

**SERIAL 12054 C      AIRCRAFT AIRFRAME, ENGINE, AVIONICS, SHOP SUPPLIES &  
GENERAL HELICOPTER/AIRCRAFT PARTS & SERVICES**

**DATE OF LAST REVISION: December 04, 2015      CONTRACT END DATE: October 31, 2018**

**CONTRACT PERIOD THROUGH OCTOBER 31, ~~2015~~ 2018**

TO:                    All Departments  
FROM:                Office of Procurement Services  
SUBJECT:            Contract for **AIRCRAFT AIRFRAME, ENGINE, AVIONICS, SHOP SUPPLIES &  
GENERAL HELICOPTER/AIRCRAFT PARTS & SERVICES**

Attached to this letter is published an effective purchasing contract for products and/or services to be supplied to Maricopa County activities as awarded by Maricopa County on **October 31, 2012**.

All purchases of products and/or services listed on the attached pages of this letter are to be obtained from the vendor holding the contract. Individuals are responsible to the vendor for purchases made outside of contracts. The contract period is indicated above.

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Wes Baysinger, Chief Procurement Officer  
Office of Procurement Services

**JG/mm**  
Attach

Copy to:            Office of Procurement Services  
Amie Bristol, MCSO

(Please remove Serial 08137-C from your contract notebooks)

**AEROMARITIME AMERICA INC., 4927 E. FALCON DRIVE, MESA, AZ 85215**

COMPANY NAME: AeroMaritime America Inc.  
 DOING BUSINESS AS (DBA) NAME: N/A  
 MAILING ADDRESS: 4927 E. Falcon Drive, Mesa, AZ 85215  
 REMIT TO ADDRESS: 4927 E. Falcon Drive, Mesa, AZ 85215  
 TELEPHONE NUMBER: 480-830-7780  
 FACSIMILE NUMBER: 480-830-8988  
 WEB SITE: www.aeromarusa.com  
 REPRESENTATIVE NAME: Michael L. Ivins  
 REPRESENTATIVE TELEPHONE NUMBER: 480-830-7780  
 REPRESENTATIVE E-MAIL: [mivins@eromarusa.com](mailto:mivins@eromarusa.com)

|  | <u>YES</u>                          | <u>NO</u>                           | <u>REBATE</u> |
|--|-------------------------------------|-------------------------------------|---------------|
| WILL ALLOW OTHER GOVERNMENTAL ENTITIES TO PURCHASE FROM THIS CONTRACT: | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |               |
| WILL ACCEPT PROCUREMENT CARD FOR PAYMENT:                              | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |               |

PAYMENT TERMS: RESPONDENT IS REQUIRED TO PICK ONE OF THE FOLLOWING.

1% 10 DAYS NET 30 DAYS

1.5 Rolls Royce Gas Turbine, Textron Lycoming Piston, Continental and TCM Reciprocating Engine Parts, Bendix Magneto and Engine Controls, Bendix (Precision) and HA-010 Fuel Systems Repair Parts, Accessories, Tools, and Labor for Repairs, Modifications, and Overhauls. In accordance with technical specifications Section 2.1.1.5 (CATALOGS WITH PRICE LISTS ARE MANDATORY FOR EACH AREA BID.)

**PARTS CATALOG DESIGNATION & DATE**

1.5.1 List catalogs:  
 Rolls-Royce 10W4 Title: Illustrated Parts Catalog Dated: June 1, 2012  
 Rolls-Royce CSP23001 Title: Illustrated Parts Catalog Dated: September 1, 2011  
 1.7 Business Hours: 6:00AM to 5:00PM Monday - Friday  
 1.8 Emergency after hours contact information  
 Contact Name Michael L. Ivins  
 Contact Number 602-617-2822  
 1.9 Service call fees, if any (define) \$N/A  
 1.10 Restocking charges, if any (define) \$None  
 1.11 Define return policy as it pertains to Section 2.5 No time limit or charge for return of serviceable parts.  
 1.12 Minimum order /services policy defined: None

PRICING SHEET: NIGP CODE 03504

Vendor Number: 2011002111 0  
 Certificates of Insurance Required  
 Contract Period: To cover the period ending **October 31, 2015 2018.**

**AERO PRODUCTS COMPONENT SERVICES, 551 N 40TH STREET, SHOW LOW, AZ, 85901**

COMPANY NAME: AERO PRODUCTS COMPONENT SERVICES  
 DOING BUSINESS AS (DBA) NAME: AERO PRODUCTS COMPONENT SERVICES  
 MAILING ADDRESS: 551 N 40TH STREET, SHOW LOW, AZ, 85901  
 REMIT TO ADDRESS: 551 N 40TH STREET, SHOW LOW, AZ, 85901  
 TELEPHONE NUMBER: 928-537-1000  
 FACSIMILE NUMBER: 928-537-1001  
 WEB SITE: WWW.AEROPRODUCTS.COM  
 REPRESENTATIVE NAME: BRIAN PARENT  
 REPRESENTATIVE TELEPHONE NUMBER: 928-537-1000  
 REPRESENTATIVE E-MAIL: [bparent@aeroproducts.com](mailto:bparent@aeroproducts.com)

|  | <u>YES</u>               | <u>NO</u>                           | <u>REBATE</u> |
|--|--------------------------|-------------------------------------|---------------|
| WILL ALLOW OTHER GOVERNMENTAL ENTITIES TO PURCHASE FROM THIS CONTRACT: | <input type="checkbox"/> | <input checked="" type="checkbox"/> |               |
| WILL ACCEPT PROCUREMENT CARD FOR PAYMENT:                              | <input type="checkbox"/> | <input checked="" type="checkbox"/> |               |

PAYMENT TERMS: RESPONDENT IS REQUIRED TO PICK ONE OF THE FOLLOWING.

NET 30 DAYS

1.3 General Aircraft Parts, Supplies and Accessories: Parts, supplies and accessories shall include but not limited to: adhesives, air filters, alternators, nicad batteries, lead acid batteries, tire/wheel/brake parts, spark plugs, oil filters, cleaners, drill bits, electrical components, degreasers, ignition parts, aircraft jacks, hand tools, lubricants, motion sickness bags, tapes, safety wires, lamps/light bulbs, pneumatic systems, primer/paint/brushes, sandpaper, common hardware. In accordance with technical specifications Section 2.1.1.3 (CATALOGS WITH PRICE LISTS ARE MANDATORY FOR EACH AREA BID.)

|                      | <b>PARTS CATALOG<br/>DESIGNATION &amp; DATE</b> | <b>PRICE<br/>COLUMN TO<br/>BE USED</b> | <b>ADDITIONAL<br/>DISCOUNT</b> |
|----------------------|---|--|--------------------------------|
| 1.3.1 List catalogs: |   |  |                                |
| AVIALL               | AVIALL.COM FOR<br>PRICING                       | LIST PRICE                             | 5%                             |

1.4 Bell, and Schweizer Helicopter and Cessna and Piper Aircraft Air Frame Parts, Instruments, Tools and Labor for Repairs, Modifications, Calibration and Overhauls. In accordance with technical specifications Section 2.1.1.4 (CATALOGS WITH PRICE LISTS ARE MANDATORY FOR EACH AREA BID.)

|                                  | <b>PARTS CATALOG<br/>DESIGNATION &amp; DATE</b> | <b>PRICE<br/>COLUMN TO<br/>BE USED</b> | <b>ADDITIONAL<br/>DISCOUNT</b> |
|----------------------------------|---|--|--------------------------------|
| 1.4.1 List catalogs:             |   |  |                                |
| BELL (EXCEPT 407 BLADES & YOKES) | PRICE LIST 1-16-2012                            | LIST PRICE                             | 9.50%                          |

**AERO PRODUCTS COMPONENT SERVICES, 551 N 40TH STREET, SHOW LOW, AZ, 85901**

|                           |                      |            |     |
|---------------------------|----------------------|------------|-----|
| BELL (407 BLADES & YOKES) | PRICE LIST 1-16-2012 | LIST PRICE | 0%  |
| AERONAUTICAL ACCESSORIES  | 2012 PRODUCT CATALOG | LIST PRICE | 10% |

1.7 Business Hours: 7:00 TO 5:30 M-F

1.8 Emergency after hours contact information

Contact Name ON CALL DUTY PERSON

Contact Number 602-284-5359

1.9 Service call fees, if any (define) \$NONE

1.10 Restocking charges, if any (define) \$NONE WITHIN 60 DAYS  
10% AFTER 60 DAYS

1.11 Define return policy as it pertains to Section 2.5  
NONE WITHIN 60 DAYS  
10% AFTER 60 DAYS

1.12 Minimum order /services policy defined: NONE

PRICING SHEET: NIGP CODE 03504

Vendor Number: 2011002488 0

Certificates of Insurance Required

Contract Period: To cover the period ending **October 31, 2015 2018.**

**AIRCRAFT ENGINE SPECIALISTS, 2330 S. AIRPORT BLVD, STE 5, CHANDLER, AZ 85286**

COMPANY NAME: Aircraft Engine Specialists  
 DOING BUSINESS AS (DBA) NAME: \_\_\_\_\_  
 MAILING ADDRESS: 2330 S. Airport Blvd, Ste 5, Chandler, AZ 85286  
 REMIT TO ADDRESS: Same  
 TELEPHONE NUMBER: 480-516-0390  
 FACSIMILE NUMBER: 480-516-0398  
 WEB SITE: www.aircraftenginespecialists.com  
 REPRESENTATIVE NAME: Tim Varga  
 REPRESENTATIVE TELEPHONE NUMBER: 480-516-0393  
 REPRESENTATIVE E-MAIL: [timv@aircraftenginespecialists.com](mailto:timv@aircraftenginespecialists.com)

|  | <u>YES</u>                          | <u>NO</u>                | <u>REBATE</u> |
|--|-------------------------------------|--------------------------|---------------|
| WILL ALLOW OTHER GOVERNMENTAL ENTITIES TO PURCHASE FROM THIS CONTRACT: | <input checked="" type="checkbox"/> | <input type="checkbox"/> |               |
| WILL ACCEPT PROCUREMENT CARD FOR PAYMENT:                              | <input checked="" type="checkbox"/> | <input type="checkbox"/> |               |

FUEL COMPRISES (if section for fuel price adjustment is located in the solicitation document) % OF TOTAL BID AMOUNT

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PAYMENT TERMS: RESPONDENT IS REQUIRED TO PICK ONE OF THE FOLLOWING.

NET 10 DAYS

NO PRICING AVAILABLE. PLEASE CONTACT VENDOR FOR QUOTE.

PRICING SHEET: NIGP CODE 03504

Vendor Number: 2011002415 0  
 Certificates of Insurance Required  
 Contract Period: To cover the period ending **October 31, 2015 2018.**

~~\*\*EXPIRED 10/31/15\*\*~~

**Reinstated eff. 11/01/15**

**GLENDALE AERO SERVICES, 6841 N GLEN HARBOR BLVD, GLENDALE, ARIZONA 85307**

COMPANY NAME: GLENDALE AERO SERVICES  
 DOING BUSINESS AS (DBA) NAME: \_\_\_\_\_  
 MAILING ADDRESS: 6841 N Glen Harbor Blvd, Glendale, Arizona 85307  
 REMIT TO ADDRESS: same as above  
 TELEPHONE NUMBER: 623-414-4930  
 FACSIMILE NUMBER: 623-414-4935  
 WEB SITE: gas-az.com  
 REPRESENTATIVE NAME: Michael Nunn John Fisher  
 REPRESENTATIVE TELEPHONE NUMBER: 623-414-4930 xt 101  
 REPRESENTATIVE E-MAIL: [michael.nunn@gas-az.com](mailto:michael.nunn@gas-az.com) [invoices@gas-az.com](mailto:invoices@gas-az.com)

|  | YES                                 | NO                       | REBATE |
|--|-------------------------------------|--------------------------|--------|
| WILL ALLOW OTHER GOVERNMENTAL ENTITIES TO PURCHASE FROM THIS CONTRACT: | <input checked="" type="checkbox"/> | <input type="checkbox"/> |        |
| WILL ACCEPT PROCUREMENT CARD FOR PAYMENT:                              | <input checked="" type="checkbox"/> | <input type="checkbox"/> |        |

PAYMENT TERMS: RESPONDENT IS REQUIRED TO PICK ONE OF THE FOLLOWING.

NET 30 DAYS

1.1 Cessna and Piper Aircraft Air Frame Parts, Instruments, Tools & Labor for repairs, modifications, calibrations and overhauls. In accordance with technical specifications Section 2.1.1.1. (CATALOGS WITH PRICE LISTS ARE MANDATORY FOR EACH AREA BID)

|                               | PARTS CATALOG<br>DESIGNATION & DATE | PRICE COLUMN<br>TO BE USED | ADDITIONAL<br>DISCOUNT |
|-------------------------------|-------------------------------------|----------------------------|------------------------|
| 1.1.1 Cessna                  | Current on line                     | 25%                        |                        |
| 1.1.2 Piper                   | Current on line                     | 25%                        |                        |
| 1.1.3 List others:            |                                     |                            |                        |
| Aviall                        | Mid-Continent instruments           | 25%                        |                        |
| East Coast Aerospace hardware | Garmin Avionics                     | 25%                        |                        |

1.2 Textron Lycoming Piston, Continental and TCM Reciprocating Engine Parts, Bendix Magnetos and Engine Controls, Bendix (Precision) and HA-010 Fuel Systems Repair Parts, Accessories, Tools, and Labor for Repairs, Modifications, and Overhauls.. In accordance with technical specifications Section 2.1.1.2. (CATALOGS WITH PRICE LISTS ARE MANDATORY FOR EACH AREA BID.)

|                                | PARTS CATALOG<br>DESIGNATION & DATE | PRICE COLUMN<br>TO BE USED | ADDITIONAL<br>DISCOUNT |
|--------------------------------|-------------------------------------|----------------------------|------------------------|
| 1.2.1 List catalogs:           |                                     |                            |                        |
| Cessna Aircraft Co.(Current)   | Piper Aircraft(Current)             | 25%                        |                        |
| Hawker-Beech Aircraft(Current) | Lycoming (Current)                  | 25%                        |                        |

**GLENDALE AERO SERVICES, 6841 N GLEN HARBOR BLVD, GLENDALE, ARIZONA 85307**

1.3 General Aircraft Parts, Supplies and Accessories: Parts, supplies and accessories shall include but not limited to: adhesives, air filters, alternators, nicad batteries, lead acid batteries, tire/wheel/brake parts, spark plugs, oil filters, cleaners, drill bits, electrical components, degreasers, ignition parts, aircraft jacks, hand tools, lubricants, motion sickness bags, tapes, safety wires, lamps/light bulbs, pneumatic systems, primer/paint/brushes, sandpaper, common hardware. In accordance with technical specifications Section 2.1.1.3 (CATALOGS WITH PRICE LISTS ARE MANDATORY FOR EACH AREA BID.)

|                               | PARTS CATALOG<br>DESIGNATION & DATE | PRICE COLUMN<br>TO BE USED | ADDITIONAL<br>DISCOUNT |
|-------------------------------|-------------------------------------|----------------------------|------------------------|
| 1.3.1 List catalogs:          |                                     |                            |                        |
| Avionics International Supply | EDMO Distributors inc.              | 25%                        |                        |
| Genuine Aircraft Hardware     | McMaster-Carr                       | 25%                        |                        |
| Newark                        | Aircraft Tool & Supply Co.          | 25%                        |                        |

1.4 Bell, and Schweizer Helicopter and Cessna and Piper Aircraft Air Frame Parts, Instruments, Tools and Labor for Repairs, Modifications, Calibration and Overhauls. In accordance with technical specifications Section 2.1.1.4 (CATALOGS WITH PRICE LISTS ARE MANDATORY FOR EACH AREA BID.)

|                           | PARTS CATALOG<br>DESIGNATION & DATE | PRICE COLUMN<br>TO BE USED | ADDITIONAL<br>DISCOUNT |
|---------------------------|-------------------------------------|----------------------------|------------------------|
| 1.4.1 List catalogs:      |                                     |                            |                        |
| Mid-Continent Instruments | Latest on line                      | 25%                        |                        |
| Garmin                    | Latest on line                      | 25%                        |                        |
| Cessna aircraft           | Latest on line & CD                 | 25%                        |                        |

1.5 Rolls Royce Gas Turbine, Textron Lycoming Piston, Continental and TCM Reciprocating Engine Parts, Bendix Magnetos and Engine Controls, Bendix (Precision) and HA-010 Fuel Systems Repair Parts, Accessories, Tools, and Labor for Repairs, Modifications, and Overhauls. In accordance with technical specifications Section 2.1.1.5 (CATALOGS WITH PRICE LISTS ARE MANDATORY FOR EACH AREA BID.)

|                      | PARTS CATALOG<br>DESIGNATION & DATE | PRICE COLUMN<br>TO BE USED | ADDITIONAL<br>DISCOUNT |
|----------------------|-------------------------------------|----------------------------|------------------------|
| 1.5.1 List catalogs: |                                     |                            |                        |
| Cessna               | Latest on-line/CD                   | 25%                        |                        |
| Aviall               | Latest on line                      | 25%                        |                        |
| API                  | Latest on line                      | 25%                        |                        |

1.6 Helicopter and Aircraft Avionics, Electrical Avionic Systems, Repair Parts, Accessories, Tools, and Labor for Repairs, Modifications, Calibration and Overhauls. Avionics included are: Spectralab SX-5/SX-16 Searchlights, ACE AR2002 Scanner, Motorola Communications Spectra 800MHz, Northern Airborne Tech Audio and FM Products, Fujinon Binoculars S1440, Global Wulfsberg Systems, FLIR Infrared Imaging Systems Garmin, II Morrow Apollo, and Bendix-King items. In accordance with technical specifications Section 2.1.1.6. (CATALOGS WITH PRICE LISTS ARE MANDATORY FOR EACH AREA BID.)

|                        | PARTS CATALOG<br>DESIGNATION & DATE | PRICE COLUMN<br>TO BE USED | ADDITIONAL<br>DISCOUNT |
|------------------------|-------------------------------------|----------------------------|------------------------|
| 1.6.1 List catalogs:   |                                     |                            |                        |
| Edmo Distributors Inc. | Latest on Line                      | 25%                        |                        |
| Garmin Avionics        | Latest on line                      | 25%                        |                        |

**GLENDALE AERO SERVICES, 6841 N GLEN HARBOR BLVD, GLENDALE, ARIZONA 85307**

1.7 Shop Supplies, Oil, Solvents, Paints, Tooling, Technical Publications and Revisions Services, Parts Testing, Calibration Services and other Labor and Services needed to support the maintenance activities encountered daily above and beyond the before mentioned Categories. Items to be covered include: DuPont Imron Products, Teledyne, Continental, Lycoming, Bendix Manuals, Current Maintenance Technical Publications, Nondestructive parts testing & X-Ray, Magna-Flux Services, Shop tools and supplies. In accordance with technical specifications Section 2.1.1.7. (CATALOGS WITH PRICE LISTS ARE MANDATORY FOR EACH AREA BID.)

|                              | PARTS CATALOG<br>DESIGNATION & DATE | PRICE COLUMN<br>TO BE USED | ADDITIONAL<br>DISCOUNT |
|------------------------------|-------------------------------------|----------------------------|------------------------|
| 1.7.1 List catalogs:         |                                     |                            |                        |
| Aviall                       | Latest on line                      |                            | 25%                    |
| Cessna Aircraft              | Latest on line & CD                 |                            | 25%                    |
| Chernac Services Corporation | Latest at time of calibration       |                            | 20%                    |
| Varga Enterprises            | Latest on line                      |                            | 25%                    |

\*\*MCSO shall obtain quotes for Nondestructive parts testing to determine cost and methods follow any regulations for testing.

1.6 Labor rates for the above specifications. Failure to submit a bid for service labor rates DOES NOT disqualify a prospective vendor.

1.7 Business Hours: 6:30AM to 4:00PM M-F

1.8 Emergency after hours contact information

Contact Name James Butler

Contact Number 623-693-1603

1.9 Service call fees, if any (define) \$To be determined-usually none @ this time.

1.10 Restocking charges, if any (define) \$As determined by vendors(15-25%)

1.11 Define return policy as it pertains to Section 2.5 If deemed returnable by our vendor (in resaleable un-installed condition)

1.12 Minimum order /services policy defined: none

PRICING SHEET: NIGP CODE 03504

Vendor Number: 2011000737 0

Terms: NET 30 DAYS

Certificates of Insurance Required

Contract Period: To cover the period ending **October 31, 2015 2018.**

~~\*\*EXPIRED 10/31/15\*\*~~

**Reinstated eff. 11/01/15**

**HANGAR ONE AVIONICS, 2026 PALOMAR AIRPORT ROAD, CARLSBAD, CA 92011**

COMPANY NAME: Hangar One Avionics  
 DOING BUSINESS AS (DBA) NAME: Hangar One Avionics  
 MAILING ADDRESS: 2026 Palomar Airport Road, Carlsbad, CA 92011  
 REMIT TO ADDRESS: 2026 Palomar Airport Road, Carlsbad, CA 92011  
 TELEPHONE NUMBER: 760-929-2270  
 FACSIMILE NUMBER: 760-683-6980  
 WEB SITE: www.h1avionics.com  
 REPRESENTATIVE NAME: Karl Klingelhofer  
 REPRESENTATIVE TELEPHONE NUMBER: 760-929-2270  
 REPRESENTATIVE E-MAIL: [karl@h1avionics.com](mailto:karl@h1avionics.com)

|  | YES                                 | NO                       | REBATE |
|--|-------------------------------------|--------------------------|--------|
| WILL ALLOW OTHER GOVERNMENTAL ENTITIES TO PURCHASE FROM THIS CONTRACT: | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 0      |
| WILL ACCEPT PROCUREMENT CARD FOR PAYMENT:                              | <input checked="" type="checkbox"/> | <input type="checkbox"/> |        |

PAYMENT TERMS: RESPONDENT IS REQUIRED TO PICK ONE OF THE FOLLOWING.

NET 30 DAYS

**NO PRICING AVAILABLE. PLEASE CONTACT VENDOR FOR QUOTE.**

- 1.7 Business Hours: Normal business hours 7am -5:30pm PST, AOG after hours service available.
- 1.8 Emergency after hours contact information
  - Contact Name: Ken Piland
  - Contact Number: 858-349-5971
- 1.9 Service call fees, if any (define): \$NONE
- 1.10 Restocking charges, if any (define): \$Only as charged by vendor, Otherwise, there are no restocking fees to return a part.
- 1.11 Define return policy as it pertains to Section 2.5: All returns must be made within 60 days of purchase date.
- 1.12 Minimum order /services policy defined: NONE

PRICING SHEET: NIGP CODE 03504

Vendor Number: 2011002429 0  
 Certificates of Insurance: Required  
 Contract Period: To cover the period ending **October 31, 2015 2018.**

**HELIPONENTS, INC., 4930 E. FALCON DRIVE, MESA, AZ 85215**

COMPANY NAME: Heliponents, Inc.  
 DOING BUSINESS AS (DBA) NAME: \_\_\_\_\_  
 MAILING ADDRESS: 4930 E. Falcon Drive, Mesa, AZ 85215  
 REMIT TO ADDRESS: 4930 E. Falcon Drive, Mesa, AZ 85215  
 TELEPHONE NUMBER: (480) 981-8300  
 FACSIMILE NUMBER: (480) 981-8400  
 WEB SITE: www.heliponentsinc.com  
 REPRESENTATIVE NAME: Chad Barta  
 REPRESENTATIVE TELEPHONE NUMBER: (480) 981-8300  
 REPRESENTATIVE E-MAIL: [chad@heliponentsinc.com](mailto:chad@heliponentsinc.com)

|  | YES                                 | NO                       | REBATE |
|--|-------------------------------------|--------------------------|--------|
| WILL ALLOW OTHER GOVERNMENTAL ENTITIES TO PURCHASE FROM THIS CONTRACT: | <input checked="" type="checkbox"/> | <input type="checkbox"/> |        |
| WILL ACCEPT PROCUREMENT CARD FOR PAYMENT:                              | <input checked="" type="checkbox"/> | <input type="checkbox"/> |        |

PAYMENT TERMS:

NET 15 DAYS

**NO PRICING AVAILABLE. PLEASE CONTACT VENDOR FOR QUOTE.**

1.7 Business Hours: **M-F, 7:30 AM - 4:00 PM**

1.8 Emergency after hours contact information

Contact Name: **Chad Barta**  
 Contact Number: **(480) 223-8348**

1.9 Service call fees, if any (define): **\$150 minimum callout fee**

1.10 Restocking charges, if any (define): **\$15% of list price from the published manufacturers price list**

1.11 Define return policy as it pertains to Section 2.5: **Items that need to be returned, must be done so in an uninstalled condition, original paperwork and packaging is also required.**

1.12 Minimum order /services policy defined: **Minimum of 2 hours labor, at the overtime rate (1.5 times normal shop rate of \$100.00/hr) will be billed, in addition to the callout fee for any maintenance required.**

PRICING SHEET: NIGP CODE 03504

Vendor Number: 2011002431 0

Certificates of Insurance: Required

Contract Period: To cover the period ending **October 31, 2015 2018.**

**IRWIN AVIATION dba AERO PERFORMANCE ~~VARGA ENTERPRISES, INC., 2350 S. AIRPORT BLVD., CHANDLER, AZ 85286~~**

COMPANY NAME: Irwin Aviation\_Varga Enterprises, Inc.  
 DOING BUSINESS AS (DBA) NAME: Aero Performance  
 MAILING ADDRESS: 2350 S. Airport Blvd., Chandler, AZ 85286  
 REMIT TO ADDRESS: Same as mailing address.  
 TELEPHONE NUMBER: 800-966-6936 480-963-6936  
 FACSIMILE NUMBER: 480-899-0324  
 WEB SITE: http://www.aeroperformance.com  
http://www.VargaAir.com  
 REPRESENTATIVE NAME: Earl White  
 REPRESENTATIVE TELEPHONE NUMBER: 800-966-6936 480-963-6936  
 REPRESENTATIVE E-MAIL: [earlwhite@aeroperformance.com](mailto:earlwhite@aeroperformance.com) [Sale@VargaAir.com](mailto:Sale@VargaAir.com)

|  | <u>YES</u>                          | <u>NO</u>                | <u>REBATE</u> |
|--|-------------------------------------|--------------------------|---------------|
| WILL ALLOW OTHER GOVERNMENTAL ENTITIES TO PURCHASE FROM THIS CONTRACT: | <input checked="" type="checkbox"/> | <input type="checkbox"/> |               |
| WILL ACCEPT PROCUREMENT CARD FOR PAYMENT:                              | <input checked="" type="checkbox"/> | <input type="checkbox"/> |               |
| PAYMENT TERMS:   |                                     |                          |               |
| <input checked="" type="checkbox"/> NET 30 DAYS                        |                                     |                          |               |

**NO PRICING AVAILABLE. PLEASE CONTACT VENDOR FOR QUOTE.**

PRICING SHEET: NIGP CODE 03504

Vendor Number: **2011006603 0 2011002421-0**  
 Certificates of Insurance Required  
 Contract Period: To cover the period ending **October 31, 2015 2018.**

## **AIRCRAFT AIRFRAME, ENGINE, AVIONICS, SHOP SUPPLIES & GENERAL HELICOPTER/AIRCRAFT PARTS & SERVICES**

### **1.0 INTENT:**

The intent of this Invitation for Solicitation is to establish a multiple award contract for aircraft parts, accessories & repair services that are FAA certified as required for the Maricopa County Sheriff's Office aircraft and helicopter fleet. The County is soliciting vendors that will without exception agree to the terms and conditions listed in this call for bids. A contract will be awarded that will allow Maricopa County Sheriff's Office Aviation Division to purchase on an as needed basis, parts, supplies and repair services that meet the following general definitions listed in the technical specifications section of this call for bids. The vendor shall provide the Maricopa County Sheriff's Office with a written quotation for requested parts/supplies or repairs/service when ~~called for bids~~ **estimated at over \$1,000.**

Other governmental entities under agreement with the County may have access to services provided hereunder (see also Sections 2.17 and 2.18, below).

The County reserves the right to add additional contractors, at the County's sole discretion, in cases where the currently listed contractors are of an insufficient number or skill-set to satisfy the County's needs or to ensure adequate competition on any project or task order work.

### **2.0 SPECIFICATIONS:**

#### **2.1 TECHNICAL REQUIREMENTS:**

2.1.1 This bid has been separated into Seven (7) areas covering:

2.1.1.1 Cessna and Piper Aircraft Air Frame Parts, Instruments, Tools and Labor for Repairs, Modifications, Calibration and Overhauls.

2.1.1.2 Textron Lycoming Piston, Continental and TCM Reciprocating Engine Parts, Bendix Magnetos and Engine Controls, Bendix (Precision) and HA-010 Fuel Systems Repair Parts, Accessories, Tools, and Labor for Repairs, Modifications, and Overhauls.

2.1.1.3 General Aircraft Parts, Supplies and Accessories: Parts, supplies and accessories shall include but not limited to: adhesives, air filters, alternators, nicad batteries, lead acid batteries, tire/wheel/brake parts, spark plugs, oil filters, cleaners, drill bits, electrical components, degreasers, ignition parts, aircraft jacks, hand tools, lubricants, motion sickness bags, tapes, safety wires, lamps/light bulbs, pneumatic systems, primer/paint/brushes, sandpaper, common hardware.

2.1.1.4 Bell, and Schweizer Helicopter Air Frame Parts, Instruments, Tools and Labor for Repairs, Modifications, Calibration and Overhauls.

2.1.1.5 Rolls Royce Gas Turbine, Textron Lycoming Piston, Continental and TCM Reciprocating Engine Parts, Bendix Magnetos and Engine Controls, Bendix (Precision) and HA-010 Fuel Systems Repair Parts, Accessories, Tools, and Labor for Repairs, Modifications, and Overhauls.

2.1.1.6 Helicopter and Aircraft Avionics, Electrical Avionic Systems, Repair Parts, Accessories, Tools, and Labor for Repairs, Modifications, Calibration and Overhauls. Avionics included but not limited to are: Spectralab SX-5/SX-16 Searchlights, ACE AR2002 Scanner, Motorola Communications Spectra 800MHz, Northern Airborne Tech Audio and FM Products, Fujinon Binoculars S1440, Global Wulfsberg Systems, FLIR Infrared Imaging Systems, Garmin, II Morrow Apollo, and Bendix-King items, and others as required.

2.1.1.7 Shop Supplies, Oil, Solvents, Paints, Tooling, Technical Publications and Revision Services, Parts Testing, Calibration Services and other Labor and Services needed to support the daily repairs and maintenance including but not limited to all the categories in 2.1.1. Items to be covered include but are not limited to: Exxon Jet Turbine Oil, 2380 Mobile Oil, Aeroshell Oil, DuPont Imron Products, MDHC, Schweizer, Teledyne, Continental, Lycoming, Rolls Royce and Bendix Manuals and Current Maintenance Technical Publications, Non-destructive parts testing and X-ray, Magna-Flux Services, Shop tools and supplies.

2.1.2 SUPPORTIVE SPECIFICATIONS:

2.1.2.1 GUARANTEE:

The successful bidder shall guarantee/warranty its product against any defect in workmanship or materials. Failure to comply with this requirement shall result in immediate return of the merchandise at the expense of the bidder for prompt replacement with merchandise meeting the standards listed herein. Should the bidder not meet this condition, the County shall obtain its requirements on the open market and the contractor shall be obligated to assume excess costs, if applicable.

2.1.2.2 QUALITY:

2.1.2.2.1 The materials and supplies called for herein shall be the best of their grade and types, prepared according to Cessna, Piper, Bell, Schweizer, Rolls Royce, Textron Lycoming, Continental and Teledyne Continental Motors (TCM) standards and the Federal Aviation Administration (F.A.A.), and Parts Manufacture Approval (PMA) approved (and others as required), and thoroughly tested and subjected to rigid examination and standardization. Items not meeting these requirements shall be replaced at no cost to the County upon due notice of deficiency.

2.1.2.2.2 To protect the interest of the County, the bidder guarantees that all equipment and supplies furnished will be the types and quality described in the specifications, or of the latest P/N's with all service bulletins and Airworthiness Directives (AD's) performed and that they meet manufacturers' requirements, recommendations and requirements for warranty for new, used and overhauled parts.

2.1.2.2.3 All aircraft airframe/engine/avionics repair parts offered must be F.A.A. Certified and utilize Piper, and Cessna or PMA authorized parts with accompanying certificates, sales orders, serviceable parts tags, etc.

2.2 PARTS ORDERING

2.2.1 **For parts and services valued below \$1,000, MCSO may contact any vendor on contract for purchases. For purchases valued above \$1,000, MCSO will receive quotes from all vendors on contract. Vendors on contract will have 24 hours to respond to these quotes.**

2.2.2 **For Aircraft On Ground (A.O.G), vendors will have one hour to respond to quotes. MCSO must inform Office of Procurement Services of any A.O.G. purchases within 72 hours of quote returns.**

2.3 USAGE REPORT:

The Contractor, upon request, shall furnish the County a quarterly usage report delineating the acquisition activity governed by the Contract. The format of the report shall be approved by the County and shall disclose the quantity and dollar value of each contract item by individual unit.

2.4 DELIVERY AND INSTALLATION:

2.4.1 Delivery is desired as soon as possible, but **REQUIRED** no later than twenty-four (24) hours for **Aircraft On Ground (A.O.G)** parts and within 48 hours for other specified parts after receipt of purchase order (via telephone or mail), if requested by the Sheriff's Office. If the vendor for any reason cannot meet delivery requirements the vendor shall notify the Aviation Division of expected delivery time. Back orders due to manufacturer's schedule must be approved by the Sheriff's Aviation Maintenance Director.

2.5 EXPEDITED DELIVERY:

2.5.1 If the Using Agency determines that rush shipping or other alternate shipping is required, it shall notify the Contractor. Example: having parts sent counter to counter on the airlines to repair aircraft same day. The Contractor shall determine any additional costs associated with such delivery terms and communicate that cost to the Using Agency.

2.5.2 The Using Agency shall not advise the Contractor to proceed with an expedited shipment until acceptable terms are agreed upon and a purchase order is issued. Upon agreeing to the additional costs, the Using Agency shall advise the Contractor to proceed. The Contractor shall indicate the expedited charge on the invoice.

2.5.3 Upon receipt of material(s) and invoicing, the Using Agency shall ensure that any additional charges are in compliance with and do not exceed agreed to costs. The Using Agency shall retain all documents related to these costs within the agency purchase file.

2.6 RETURN POLICY:

2.6.1 The County may desire to return for refund certain overstocked repair parts that were purchased from and regularly stocked (not obsolete) by the vendor. Bidders shall state any time limitations and/or restocking charges that may be incurred as result of such returns.

2.6.2 Credit memos in the amount of the original parts purchase price minus any restocking fee if applicable shall be issued for each item returned unless otherwise stated in this bid.

2.7 SHIPPING DOCUMENTS:

A packing list or other suitable shipping document shall accompany each shipment and shall include the following:

2.7.1 Contract Serial number.

2.7.2 Contractor's name and address.

2.7.3 Using Agency name and address.

2.7.4 Using Agency purchase order number.

2.7.5 A description of product(s) shipped, including item number(s), quantity (ies), number of containers and package number(s), as applicable.

2.7.6 Include a copy of the packing slip and quote with the invoice.

2.8 SHIPPING TERMS:

Bid price(s) and terms shall be F.O.B. Destination Prepaid at:  
Maricopa County  
Sheriff's Aviation Division  
23636 N. 7<sup>th</sup> Street  
Phoenix, Arizona 85024

2.9 OPERATING MANUALS:

Upon delivery, Contractor shall provide comprehensive operational manuals, service manuals and schematic diagrams, if required by the Using Agency.

2.10 TESTING:

Unless otherwise specified, materials purchased will be inspected by the Using Agency to ensure the materials meet the quality and quantity requirements of the Specifications. When deemed necessary by the County, samples of the materials may be taken at random from stock received for submission to a commercial laboratory or other appropriate agency for analysis and tests as to whether the materials conform in all respects to the Specifications. In cases where commercial laboratory reports indicate that the materials do not meet the Specifications, the expense of such analysis shall be borne by the Contractor.

2.11 ACCEPTANCE:

Upon delivery and/or successful installation, the material(s) shall be deemed accepted and the warranty period shall begin. All documentation shall be completed prior to final acceptance.

2.12 STOCK:

The Contractor shall be expected to stock locally, sufficient quantities as may be necessary to meet the County's needs.

2.13 DISCONTINUED MATERIALS:

2.13.1 In the event that a manufacturer discontinues materials, the County may allow the Contractor to provide a substitute for the discontinued item or may cancel the Contract. If the Contractor requests permission to substitute a new material, the Contractor shall provide the following to the County:

2.13.1.1 Documentation from the manufacturer that the material has been discontinued.

2.13.1.2 Documentation that names the replacement material.

2.13.1.3 Documentation that provides clear and convincing evidence that the replacement material meets or exceeds all specifications required by the original solicitation.

2.13.1.4 Documentation that provides clear and convincing evidence that the replacement material will be compatible with all the functions or uses of the discontinued material.

2.13.1.5 Documentation confirming that the price for the replacement is the same as or less than the discontinued material.

2.13.2 Material discontinuance applies only to those materials specifically listed on any resultant contract. This will not apply to catalog items not specifically listed on any resultant contract.

2.14 WARRANTY:

- 2.14.1 All items furnished under this Contract shall conform to the requirements of this Contract and shall be free from defects in design, materials and workmanship.
- 2.14.2 The warranty period for workmanship and materials shall be for an initial period of twelve (12) months and commence upon acceptance by County. (See 2.10)
- 2.14.2.1 The Contractor shall indicate on the Price Sheet the duration of the warranty and any applicable limitations or conditions which may apply.
- 2.14.2.2 The Contractor agrees that he will, at his own expense, provide all labor and parts required to remove, repair or replace, and reinstall any such defective workmanship and/or materials which becomes or is found to be defective during the term of this warranty. The Contractor shall guarantee the equipment to be supplied complies with all applicable regulations.

2.15 BRAND NAME:

The County reserves the right to request samples to determine quality and acceptability of materials bid by Contractor. In some cases, brand names have been listed in order to define the desired quality and are not intended to be restrictive or to limit competition. Materials substantially equivalent to those designated shall qualify for consideration.

2.16 INVOICES AND PAYMENTS:

- 2.16.1 The Contractor shall submit two (2) legible copies of their detailed invoice before payment(s) can be made. At a minimum, the invoice must provide the following information:
- Company name, address and contact
  - County bill-to name and contact information
  - Contract Serial Number
  - County purchase order number
  - Invoice number and date
  - Payment terms
  - Date of service or delivery
  - Quantity
  - Contract Item number(s)
  - Description of Purchase (product or services)
  - Pricing per unit of purchase
  - Extended price
  - Total Amount Due
- 2.16.2 Problems regarding billing or invoicing shall be directed to the using agency as listed on the Purchase Order.
- 2.16.3 All invoices shall be mailed to:
- MCSO Finance/Accounts Payable  
234 N. Central Ave. 7<sup>th</sup> Floor  
Phoenix, AZ 85004
- 2.16.4 Payment shall be made to the Contractor by Accounts Payable through the Maricopa County Vendor Express Payment Program. This is an Electronic Funds Transfer (EFT) process. After Award the Contractor shall fill out an EFT Enrollment form (to be provided by the Procurement Officer) or as located on the County Department of Finance Website as a fillable PDF document ([www.maricopa.gov/finance/](http://www.maricopa.gov/finance/)).

2.16.5 EFT payments to the routing and account numbers designated by the Contractor will include the details on the specific invoices that the payment covers. The Contractor is required to discuss remittance delivery capabilities with their designated financial institution for access to those details.

2.17 TAX:

Tax shall not be levied against labor. Sales/use tax will be determined by County. Tax will not be used in determining low price.

2.18 STRATEGIC ALLIANCE for VOLUME EXPENDITURES (\$AVE)

The County is a member of the \$AVE cooperative purchasing group. \$AVE includes the State of Arizona, many Phoenix metropolitan area municipalities, and many K-12 unified school districts. Under the \$AVE Cooperative Purchasing Agreement, and with the concurrence of the successful Respondent under this solicitation, a member of \$AVE may access a contract resulting from a solicitation issued by the County. If you **do not** want to grant such access to a member of \$AVE, **please so state** in your proposal. In the absence of a statement to the contrary, the County will assume that you do wish to grant access to any contract that may result from this Request for Proposal.

2.19 INTERGOVERNMENTAL COOPERATIVE PURCHASING AGREEMENTS (ICPA's)

County currently holds ICPA's with numerous governmental entities throughout the State of Arizona. These agreements allow those entities, with the approval of the Contractor, to purchase their requirements under the terms and conditions of the County Contract. Please indicate on Attachment A, your acceptance or rejection regarding such participation of other governmental entities. Your response will not be considered as an evaluation factor in awarding a contract.

3.0 SPECIAL TERMS & CONDITIONS:

3.1 CONTRACT TERM:

This Invitation for Bid is for awarding a firm, fixed-price purchasing contract to cover a term of Three (3) year.

3.2 OPTION TO RENEW:

The County may, at its option and with the approval of the Contractor, renew the term of this Contract up to a maximum of Three (3) additional years, (or at the County's sole discretion, extend the contract on a month to month basis for a maximum of six (6) months after expiration). The Contractor shall be notified in writing by the Office of Procurement Services of the County's intention to renew the contract term at least thirty (30) calendar days prior to the expiration of the original contract term.

3.3 INDEMNIFICATION:

3.3.1 To the fullest extent permitted by law, Contractor shall defend, indemnify, and hold harmless County, its agents, representatives, officers, directors, officials, and employees from and against all claims, damages, losses and expenses, including, but not limited to, attorney fees, court costs, expert witness fees, and the cost of appellate proceedings, relating to, arising out of, or alleged to have resulted from the negligent acts, errors, omissions, mistakes or malfeasance relating to the performance of this Contract. Contractor's duty to defend, indemnify and hold harmless County, its agents, representatives, officers, directors, officials, and employees shall arise in connection with any claim, damage, loss or expense that is caused by any negligent acts, errors, omissions or mistakes in the performance of this Contract by the Contractor, as well as any person or entity for whose acts, errors, omissions, mistakes or malfeasance Contractor may be legally liable.

3.3.2 The amount and type of insurance coverage requirements set forth herein will in no way be construed as limiting the scope of the indemnity in this paragraph.

3.3.3 The scope of this indemnification does not extend to the sole negligence of County.

3.4 INSURANCE REQUIREMENTS

3.4.1 **Contractor, at Contractor's own expense, shall purchase and maintain the herein stipulated minimum insurance from a company or companies duly licensed by the State of Arizona and possessing a current A.M. Best, Inc. rating of B++. In lieu of State of Arizona licensing, the stipulated insurance may be purchased from a company or companies, which are authorized to do business in the State of Arizona, provided that said insurance companies meet the approval of County. The form of any insurance policies and forms must be acceptable to County.**

3.4.2 All insurance required herein shall be maintained in full force and effect until all work or service required to be performed under the terms of the Contract is satisfactorily completed and formally accepted. Failure to do so may, at the sole discretion of County, constitute a material breach of this Contract.

3.4.3 Contractor's insurance shall be primary insurance as respects County, and any insurance or self-insurance maintained by County shall not contribute to it.

3.4.4 Any failure to comply with the claim reporting provisions of the insurance policies or any breach of an insurance policy warranty shall not affect the County's right to coverage afforded under the insurance policies.

3.4.5 The insurance policies may provide coverage that contains deductibles or self-insured retentions. Such deductible and/or self-insured retentions shall not be applicable with respect to the coverage provided to County under such policies. Contractor shall be solely responsible for the deductible and/or self-insured retention and County, at its option, may require Contractor to secure payment of such deductibles or self-insured retentions by a surety bond or an irrevocable and unconditional letter of credit.

3.4.6 County reserves the right to request and to receive, within 10 working days, certified copies of any or all of the herein required insurance certificates. County shall not be obligated to review policies and/or endorsements or to advise Contractor of any deficiencies in such policies and endorsements, and such receipt shall not relieve Contractor from, or be deemed a waiver of County's right to insist on strict fulfillment of Contractor's obligations under this Contract.

3.4.7 The insurance policies required by this Contract, except Workers' Compensation, shall name County, its agents, representatives, officers, directors, officials and employees as Additional Insureds.

3.4.8 The policies required hereunder, except Workers' Compensation, shall contain a waiver of transfer of rights of recovery (subrogation) against County, its agents, representatives, officers, directors, officials and employees for any claims arising out of Contractor's work or service.

3.4.9 Commercial General Liability:

**Commercial General Liability insurance and, if necessary, Commercial Umbrella insurance with a limit of not less than \$2,000,000 for each occurrence, \$2,000,000 Products/Completed Operations Aggregate, and \$4,000,000 General Aggregate Limit. The policy shall include coverage for bodily injury, broad form property damage, personal injury, products and completed operations and blanket contractual coverage, and shall not contain any provision which would serve to limit third party action over claims. There shall be no endorsement or modification of the**

**CGL limiting the scope of coverage for liability arising from explosion, collapse, or underground property damage.**

3.4.10 Automobile Liability:

**Commercial/Business Automobile Liability insurance and, if necessary, Commercial Umbrella insurance with a combined single limit for bodily injury and property damage of not less than \$2,000,000 each occurrence with respect to any of the Contractor's owned, hired, and non-owned vehicles assigned to or used in performance of the Contractor's work or services under this Contract.**

3.4.11 Workers' Compensation:

**3.4.11.1 Workers' Compensation insurance to cover obligations imposed by federal and state statutes having jurisdiction of Contractor's employees engaged in the performance of the work or services under this Contract; and Employer's Liability insurance of not less than \$1,000,000 for each accident, \$1,000,000 disease for each employee, and \$1,000,000 disease policy limit.**

3.4.11.2 Contractor waives all rights against County and its agents, officers, directors and employees for recovery of damages to the extent these damages are covered by the Workers' Compensation and Employer's Liability or commercial umbrella liability insurance obtained by Contractor pursuant to this Contract.

3.4.12 Certificates of Insurance.

3.4.12.1 Prior to Contract **AWARD**, Contractor shall furnish the County with valid and complete certificates of insurance, or formal endorsements as required by the Contract in the form provided by the County, issued by Contractor's insurer(s), as evidence that policies providing the required coverage, conditions and limits required by this Contract are in full force and effect. Such certificates shall identify this contract number and title.

3.4.12.2 In the event any insurance policy (ies) required by this contract is (are) written on a "claims made" basis, coverage shall extend for two years past completion and acceptance of Contractor's work or services and as evidenced by annual Certificates of Insurance.

3.4.12.3 If a policy does expire during the life of the Contract, a renewal certificate must be sent to County fifteen (15) days prior to the expiration date.

3.4.13 Cancellation and Expiration Notice.

Applicable to all insurance policies required within the Insurance Requirements of this Contract, Contractor's insurance shall not be permitted to expire, be suspended, be canceled, or be materially changed for any reason without thirty (30) days prior written notice to Maricopa County. Contractor must provide to Maricopa County, within 2 business days of receipt, if they receive notice of a policy that has been or will be suspended, canceled, materially changed for any reason, has expired, or will be expiring. Such notice shall be sent directly to Maricopa County Office of Procurement Services and shall be mailed or hand delivered to 320 West Lincoln Street, Phoenix, AZ 85003, or emailed to Procurement Officer noted in solicitation.

3.5 PROCUREMENT CARD ORDERING CAPABILITY:

County may determine to use a procurement card that may be used from time-to-time, to place and make payment for orders under this Contract. Contractors without this capability may be considered non-responsive and not eligible for award consideration.

3.6 INTERNET ORDERING CAPABILITY:

It is the intent of County to use the Internet to communicate and to place orders under this Contract. Contractors without this capability may be considered non-responsive and not eligible for award consideration.

3.7 REQUIREMENTS CONTRACT:

3.7.1 Contractors signify their understanding and agreement by signing a bid submittal, that the Contract resulting from the bid will be a requirements contract. However, the Contract does not guarantee any minimum or maximum number of purchases will be made. It only indicates that if purchases are made for the materials contained in the Contract, they will be purchased from the Contractor awarded that item. Orders will only be placed when the County identifies a need and proper authorization and documentation have been approved.

3.7.2 County reserves the right to cancel Purchase Orders within a reasonable period of time after issuance. Should a Purchase Order be canceled, the County agrees to reimburse the Contractor but only for actual and documentable costs incurred by the Contractor due to and after issuance of the Purchase Order. The County will not reimburse the Contractor for any costs incurred after receipt of County notice of cancellation, or for lost profits, shipment of product prior to issuance of Purchase Order, etc.

3.7.3 Contractors agree to accept verbal notification of cancellation from the Office of Procurement Services Procurement Officer with written notification to follow. By submitting a bid in response to this Invitation for Bids, the Contractor specifically acknowledges to be bound by this cancellation policy.

3.8 ORDERING AUTHORITY.

3.8.1 The Contractor should understand that any request for purchase of product(s) shall be accompanied by a valid purchase order, issued by Office of Procurement Services, or by a Certified Agency Procurement Aid (CAPA).

3.8.2 County departments, cities, other counties, schools and special districts, universities, nonprofit educational and public health institutions may also purchase from under this Contract at their discretion and/or other state and local agencies (Customers) may procure the products under this Contract by the issuance of a purchase order to the Respondent. Purchase orders must cite the Contract number.

3.8.3 Contract award is in accordance with the Maricopa County Procurement Code. All requirements for the competitive award of this Contract have been met. A purchase order for the product(s) is the only document necessary for Customers to purchase and for the Contractor to proceed with delivery of product(s) available under this Contract.

3.8.4 Any attempt to represent any product not specifically awarded under this Contract is a violation of the Contract. Any such action is subject to the legal and contractual remedies available to the County, inclusive of, but not limited to, Contract cancellation, suspension and/or debarment of the Contractor.

**3.9 UNCONDITIONAL TERMINATION FOR CONVENIENCE:**

Maricopa County may terminate the resultant Contract for convenience by providing sixty (60) calendar days advance notice to the Contractor.

**3.10 TERMINATION FOR DEFAULT:**

The County may, by written notice of default to the Contractor, terminate this contract in whole or in part if the Contractor fails to:

3.10.1 Deliver the supplies or to perform the services within the time specified in this contract or any extension:

3.10.2 Make progress, so as to endanger performance of this contract: or

3.10.3 Perform any of the other provisions of this contract.

3.10.4 The County's right to terminate this contract under these subparagraph may be exercised if the Contractor does not cure such failure within 10 days (or more if authorized in writing by the County) after receipt of the notice from the Procurement Officer specifying the failure.

**3.11 TERMINATION BY THE COUNTY:**

If the Contractor should be adjudged bankrupt or should make a general assignment for the benefit of its creditors, or if a receiver should be appointed on account of its insolvency, the County may terminate the Contract. If the Contractor should persistently or repeatedly refuse or should fail, except in cases for which extension of time is provided, to provide enough properly skilled workers or proper materials, or persistently disregard laws and ordinances, or not proceed with work or otherwise be guilty of a substantial violation of any provision of this Contract, then the County may terminate the Contract. Prior to termination of the Contract, the County shall give the Contractor fifteen- (15) calendar day's written notice. Upon receipt of such termination notice, the Contractor shall be allowed fifteen (15) calendar days to cure such deficiencies.

**3.12 STATUTORY RIGHT OF CANCELLATION FOR CONFLICT OF INTEREST:**

Notice is given that pursuant to A.R.S. § 38-511 the County may cancel any Contract without penalty or further obligation within three years after execution of the contract, if any person significantly involved in initiating, negotiating, securing, drafting or creating the contract on behalf of the County is at any time while the Contract or any extension of the Contract is in effect, an employee or agent of any other party to the Contract in any capacity or consultant to any other party of the Contract with respect to the subject matter of the Contract. Additionally, pursuant to A.R.S § 38-511 the County may recoup any fee or commission paid or due to any person significantly involved in initiating, negotiating, securing, drafting or creating the contract on behalf of the County from any other party to the contract arising as the result of the Contract.

**3.13 OFFSET FOR DAMAGES;**

In addition to all other remedies at Law or Equity, the County may offset from any money due to the Contractor any amounts Contractor owes to the County for damages resulting from breach or deficiencies in performance of the contract.

**3.14 ADDITIONS/DELETIONS OF SERVICE:**

The County reserves the right to add and/or delete materials to a Contract. If a service requirement is deleted, payment to the Contractor will be reduced proportionately, to the amount of service reduced in accordance with the bid price. If additional materials are required from a Contract, prices for such additions will be negotiated between the Contractor and the County.

3.15 SUBCONTRACTING:

3.15.1 The Contractor may not assign a Contract or Subcontract to another party for performance of the terms and conditions hereof without the written consent of the County. All correspondence authorizing subcontracting must reference the Bid Serial Number and identify the job project.

3.15.2 The Subcontractor's rate for the job shall not exceed that of the Prime Contractor's rate, as bid in the pricing section, unless the Prime Contractor is willing to absorb any higher rates. The Subcontractor's invoice shall be invoiced directly to the Prime Contractor, who in turn shall pass-through the costs to the County, without mark-up. A copy of the Subcontractor's invoice must accompany the Prime Contractor's invoice.

3.16 AMENDMENTS:

All amendments to this Contract shall be in writing and approved/signed by both parties. Maricopa County Office of Procurement Services shall be responsible for approving all amendments for Maricopa County.

3.17 ACCESS TO AND RETENTION OF RECORDS FOR THE PURPOSE OF AUDIT AND/OR OTHER REVIEW:

3.17.1 In accordance with section MCI 367 of the Maricopa County Procurement Code the Contractor agrees to retain all books, records, accounts, statements, reports, files, and other records and back-up documentation relevant to this Contract for six (6) years after final payment or until after the resolution of any audit questions which could be more than six (6) years, whichever is latest. The County, Federal or State auditors and any other persons duly authorized by the Department shall have full access to, and the right to examine, copy and make use of, any and all said materials.

3.17.2 If the Contractor's books, records, accounts, statements, reports, files, and other records and back-up documentation relevant to this Contract are not sufficient to support and document that requested services were provided, the Contractor shall reimburse Maricopa County for the services not so adequately supported and documented.

3.17.3 **If at any time it is determined by the County that a cost for which payment has been made is a disallowed cost, the County shall notify the Contractor in writing of the disallowance. The course of action to address the disallowance shall be at sole discretion of the County, and may include either an adjustment to future claim submitted by the Contractor by the amount of the disallowance, or to require reimbursement forthwith of the disallowed amount by the Contractor by issuing a check payable to Maricopa County.**

3.18 AUDIT DISALLOWANCES:

If at any time it is determined by the County that a cost for which payment has been made is a disallowed cost, the County shall notify the Contractor in writing of the disallowance and the required course of action, which shall be at the option of the County either to adjust any future claim submitted by the Contractor by the amount of the disallowance or to require repayment of the disallowed amount by the Contractor forthwith issuing a check payable to Maricopa County.

3.19 VALIDITY:

The invalidity, in whole or in part, of any provision of the Contract shall not void or affect the validity of any other provision of the Contract.

**3.20 RIGHTS IN DATA:**

The County shall have the use of data and reports resulting from a Contract without additional cost or other restriction except as may be established by law or applicable regulation. Each party shall supply to the other party, upon request, any available information that is relevant to a Contract and to the performance thereunder.

**3.21 RELATIONSHIPS:**

In the performance of the services described herein, the Contractor shall act solely as an independent contractor, and nothing herein or implied herein shall at any time be construed as to create the relationship of employer and employee, partnership, principal and agent, or joint venture between the County and the Contractor.

**3.22 CERTIFICATION REGARDING DEBARMENT AND SUSPENSION**

3.22.1 The undersigned (authorized official signing for the Contractor) certifies to the best of his or her knowledge and belief, that the Contractor, defined as the primary participant in accordance with 45 CFR Part 76, and its principals:

3.22.1.1 are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal Department or agency;

3.22.1.2 have not within 3-year period preceding this Contract been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

3.22.1.3 are not presently indicted or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (2) of this certification; and

3.22.1.4 have not within a 3-year period preceding this Contract had one or more public transaction (Federal, State or local) terminated for cause of default.

3.22.2 Should the Contractor not be able to provide this certification, an explanation as to why should be attached to the Contact.

3.22.3 The Contractor agrees to include, without modification, this clause in all lower tier covered transactions (i.e. transactions with subcontractors) and in all solicitations for lower tier covered transactions related to this Contract.

**3.23 ALTERNATIVE DISPUTE RESOLUTION:**

3.23.1 After the exhaustion of the administrative remedies provided in the Maricopa County Procurement Code, any contract dispute in this matter is subject to compulsory arbitration. Provided the parties participate in the arbitration in good faith, such arbitration is not binding and the parties are entitled to pursue the matter in state or federal court sitting in Maricopa County for a de novo determination on the law and facts. If the parties cannot agree on an arbitrator, each party will designate an arbitrator and those two arbitrators will agree on a third arbitrator. The three arbitrators will then serve as a panel to consider the arbitration. The parties will be equally responsible for the compensation for the arbitrator(s). The hearing, evidence, and procedure will be in accordance with Rule 74 of the Arizona Rules of Civil Procedure. Within ten (10) days of the completion of the hearing the arbitrator(s) shall:

- 3.23.1.1 Render a decision;
- 3.23.1.2 Notify the parties that the exhibits are available for retrieval; and
- 3.23.1.3 Notify the parties of the decision in writing (a letter to the parties or their counsel shall suffice).
- 3.23.2 Within ten (10) days of the notice of decision, either party may submit to the arbitrator(s) a proposed form of award or other final disposition, including any form of award for attorneys' fees and costs. Within five (5) days of receipt of the foregoing, the opposing party may file objections. Within ten (10) days of receipt of any objections, the arbitrator(s) shall pass upon the objections and prepare a signed award or other final disposition and mail copies to all parties or their counsel.
- 3.23.3 Any party which has appeared and participated in good faith in the arbitration proceedings may appeal from the award or other final disposition by filing an action in the state or federal court sitting in Maricopa County within twenty (20) days after date of the award or other final disposition. Unless such action is dismissed for failure to prosecute, such action will make the award or other final disposition of the arbitrator(s) a nullity.
- 3.24 VERIFICATION REGARDING COMPLIANCE WITH ARIZONA REVISED STATUTES §41-4401 AND FEDERAL IMMIGRATION LAWS AND REGULATIONS:
  - 3.24.1 By entering into the Contract, the Contractor warrants compliance with the Immigration and Nationality Act (INA using e-verify) and all other federal immigration laws and regulations related to the immigration status of its employees and A.R.S. §23-214(A). The contractor shall obtain statements from its subcontractors certifying compliance and shall furnish the statements to the Procurement Officer upon request. These warranties shall remain in effect through the term of the Contract. The Contractor and its subcontractors shall also maintain Employment Eligibility Verification forms (I-9) as required by the Immigration Reform and Control Act of 1986, as amended from time to time, for all employees performing work under the Contract and verify employee compliance using the E-verify system and shall keep a record of the verification for the duration of the employee's employment or at least three years, whichever is longer. I-9 forms are available for download at USCIS.GOV.
  - 3.24.2 The County retains the legal right to inspect contractor and subcontractor employee documents performing work under this Contract to verify compliance with paragraph 3.24.1 of this Section. Contractor and subcontractor shall be given reasonable notice of the County's intent to inspect and shall make the documents available at the time and date specified. Should the County suspect or find that the Contractor or any of its subcontractors are not in compliance, the County will consider this a material breach of the contract and may pursue any and all remedies allowed by law, including, but not limited to: suspension of work, termination of the Contract for default, and suspension and/or debarment of the Contractor. All costs necessary to verify compliance are the responsibility of the Contractor.
- ~~3.25 VERIFICATION REGARDING COMPLIANCE WITH ARIZONA REVISED STATUTES §§35-391.06 AND 35-393.06 BUSINESS RELATIONS WITH SUDAN AND IRAN:~~
  - ~~3.25.1 By entering into the Contract, the Contractor certifies it does not have scrutinized business operations in Sudan or Iran. The contractor shall obtain statements from its subcontractors certifying compliance and shall furnish the statements to the Procurement Officer upon request. These warranties shall remain in effect through the term of the Contract.~~
  - ~~3.25.2 The County may request verification of compliance for any contractor or subcontractor performing work under the Contract. Should the County suspect or find that the Contractor~~

~~or any of its subcontractors are not in compliance, the County may pursue any and all remedies allowed by law, including, but not limited to: suspension of work, termination of the Contract for default, and suspension and/or debarment of the Contractor. All costs necessary to verify compliance are the responsibility of the Contractor.~~

3.26 **CONTRACTOR LICENSE REQUIREMENT:**

- 3.26.1 The Respondent shall procure all permits, insurance, licenses and pay the charges and fees necessary and incidental to the lawful conduct of his/her business, and as necessary complete any required certification requirements, required by any and all governmental or non-governmental entities as mandated to maintain compliance with and in good standing for all permits and/or licenses. The Respondent shall keep fully informed of existing and future trade or industry requirements, Federal, State and Local laws, ordinances, and regulations which in any manner affect the fulfillment of a Contract and shall comply with the same. Contractor shall immediately notify both Office of Procurement Services and the using agency of any and all changes concerning permits, insurance or licenses.
- 3.26.2 Respondents furnishing finished products, materials or articles of merchandise that will require installation or attachment as part of the Contract, shall possess any licenses required. A Respondent is not relieved of its obligation to possess the required licenses by subcontracting of the labor portion of the Contract. Respondents are advised to contact the Arizona Registrar of Contractors, Chief of Licensing, at (602) 542-1525 to ascertain licensing requirements for a particular contract. Respondents shall identify which license(s), if any, the Registrar of Contractors requires for performance of the Contract.

3.27 **NON-DISCRIMINATION:**

CONTRACTOR agrees to comply with all provisions and requirements of Arizona Executive Order 2009-09 including flow down of all provisions and requirements to any subcontractors. Executive Order 2009-09 supersedes Executive order 99-4 and amends Executive order 75-5 and may be viewed and downloaded at the Governor of the State of Arizona's website <http://azmemory.azlibrary.gov/cdm/singleitem/collection/execorders/id/680/rec/1> which is hereby incorporated into this contract as if set forth in full herein. During the performance of this contract, CONTRACTOR shall not discriminate against any employee, client or any other individual in any way because of that persons age, race, creed, color, religion, sex, disability or national origin.

3.28 **INFLUENCE**

As prescribed in MC1-1202 of the Maricopa County Procurement Code, any effort to influence an employee or agent to breach the Maricopa County Ethical Code of Conduct or any ethical conduct, may be grounds for Disbarment or Suspension under MC1-902.

An attempt to influence includes, but is not limited to:

- 3.28.1 A Person offering or providing a gratuity, gift, tip, present, donation, money, entertainment or educational passes or tickets, or any type valuable contribution or subsidy,
- 3.28.2 That is offered or given with the intent to influence a decision, obtain a contract, garner favorable treatment, or gain favorable consideration of any kind.

If a Person attempts to influence any employee or agent of Maricopa County, the Chief Procurement Officer, or his designee, reserves the right to seek any remedy provided by the Maricopa County Procurement Code, any remedy in equity or in the law, or any remedy provided by this contract.

3.29 **PUBLIC RECORDS:**

**All Offers submitted and opened are public records and must be retained by the Records Manager at the Office of Procurement Services. Offers shall be open to public inspection after Contract award and execution, except for such Offers deemed to be confidential by the Office of Procurement Services. If an Offeror believes that information in its Offer should remain confidential, it shall indicate as confidential, the specific information and submit a statement with its offer detailing the reasons that the information should not be disclosed. Such reasons shall include the specific harm or prejudice which may arise. The Records Manager of the Office of Procurement Services shall determine whether the identified information is confidential pursuant to the Maricopa County Procurement Code.**

3.30 **POST AWARD MEETING:**

The Contractor may be required to attend a post-award meeting with the Using Agency to discuss the terms and conditions of this Contract. This meeting will be coordinated by the Procurement Officer of the Contract.