



**Master Blanket Purchase Order ADSP013-051001**

**Header Information**

<b>Purchase Order Number:</b>	ADSP013-051001	<b>Release Number:</b>	0	<b>Short Description:</b>	Statewide Foreign Language Interpretation and Translation Services
<b>Status:</b>	3PS - Sent	<b>Purchaser:</b>	David Gonzales	<b>Receipt Method:</b>	Quantity
<b>Fiscal Year:</b>	2013	<b>PO Type:</b>	Blanket	<b>Minor Status:</b>	
<b>Organization:</b>	State of Arizona	<b>Location:</b>	STRGC - SPO Strategic	<b>Type Code:</b>	Statewide
<b>Department:</b>	ADSP0 - State Procurement Office	<b>Entered Date:</b>	07/03/2013 12:48:03 PM	<b>Control Code:</b>	
<b>Alternate ID:</b>		<b>Retainage %:</b>	0.00%	<b>Discount %:</b>	0.00%
<b>Days ARO:</b>	0	<b>Release Type:</b>	Direct Release	<b>Pcard Enabled:</b>	Yes
<b>Print Dest Detail:</b>	If Different	<b>Tax Rate:</b>		<b>Actual Cost:</b>	\$0.00
<b>Catalog ID:</b>					
<b>Contact Instructions:</b>	David Gonzales, 602-542-9139, David.Gonzales@azdoa.gov				
<b>Master Blanket/Contract End Date (Maximum):</b>	07/02/2018 11:59:59 AM				
<b>Project No.:</b>					
<b>Building Code:</b>					
<b>Cost Code:</b>					
<b>Special Purchase Types:</b>					
<b>PIJ NUMBER:</b>					
<b>Coop Spend To Date:</b>					
<b>Attachments:</b>	<a href="#">PO Terms &amp; Conditions, Solicitation File - ADSP013-00002842~1.zip</a> , <a href="#">ADSP013-051001 Consolidated Contract.pdf</a> , <a href="#">Offer - Masterword Services.zip</a> , <a href="#">Insurance - Masterword Services.zip</a> , <a href="#">a1~23.pdf</a> , <a href="#">Contract Amendment</a> , <a href="#">COI</a>				

**Primary Vendor Information & PO Terms**

<b>Vendor:</b>	<u>000005356 - Masterword Services, Inc.</u> Leticia Sifuentes 303 Stafford Houston, TX 77079 US Email: masterword@masterword.com	<b>Payment Terms:</b>	Net 30	<b>Shipping Method:</b>	Best Way
		<b>Shipping Terms:</b>	FOB - PPD, Delivered Inside	<b>Freight Terms:</b>	

Phone: (281)589-0810  
 FAX: (281)589-1104

**PO Acknowledgements:**

Document	Notifications	Acknowledged Date/Time
Purchase Order	Emailed to masterword@masterword.com at 07/15/2013 11:51:22 AM	07/15/2013 01:22:06 PM
Purchase Order	Emailed to masterword@masterword.com at 02/25/2014 11:04:32 AM	
Purchase Order	Emailed to masterword@masterword.com at 05/12/2015 01:13:44 PM	05/13/2015 11:10:51 AM

**Master Blanket/Contract Vendor Distributor List**

Vendor ID	Alternative ID	Vendor Name	Preferred Delivery Method	Vendor Distributor Status
<u>000005356</u>		Masterword Services, Inc.	Email	Active

**Master Blanket/Contract Controls**

**Master Blanket/Contract Begin Date:** 07/03/2013 **Master Blanket/Contract End Date:** 07/02/2016  
**Cooperative Purchasing Allowed:** Yes

Organization	Department	Dollar Limit	Dollars Spent to Date	Minimum Order Amount
ALL ORG - Organization Umbrella Master Control	AGY - Agency Umbrella Master Control	\$0.00	\$0.00	\$0.00

**Item Information**

1-5 of 28  
 1 2 3 4 5 6

**Print Sequence # 2.0, Item # 5:** Certified In-Person Interpreter Hourly Rate (Spanish Interpretation) - The hourly rate charged per assigned interpreter for services performed during Monday through Friday between the hours of 7:00 AM & 5:00 PM. 3PS - Sent

NIGP Code: 961-46  
 Interpreter Services (Foreign Language, Hearing Impaired, etc.) (See Item 17 for Interpreter Services - Electronically Assisted)

Bid # / Bid Item #: ADSP013-00002842 / 1 Quote # / Quote Item #: 000019657-R1 / 1

Receipt Method	Qty	Unit Cost	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Total Cost
Quantity	0.0	\$75.00	HR - Hour	0.00	\$0.00	0.000%	\$0.00	\$0.00

Manufacturer: Brand: Model:  
 Make: Packaging:  
 Project No.:  
 Building Code:  
 Cost Code:

**Print Sequence # 3.0, Item # 14:** Certified In-Person Interpreter Hourly Rate (Other Listed Languages Interpretation) - The hourly rate charged per assigned interpreter for services performed during Monday through Friday between the hours of 7:00 AM & 5:00 PM. 3PS - Sent

NIGP Code: 961-46  
 Interpreter Services (Foreign Language, Hearing Impaired, etc.) (See Item 17 for Interpreter Services - Electronically Assisted)

Bid # / Bid Item #: ADSP013-00002842 / 13 Quote # / Quote Item #: 000019657-R1 / 13

Receipt Method	Qty	Unit Cost	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Total Cost
Quantity	0.0	\$75.00	HR - Hour	0.00	\$0.00	0.000%	\$0.00	\$0.00

Manufacturer: Brand: Model:  
 Make: Packaging:  
 Project No.:  
 Building Code:  
 Cost Code:

**Print Sequence # 4.0, Item # 13:** Certified Court/Legal In-Person Interpreter Hourly Rate (Spanish Interpretation) - The 3PS -  
 hourly rate charged per assigned interpreter for services performed during Monday through Sent  
 Friday between the hours of 7:00 AM Å 5:00 PM.

NIGP Code: 961-46  
 Interpreter Services (Foreign Language, Hearing Impaired, etc.) (See Item 17 for Interpreter Services - Electronically Assisted)

Bid # / Bid Item #: ADSP013-00002842 / 12 Quote # / Quote Item #: 000019657-R1 / 12

Receipt Method	Qty	Unit Cost	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Total Cost
Quantity	0.0	\$95.00	HR - Hour	0.00	\$0.00	0.000%	\$0.00	\$0.00

Manufacturer: Brand: Model:  
 Make: Packaging:  
 Project No.:  
 Building Code:  
 Cost Code:

**Print Sequence # 5.0, Item # 15:** Certified Court/Legal In-Person Interpreter Hourly Rate (Other Listed Languages 3PS -  
 Interpretation) - The hourly rate charged per assigned interpreter for services performed Sent  
 during Monday through Friday between the hours of 7:00 AM Å 5:00 PM.

NIGP Code: 961-46  
 Interpreter Services (Foreign Language, Hearing Impaired, etc.) (See Item 17 for Interpreter Services - Electronically Assisted)

Bid # / Bid Item #: ADSP013-00002842 / 14 Quote # / Quote Item #: 000019657-R1 / 14

Receipt Method	Qty	Unit Cost	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Total Cost
Quantity	0.0	\$95.00	HR - Hour	0.00	\$0.00	0.000%	\$0.00	\$0.00

Manufacturer: Brand: Model:  
 Make: Packaging:  
 Project No.:  
 Building Code:  
 Cost Code:

**Print Sequence # 6.0, Item # 16:** Qualified (Non-Certified) In-Person Interpreter Hourly Rate (Spanish Interpretation) - The 3PS -  
 hourly rate charged per assigned interpreter for services performed during Monday through Sent  
 Friday between the hours of 7:00 AM - 5:00 PM.

NIGP Code: 961-46

Interpreter Services (Foreign Language, Hearing Impaired, etc.) (See Item 17 for Interpreter Services - Electronically Assisted)

Bid # / Bid Item #: ADSP013-00002842 / 15 Quote # / Quote Item #: 000019657-R1 / 15

Receipt Method	Qty	Unit Cost	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Total Cost
Quantity	0.0	\$55.00	HR - Hour	0.00	\$0.00	0.000%	\$0.00	\$0.00

Manufacturer:

Brand:

Model:

Make:

Packaging:

Project No.:

Building Code:

Cost Code:

1-5 of 28  
1 2 3 4 5 6

Exit

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**Master Blanket Purchase Order ADSP013-051001**

**Header Information**

<b>Purchase Order Number:</b>	ADSP013-051001	<b>Release Number:</b>	0	<b>Short Description:</b>	Statewide Foreign Language Interpretation and Translation Services
<b>Status:</b>	3PS - Sent	<b>Purchaser:</b>	David Gonzales	<b>Receipt Method:</b>	Quantity
<b>Fiscal Year:</b>	2013	<b>PO Type:</b>	Blanket	<b>Minor Status:</b>	
<b>Organization:</b>	State of Arizona				
<b>Department:</b>	ADSP0 - State Procurement Office	<b>Location:</b>	STRGC - SPO Strategic	<b>Type Code:</b>	Statewide
<b>Alternate ID:</b>		<b>Entered Date:</b>	07/03/2013 12:48:03 PM	<b>Control Code:</b>	
<b>Days ARO:</b>	0	<b>Retainage %:</b>	0.00%	<b>Discount %:</b>	0.00%
<b>Print Dest Detail:</b>	If Different				
<b>Catalog ID:</b>		<b>Release Type:</b>	Direct Release	<b>Pcard Enabled:</b>	Yes
<b>Contact Instructions:</b>	David Gonzales, 602-542-9139, David.Gonzales@azdoa.gov	<b>Tax Rate:</b>		<b>Actual Cost:</b>	\$0.00
<b>Master Blanket/Contract End Date (Maximum):</b>	07/02/2018 11:59:59 AM				
<b>Project No.:</b>					
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<b>Coop Spend To Date:</b>					
<b>Attachments:</b>	<a href="#">PO Terms &amp; Conditions, Solicitation File - ADSP013-00002842~1.zip, ADSP013-051001 Consolidated Contract.pdf, Offer - Masterword Services.zip, Insurance - Masterword Services.zip, a1~23.pdf, Contract Amendment, COI</a>				

**Primary Vendor Information & PO Terms**

<b>Vendor:</b>	<u>000005356 - Masterword Services, Inc.</u> Leticia Sifuentes 303 Stafford Houston, TX 77079 US Email: masterword@masterword.com	<b>Payment Terms:</b>	Net 30	<b>Shipping Method:</b>	Best Way
		<b>Shipping Terms:</b>	FOB - PPD, Delivered Inside	<b>Freight Terms:</b>	

Phone: (281)589-0810  
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**PO Acknowledgements:**

Document	Notifications	Acknowledged Date/Time
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Purchase Order	Emailed to masterword@masterword.com at 05/12/2015 01:13:44 PM	05/13/2015 11:10:51 AM

**Master Blanket/Contract Vendor Distributor List**

Vendor ID	Alternative ID	Vendor Name	Preferred Delivery Method	Vendor Distributor Status
<u>000005356</u>		Masterword Services, Inc.	Email	Active

**Master Blanket/Contract Controls**

**Master Blanket/Contract Begin Date:** 07/03/2013 **Master Blanket/Contract End Date:** 07/02/2016  
**Cooperative Purchasing Allowed:** Yes

Organization	Department	Dollar Limit	Dollars Spent to Date	Minimum Order Amount
ALL ORG - Organization Umbrella Master Control	AGY - Agency Umbrella Master Control	\$0.00	\$0.00	\$0.00

**Item Information**

6-10 of 28  
1 2 3 4 5 6

**Print Sequence # 7.0, Item # 17:** Qualified (Non-Certified) In-Person Interpreter Hourly Rate (Other Listed Languages Interpretation) - The hourly rate charged per assigned interpreter for services performed during Monday through Friday between the hours of 7:00 AM - 5:00 PM. 3PS - Sent

NIGP Code: 961-46  
 Interpreter Services (Foreign Language, Hearing Impaired, etc.) (See Item 17 for Interpreter Services - Electronically Assisted)

Bid # / Bid Item #: ADSP013-00002842 / 16 Quote # / Quote Item #: 000019657-R1 / 16

Receipt Method	Qty	Unit Cost	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Total Cost
Quantity	0.0	\$55.00	HR - Hour	0.00	\$0.00	0.000%	\$0.00	\$0.00

Manufacturer: Brand: Model:  
 Make: Packaging:  
 Project No.:  
 Building Code:  
 Cost Code:

**Print Sequence # 8.0, Item # 6:** In-Person Interpreter After-hour, Weekend and Holiday Percentage Base Rate Increase - CONTRACTOR SHALL CHARGE 30% SURCHARGE WHEN APPLICABLE - The percentage increase (applied to the rates given for the above In-Person Interpretation services) for services performed after normal business hours, on weekends or State holidays. The base rate increase applies to all line items offered for In-Person Interpretation Services. Please review Special Instructions to Offerors paragraph 4.6.1. (listed in Solicitation Amendment 1) for further instructions and an example. 3PS - Sent

NIGP Code: 961-46

Interpreter Services (Foreign Language, Hearing Impaired, etc.) (See Item 17 for Interpreter Services - Electronically Assisted)

Bid # / Bid Item #: ADSP013-00002842 / 2 Quote # / Quote Item #: 000019657-R1 / 2

Receipt Method	Qty	Unit Cost	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Total Cost
Quantity	0.0	\$0.00	PCNT - Percent	0.00	\$0.00	0.000%	\$0.00	\$0.00

Manufacturer: Brand: Model:  
 Make: Packaging:  
 Project No.:  
 Building Code:  
 Cost Code:

**Print Sequence # 9.0, Item # 7:** Short Notice Percentage Base Rate Increase. - CONTRACTOR SHALL CHARGE 25% 3PS -  
 SURCHARGE WHEN APPLICABLE - The percentage increase (applied to the rates given for Sent  
 the above In-Person Interpretation services) for services performed with less than two (2)  
 business days notice. The base rate increase applies to all line items offered for In-Person  
 Interpretation Services.

NIGP Code: 961-46

Interpreter Services (Foreign Language, Hearing Impaired, etc.) (See Item 17 for Interpreter Services - Electronically Assisted)

Bid # / Bid Item #: ADSP013-00002842 / 3 Quote # / Quote Item #: 000019657-R1 / 3

Receipt Method	Qty	Unit Cost	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Total Cost
Quantity	0.0	\$0.00	PCNT - Percent	0.00	\$0.00	0.000%	\$0.00	\$0.00

Manufacturer: Brand: Model:  
 Make: Packaging:  
 Project No.:  
 Building Code:  
 Cost Code:

**Print Sequence # 10.0, Item # 8:** Certified In-Person Interpreter Trilingual/Relay Interpreter Hourly Rate - The hourly rate, 3PS -  
 per interpreter, for services where a trilingual interpreter is required. Sent

NIGP Code: 961-46

Interpreter Services (Foreign Language, Hearing Impaired, etc.) (See Item 17 for Interpreter Services - Electronically Assisted)

Bid # / Bid Item #: ADSP013-00002842 / 4 Quote # / Quote Item #: 000019657-R1 / 4

Receipt Method	Qty	Unit Cost	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Total Cost
Quantity	0.0	\$105.00	HR - Hour	0.00	\$0.00	0.000%	\$0.00	\$0.00

Manufacturer: Brand: Model:  
 Make: Packaging:  
 Project No.:  
 Building Code:  
 Cost Code:

**Print Sequence # 11.0, Item # 18:** Remote Video Interpretation Rate - Advance Notice (Spanish Interpretation) (Optional). 3PS -  
 The per-minute rate charged for services arranged in advance, by appointment with at least 48 hours' notice. 15 MINUTE MINIMUM APPLIES Sent

NIGP Code: 961-46  
 Interpreter Services (Foreign Language, Hearing Impaired, etc.) (See Item 17 for Interpreter Services - Electronically Assisted)

Bid # / Bid Item #: ADSP013-00002842 / 17 Quote # / Quote Item #: 000019657-R1 / 17

Receipt Method	Qty	Unit Cost	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Total Cost
Quantity	0.0	\$2.25	MNT - Minute	0.00	\$0.00	0.000%	\$0.00	\$0.00

Manufacturer: Brand: Model:

Make: Packaging:

Project No.:

Building Code:

Cost Code:

6-10 of 28  
1 2 3 4 5 6

Exit

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**Master Blanket Purchase Order ADSP013-051001**

**Header Information**

<b>Purchase Order Number:</b>	ADSP013-051001	<b>Release Number:</b>	0	<b>Short Description:</b>	Statewide Foreign Language Interpretation and Translation Services
<b>Status:</b>	3PS - Sent	<b>Purchaser:</b>	David Gonzales	<b>Receipt Method:</b>	Quantity
<b>Fiscal Year:</b>	2013	<b>PO Type:</b>	Blanket	<b>Minor Status:</b>	
<b>Organization:</b>	State of Arizona	<b>Location:</b>	STRGC - SPO Strategic	<b>Type Code:</b>	Statewide
<b>Department:</b>	ADSP0 - State Procurement Office	<b>Entered Date:</b>	07/03/2013 12:48:03 PM	<b>Control Code:</b>	
<b>Alternate ID:</b>		<b>Retainage %:</b>	0.00%	<b>Discount %:</b>	0.00%
<b>Days ARO:</b>	0	<b>Release Type:</b>	Direct Release	<b>Pcard Enabled:</b>	Yes
<b>Print Dest Detail:</b>	If Different	<b>Tax Rate:</b>		<b>Actual Cost:</b>	\$0.00
<b>Catalog ID:</b>					
<b>Contact Instructions:</b>	David Gonzales, 602-542-9139, David.Gonzales@azdoa.gov				
<b>Master Blanket/Contract End Date (Maximum):</b>	07/02/2018 11:59:59 AM				
<b>Project No.:</b>					
<b>Building Code:</b>					
<b>Cost Code:</b>					
<b>Special Purchase Types:</b>					
<b>PIJ NUMBER:</b>					
<b>Coop Spend To Date:</b>					
<b>Attachments:</b>	<a href="#">PO Terms &amp; Conditions</a> , <a href="#">Solicitation File - ADSP013-00002842~1.zip</a> , <a href="#">ADSP013-051001 Consolidated Contract.pdf</a> , <a href="#">Offer - Masterword Services.zip</a> , <a href="#">Insurance - Masterword Services.zip</a> , <a href="#">a1~23.pdf</a> , <a href="#">Contract Amendment</a> , <a href="#">COI</a>				

**Primary Vendor Information & PO Terms**

<b>Vendor:</b>	<u>000005356 - Masterword Services, Inc.</u> Leticia Sifuentes 303 Stafford Houston, TX 77079 US Email: masterword@masterword.com	<b>Payment Terms:</b>	Net 30	<b>Shipping Method:</b>	Best Way
		<b>Shipping Terms:</b>	FOB - PPD, Delivered Inside	<b>Freight Terms:</b>	

Phone: (281)589-0810  
 FAX: (281)589-1104

**PO Acknowledgements:**

Document	Notifications	Acknowledged Date/Time
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Purchase Order	Emailed to masterword@masterword.com at 02/25/2014 11:04:32 AM	
Purchase Order	Emailed to masterword@masterword.com at 05/12/2015 01:13:44 PM	05/13/2015 11:10:51 AM

**Master Blanket/Contract Vendor Distributor List**

Vendor ID	Alternative ID	Vendor Name	Preferred Delivery Method	Vendor Distributor Status
<u>000005356</u>		Masterword Services, Inc.	Email	Active

**Master Blanket/Contract Controls**

**Master Blanket/Contract Begin Date:** 07/03/2013 **Master Blanket/Contract End Date:** 07/02/2016  
**Cooperative Purchasing Allowed:** Yes

Organization	Department	Dollar Limit	Dollars Spent to Date	Minimum Order Amount
ALL ORG - Organization Umbrella Master Control	AGY - Agency Umbrella Master Control	\$0.00	\$0.00	\$0.00

**Item Information**

11-15 of 28  
1 2 3 4 5 6

**Print Sequence # 12.0, Item # 19:** Remote Video Interpretation Rate - Advance Notice (Other Listed Languages) (Optional). 3PS - Sent  
 The per-minute rate charged for services arranged in advance, by appointment with at least 48 hours notice. 15 MINUTE MINIMUM APPLIES

NIGP Code: 961-46  
 Interpreter Services (Foreign Language, Hearing Impaired, etc.) (See Item 17 for Interpreter Services - Electronically Assisted)

Bid # / Bid Item #: ADSP013-00002842 / 18 Quote # / Quote Item #: 000019657-R1 / 18

Receipt Method	Qty	Unit Cost	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Total Cost
Quantity	0.0	\$2.25	MNT - Minute	0.00	\$0.00	0.000%	\$0.00	\$0.00

Manufacturer: Brand: Model:  
 Make: Packaging:  
 Project No.:  
 Building Code:  
 Cost Code:

**Print Sequence # 13.0, Item # 20:** Remote Video Interpretation Rate - On-Demand (Spanish Interpretation) (Optional). The per-minute rate charged for services requested on-demand, 24 hours a day, seven days per week where interpreters shall be available within 30 minutes of the initial contact. 15 MINUTE MINIMUM APPLIES 3PS - Sent

NIGP Code: 961-46  
 Interpreter Services (Foreign Language, Hearing Impaired, etc.) (See Item 17 for Interpreter Services - Electronically Assisted)

Bid # / Bid Item #: ADSP013-00002842 / 19 Quote # / Quote Item #: 000019657-R1 / 19

Receipt Method	Qty	Unit Cost	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Total Cost
Quantity	0.0	\$2.89	MNT - Minute	0.00	\$0.00	0.000%	\$0.00	\$0.00

Manufacturer: Brand: Model:  
 Make: Packaging:  
 Project No.:  
 Building Code:  
 Cost Code:

**Print Sequence # 14.0, Item # 21:** Remote Video Interpretation Rate - On-Demand (Other Listed Languages) (Optional). The 3PS - per-minute rate charged for services requested on-demand, 24 hours a day, seven days Sent per week where interpreters shall be available within 30 minutes of the initial contact. 15 MINUTE MINIMUM APPLIES

NIGP Code: 961-46  
 Interpreter Services (Foreign Language, Hearing Impaired, etc.) (See Item 17 for Interpreter Services - Electronically Assisted)

Bid # / Bid Item #: ADSP013-00002842 / 20 Quote # / Quote Item #: 000019657-R1 / 20

Receipt Method	Qty	Unit Cost	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Total Cost
Quantity	0.0	\$2.89	MNT - Minute	0.00	\$0.00	0.000%	\$0.00	\$0.00

Manufacturer: Brand: Model:  
 Make: Packaging:  
 Project No.:  
 Building Code:  
 Cost Code:

**Print Sequence # 16.0, Item # 9:** Over-the-Phone Interpreter Rate (Spanish Interpretation) - The per-minute rate charged per 3PS - assigned interpreter for services performed during Monday through Friday between the Sent hours of 7:00 AM - 5:00 PM.

NIGP Code: 961-46  
 Interpreter Services (Foreign Language, Hearing Impaired, etc.) (See Item 17 for Interpreter Services - Electronically Assisted)

Bid # / Bid Item #: ADSP013-00002842 / 7 Quote # / Quote Item #: 000019657-R1 / 7

Receipt Method	Qty	Unit Cost	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Total Cost
Quantity	0.0	\$1.55	MNT - Minute	0.00	\$0.00	0.000%	\$0.00	\$0.00

Manufacturer: Brand: Model:  
 Make: Packaging:  
 Project No.:  
 Building Code:  
 Cost Code:

**Print Sequence # 17.0, Item # 22:** Over-the-Phone Interpreter Rate (Other Listed Languages) - The per-minute rate charged 3PS -  
per assigned interpreter for services performed during Monday through Friday between Sent  
the hours of 7:00 AM to 5:00 PM.

NIGP Code: 961-46  
Interpreter Services (Foreign Language, Hearing Impaired, etc.) (See Item 17 for Interpreter Services - Electronically Assisted)

Bid # / Bid Item #: ADSP013-00002842 / 21 Quote # / Quote Item #: 000019657-R1 / 21

Receipt Method	Qty	Unit Cost	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Total Cost
Quantity	0.0	\$1.55	MNT - Minute	0.00	\$0.00	0.000%	\$0.00	\$0.00

Manufacturer: Brand: Model:

Make: Packaging:

Project No.:

Building Code:

Cost Code:

11-15 of 28  
1 2 3 4 5 6

Exit

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**Master Blanket Purchase Order ADSP013-051001**

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<b>Purchase Order Number:</b>	ADSP013-051001	<b>Release Number:</b>	0	<b>Short Description:</b>	Statewide Foreign Language Interpretation and Translation Services
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<b>Organization:</b>	State of Arizona	<b>Location:</b>	STRGC - SPO Strategic	<b>Type Code:</b>	Statewide
<b>Department:</b>	ADSP0 - State Procurement Office	<b>Entered Date:</b>	07/03/2013 12:48:03 PM	<b>Control Code:</b>	
<b>Alternate ID:</b>		<b>Retainage %:</b>	0.00%	<b>Discount %:</b>	0.00%
<b>Days ARO:</b>	0	<b>Release Type:</b>	Direct Release	<b>Pcard Enabled:</b>	Yes
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<b>Master Blanket/Contract End Date (Maximum):</b>	07/02/2018 11:59:59 AM				
<b>Project No.:</b>					
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<b>Special Purchase Types:</b>					
<b>PIJ NUMBER:</b>					
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**Primary Vendor Information & PO Terms**

<b>Vendor:</b>	<u>000005356 - Masterword Services, Inc.</u> Leticia Sifuentes 303 Stafford Houston, TX 77079 US Email: masterword@masterword.com	<b>Payment Terms:</b>	Net 30	<b>Shipping Method:</b>	Best Way
		<b>Shipping Terms:</b>	FOB - PPD, Delivered Inside	<b>Freight Terms:</b>	

Phone: (281)589-0810  
 FAX: (281)589-1104

**PO Acknowledgements:**

Document	Notifications	Acknowledged Date/Time
Purchase Order	Emailed to masterword@masterword.com at 07/15/2013 11:51:22 AM	07/15/2013 01:22:06 PM
Purchase Order	Emailed to masterword@masterword.com at 02/25/2014 11:04:32 AM	
Purchase Order	Emailed to masterword@masterword.com at 05/12/2015 01:13:44 PM	05/13/2015 11:10:51 AM

**Master Blanket/Contract Vendor Distributor List**

Vendor ID	Alternative ID	Vendor Name	Preferred Delivery Method	Vendor Distributor Status
<u>000005356</u>		Masterword Services, Inc.	Email	Active

**Master Blanket/Contract Controls**

**Master Blanket/Contract Begin Date:** 07/03/2013 **Master Blanket/Contract End Date:** 07/02/2016  
**Cooperative Purchasing Allowed:** Yes

Organization	Department	Dollar Limit	Dollars Spent to Date	Minimum Order Amount
ALL ORG - Organization Umbrella Master Control	AGY - Agency Umbrella Master Control	\$0.00	\$0.00	\$0.00

**Item Information**

16-20 of 28  
1 2 3 4 5 6

**Print Sequence # 18.0, Item # 10:** Over-the-Phone Interpreter After-hour, Weekend and Holiday Percentage Base Rate Increase - CONTRACTOR SHALL CHARGE A 30% SURCHARGE FOR THIS LINE ITEM, 3PS - Sent WHEN APPLICABLE. The percentage increase (applied to the rates given for the above Over-the-Phone Interpretation services) for services performed after normal business hours, on weekends or State holidays. The base rate increase applies to all line items offered for Over-the-Phone Interpretation Services.

NIGP Code: 961-46  
 Interpreter Services (Foreign Language, Hearing Impaired, etc.) (See Item 17 for Interpreter Services - Electronically Assisted)

Bid # / Bid Item #: ADSP013-00002842 / 8 Quote # / Quote Item #: 000019657-R1 / 8

Receipt Method	Qty	Unit Cost	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Total Cost
Quantity	0.0	\$0.00	PCNT - Percent	0.00	\$0.00	0.000%	\$0.00	\$0.00

Manufacturer: Brand: Model:  
 Make: Packaging:  
 Project No.:  
 Building Code:  
 Cost Code:

**Print Sequence # 20.0, Item # 12:** Translation Service Expedite Charge - CONTRACTOR SHALL CHARGE A 30% SURCHARGE FOR THIS LINE ITEM, WHEN APPLICABLE - The additional charge added to the base rate for translation services identified as needing an expedited service by the eligible agency. 3PS - Sent

NIGP Code: 961-75  
Translation Services

Bid # / Bid Item #: ADSP013-00002842 / 11 Quote # / Quote Item #: 000019657-R1 / 11

Receipt Method	Qty	Unit Cost	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Total Cost
Quantity	0.0	\$0.00	EA - Each	0.00	\$0.00	0.000%	\$0.00	\$0.00

Manufacturer: Brand: Model:  
 Make: Packaging:  
 Project No.:  
 Building Code:  
 Cost Code:

**Print Sequence # 21.0, Item # 23:** Certified Written Translation  $\hat{\Delta}$  Written Document to Written Document (Spanish Translation). The per-word rate for the translation from one written document to another written document. 3PS - Sent

NIGP Code: 961-75  
Translation Services

Bid # / Bid Item #: ADSP013-00002842 / 22 Quote # / Quote Item #: 000019657-R1 / 22

Receipt Method	Qty	Unit Cost	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Total Cost
Quantity	0.0	\$0.19	WORD - Word	0.00	\$0.00	0.000%	\$0.00	\$0.00

Manufacturer: Brand: Model:  
 Make: Packaging:  
 Project No.:  
 Building Code:  
 Cost Code:

**Print Sequence # 22.0, Item # 24:** Certified Written Translation  $\hat{\Delta}$  Written Document to Written Document (Other Listed Languages). The per-word rate for the translation from one written document to another written document. 3PS - Sent

NIGP Code: 961-75  
Translation Services

Bid # / Bid Item #: ADSP013-00002842 / 23 Quote # / Quote Item #: 000019657-R1 / 23

Receipt Method	Qty	Unit Cost	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Total Cost
Quantity	0.0	\$0.26	WORD - Word	0.00	\$0.00	0.000%	\$0.00	\$0.00

Manufacturer: Brand: Model:  
 Make: Packaging:  
 Project No.:  
 Building Code:  
 Cost Code:

**Print Sequence # 23.0, Item # 31:** Qualified Written Translation  $\hat{\Delta}$  Written Document to Written Document (Spanish Translation). The per-word rate for the translation from one written document to another written document. 3PS - Sent

NIGP Code: 961-75  
 Translation Services

Bid # / Bid Item #: ADSP013-00002842 / 31 Quote # / Quote Item #: 000019657-R1 / 31

Receipt Method	Qty	Unit Cost	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Total Cost
Quantity	0.0	\$0.16	WORD - Word	0.00	\$0.00	0.000%	\$0.00	\$0.00

Manufacturer: Brand: Model:

Make: Packaging:

Project No.:

Building Code:

Cost Code:

16-20 of 28  
1 2 3 4 5 6

Exit

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**Master Blanket Purchase Order ADSP013-051001**

**Header Information**

<b>Purchase Order Number:</b>	ADSP013-051001	<b>Release Number:</b>	0	<b>Short Description:</b>	Statewide Foreign Language Interpretation and Translation Services
<b>Status:</b>	3PS - Sent	<b>Purchaser:</b>	David Gonzales	<b>Receipt Method:</b>	Quantity
<b>Fiscal Year:</b>	2013	<b>PO Type:</b>	Blanket	<b>Minor Status:</b>	
<b>Organization:</b>	State of Arizona	<b>Location:</b>	STRGC - SPO Strategic	<b>Type Code:</b>	Statewide
<b>Department:</b>	ADSP0 - State Procurement Office	<b>Entered Date:</b>	07/03/2013 12:48:03 PM	<b>Control Code:</b>	
<b>Alternate ID:</b>		<b>Retainage %:</b>	0.00%	<b>Discount %:</b>	0.00%
<b>Days ARO:</b>	0	<b>Release Type:</b>	Direct Release	<b>Pcard Enabled:</b>	Yes
<b>Print Dest Detail:</b>	If Different	<b>Tax Rate:</b>		<b>Actual Cost:</b>	\$0.00
<b>Catalog ID:</b>					
<b>Contact Instructions:</b>	David Gonzales, 602-542-9139, David.Gonzales@azdoa.gov				
<b>Master Blanket/Contract End Date (Maximum):</b>	07/02/2018 11:59:59 AM				
<b>Project No.:</b>					
<b>Building Code:</b>					
<b>Cost Code:</b>					
<b>Special Purchase Types:</b>					
<b>PIJ NUMBER:</b>					
<b>Coop Spend To Date:</b>					
<b>Attachments:</b>	<a href="#">PO Terms &amp; Conditions, Solicitation File - ADSP013-00002842~1.zip, ADSP013-051001 Consolidated Contract.pdf, Offer - Masterword Services.zip, Insurance - Masterword Services.zip, a1~23.pdf, Contract Amendment, COI</a>				

**Primary Vendor Information & PO Terms**

<b>Vendor:</b>	<u>000005356 - Masterword Services, Inc.</u> Leticia Sifuentes 303 Stafford Houston, TX 77079 US Email: masterword@masterword.com	<b>Payment Terms:</b>	Net 30	<b>Shipping Method:</b>	Best Way
		<b>Shipping Terms:</b>	FOB - PPD, Delivered Inside	<b>Freight Terms:</b>	



Receipt Method	Qty	Unit Cost	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Total Cost
Quantity	0.0	\$1.95	MNT - Minute	0.00	\$0.00	0.000%	\$0.00	\$0.00

Manufacturer: Brand: Model:  
 Make: Packaging:  
 Project No.:  
 Building Code:  
 Cost Code:

**Print Sequence # 26.0, Item # 25:** Verbal Translation  $\hat{\Delta}$  Audio (Other Listed Languages) (Optional). The per-minute rate for the translation of audio tapes, files, etc. 3PS - Sent

NIGP Code: 961-75  
 Translation Services

Bid # / Bid Item #: ADSP013-00002842 / 25 Quote # / Quote Item #: 000019657-R1 / 25

Receipt Method	Qty	Unit Cost	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Total Cost
Quantity	0.0	\$1.95	MNT - Minute	0.00	\$0.00	0.000%	\$0.00	\$0.00

Manufacturer: Brand: Model:  
 Make: Packaging:  
 Project No.:  
 Building Code:  
 Cost Code:

**Print Sequence # 27.0, Item # 26:** Verbal Translation  $\hat{\Delta}$  Video (Spanish Translation) (Optional). The per-minute rate for the translation of video tapes, files, etc. 3PS - Sent

NIGP Code: 961-75  
 Translation Services

Bid # / Bid Item #: ADSP013-00002842 / 26 Quote # / Quote Item #: 000019657-R1 / 26

Receipt Method	Qty	Unit Cost	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Total Cost
Quantity	0.0	\$1.95	MNT - Minute	0.00	\$0.00	0.000%	\$0.00	\$0.00

Manufacturer: Brand: Model:  
 Make: Packaging:  
 Project No.:  
 Building Code:  
 Cost Code:

**Print Sequence # 28.0, Item # 27:** Verbal Translation  $\hat{\Delta}$  Video (Other Listed Languages) (Optional). The per-minute rate for the translation of video tapes, files, etc. 3PS - Sent

NIGP Code: 961-75  
 Translation Services





**Master Blanket Purchase Order ADSP013-051001**

**Header Information**

<b>Purchase Order Number:</b>	ADSP013-051001	<b>Release Number:</b>	0	<b>Short Description:</b>	Statewide Foreign Language Interpretation and Translation Services
<b>Status:</b>	3PS - Sent	<b>Purchaser:</b>	David Gonzales	<b>Receipt Method:</b>	Quantity
<b>Fiscal Year:</b>	2013	<b>PO Type:</b>	Blanket	<b>Minor Status:</b>	
<b>Organization:</b>	State of Arizona	<b>Location:</b>	STRGC - SPO Strategic	<b>Type Code:</b>	Statewide
<b>Department:</b>	ADSP0 - State Procurement Office	<b>Entered Date:</b>	07/03/2013 12:48:03 PM	<b>Control Code:</b>	
<b>Alternate ID:</b>		<b>Retainage %:</b>	0.00%	<b>Discount %:</b>	0.00%
<b>Print Dest Detail:</b>	If Different	<b>Release Type:</b>	Direct Release	<b>Pcard Enabled:</b>	Yes
<b>Catalog ID:</b>		<b>Tax Rate:</b>		<b>Actual Cost:</b>	\$0.00
<b>Contact Instructions:</b>	David Gonzales, 602-542-9139, David.Gonzales@azdoa.gov				
<b>Master Blanket/Contract End Date (Maximum):</b>	07/02/2018 11:59:59 AM				
<b>Project No.:</b>					
<b>Building Code:</b>					
<b>Cost Code:</b>					
<b>Special Purchase Types:</b>					
<b>PIJ NUMBER:</b>					
<b>Coop Spend To Date:</b>					
<b>Attachments:</b>	<a href="#">PO Terms &amp; Conditions</a> , <a href="#">Solicitation File - ADSP013-00002842~1.zip</a> , <a href="#">ADSP013-051001 Consolidated Contract.pdf</a> , <a href="#">Offer - Masterword Services.zip</a> , <a href="#">Insurance - Masterword Services.zip</a> , <a href="#">a1~23.pdf</a> , <a href="#">Contract Amendment</a> , <a href="#">COI</a>				

**Primary Vendor Information & PO Terms**

<b>Vendor:</b>	<u>000005356 - Masterword Services, Inc.</u> Leticia Sifuentes 303 Stafford Houston, TX 77079 US Email: masterword@masterword.com	<b>Payment Terms:</b>	Net 30	<b>Shipping Method:</b>	Best Way
		<b>Shipping Terms:</b>	FOB - PPD, Delivered Inside	<b>Freight Terms:</b>	



961-75  
Translation Services

Bid # / Bid Item #: ADSP013-00002842 / 30 Quote # / Quote Item #: 000019657-R1 / 30

Receipt Method	Qty	Unit Cost	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Total Cost
Quantity	0.0	\$0.05	WORD - Word	0.00	\$0.00	0.000%	\$0.00	\$0.00

Manufacturer: Brand: Model:  
 Make: Packaging:  
 Project No.:  
 Building Code:  
 Cost Code:

**Print Sequence # 31.0, Item # 29:** Travel Rate - Please review section 20.4.1 of Solicitation Amendment 1 for further instruction. NOTE UNIT OF MEASURE IS PER MILE. 3PS - Sent

NIGP Code: 961-46  
 Interpreter Services (Foreign Language, Hearing Impaired, etc.) (See Item 17 for Interpreter Services - Electronically Assisted)

Bid # / Bid Item #: ADSP013-00002842 / 29 Quote # / Quote Item #: 000019657-R1 / 29

Receipt Method	Qty	Unit Cost	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Total Cost
Quantity	0.0	\$0.56	MILE - Mile	0.00	\$0.00	0.000%	\$0.00	\$0.00

Manufacturer: Brand: Model:  
 Make: Packaging:  
 Project No.:  
 Building Code:  
 Cost Code:

26-28 of 28  
1 2 3 4 5 6

Exit

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	<b>Attachment V</b>		<b>State of Arizona</b> <b>State Procurement Office</b> 100 N.15th Ave., Suite 201 Phoenix, AZ 85007
	Solicitation No.: ADSP013-00002842	PAGE 48	
	Description: Statewide Foreign Language Interpretation and Translation Services	OF 52	

**Name of Firm:** MasterWord Services, Inc.

### OFFERED LANGUAGES

Offeror shall list all languages offered to interpret/translate along with the number of employees/subcontractors available to provide each language. Additional pages may be attached if necessary.

Language:	Number of Interpreters:	Number of Translators:	Total number of Employees/Subcontractors
Acholi (Uganda)	2	0	2
Afrikaans	3	12	15
Akan	1	0	1
Albanian	49	8	57
American Sign Language	43	0	43
Amharic (Ethiopia)	81	5	86
Anuak	1	1	2
Anyin (Cote d'Ivoire)	1	0	1
Arabic	338	117	455
Aramaic	1	0	1
Armenian	16	10	26
Azeri	26	22	48
Baluchi	2	0	2
Bamanankan (Mali)	5	0	5
Bandi (Liberia)	2	0	2
Baoule (Cote d'Ivoire)	1	0	1
Basque	0	1	1
Bassa	8	0	8
Batak (Indonesia)	2	0	2
Belarusian	7	8	15
Benaadir (Somalia)	1	0	1
Bengali	37	4	41
Berber	6	0	6
Bosnian	54	22	76
Bugis (Indonesia)	1	0	1
Bulgarian	20	22	42
Burmese	100	2	102
CART Services	6	0	6
Catalan	4	22	26
Cebuano	5	0	5
Cherokee	1	0	1

Chimwiini (Mwini)	2	0	2
Chin	20	0	20
Chinese Cantonese	67	4	71
Chinese Fu Chow	3	0	3
Chinese Hunan	1	0	1
Chinese Mandarin	235	32	267
Chinese Shanghai	6	0	6
Chinese Simplified	2	50	52
Chinese Taishan	1	0	1
Chinese Taiwanese	28	1	29
Chinese Traditional	5	35	40
Chuukese	4	0	4
Ciluba	2	0	2
Croatian	54	28	82
Czech	17	29	46
Danish	28	65	93
Dari (Afghani)	15	6	21
Dinka (Sudanese)	28	0	28
Dutch	23	96	119
Dzongkha	1	0	1
Edo (Nigeria)	2	0	2
E-English	524	5048	5572
Efik (Nigeria)	5	1	6
English (Irish)	0	1	1
English (UK)	0	15	15
Esperanto	1	2	3
Estonian	3	5	8
Ewe (Ghana)	3	0	3
Fante	1	0	1
Farsi (Persian)	82	17	99
Finnish	8	26	34
Flemish	3	17	20
French	333	512	845
French (Creole)	2	0	2
French Canadian	0	6	6
Fukienese	1	0	1
Fulani (West Africa)	1	0	1
Ga	1	0	1
Georgian	15	5	20
German	112	350	462
Grebo (Liberia)	5	0	5
Greek	24	28	52
Gujarati	40	3	43
Haitian Creole	58	9	67
Harari (Ethiopia)	2	0	2
Hausa (Nigeria)	7	1	8

Hebrew	36	62	98
Hindi	184	20	204
Hmong	13	7	20
Hungarian	25	23	48
Ibibio (Nigeria)	2	0	2
Icelandic	0	8	8
Idoma (Nigeria)	1	0	1
Igbo (Nigeria)	25	2	27
Ilocano	5	0	5
Indonesian	23	23	46
Irish Gaelic	0	1	1
Italian	90	178	268
Jamaican Creole English	2	0	2
Japanese	142	122	264
Javanese	4	3	7
Jula (Cote d'Ivoire)	1	0	1
Kabyle (Algeria)	4	0	4
Kachin	6	0	6
Kalenjin	1	0	1
Kannada	6	1	7
Karen	21	0	21
Kashmiri	0	1	1
Kayah (Karenni)	14	0	14
Kazakh	3	15	18
Khmer (Cambodia)	36	1	37
K'iche'	19	0	19
Kickapoo	1	0	1
Kikongo	2	0	2
Kikuyu (Kenya)	4	0	4
Kinyarwanda	27	0	27
Kisi	1	0	1
Kizigua	1	0	1
Korean	134	38	172
Krahn (Liberia)	15	0	15
Krio (Sierra Leone)	9	0	9
Kumyk	1	0	1
Kurdish	26	4	30
Kurdish (Kurmanji)	3	0	3
Kurdish (Sorani)	4	0	4
Lahu	1	0	1
Laotian	34	3	37
Latin	0	10	10
Latvian	8	18	26
Lingala	24	0	24
Lithuanian	2	13	15
Low German	1	0	1

Luganda (Uganda)	1	1	2
Maay Maay (Somalia)	18	0	18
Maba (Sudan)	1	0	1
Macedonian	9	11	20
Maithili	6	0	6
Malay	12	13	25
Malayalam	21	4	25
Maltese	1	5	6
Mam	1	0	1
Mandingo (Liberia)	13	0	13
Marathi	10	2	12
Marshallese	3	0	3
Mende (Sierra Leone)	3	0	3
Meta (Cameroon)	1	0	1
Mina (Togo)	4	0	4
Mixteco (Tu'un sávi)	1	0	1
Moghamo (Cameroon)	1	0	1
Mongolian	11	2	13
Montenegrin	1	10	11
Nahuatl (Anahuac)	3	0	3
Navajo	1	2	3
Nepali	82	4	86
Norwegian	12	59	71
Nuer (Sudan)	2	0	2
Ogoni (Nigeria)	6	0	6
Oriya	2	1	3
Oromo (Ethiopia)	9	1	10
Pampangan (Pampanggo)	2	0	2
Papiamento	1	2	3
Pashto	13	1	14
Pidgin (Nigeria)	7	0	7
Polish	49	72	121
Portuguese (Angolan)	4	1	5
Portuguese Brazilian	148	162	310
Portuguese European	13	43	56
Pulaar (Senegal)	3	0	3
Punjabi (India)	47	8	55
Romani	1	4	5
Romanian	38	25	63
Rundi (Kirundi)	33	2	35
Ruramogi	1	1	2
Russian	541	500	1041
Samoan	3	0	3
Sanskrit	0	1	1
Serbian	56	36	92
Sindhi	12	3	15

Sinhalese	3	1	4
Slovak	14	23	37
Slovenian	2	10	12
Somali	59	2	61
Spanish Castillian	23	84	107
Sranan	1	0	1
S-Spanish Latin American	2341	546	2887
Sundanese (Indonesia)	2	1	3
Swahili	93	6	99
Swedish	14	64	78
Tagalog	49	6	55
Tajik	0	1	1
Tamil (Indian)	27	3	30
Telugu	26	2	28
Temne (Sierra Leone)	2	0	2
Tetum	0	1	1
Thai	48	24	72
Tibetan	0	1	1
Tigrinya (Eritrean)	40	1	41
Tongan (Tonga)	3	0	3
Tulu	1	0	1
Turkish	65	43	108
Turkmen	1	3	4
Twi (Ghana)	9	0	9
Ukrainian	49	55	104
Urdu	122	15	137
Uzbek Northern	8	12	20
Vietnamese	237	21	258
Visaya (Philippines)	6	0	6
Wolof (Senegal)	10	2	12
Yiddish	5	6	11
Yoruba (Nigeria)	24	0	24
Zulu	0	1	1