



## Why Do I Need a Permit?

- ◆ To protect your investment
- ◆ To protect you, your family & friends
- ◆ To protect the environment
- ◆ To protect the public
- ◆ To protect future residents **AND ...**

Because it is the law.

Our focus is to provide safe and timely services for the citizens of unincorporated Maricopa County so they may responsibly develop and enjoy real property.



501 N. 44th Street  
2nd Floor  
Phoenix, AZ 85008  
602-506-3301

Monday —Friday, 8:00 a.m-5:00 p.m.

◆ **PLANNING & DEVELOPMENT**  
[www.maricopa.gov/planning](http://www.maricopa.gov/planning) 602-506-3301

◆ **AIR QUALITY** for dust permits  
[www.maricopa.gov/aq](http://www.maricopa.gov/aq) 602-506-6010

◆ **FLOOD CONTROL** for floodplain clearances and elevation certificates  
[www.fcd.maricopa.gov](http://www.fcd.maricopa.gov) 602-506-1501

◆ **ENVIRONMENTAL SERVICES**  
for septic and well permits  
[www.maricopa.gov/envsvc](http://www.maricopa.gov/envsvc) 602-506-6666

◆ **DEPARTMENT of TRANSPORTATION (MCDOT)**  
For right of way and easements  
[www.mcdot.maricopa.gov](http://www.mcdot.maricopa.gov) 602-506-8600

# Expired Permits



## Information concerning expired permits



Maricopa County  
Planning & Development  
(602) 506-3301

## When does a building permit expire?

Maricopa County Building Code specifies that permit(s) expire 180 days from the date issued or the last approved inspection.



### Is there an option to extend this 180 day period? — YES

Maricopa County policy allows for ONE free extension upon prior written request.

The extension will be for an additional 180 days from the original expiration date. If during this period, you receive an inspection approval, the expiration date can be extended another 180 days.

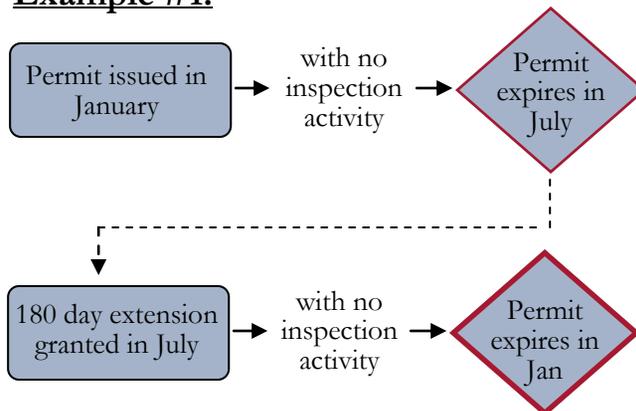
#### Important Drainage Note:

If there has been insufficient construction as approved by the Drainage Administrator during this 180 days extension, the drainage clearance may be withdrawn. This could result in the order to remove any construction that may adversely impact drainage.

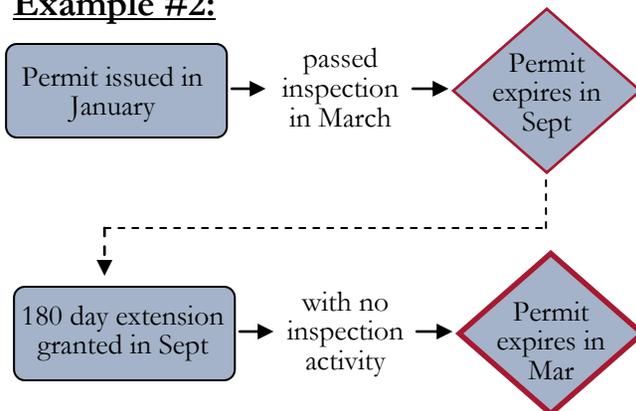
## What if my permit has gone beyond the 180 days?

A permit may be renewed within 360 days of the expiration date by visiting the office, completing another application and paying half of the building permit fee. This will renew the permit for another 180 days. If there are no inspections schedule during this period, the permit will expire again and can no longer be renewed.

### Example #1:



### Example #2:



**Any permit that has been expired for more than 360 days cannot be extended or renewed.**

## How to Obtain an Extension on a Building Permit

A written request utilizing the Permit Action Form should be received by our office at least two weeks before your permit(s) expires. Please visit our website for forms and information.

Please briefly explain the reason for your request and list all permit numbers associated with the project that need to be granted an extension.

You may address your letter to:  
 Plan Review Division Mgr  
 Maricopa Planning & Development  
 501 N. 44th Street, Suite 200  
 Phoenix, AZ 85008

OR

via email to  
[pndcustomerservice@mail.maricopa.gov](mailto:pndcustomerservice@mail.maricopa.gov)

You should receive written notice of the decision within 7 to 10 days.

**Reminder:** Be sure to call for building AND drainage inspections before the new expiration date. To schedule, call (602) 506-3692. or go online to [www.maricopa.gov/ossaca](http://www.maricopa.gov/ossaca)

