



Master Blanket Purchase Order ADSP013-050998

Header Information

Purchase Order Number:	ADSP013-050998	Release Number:	0	Short Description:	Statewide Foreign Language Interpretation and Translation Services
Status:	3PS - Sent	Purchaser:	David Gonzales	Receipt Method:	Quantity
Fiscal Year:	2014	PO Type:	Blanket	Minor Status:	
Organization:	State of Arizona	Location:	SPO - State Procurement Office	Type Code:	Statewide
Department:	ADSP0 - State Procurement Office	Entered Date:	07/03/2013 12:48:03 PM	Control Code:	
Alternate ID:		Retainage %:	0.00%	Discount %:	0.00%
Days ARO:	14	Print Dest Detail:	If Different	Release Type:	Direct Release
Catalog ID:		Contact Instructions:	David Gonzales, 602-542-9139, David.Gonzales@azdoa.gov	Pcard Enabled:	Yes
Master Blanket/Contract End Date (Maximum):	07/02/2018 11:59:59 AM	Tax Rate:		Actual Cost:	\$0.00
Project No.:		Attachments:	<u>PO Terms & Conditions, Solicitation File - ADSP013-00002842~1.zip, ADSP013-050998 Consolidated Contract.pdf, Submitted Offer - Net Transcripts.zip, Net Transcripts COI - Expires 10.17.14.pdf, a1~18.pdf, COI, Contract Amendment, COI</u>		

Primary Vendor Information & PO Terms

Vendor:	<u>000002564 - Net Transcripts, Inc.</u> Aaron Hammer 425 South 48th Street, Suite 101 Tempe, AZ 85281 US	Payment Terms:	Net 30	Shipping Method:	Best Way
		Shipping Terms:	As Specified	Freight Terms:	Freight Prepaid and Charged Back

Email: info@nettranscripts.com
 Phone: (800)942-4255
 FAX: (480)556-9676

PO Acknowledgements:

Document	Notifications	Acknowledged Date/Time
Purchase Order	Emailed to info@nettranscripts.com at 07/24/2013 12:08:32 PM	07/26/2013 09:43:09 AM
Purchase Order	Emailed to info@nettranscripts.com at 02/24/2014 03:56:41 PM	
Purchase Order	Emailed to info@nettranscripts.com at 05/05/2014 12:52:17 PM	09/03/2014 02:13:33 PM
Purchase Order	Emailed to info@nettranscripts.com at 05/20/2015 04:41:53 PM	

Master Blanket/Contract Vendor Distributor List

Vendor ID	Alternative ID	Vendor Name	Preferred Delivery Method	Vendor Distributor Status
<u>000002564</u>	13644240450	Net Transcripts, Inc.	Email	Active

Master Blanket/Contract Controls

Master Blanket/Contract Begin Date: 07/03/2013 **Master Blanket/Contract End Date:** 07/02/2016
Cooperative Purchasing Allowed: Yes

Organization	Department	Dollar Limit	Dollars Spent to Date	Minimum Order Amount
ALL ORG - Organization Umbrella Master Control	AGY - Agency Umbrella Master Control	\$0.00	\$4,217.40	\$0.00

Item Information

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Print Sequence # 20.0, Item # 6: Translation Service Expedite Charge - CONTRACTOR SHALL CHARGE A 20% SURCHARGE, WHEN APPLICABLE - The additional charge added to the base rate for translation services identified as needing an expedited service by the eligible agency. 3PS - Sent

NIGP Code: 961-75
 Translation Services

Bid # / Bid Item #: ADSP013-00002842 / 11 Quote # / Quote Item #: 000019466 / 11

Receipt Method	Qty	Unit Cost	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Total Cost
Quantity	0.0	\$0.00	PCNT - Percent	0.00	\$0.00	0.000%	\$0.00	\$0.00

Manufacturer: Brand: Model:
 Make: Packaging:
 Project No.:
 Building Code:
 Cost Code:

Print Sequence # 21.0, Item # 7: Certified Written Translation - Written Document to Written Document (Spanish Translation) - 500 word minimum - The per-word rate for the translation from one written document to another written document. 3PS - Sent

NIGP Code: 961-75
 Translation Services

Bid # / Bid Item #: ADSP013-00002842 / 22 Quote # / Quote Item #: 000019466 / 22

Receipt Method	Qty	Unit Cost	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Total Cost
Quantity	0.0	\$0.19	WORD - Word	0.00	\$0.00	0.000%	\$0.00	\$0.00

Manufacturer: Brand: Model:
 Make: Packaging:
 Project No.:
 Building Code:
 Cost Code:

Print Sequence # 22.0, Item # 8: Certified Written Translation - Written Document to Written Document (Other Listed Languages) - 500 word minimum - The per-word rate for the translation from one written document to another written document. 3PS - Sent

NIGP Code: 961-75
 Translation Services

Bid # / Bid Item #: ADSP013-00002842 / 23 Quote # / Quote Item #: 000019466 / 23

Receipt Method	Qty	Unit Cost	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Total Cost
Quantity	0.0	\$0.33	WORD - Word	0.00	\$0.00	0.000%	\$0.00	\$0.00

Manufacturer: Brand: Model:
 Make: Packaging:
 Project No.:
 Building Code:
 Cost Code:

Print Sequence # 23.0, Item # 14: Qualified Written Translation - Written Document to Written Document (Spanish Translation) - 500 word minimum - The per-word rate for the translation from one written document to another written document. 3PS - Sent

NIGP Code: 961-75
 Translation Services

Bid # / Bid Item #: ADSP013-00002842 / 31 Quote # / Quote Item #: 000019466 / 31

Receipt Method	Qty	Unit Cost	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Total Cost
Quantity	0.0	\$0.19	WORD - Word	0.00	\$0.00	0.000%	\$0.00	\$0.00

Manufacturer: Brand: Model:
 Make: Packaging:
 Project No.:
 Building Code:
 Cost Code:

Print Sequence # 24.0, Item # 15: Qualified Written Translation - Written Document to Written Document (Other Listed Languages) - 500 word minimum -The per-word rate for the translation from one written document to another written document. 3PS - Sent

NIGP Code: 961-75
Translation Services

Bid # / Bid Item #: ADSP013-00002842 / 32 Quote # / Quote Item #: 000019466 / 32

Receipt Method	Qty	Unit Cost	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Total Cost
Quantity	0.0	\$0.33	WORD - Word	0.00	\$0.00	0.000%	\$0.00	\$0.00

Manufacturer: Brand: Model:

Make: Packaging:

Project No.:

Building Code:

Cost Code:

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Exit

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Master Blanket Purchase Order ADSPO13-050998

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Alternate ID:		Retainage %:	0.00%	Discount %:	0.00%
Days ARO:	14	Release Type:	Direct Release	Pcard Enabled:	Yes
Print Dest Detail:	If Different	Tax Rate:		Actual Cost:	\$0.00
Catalog ID:					
Contact Instructions:	David Gonzales, 602-542-9139, David.Gonzales@azdoa.gov				
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Project No.:					
Building Code:					
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Special Purchase Types:					
PIJ NUMBER:					
Coop Spend To Date:					
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		Shipping Terms:	As Specified	Freight Terms:	Freight Prepaid and Charged Back

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Master Blanket/Contract Begin Date: 07/03/2013 **Master Blanket/Contract End Date:** 07/02/2016
Cooperative Purchasing Allowed: Yes

Organization	Department	Dollar Limit	Dollars Spent to Date	Minimum Order Amount
ALL ORG - Organization Umbrella Master Control	AGY - Agency Umbrella Master Control	\$0.00	\$4,217.40	\$0.00

Item Information

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1 2 3

Print Sequence # 25.0, Item # 5: Verbal Translation - Audio (Spanish Translation) (Optional) 15 minute minimum. The per-minute rate for the translation of audio tapes, files, etc. 3PS - Sent

NIGP Code: 961-75
 Translation Services

Bid # / Bid Item #: ADSP013-00002842 / 10 Quote # / Quote Item #: 000019466 / 10

Receipt Method	Qty	Unit Cost	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Total Cost
Quantity	0.0	\$13.75	MNT - Minute	0.00	\$0.00	0.000%	\$0.00	\$0.00

Manufacturer: Brand: Model:

Make: Packaging:

Project No.:

Building Code:

Cost Code:

Print Sequence # 26.0, Item # 9: Verbal Translation - Audio (Other Listed Languages) (Optional) 15 minute minimum. The per-minute rate for the translation of audio tapes, files, etc. 3PS - Sent

NIGP Code: 961-75
 Translation Services

Bid # / Bid Item #: ADSP013-00002842 / 25 Quote # / Quote Item #: 000019466 / 25

Receipt Method	Qty	Unit Cost	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Total Cost
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Quantity	0.0	\$18.75	MNT - Minute	0.00	\$0.00	0.000%	\$0.00	\$0.00
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Manufacturer: Brand: Model:
 Make: Packaging:
 Project No.:
 Building Code:
 Cost Code:

Print Sequence # 27.0, Item # 10: Verbal Translation - Video (Spanish Translation) (Optional) 15 minute minimum. The per-minute rate for the translation of video tapes, files, etc. 3PS - Sent

NIGP Code: 961-75
 Translation Services

Bid # / Bid Item #: ADSP013-00002842 / 26 Quote # / Quote Item #: 000019466 / 26

Receipt Method	Qty	Unit Cost	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Total Cost
Quantity	0.0	\$13.75	MNT - Minute	0.00	\$0.00	0.000%	\$0.00	\$0.00

Manufacturer: Brand: Model:
 Make: Packaging:
 Project No.:
 Building Code:
 Cost Code:

Print Sequence # 28.0, Item # 11: Verbal Translation - Video (Other Listed Languages) (Optional) 15 minute minimum. The per-minute rate for the translation of video tapes, files, etc. 3PS - Sent

NIGP Code: 961-75
 Translation Services

Bid # / Bid Item #: ADSP013-00002842 / 27 Quote # / Quote Item #: 000019466 / 27

Receipt Method	Qty	Unit Cost	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Total Cost
Quantity	0.0	\$18.75	MNT - Minute	0.00	\$0.00	0.000%	\$0.00	\$0.00

Manufacturer: Brand: Model:
 Make: Packaging:
 Project No.:
 Building Code:
 Cost Code:

Print Sequence # 29.0, Item # 12: Written Translation with Desktop Publishing (Spanish Translation) - \$0.03 surcharge for Desktop Publishing. 500 word minimum - The per-word rate for the translation from one written document to another written document. This includes the translation of documents (brochures, flyers, pamphlets, etc.) requiring desktop publishing. 3PS - Sent

NIGP Code:

961-75
Translation Services

Bid # / Bid Item #: ADSP013-00002842 / 28 Quote # / Quote Item #: 000019466 / 28

Receipt Method	Qty	Unit Cost	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Total Cost
Quantity	0.0	\$0.22	WORD - Word	0.00	\$0.00	0.000%	\$0.00	\$0.00

Manufacturer:

Brand:

Model:

Make:

Packaging:

Project No.:

Building Code:

Cost Code:

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1 2 3

Exit

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Alternate ID:		Retainage %:	0.00%	Discount %:	0.00%
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Print Dest Detail:	If Different	Tax Rate:		Actual Cost:	\$0.00
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Special Purchase Types:					
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		Shipping Terms:	As Specified	Freight Terms:	Freight Prepaid and Charged Back

Language Rate Sheet

Language	Written Translation Document to Document * (Per Word)	Verbal Translation Audio/Video to Document ** (Per Recorded Minute)
Albanian	\$0.33	\$18.75
Arabic	\$0.38	\$20.00
Bulgarian	\$0.33	\$18.75
Chinese	\$0.34	\$18.75
Czech	\$0.33	\$18.75
Danish	\$0.31	\$17.50
French (France)	\$0.24	\$16.25
French (Canada)	\$0.24	\$16.25
German	\$0.26	\$16.25
Hebrew	\$0.40	\$23.50
Hindi	\$0.40	\$23.50
Hungarian	\$0.33	\$18.75
Italian	\$0.25	\$16.25
Japanese	\$0.34	\$18.75
Korean	\$0.34	\$18.75
Norwegian	\$0.31	\$17.50
Portugese	\$0.24	\$16.25
Russian	\$0.33	\$18.75
Spanish	\$0.19	\$13.75
Swedish	\$0.31	\$17.50
Vietnamese	\$0.38	\$20.00

* 500 word minimum

** 15 minute minimum



Attachment V

Solicitation No.: ADSP013-00002842

PAGE
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Description: Statewide Foreign Language Interpretation and Translation Services

OF
52

State of Arizona
State Procurement Office
100 N.15th Ave., Suite
201 Phoenix, AZ 85007

Name of Firm:

OFFERED LANGUAGES

Offeror shall list all languages offered to interpret/translate along with the number of employees/subcontractors available to provide each language. Additional pages may be attached if necessary.

Language:	Number of Interpreters:	Number of Translators:	Total Number of Employees/Subcontractors:
Albanian	5	17	22
Arabic	58	106	164
Bulgarian	18	28	46
Chinese	40	202	242
Czech	27	56	83
Danish	16	61	77
French (France)	10	405	415
French (Canada)	5	90	95
German	55	293	348
Hebrew	22	55	77
Hindi	10	39	49
Hungarian	24	47	71
Italian	40	212	252
Japanese	45	237	282
Korean	50	119	169
Norwegian	11	40	51
Portuguese	18	153	171
Russian	80	228	308
Spanish	115	659	774
Swedish	17	70	87
Vietnamese	23	44	67

ATTACHMENT VI

**STAFFING SUMMARY
Statewide Foreign Language Interpretation and Translation Services**

Solicitation ADSPO13-00002842

Name of Firm:

Offerors shall complete a line for each individual who will potentially be assigned responsibility for each task and phase of a project under a potential contract award. Also include any added expertise and capability of staff available through other branch offices, subcontracts, etc., that can provide back-up strengths.

Language(s): List the language(s) offered by the listed individual.

Academic/Professional Qualifications: Citation of degree shall include school and concentration, citations of certifications shall include certification number and date of expiration, if applicable

Level of expertise: Years in industry or other brief description

Area of Specialty: List the area of specialty such as legal, medical, technical, educational, etc.

Name	Interpreter and/or Translator	Certified (Y/N)	Staff or Subcontractor	Language(s)	Academic/Professional Qualifications	Level of Expertise	Area of Specialty
Diana K.	Translator/Interpreter	NA	Sub	Albanian	PHD-NYU	25 years	Medical, Legal, Law Enforcement,
Brian M.	Translator	NA	sub	Arabic	BA	10 years	Immigration
Evelyn G.	Translator	NA	sub	Chinese	Masters John Hopkins	10 years	Legal/General
Marie Claire B.	Translator	NA	sub	French	Masters-Universita Autonomia Mexico	15 years	Legal/General
Marc E.	Translator/Interpreter	NA	sub	French	Masters-Stanford	5 years	Medical
Ulrike E.	Translator	NA	sub	German	MA-Brown University	20 plus years	General/Legal
Vana V.	Translator	NA	sub	Spanish	BA-University of Cordoba	11 plus years	Legal/Business/Medical
Gisella B.	Translator	NA	sub	Spanish	BA-California State, Masters-Argentina	15 plus years	Legal
							Healthcare/Legal