

Executive Committee



Randall Furrow, Planning Council Chair

Thursday, October 1, 2015
5:00 pm to 6:30 pm
Public Health
4041 North Central Avenue, Phoenix
14th Floor, Training Room

301 West Jefferson Street
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Meeting Minutes

Attendance

Committee Members *AT: Attended AB: Absent EX: Excused ALT: Alternate Present*

EX David Aguirre AT Ken Bethel AT Cynthia Trottier AT Randall Furrow

AT Jennifer Bullock

Administrative Agent Staff

Rose Conner

Guests

James Kotusky

Support Staff: Claire Tyrpak

Welcome, introductions and declarations of any conflicts-of-interest

Randall Furrow called the meeting to order and welcomed the attendees. Everyone introduced him/herself and declared any conflicts-of-interest.

Determination of quorum

Randall Furrow determined that quorum was established with attendance at 4 out of 5 members present at approximately 5:02 pm.

Review of the minutes and action items from the prior committee meeting

The committee silently reviewed the summary minutes from the last meeting. No corrections were voiced.

MEETING MINUTES *continued*

Council Chair Update

Randall Furrow discussed this year's US Conference on AIDS where he also attended the Black PrEP summit. He discussed the need for more people to work with the CHPS Committee on the integrated plan as there will be a lot of activity with this in 2016.

Administrative Agent update

Rose Conner stated that this year's grant proposal was completed. She then discussed the allocations report stating that no reallocations were necessary this month.

Executive Committee elections

Randall stated that there would be elections in February for the Executive Committee positions of Council Chair, Vice Chair, up to two Positive Community Representatives and up to two Community Representatives. Members can self-nominate or be nominated by other members and can begin to do so in November. These positions would begin March 1, 2016.

Approval of Rules Chair

Randall requested a formal vote as per the bylaws to approve Eric Moore as Chair of the Rules Committee since Keith Thompson stepped down. Eric had been chair of Rules Committee in the past.

MOTION: Jennifer Bullock moved to approve Eric Moore as chair of Rules Committee. Ken Bethel seconded.

DISCUSSION: Cynthia Trottier commented that she submitted to the Rules Committee to change the bylaws so that committee chairs are voted on by the full Council like all other positions, rather than appointed by the Council Chair.

OUTCOME: The motion passed.

Proposed bylaws revision

Cynthia Trottier discussed proposed changes to the Council bylaws to vote, rather than appoint, committee chairs. Randall mentioned doing a full review of the bylaws at the same time.

MOTION: Cynthia Trottier moved to have the bylaws be reviewed by the Rules Committee. Jennifer Bullock seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Upcoming events

Randall stated that the Planning Council will be involved with Arizona Hemophilia Association for an event on Saturday, October 17 where Ryan White's mother, Jeanne White-Ginder will talk at the Southwest Center at 6 pm. The Council will have a table at the event. Also on Sunday, October 18, the Council will partner again with the Hemophilia Association for their walk at the zoo. The annual AIDS Walk is on Sunday, October 25.

MEETING MINUTES *continued*

Leadership Training

Rose stated that the Council will sponsor Leadership training on November 14 and January 16. The training is recommended for all council members, especially those interested in holding one of the Executive Committee positions. Each session will be for 6 to 7 hours and cover 6 topics each.

Committee/Work Group reports

Allocations: No October meeting.

CHPS: No October meeting.

TEAM: Will meet October 6. Have two upcoming interviews.

Rules: No update was provided.

Standards: No update was provided.

Determination of the Planning Council meeting agenda and review of action items

The committee discussed items for the Council meeting agenda, including the items discussed at this meeting plus recognition awards, an Integrated Plan update, a presentation from ADHS on rapid testing, and PSRA follow-up survey results .

Current events summaries

No comments were voiced.

Call to the public

No comments were voiced.

Adjourn

The meeting adjourned at approximately 5:52 pm.