

## Next Steps in the Permit Process

### Non-Technical Minor Permit



When your tracking number was created, staff received notification of your permit request.

Depending on the specifics of your project, a PDF version of the site plan and construction details may be required.

Staff will contact you via email within 1 to 2 business days with information on any required documents, approval and payment or explain any deficiencies.

Once your project is approved and payment received, the **ISSUED** permit and any other approved documents will be emailed in a PDF format. Your issued permit authorizes you to begin work on this project.

You must print the **ISSUED** permit and any approved plans. These must be onsite, clearly displayed for the inspector.

The official permit will include standard inspections and instructions.

If you have questions related to inspections, you may call 602-506-3695.

For general inquiries, you may email [pdcustomerservice@mail.maricopa.gov](mailto:pdcustomerservice@mail.maricopa.gov).