

Executive Committee



Randall Furrow, Planning Council Chair

Thursday, August 7, 2014

5:00 pm to 6:30 pm

Public Health

4041 North Central Avenue, Phoenix

14th Floor, Training Room

301 West Jefferson Street
Suite 3200 • Phoenix, AZ 85003
(602) 506-6321 phone
(602) 506-6300 fax
PlanningCouncil@mail.maricopa.gov

Meeting Minutes

Attendance

Committee Members *AT: Attended AB: Absent EX: Excused ALT: Alternate Present*

AT David Aguirre AT Keith Thompson AT Cynthia Trottier AT Randall Furrow

EX Lucio Amado AB Robert Solis AT Jennifer Bullock

Administrative Agent Staff

Rose Conner

Guests

Cindy Quenneville

Bruce Weiss

Edward Tisdale

Support Staff: Claire Tyrpak

Welcome, introductions and declarations of any conflicts-of-interest

Randall Furrow called the meeting to order and welcomed the attendees. Everyone introduced him/herself and declared any conflicts-of-interest.

Determination of quorum

Randall Furrow determined that quorum was established with attendance at 5 out of 7 members present at approximately 5:10 pm.

Review of the minutes and action items from the prior committee meeting

The committee silently reviewed the summary minutes from the last meeting. No corrections were voiced.

Council Chair Update

Randall Furrow announced the meeting schedule for next week. The data session is on Thursday, August 14 from 5-8 pm and the PSRA is on Saturday, August 6 starting at 8:30 am.

Administrative Agent update

Rose Conner stated that all documents have been sent to Jeff Daniel for the annual Assessment of the Administrative Agent. Jeff will present his findings in September. The Board of Supervisors has appointed Supervisor Marie Lopez Rogers as their representative for the Planning Council. Ms. Rogers will attend the next Planning Council meeting.

Reallocations

Rose Conner discussed the snapshot report and stated that there are funds that need to be spent by the end of the grant year. Cynthia Trottier asked if support services should be brought back such as food boxes and 30 day bus passes. Rose responded that she's spoken with providers about these issues and discussed some options. Rose discussed the AA recommendations as follows:

- Decrease the Health Insurance Premiums and Cost Sharing allocation by \$659,000
- Increase Oral Health Services by \$450,000, and reallocate all carryover funds to Oral Health Services. Carryover request is for \$443,934. Additional funds will serve approximately 1500 clients at 9,000 units.
- Increase EIS services by \$49,607 to provide a Health Literacy Program that will be available for all RWPA clients between September 2014-February, 2015. Additional funds will serve approximately 400 clients at 2,880 units.
- Increase Non-Medical Case Management by \$71,541 to improve retention in care for RWPA clients. Additional funds will serve approximately 1000 clients at 2,880 units.
- Increase Medical Case Management by \$30,686 to provide additional case management services for homeless individuals. Additional funds will serve approximately 93 clients at 1,920 units.
- Add Housing Services to the Phoenix EMA Menu of Services and provide funding for Housing FAP in the amount of \$12,000 to provide 1" month's rent for homeless clients transitioning to stable housing. The Housing FAP funds can be administered by the same provider that is currently contracted to provide FAP assistance for Health Insurance and Cost Sharing Assistance. Estimated 18 clients would receive assistance with first month's rent at an average of \$667 each.
- Increase Medical Nutrition Services by \$121,884 to fund additional Registered Dietician to complete nutritional assessments and determine if clients need food assistance based on nutritional need. The additional funds will serve an estimated 400 clients with 1600 encounters.

A discussion continued about other support services.

MOTION: David Aguirre moved to accept the AA's recommendations of seven considerations. Cynthia Trottier seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

PSRA review

Rose Conner led the discussion by reviewing the documents to be used for the data session and PSRA. Rose stated that HRSA's focus is on the Continuum of Care and all funding decisions will need to be made based on that. Randall Furrow continued with a brief explanation of the data session and PSRA process. Claire Tyrpak asked if there were any questions. Keith Thompson stated that prioritization will have to come first in the PSRA process as there are new categories that could be funded.

Committee/Workgroup reports

Allocations and CHPS Committees updates were already done. David Aguirre stated that the TEAM Committee would be meeting next Tuesday and would be conducting several interviews for new members and a reappointment. There was no update for the Rules Committee. There will be no Standards meeting in August.

Determination of agenda items for the next Planning Council meeting items (in addition to the recurring agenda items)

MEETING MINUTES *continued*

Randall stated that this had already been determined.

Current events summaries

David Aguirre stated that he will no longer be working for the Urban League as of next week and that he is interviewing for new positions but wanted to remain on the Council.

Call to the public

No comments were voiced.

Adjourn

The meeting adjourned at approximately 6:05 pm.