow determined that quorum was established with 17 of 25 members at 5:11 pm.

Arizona Open Meeting Law presentation

Randall Pennington, Assistant County Attorney conducted a PowerPoint presentation on this law. He mentioned www.azag.gov for more information.

Review of the minutes and action items from the previous meeting

The committee silently reviewed the minutes from the October 10th Planning Council meeting. No corrections were voiced.

MOTION: Jonathan Harris moved to approve the minutes. David Aguirre seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Approval of revisions to the Planning Council Bylaws

Randall discussed an administrative change to the Council bylaws concerning the need to remove term limits for members. There was also a minor change to wording in Section 12 concerning wording of the federally mandated representation. Council members reviewed the changes.

MOTION: David Aguirre moved to approve the two changes in the bylaws. Robert Solis seconded.

DISCUSSION: Eric Moore asked if the Board of Supervisors had requested the terms change and was answered in the affirmative. Cynthia Trottier asked if the terms apply to everyone and was answered with a "yes".

OUTCOME: The motion passed.

Chair update

Randall Furrow stated that Care Planners were available in English and Spanish through the Support office. He also stated that there were two documents in the meeting packets: a new mileage and expense reimbursement forms plus updated policies for members to review.

September meeting items

Randall stated that items voted on at the September meeting may have had quorum issues and so they needed to be voted on again. There were four items that needed to be ratified.

MOTION: Eric Moore moved to ratify the four items from the September Council meeting. Deborah Elliott seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Administrative Agent update

Rose Connor presented the November Allocations report. Based on current expenditures and projections, it is expected that most of the 2013 funds will be expended by the end of the year.

1. The EMA has completed approximately 12% of all required ACA enrollments as of November 5, 2013. All providers are working to get clients scheduled for appointments for screening and enrollment in Medicaid or Marketplace insurance. Challenges with enrollment in October caused delays, but all teams are working hard to get our clients enrolled. Rose asked the Council to please talk about it in the community. There is a good possibility that all eligible clients will not be enrolled by January 1, and our enrollment activities will continue into January.
2. There will need to be reallocations of funds in January to cover higher than expected costs in Health Insurance Premiums FAP and Substance Abuse. There may be a need to extend temporary employees for ACA enrollment, which would require reallocation of funds to Non-Medical Case Management. The AA will bring recommendations to the Planning Council in January for these reallocations.
3. Direct Dental and Dental Insurance enrollments are frozen until further review of possible available funds in January, 2014.

There was no information yet on carryover though there was some word from HRSA that it would probably happen. Rose will know more in December and January and will provide updates in December.

Reallocations

No reallocation recommendations at this time.

ACA Marketplace Cost Sharing Workgroup recommendations

Rose Conner discussed that the workgroup had two meetings to discuss copays and deductibles in order to make recommendations to the Planning Council. She summarized the workgroup's discussions. The workgroup made the following recommendations to the full Planning Council as follows:

1. January and February: Part A will accept the \$1.8 million from Part B for copays and deductibles starting January 1 for FFM, Medicare or private insurance. COBRA clients will be evaluated for other coverage. Part A will identify a mechanism for administering this and will evaluate the January payments and report to the Planning Council. The caveat will be that the process will stop when the money is gone unless there are other funds identified.
2. March 1: Part A will move forward with parity with Part B for copays, deductibles, and out of pocket expenses up to a maximum of \$3000 for FFM, Medicare and private insurance clients below 300% FPL. Allocations will be increased for case management to be able to cover the costs of copay programs. Part A will identify a process to administer the copay and deductible payment process. Since this will be a new program with many variables and unknowns, the AA will monitor the funds expended each month, and the policy to pay copays and deductibles may be subject to change if the allocated funds are expended before the end of the grant year unless other funds are identified as available for reallocation by the Planning Council. A PSRA session will be scheduled in March after the final 2014 grant award is announced to identify allocations for copays and deductibles and increased case management funds to administer this program.

Voting on this will be done in December. Rose asked that a vote be done now for the Administrative Agent to begin exploring how to administer these changes.

MOTION: Robert Solis motioned to begin the process. Cynthia Trottier seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

MOTION: David Aguirre motioned to extend the meeting by 15 minutes. Cynthia Trottier seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Membership approvals

David Aguirre stated that Len Stewart is being nominated as an alternate for Andrea Norman to the Council.

MOTION: Robert Solis moved to vote by secret ballot for the appointment. Cynthia Trottier seconded.

DISCUSSION: None.

OUTCOME: The motion passed. Later in the meeting, Randall announced that the candidate was approved and would be forwarded to the Maricopa Board of Supervisors for final appointment.

Update: Other Ryan White programs

Part B: Carla Chee stated that they were working on a grant application and preparing for administration for the premium piece.

Part C: Eric Moore stated that while they received a very high score of 97% on a capacity building grant, they did not receive funding.

Part D: Cheri stated that they are working with the consumer advisory board on the ACA.

Committee/Work Group reports

This item was tabled.

Current events summaries

Andrea stated that the Southwest Center was having a client lunch on November 19 at noon. Debbie stated that they are encouraging consumers to enroll and that Central Eligibility is open Monday through Friday. David mentioned that the Urban League is open until 7 or 8 at night and weekends to enroll people for the marketplace. Cheri mentioned the Red Brunch was on November 30th.

Call to the public

No comments were voiced.

Adjourn

The meeting adjourned at approximately at 6:38 pm.