

Allocations Committee



Jared Vega, Chair

Wednesday, October 5, 2011
5:00 pm to 6:30 pm
Public Health
4041 North Central Avenue, Phoenix
14th Floor, Training Room

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Meeting Minutes

Attendance

Committee Members *AT: Attended* *AB: Absent* *EX: Excused* *ALT: Alternate Present*

AT	Cheri Tomlinson	AT	Debby Elliott <i>alt: Philip Seeger</i>	EX	Jared Vega	ALT	Maclovia Morales
AT	Mary Rose Wilcox <i>alt: Mark Kezios</i>	AT	Randall Furrow	EX	Juan Carlos Perez		

Guests

Chavon Boston Boni Lowney Marge Samson

Administrative Agent Staff

Rose Conner Kenneth Leighton-Boster

Support Staff: John Sapero

Welcome, introductions and declarations of any conflicts-of-interest

Randall Furrow, Planning Council Vice Chair called the meeting to order and welcomed the attendees. Everyone introduced him/her self and declared any conflicts-of-interest.

Funding is provided by the United States Department of Health and Human Services, the Ryan White HIV/AIDS Treatment Extension Act of 2009 and the Maricopa County Department of Public Health.

Copies of the documents provided to the participants of this meeting may be requested from Planning Council Support.

MEETING MINUTES *continued*

Determination of quorum

Randall Furrow determined that quorum was established with five of seven members present at approximately 5:12 pm.

Review of minutes and action items

Participants silently reviewed the summary minutes for the September 7, 2011 meeting. No corrections were voiced.

Committee Chair Update

No update was provided.

Administrative Agent update

Rose Conner distributed an Administrative Agent report and reviewed the document.

Reallocations

Rose Conner provided a current utilization report. Based on this information and committee discussion, a consensus was reached that no reallocation recommendations needed to occur.

Discussion: Interpreting Services directive proposed during the GY2012 Priority Setting and Resource Allocations (PSRA) Sessions

Rose Conner discussed that she and several Part A program staff had met with the directors of the refugee clinic to determine issues related to linguistic services for HIV positive refugees. Rose provided an overview of how interpreting services are provided, and other issues refugee clients face.

Rose related that service providers were also having challenges providing sign language interpreting services for deaf clients. The AA will ask agencies that consistently need interpreting support to provide information about needs.

Cheri Tomlinson discussed that MIHS uses a dial-in sign-language interpreting program called Deaf Link, and offered to demonstrate the service to other providers.

Outcome: The committee will continue to monitor issues related to this directive and will determine whether to move forward with a recommendation for the directive once more information is available.

Determination of agenda items for the next meeting

In addition to recurring agenda items, the following agenda items were added:

Agenda Items

MEETING MINUTES *continued*

Reallocations

Action Items to be completed by the next meeting:

Task	Assigned To

Current Event Summaries

No comments were voiced.

Call to Public

No comments were voiced.

Adjourn

The meeting adjourned at approximately 5:40 pm.