

SERIAL 07026 S DOCUMENT IMAGING SERVICES

DATE OF LAST REVISION: April 04, 2008

CONTRACT END DATE: November 30, 2010

CONTRACT PERIOD THROUGH NOVEMBER 30, 2010

TO: All Departments

FROM: Department of Materials Management

SUBJECT: Contract for **DOCUMENT IMAGING SERVICES**

Attached to this letter is published an effective purchasing contract for products and/or services to be supplied to Maricopa County activities as awarded by Maricopa County on **November 14, 2007**.

All purchases of products and/or services listed on the attached pages of this letter are to be obtained from the vendor holding the contract. Individuals are responsible to the vendor for purchases made outside of contracts. The contract period is indicated above.

Wes Baysinger, Director
Materials Management

CH/mm
Attach

Copy to: Materials Management
Jerry Kirkpatrick, Materials Management

INVITATION FOR BID FOR: DOCUMENT (DIGITAL) IMAGING SERVICES

1.0 INTENT:

The Intent of this Solicitation is to establish a contract for document (digital) imaging services of Maricopa County documents; including all costs for labor, materials and equipment necessary to meet the service requirements identified herein.

This Solicitation shall establish a listing of qualified Contractors to provide products and/or services as defined herein. Multiple awards (listing of qualified Contractors) may be made. At the time a requirement is identified, requests for quotation (RFQ) and a detailed Scope of Work (SOW) will be issued to each qualified Contractor. Award(s) will be made to the Contractors meeting specifications and offering the lowest price.

MARICOPA COUNTY RESERVES THE RIGHT TO ADD CONTRACTORS TO THIS AGREEMENT OVER ITS TERM TO ENSURE ADEQUATE COMPETITION. ANY CONTRACTORS SUBSEQUENTLY ADDED SHALL BE SOLICITED THROUGH PUBLIC NOTIFICATION AND MUST COMPLY FULLY WITH THE PROVISIONS OF THIS AGREEMENT.

Amendments, supplements and/or revisions will be effective upon receipt and approval of notice to the Department of Materials Management.

2.0 SCOPE OF SERVICES:

2.1 DOCUMENT IMAGING REQUIREMENTS:

The standards for imaging are based on Arizona Revised Statute (ARS) §41-1348 and the Arizona State Library, Archives and Public Records (ASLAPR) requirements.

Using Agencies shall adhere to all legal and other regulatory laws, including A.R.S. 41-1348, which may provide criminal penalties for non-compliance. A.R.S. 41-1348 requires obtaining the approval of Arizona State Library, Archives and Public Records (ASLAP) prior to commencing any imaging program.

2.1.1 Source Documents

2.1.1.1 Documents ~~shall~~ **may** consist of arbitrary types and sizes, but not limited to:

2 3.5" to 11" x 17," double sided, envelopes, checks, onionskin, microfilm/fiche, photos, X-rays, and other fragile materials.

2.1.2 Imaging Format Minimum Standards shall be the most current versions of TIFF, GIF, JPEG and PDF:

2.1.2.1 Black and white images shall be scanned at 300 DPI Group 4 TIFF format with standard nonproprietary image headers, or in PDF format.

2.1.2.2 Color images shall be scanned at 300 DPI 24 Bit.

2.1.2.3 Grayscale images shall be scanned at 300 DPI 256 Bit.

2.1.3 Imaging Requirements

2.1.3.1 Color capabilities include color dropout scanning (filtering of a specific color, such as for data entry forms, etc.)

2.1.3.2 Capability of organizing documents into one or more files according to the configuration specified by a County Agency.

2.1.3.3 A means of capturing certain document identification fields and embedding them within the electronic image as file attributes (keywords, etc.).

2.1.3.4 Optical Character Recognition (OCR).

2.1.4 Optional Services

There are other services for classification and/or encryption for storing/handling/retrieval, legal holds, preserving, archiving and retrieval, audit and purging.

2.2 CONTRACTOR REQUIREMENTS:

2.2.1 Document Transportation

Contractor shall perform document pick-up and return to the county using a Contractor employee and shall perform document, manifesting and boxing.

Documents shall be scanned on County premises or the Contractor's facility. ~~Documents~~ **Neither documents nor electronic images of the documents** shall ~~not~~ be transported outside the United States ("off-shore").

2.2.2 Document Preparation

Contractor shall ~~prepare~~ **disassemble** (removal of staples, separation of documents, etc.) all documents **for prior to imaging and reassemble upon completion.**

2.2.3 Document Manifest

Contractor shall employ a standard method for tracking document sets in progress. The manifest shall account for box number, document type(s) and range of documents.

2.2.4 Documents in Process

The County shall have access to document(s) in process within four (4) or less hours. The Contractor shall deliver requested document(s) within a four hour interval.

2.2.5 Indexing

Whenever possible the Contractor shall utilize existing customer data to validate index values. All discrepancies shall be reported for review and resolution.

2.2.6 Exception Reporting

Whenever possible, the Contractor shall utilize existing databases and spreadsheets provided by County departments to reduce indexing, improve accuracy and validate entry. Integrity checks shall be performed at the critical index fields. Logical corrections shall be made and a report generated for all exceptions.

2.2.7 Quality Control

Contractor shall visually audit 100% of scanned images for quality. Images of a poor quality shall be re-scanned at no additional cost in an attempt to obtain the highest possible image quality. Contractor shall de-skew all images. Alternate file types such as JPEG, Simple TIFF or Complex TIFF may be employed for those documents that cannot be successfully scanned at the standard 300 DPI Group 4 TIFF file type.

2.2.8 Electronic Document Delivery

2.2.8.1 Contractor shall have the ability to provide scanned documents in CD, DVD or secure FTP site with an associated delimited index file for images.

2.2.8.2 Contractor shall run a routine backup at least twice weekly and guarantee set-up, re-scan or reprocessing for any unexpected loss of data.

2.2.8.3 Contractor shall keep one (1) set of DVD's or CD's as backup for ninety (90) days after delivery to the County.

2.2.8.4 Contractor shall return or destroy backup DVD's or CD's as directed by Maricopa County.

2.3 CONTRACTOR EMPLOYEE AND FACILITY SECURITY REQUIREMENTS:

2.3.1 All Contractor employees shall be required to wear an employer's photo ID badge.

2.3.2 Visitors to the Contractor's facility shall be escorted and shall not have access to County documents.

2.3.3 County documents shall be stored in a secure locked area at all times when not being processed.

2.3.4 Contractor employees shall submit to a Maricopa County background check. **This pertains only to Contractor employees working on-site at County locations.**

2.3.5 Contractor employees shall sign a confidentiality agreement with Maricopa County.

2.4 CONTRACTOR QUALIFICATIONS:

2.4.1 On your firm's letterhead, provide proof of a minimum of 3-5 yrs experience in document imaging related to the requirements of this solicitation.

2.4.2 On your firm's letterhead, provide documentation related to the experiences of the project manager or individual that will be assigned the responsibility of the Maricopa County account.

2.4.3 Provide copies of any related training or certifications your firm or its employees may have attended or hold.

2.5 ACCEPTANCE:

Upon successful completion of each requested imaging service, the requesting Agency has ninety (90) days to review/test the delivered images to inspect for quality and completeness. If no problems are reported during the acceptance period, the provided imaging service will be deemed acceptable.

2.6 FACILITIES:

During the course of this Contract, the County shall provide the Contractor's personnel with adequate workspace for consultants and such other related facilities as may be required by Contractor to carry out its obligations herein.

2.7 INVOICES AND PAYMENTS:

2.7.1 The Contractor shall submit two (2) legible copies of their detailed invoice before payment(s) can be made. At a minimum, the invoice must provide the following information:

- 2.7.1.1 Company name, address and contact
- 2.7.1.2 County bill-to name and contact information
- 2.7.1.3 Contract Serial Number
- 2.7.1.4 County purchase order number
- 2.7.1.5 Invoice number and date
- 2.7.1.6 Payment terms
- 2.7.1.7 Date of service or delivery
- 2.7.1.8 Quantity (number of days or weeks)
- 2.7.1.9 Contract Item number(s)
- 2.7.1.10 Description of Purchase (product or services)
- 2.7.1.11 Pricing per unit of purchase
- 2.7.1.12 Freight (if applicable)
- 2.7.1.13 Extended price
- 2.7.1.14 Mileage w/rate (if applicable)
- 2.7.1.15 Arrival and completion time (if applicable)
- 2.7.1.16 Total Amount Due

Problems regarding billing or invoicing shall be directed to the using agency as listed on the Purchase Order.

2.7.2 **Payment will be made to the Contractor by Accounts Payable through the Maricopa County Vendor Express Payment Program. This is an Electronic Funds Transfer (EFT) process. After Award the Contractor shall fill out an EFT Enrollment form (to be provided by the Procurement Officer) or as located on the County Department of Finance Website as a fillable PDF document (www.maricopa.gov/finance/).**

2.7.3 EFT payments to the routing and account numbers designated by the Contractor will include the details on the specific invoices that the payment covers. The Contractor is required to discuss remittance delivery capabilities with their designated financial institution for access to those details.

2.8 TAX:

No tax shall be levied against labor. It is the responsibility of the Contractor to determine any and all taxes and include the same in proposal price.

2.9 DELIVERY:

It shall be the Contractor's responsibility to meet the proposed delivery requirements. Maricopa County reserves the right to obtain services on the open market in the event the Contractor fails to make delivery and any price differential will be charged against the Contractor.

3.0 SPECIAL TERMS & CONDITIONS:

3.1 CONTRACT TERM:

This Invitation for Bid is for awarding a firm, fixed price purchasing contract to cover a three (3) year period.

3.2 OPTION TO EXTEND:

The County may, at their option and with the approval of the Contractor, extend the period of this Contract up to a maximum of three (3), one (1) year options, (or at the County's sole discretion, extend the contract on month to month bases for a maximum of six (6) months after expiration). The Contractor shall be notified in writing by the Materials Management Department of the County's intention to extend the contract period at least thirty (30) calendar days prior to the expiration of the original contract period.

3.3 PRICE ADJUSTMENTS:

Any requests for reasonable price adjustments must be submitted sixty (60) days prior to the Contract annual anniversary date. Requests for adjustment in cost of labor and/or materials must be supported by appropriate documentation. If County agrees to the adjusted price terms, County shall issue written approval of the change. The reasonableness of the request will be determined by comparing the request with the (Consumer Price Index) or by performing a market survey.

3.4 INDEMNIFICATION AND INSURANCE:

3.4.1 INDEMNIFICATION

To the fullest extent permitted by law, Contractor shall defend, indemnify, and hold harmless County, its agents, representatives, officers, directors, officials, and employees from and against all claims, damages, losses and expenses, including, but not limited to, attorney fees, court costs, expert witness fees, and the cost of appellate proceedings, relating to, arising out of, or alleged to have resulted from the negligent acts, errors, omissions or mistakes relating to the performance of this Contract. Contractor's duty to defend, indemnify and hold harmless County, its agents, representatives, officers, directors, officials, and employees shall arise in connection with any claim, damage, loss or expense that is attributable to bodily injury, sickness, disease, death, or injury to, impairment, or destruction of property, including loss of use resulting there from, caused by any negligent acts, errors, omissions or mistakes in the performance of this Contract including any person for whose acts, errors, omissions or mistakes Contractor may be legally liable.

The amount and type of insurance coverage requirements set forth herein will in no way be construed as limiting the scope of the indemnity in this paragraph.

The scope of this indemnification does not extend to the sole negligence of County.

3.5 INSURANCE REQUIREMENTS

Contractor, at Contractor's own expense, shall purchase and maintain the herein stipulated minimum insurance from a company or companies duly licensed by the State of Arizona and possessing a current A.M. Best, Inc. rating of B++6. In lieu of State of Arizona licensing, the stipulated insurance may be purchased from a company or companies, which are authorized to do business in the State of Arizona, provided that said insurance companies meet the approval of County. The form of any insurance policies and forms must be acceptable to County.

All insurance required herein shall be maintained in full force and effect until all work or service required to be performed under the terms of the Contract is satisfactorily completed and formally accepted. Failure to do so may, at the sole discretion of County, constitute a material breach of this Contract.

Contractor's insurance shall be primary insurance as respects County, and any insurance or self-insurance maintained by County shall not contribute to it.

Any failure to comply with the claim reporting provisions of the insurance policies or any breach of an insurance policy warranty shall not affect the County's right to coverage afforded under the insurance policies.

The insurance policies may provide coverage that contains deductibles or self-insured retentions. Such deductible and/or self-insured retentions shall not be applicable with respect to the coverage provided to County under such policies. Contractor shall be solely responsible for the deductible and/or self-insured retention and County, at its option, may require Contractor to secure payment of such deductibles or self-insured retentions by a surety bond or an irrevocable and unconditional letter of credit.

County reserves the right to request and to receive, within 10 working days, certified copies of any or all of the herein required insurance policies and/or endorsements. County shall not be obligated, however, to review such policies and/or endorsements or to advise Contractor of any deficiencies in such policies and endorsements, and such receipt shall not relieve Contractor from, or be deemed a waiver of County's right to insist on strict fulfillment of Contractor's obligations under this Contract.

The insurance policies required by this Contract, except Workers' Compensation, and Errors and Omissions, shall name County, its agents, representatives, officers, directors, officials and employees as Additional Insureds.

The policies required hereunder, except Workers' Compensation, and Errors and Omissions, shall contain a waiver of transfer of rights of recovery (subrogation) against County, its agents, representatives, officers, directors, officials and employees for any claims arising out of Contractor's work or service.

Contractor is required to procure and maintain the following coverages indicated by a checkmark:

3.5.1 Commercial General Liability:

Commercial General Liability insurance and, if necessary, Commercial Umbrella insurance with a limit of not less than \$1,000,000 for each occurrence, \$2,000,000 Products/Completed Operations Aggregate, and \$2,000,000 General Aggregate Limit. The policy shall include coverage for bodily injury, broad form property damage, personal injury, products and completed operations and blanket contractual coverage, and shall not contain any provision which would serve to limit third party action over claims. There shall be no endorsement or modification of the CGL limiting the scope of coverage for liability arising from explosion, collapse, or underground property damage.

3.5.2 Automobile Liability:

Commercial/Business Automobile Liability insurance and, if necessary, Commercial Umbrella insurance with a combined single limit for bodily injury and property damage of not less than \$1,000,000 each occurrence with respect to any of the Contractor's owned, hired, and non-owned vehicles assigned to or used in performance of the Contractor's work or services under this Contract.

3.5.3 Workers' Compensation:

Workers' Compensation insurance to cover obligations imposed by federal and state statutes having jurisdiction of Contractor's employees engaged in the performance of the work or services under this Contract; and Employer's Liability insurance of not less than \$100,000 for each accident, \$100,000 disease for each employee, and \$500,000 disease policy limit. (N.B. - \$1,000,000 limits on larger contracts)

Contractor waives all rights against County and its agents, officers, directors and employees for recovery of damages to the extent these damages are covered by the Workers' Compensation and Employer's Liability or commercial umbrella liability insurance obtained by Contractor pursuant to this Contract.

3.5.4 Certificates of Insurance.

3.5.4.1 Prior to commencing work or services under this Contract, Contractor shall furnish the County with certificates of insurance, or formal endorsements as required by the Contract in the form provided by the County, issued by Contractor's insurer(s), as evidence that policies providing the required coverage, conditions and limits required by this Contract are in full force and effect. Such certificates shall identify this contract number and title.

In the event any insurance policy (ies) required by this contract is (are) written on a "claims made" basis, coverage shall extend for two years past completion and acceptance of **Contractor's** work or services and as evidenced by annual Certificates of Insurance.

If a policy does expire during the life of the Contract, a renewal certificate must be sent to **County** fifteen (15) days prior to the expiration date.

3.5.4.2 Cancellation and Expiration Notice.

Insurance required herein shall not be permitted to expire, be canceled, or materially changed without thirty (30) days prior written notice to the County.

3.6 PROCUREMENT CARD ORDERING CAPABILITY:

It is the intent of Maricopa County to utilize a procurement card that may be used by the County from time to time, to place and make payment for orders under the Contract. Respondents without this capability may be considered non-responsive and not eligible for award consideration.

3.7 INTERNET ORDERING CAPABILITY:

It is the intent of Maricopa County to utilize the Internet to place orders under this Contract. Respondents without this capability may be considered non-responsive and not eligible for award consideration.

3.8 NO GUARANTEED QUANTITIES.

The Respondent understands and hereby acknowledges that the County makes no representations nor guarantees the Respondent any minimum or maximum number of units of service to be provided under this Contract

3.9 ORDERING AUTHORITY.

3.9.1 Respondents should understand that any request for purchase of materials or services shall be accompanied by a valid purchase order, issued by Materials Management, or by a Certified Agency Procurement Aid (CAPA).

3.9.2 Maricopa County departments, cities, other counties, schools and special districts, universities, nonprofit educational and public health institutions may also purchase from under this Contract at their discretion and/or other state and local agencies (Customers) may procure the products under this Contract by the issuance of a purchase order to the Respondent. Purchase orders must cite the Contract number.

3.9.3 Contract award is in accordance with the Maricopa County Procurement Code. All requirements for the competitive award of this Contract have been met. A purchase order for the products is the only document necessary for Customers to purchase and for the Respondent to proceed with delivery of materials available under this Contract.

3.9.4 Any attempt to represent any product not specifically awarded under this Contract is a violation of the Contract. Any such action is subject to the legal and contractual remedies available to the County, inclusive of, but not limited to, Contract cancellation, suspension and/or debarment of the Respondent.

3.10 INQUIRIES AND NOTICES:

All inquiries concerning information herein shall be addressed to:

MARICOPA COUNTY

DEPARTMENT OF MATERIALS MANAGEMENT
ATTN: CONTRACT ADMINISTRATION
320 W. LINCOLN ST.
PHOENIX, AZ 85003

Administrative telephone inquiries shall be addressed to:

CHARLES HINEGARDNER, PROCUREMENT OFFICER, 602-506-6476
(chinegar@mail.maricopa.gov)

Technical telephone inquiries shall be addressed to:

JERRY KIRKPATRICK, RECORDS MANAGER, 602-506-8717

Inquiries may be submitted by telephone but must be followed up in writing. No oral communication is binding on Maricopa County.

3.11 EVALUATION CRITERIA.

3.11.1 The evaluation of Bids will be based on, but will not be limited to, the following:

3.11.1.1 Compliance with specifications.

3.11.1.2 Price.

3.11.1.3 Determination of Responsibility.

3.11.2 The County reserves the right to award in whole or in part, by item or group of items, by section or geographic area, or make multiple awards, where such action serves the County's best interest.

3.12 SUBMISSION PRICE CLARITY.

For reasons of clarity all submissions of pricing (Attachment A) shall be priced in the same unit (size, volume, quantity, weight, etc.) as the bid specifications request. Submissions (bids) failing to comply with this requirement may be declared non-responsive.

3.13 INSTRUCTIONS FOR PREPARING AND SUBMITTING BIDS.

Respondents shall provide one (1) original hardcopy (labeled), one (1) hardcopy copy and one (1) electronic copy, including pricing (Attachment A shall be in Excel format, NO PDF files), on CD. Respondents are to identify their responses with the bid serial number, title and return address to Maricopa County, Department of Materials Management, 320 West Lincoln, Phoenix, Arizona 85003. **The owner, corporate official or partner who has been authorized to make such commitments must sign bids.**

3.14 RESPONDENT REVIEW OF DOCUMENTS.

The Respondent must review its Bid submission to assure the following requirements are met.

3.14.1 Mandatory: One (1) original hardcopy (labeled), one (1) hardcopy and one (1) electronic copy (Excel format only) of pricing on a CD;

3.14.2 Mandatory: Attachment "A", Pricing (Excel format only);

3.14.3 Mandatory: Attachment "B", Agreement; and

3.14.4 Mandatory: Attachment "C", References.

3.14.5 Mandatory: Requirements of Section 2.4.

3.15 CERTIFICATION REGARDING DEBARMENT AND SUSPENSION

3.15.1 The undersigned (authorized official signing for the Contractor) certifies to the best of his or her knowledge and belief, that the Contractor, defined as the primary participant in accordance with 45 CFR Part 76, and its principals:

3.15.1.1 are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal Department or agency;

3.15.1.2 have not within 3-year period preceding this Contract been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

3.15.1.3 are not presently indicted or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (2) of this certification; and

3.15.1.4 have not within a 3-year period preceding this Contract had one or more public transaction (Federal, State or local) terminated for cause of default.

3.15.2 Should the Contractor not be able to provide this certification, an explanation as to why should be attached to the Contract.

3.15.3 The Contractor agrees to include, without modification, this clause in all lower tier covered transactions (i.e. transactions with subcontractors) and in all solicitations for lower tier covered transactions related to this Contract.

3.16 POST AWARD MEETING:

The successful Respondent(s) may be required to attend a post-award meeting with the Using Agency to discuss the terms and conditions of the Contract. This meeting will be coordinated by the Procurement Officer of the Contract.

AMCAD, 15867 N MOUNTAIN ROAD, BROADWAY, VA 22815

WILLING TO ACCEPT FUTURE SOLICITATIONS VIA EMAIL: YES NO

WILL YOUR FIRM ACCEPT A PROCUREMENT CARD FOR INVOICE PAYMENT? YES NO

IF YES, MAY THE COUNTY TAKE ADVANTAGE OF DISCOUNTS OFFERED BY YOUR FIRM IN THIS BID/RFP WHEN PAYING WITH A PROCUREMENT CARD? YES NO

INTERNET ORDERING CAPABILITY: YES NO % DISCOUNT

OTHER GOV'T. AGENCIES MAY USE THIS CONTRACT: YES NO

PRICING SHEET NIGP 9203801

1.0 PRICING:

	<u>On-Site</u>	<u>Off-Site</u>
1.1 <u>Scanning Services</u>		
1.1.1 Converting Documents to Digital (2-1/2" to 8-1/2" X 17" Documents)		
0 - 9,999	<u>\$0.1350</u> /per image	<u>\$0.0252</u> /per image
10,000-99,999	<u>\$0.105</u> /per image	<u>\$0.0191</u> /per image
100,000+	<u>\$0.076</u> /per image	<u>\$0.0127</u> /per image
1.1.2 Converting Maps, Plat Maps, As-Builts, Drawings to Digital		
0 - 9,999	<u>\$2.02</u> /per image	<u>\$1.40</u> /per image
10,000-99,999	<u>\$1.64</u> /per image	<u>\$1.15</u> /per image
100,000+	<u>\$1.32</u> /per image	<u>\$0.891</u> /per image
1.1.3 Converting Roll Microfilm to Digital		
0 - 9,999	<u>\$0.0415</u> /per image	<u>\$0.0252</u> /per image
10,000-99,999	<u>\$0.0325</u> /per image	<u>\$0.0191</u> /per image
100,000+	<u>\$0.0245</u> /per image	<u>\$0.0127</u> /per image

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1.1.4 Converting Microfiche to Digital

0 - 9,999	<u>\$0.0475</u> /per image	<u>\$0.0280</u> /per image
10,000-99,999	<u>\$0.0395</u> /per image	<u>\$0.0216</u> /per image
100,000+	<u>\$0.0304</u> /per image	<u>\$0.0153</u> /per image

1.1.5 Converting Jacketed Microfilm to Digital

0 - 9,999	<u>\$0.0588</u> /per image	<u>\$0.0293</u> /per image
10,000-99,999	<u>\$0.0465</u> /per image	<u>\$0.0229</u> /per image
100,000+	<u>\$0.0371</u> /per image	<u>\$0.0165</u> /per image

1.1.6 Converting Aperture Cards to Digital

0 - 9,999	<u>\$1.35</u> /per image	<u>\$0.2160</u> /per image
10,000-99,999	<u>\$1.19</u> /per image	<u>\$0.1910</u> /per image
100,000+	<u>\$0.891</u> /per image	<u>\$0.1655</u> /per image

1.1.7 Converting Electronic Images to Microfilm

0 - 9,999	*see note /per image	*see note /per image
10,000 - 99,999	*see note /per image	*see note /per image
100,000 +	*see note /per image	*see note /per image

***Note: AmCad reserves the right to include a setup change for low volume conversions**

1.2 Optical Character Recognition (OCR)
(Non-Validated)

0 - 9,999	<u>\$0.0127</u> /per image	<u>\$0.00382</u> /per image
10,000-99,999	<u>\$0.0127</u> /per image	<u>\$0.00382</u> /per image
100,000+	<u>\$0.0127</u> /per image	<u>\$0.00382</u> /per image

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1.3	<u>Index Base</u>		
	<u>Up to five (5) keyword fields</u>		
	0 - 9,999	<u>\$0.0127</u> /per keystroke	<u>\$0.00764</u> /per- keystroke
	10,000-99,999	<u>\$0.0127</u> /per- keystroke	<u>\$0.00764</u> /per- keystroke
	100,000+	<u>\$0.0127</u> /per- keystroke	<u>\$0.00764</u> /per keystroke
1.4	<u>Imaging Utilizing Barcodes and/or Extracted Data</u>		
	0 - 9,999	<u>\$0.00635</u> /per image	<u>\$0.00382</u> /per image
	10,000-99,999	<u>\$0.00635</u> /per image	<u>\$0.00382</u> /per image
	100,000+	<u>\$0.00635</u> /per image	<u>\$0.00382</u> /per image
1.5	<u>Storage Medium</u>		
	CD	<u>\$13.00</u> /ea.	
	DVD	<u>\$32.00</u> /ea.	
	FTP	<u>\$32.00</u> /per project	
1.6	<u>Expedited Delivery (Section 2.2.4)</u>	<u>\$30.50</u> /per hr.	
1.7	<u>Courier Services (Section 2.2.1)</u>	<u>\$30.50</u> /per hr.	
1.8	<u>Document Preparation (Section 2.2.2)</u>	<u>\$30.50</u> /per hr.	
1.9	Pricing for Other Services not Identified Will be Quoted on an Individual Project Basis.		

AmCad made assumptions for each of the different pricing sections listed above. Any deviation from project assumptions may result in a price adjustment. The specific assumptions are listed below.

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1.1.1 Converting Documents to Digital

300 dpi.

Small format up to 11x17.

Double Sided.

No indexing.

No document prep.

No flatbed scanning necessary - all can go through automated document feeder.

Good quality documents.

100% Image QA using thumbnails.

300 Dpi B&W Group IV Tiff Format or PDF Image Only.

AmCad will provide all equipment, software and labor

1.1.2 Converting Maps, Plat Maps, As-Built, Drawings to Digital

Required to be scanned on flatsheet scanner

No Indexing

No Document Prep

No flatbed scanning necessary – all can go through automated document feeder

Good quality documents

100% image QA using thumbnails

300 DPI Black and White Group IV Tiff format or PDF Image Only

AmCad will provide all equipment, software and labor

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- 1.1.3 Converting Roll Microfilm to Digital
 - Good Quality Microfilm
 - 16mm
 - 100% Image QA using thumbnails
 - 300 DPI Black and White Group IV Tiff format or PDF Image Only
 - AmCad will provide all equipment, software and labor

- 1.1.4 Converting Microfiche to Digital
 - Good Quality Microfiche
 - COM Microfiche
 - Full sheets of Microfiche
 - 100% Image QA using thumbnails
 - 300 DPI Black and White Group IV Tiff format or PDF Image Only
 - AmCad will provide all equipment, software and labor

- 1.1.5 Converting Jacketed Microfilm to Digital
 - Good Quality Microfiche
 - Standard Size Jacketed 16mm 5 channel Microfiche
 - Full sheets of Microfiche
 - 100% Image QA using thumbnails
 - 300 DPI Black and White Group IV Tiff format or PDF Image Only
 - AmCad will provide all equipment, software and labor

- 1.1.6 Converting Aperture Cards to Digital
 - Good Quality Cards
 - 1 frame per card
 - 100% Image QA using thumbnails
 - 300 DPI Black and White Group IV Tiff format or PDF Image Only
 - AmCad will provide all equipment, software and labor

AMCAD, 15867 N MOUNTAIN ROAD, BROADWAY, VA 22815

1.2 Optical Character Recognition (OCR)

Good Quality Images

Machine Print – No Handwriting

300 DPI Black and White Group IV Tiff format or PDF Image Only

1.3 Index Base

Good Quality Images

Index fields in same general area

Index fields on the same page

Mixture of alpha and numeric characters

AmCad will provide all equipment and software

On-Site Scanning

Small on-site scanning projects require any vendor to bring the same high cost equipment as larger projects. Many of the project costs are the same as larger projects causing small on-site projects to become cost prohibitive. AmCad reserves the right to evaluate each Request for Quotation (RFQ) individually for project feasibility. This will be accomplished by the evaluation of project specifics such as completion time frame, project volumes and required production location.

AMCAD, 15867 N MOUNTAIN ROAD, BROADWAY, VA 22815

Terms: Net 30

Vendor Number: W000000481 X

Telephone Number: 540-896-9982

Fax Number: 540-896-7640

Contact Person: Christine Delawder

E-mail Address: cdelawder@amcad.com

Company Web Site: www.amcad.com

Certificates of Insurance Required

Contract Period: To cover the period ending **November 30, 2010.**

ANACOMP, 13073 E 166TH ST SUITE B, CERRITOS, CA 90703

PRICING SHEET NIGP 9203801

WILLING TO ACCEPT FUTURE SOLICITATIONS VIA EMAIL: YES NO

WILL YOUR FIRM ACCEPT A PROCUREMENT CARD FOR INVOICE PAYMENT? YES NO

IF YES, MAY THE COUNTY TAKE ADVANTAGE OF DISCOUNTS OFFERED BY YOUR FIRM IN THIS BID/RFP WHEN PAYING WITH A PROCUREMENT CARD? YES NO

INTERNET ORDERING CAPABILITY: YES NO % DISCOUNT

OTHER GOVT. AGENCIES MAY USE THIS CONTRACT: YES NO

1.0 Pricing

1.1

		Onsite		Off Site	
1.1.1	Converting Documents to Digital (2-1/2" to 8 1/2 x 17" Documents)				
	0 - 9,999	\$ 0.07	/per image	\$ 0.06	/per image
	10,000 - 99,999	\$ 0.06	/per image	\$ 0.05	/per image
	100,000 +	\$ 0.05	/per image	\$ 0.04	/per image
1.1.2	Converting Maps, Plat Maps, As-Builts, Drawings to Digital				
	0 - 9,999	\$ 1.00	/per image	\$ 0.85	/per image
	10,000 - 99,999	\$ 0.90	/per image	\$ 0.75	/per image
	100,000 +	\$ 0.80	/per image	\$ 0.65	/per image
1.1.3	Converting Roll Microfilm to Digital				
	0 - 9,999	\$ 0.061	/per image	\$ 0.045	/per image
	10,000 - 99,999	\$ 0.050	/per image	\$ 0.035	/per image
	100,000 +	\$ 0.042	/per image	\$ 0.029	/per image

ANACOMP, 13073 E 166TH ST SUITE B, CERRITOS, CA 90703

1.1.4	Converting Microfiche to Digital				
	0 - 9,999	\$ 0.085	/per image	\$ 0.065	/per image
	10,000 - 99,999	\$ 0.075	/per image	\$ 0.055	/per image
	100,000 +	\$ 0.065	/per image	\$ 0.045	/per image
1.1.5	Converting Jacketed Microfilm to Digital				
	0 - 9,999	\$ 0.105	/per image	\$ 0.0885	/per image
	100,000 +	\$ 0.090	/per image	\$ 0.0785	/per image
	100,000 +	\$ 0.085	/per image	\$ 0.0685	/per image
1.1.6	Converting Aperture Cards to Digital				
	0 - 9,999	\$ 0.44	/per image	\$ 0.39	/per image
	10,000 - 99,999	\$ 0.38	/per image	\$ 0.34	/per image
	100,000 +	\$ 0.34	/per image	\$ 0.29	/per image
1.2	Optical Character Recognition (OCR) (Non-Validated)				
	0 - 9,999	\$ 0.0225	/per image	\$ 0.020	/per image
	10,000 - 99,999	\$ 0.0175	/per image	\$ 0.015	/per image
	100,000 +	\$ 0.0125	/per image	\$ 0.010	/per image
1.3	Index Base				
	Up to five (5) keyword fields				
	0 - 9,999	\$ 0.0085	/per keystroke	\$ 0.0075	/per keystroke
	10,000 - 99,999	\$ 0.0085	/per keystroke	\$ 0.0075	/per keystroke
	100,000 +	\$ 0.0085	/per keystroke	\$ 0.0075	/per keystroke
1.4	Imaging Utilizing Barcodes and/or Extracting Data				
	0 - 9,999	\$ 0.002	/per image	\$ 0.002	/per image
	10,000 - 99,999	\$ 0.002	/per image	\$ 0.002	/per image
	100,000 +	\$ 0.002	/per image	\$ 0.002	/per image

ANACOMP, 13073 E 166TH ST SUITE B, CERRITOS, CA 90703

1.5	Storage Medium		
	CD	\$ 10.00	/ea.
	DVD	\$ 20.00	/ea.
	FTP	\$ 0.002	/per page
1.6	Expedited Delivery (Section 2.2.4)	\$ 35.00	/per hr.
1.7	Courier Services (Section 2.2.1)	\$ 25.00	/per hr.
1.8	Document Preparation (Section 2.2.2)	\$ 18.50	/per hr.
1.9	Pricing for other services not identified will be quoted on an individual project basis		

Terms: Net 30

Vendor Number: W000000392 X

Telephone Number: 562-802-3673

Fax Number: 562-802-3673

Contact Person: Diane Kipp

E-mail Address: dkipp@anacomp.com

Company Web Site: www.anacomp.com

Certificates of Insurance Required

Contract Period: To cover the period ending **November 30, 2010.**

THE DATA CENTER OF ARIZONA, 2801 N 33RD AVE STE 1, PHOENIX, AZ 85009

PRICING SHEET NIGP 9203801

WILLING TO ACCEPT FUTURE SOLICITATIONS VIA EMAIL: YES NO

WILL YOUR FIRM ACCEPT A PROCUREMENT CARD FOR INVOICE PAYMENT? YES NO

IF YES, MAY THE COUNTY TAKE ADVANTAGE OF DISCOUNTS OFFERED BY YOUR FIRM IN THIS BID/RFP WHEN PAYING WITH A PROCUREMENT CARD? YES NO

INTERNET ORDERING CAPABILITY: YES NO % DISCOUNT

OTHER GOV'T. AGENCIES MAY USE THIS CONTRACT: YES NO

1.0 PRICING:

	<u>On-Site</u>	<u>Off-Site</u>
1.1 <u>Imaging Only Scanning Services</u>		
1.1.1 Converting Documents to Digital (2-1/2" to 8-1/2" X 17" Documents)		
0 - 9,999	<u>0.16</u> /per image	<u>0.08</u> /per image
10,000-99,999	<u>0.1</u> /per image	<u>0.06</u> /per image
100,000+	<u>0.06</u> /per image	<u>0.04</u> /per image
1.1.2 Converting Maps, Plat Maps, As-Builts, Drawings to Digital		
0 - 9,999	<u>No bid</u> /per image	<u>1.75</u> /per image
10,000-99,999	<u>No bid</u> /per image	<u>1.35</u> /per image
100,000+	<u>No bid</u> /per image	<u>1.15</u> /per image

THE DATA CENTER OF ARIZONA, 2801 N 33RD AVE STE 1, PHOENIX, AZ 85009

1.2	<u>Optical Character Recognition (OCR)</u> (Non-Validated)		
	0 - 9,999	<u>0.05</u> /per image	<u>0.05</u> /per image
	10,000-99,999	<u>0.025</u> /per image	<u>0.025</u> /per image
	100,000+	<u>0.02</u> /per image	<u>0.02</u> /per image
1.3	<u>Index Base</u>		
	<u>Up to five (5) keyword fields</u>		
	0 - 9,999	<u>0.004</u> /per image keystroke	<u>0.0035</u> /per image keystroke
	10,000-99,999	<u>0.004</u> /per image keystroke	<u>0.0035</u> /per image keystroke
	100,000+	<u>0.004</u> /per image keystroke	<u>0.0035</u> /per image keystroke
1.4	<u>Imaging Utilizing Barcodes and/or Extracted Data</u>		
	0 - 9,999	<u>0.17</u> /per image	<u>0.09</u> /per image
	10,000-99,999	<u>0.11</u> /per image	<u>0.07</u> /per image
	100,000+	<u>0.07</u> /per image	<u>0.05</u> /per image
1.5	<u>Storage Medium</u>		
	CD	<u>15</u> /ea.	
	DVD	<u>20</u> /ea.	
	FTP	<u>No Charge</u> /per project	
1.6	<u>Expedited Delivery (Section 2.2.3 4)</u>	<u>20</u> /per hr.	
1.7	<u>Courier Services (Section 2.2.1)</u>	<u>20</u> /per hr.	
1.8	<u>Document Preparation (Section 2.2.2)</u>	<u>20</u> /per hr.	

THE DATA CENTER OF ARIZONA, 2801 N 33RD AVE STE 1, PHOENIX, AZ 85009

1.9 Pricing for Other Services not Identified Will be Quoted on an Individual Project Basis.

Terms: Net 30

Vendor Number: W000007467 X

Telephone Number: 602-415-1111

Fax Number: 602-415-1133

Contact Person: Don Castle

E-mail Address: dcastle@datacenteraz.com

Company Web Site: www.datacenteraz.com

Certificates of Insurance Required

Contract Period: To cover the period ending **November 30, 2010.**

ICM, INC., 2850 S 36TH ST #12, PHOENIX, AZ 85034

PRICING SHEET NIGP 9203801

WILLING TO ACCEPT FUTURE SOLICITATIONS VIA EMAIL: YES NO

WILL YOUR FIRM ACCEPT A PROCUREMENT CARD FOR INVOICE PAYMENT? YES NO

IF YES, MAY THE COUNTY TAKE ADVANTAGE OF DISCOUNTS OFFERED BY YOUR FIRM IN THIS BID/RFP WHEN PAYING WITH A PROCUREMENT CARD? YES NO

INTERNET ORDERING CAPABILITY: YES NO % DISCOUNT

OTHER GOVT. AGENCIES MAY USE THIS CONTRACT: YES NO

1.0 PRICING:

		On-Site	Off-Site
1.1	<u>Imaging Only Scanning Services</u>		
1.1.1	Converting Documents to Digital (2-1/2" to 8-1/2" X 17" Documents)		
	0 - 9,999	<u>0.113</u> /per image	<u>0.075</u> /per image
	10,000-99,999	<u>0.096</u> /per image	<u>0.064</u> /per image
	100,000+	<u>0.071</u> /per image	<u>0.059</u> /per image
1.1.2	Converting Maps, Plat Maps, As-Builts, Drawings to Digital		
	0 - 9,999	<u>1.11</u> /per image	<u>0.89</u> /per image
	10,000-99,999	<u>0.86</u> /per image	<u>0.69</u> /per image
	100,000+	<u>0.71</u> /per image	<u>0.59</u> /per image

ICM, INC., 2850 S 36TH ST #12, PHOENIX, AZ 85034

1.1.3	Converting Roll Microfilm to Digital		
	0 - 9,999	<u>0.09</u> /per image	<u>0.045</u> /per image
	10,000-99,999	<u>0.078</u> /per image	<u>0.039</u> /per image
	100,000+	<u>0.044</u> /per image	<u>0.029</u> /per image
1.1.4	Converting Microfiche to Digital		
	0 - 9,999	<u>0.12</u> /per image	<u>0.075</u> /per image
	10,000-99,999	<u>0.098</u> /per image	<u>0.065</u> /per image
	100,000+	<u>0.072</u> /per image	<u>0.06</u> /per image
1.1.5	Converting Jacketed Microfilm to Digital		
	0 - 9,999	<u>0.12</u> /per image	<u>0.075</u> /per image
	10,000-99,999	<u>0.098</u> /per image	<u>0.065</u> /per image
	100,000+	<u>0.072</u> /per image	<u>0.06</u> /per image
1.1.6	Converting Aperture Cards to Digital		
	0 - 9,999	<u>1.19</u> /per image	<u>0.79</u> /per image
	10,000-99,999	<u>0.79</u> /per image	<u>0.63</u> /per image
	100,000+	<u>0.65</u> /per image	<u>0.54</u> /per image
1.1.7	0 - 9,999	<u>n/a</u> /per image	<u>0.075</u> /per image
	10,000-99,999	<u>n/a</u> /per image	<u>0.070</u> /per image
	100,000+	<u>0.090</u> /per image	<u>0.065</u> /per image
1.2	<u>Optical Character Recognition (OCR)</u> (Non-Validated)		
	0 - 9,999	<u>0.025</u> /per image	<u>0.02</u> /per image
	10,000-99,999	<u>0.019</u> /per image	<u>0.015</u> /per image
	100,000+	<u>0.013</u> /per image	<u>0.01</u> /per image

ICM, INC., 2850 S 36TH ST #12, PHOENIX, AZ 85034

1.3	<u>Index Base</u>		
	<u>Up to five (5) keyword fields</u>		
	0 - 9,999	<u>0.015</u> /per image- keystroke	<u>0.01</u> /per image- keystroke
	10,000-99,999	<u>0.01</u> /per image- keystroke	<u>0.008</u> /per image- keystroke
	100,000+	<u>0.008</u> /per image- keystroke	<u>0.007</u> /per image- keystroke
1.4	<u>Imaging Utilizing Barcodes and/or Extracted Data</u>		
	0 - 9,999	<u>0.119</u> /per image	<u>0.081</u> /per image
	10,000-99,999	<u>0.01</u> /per image	<u>0.068</u> /per image
	100,000+	<u>0.073</u> /per image	<u>0.061</u> /per image
1.5	<u>Storage Medium</u>		
	CD	<u>7</u> /ea.	
	DVD	<u>12</u> /ea.	
	FTP	<u>0</u> /per project	
1.6	<u>Expedited Delivery (Section 2.2.3 4)</u>	<u>0</u> /per hr.	
1.7	<u>Courier Services (Section 2.2.1)</u>	<u>19</u> /per hr.	
1.8	<u>Document Preparation (Section 2.2.2)</u>	<u>23</u> /per hr.	
1.9	Pricing for Other Services not Identified Will be Quoted on an Individual Project Basis.		

ICM, INC., 2850 S 36TH ST #12, PHOENIX, AZ 85034

Terms: 1% 10 Net 30

Vendor Number: W000003419 X

Telephone Number: 602-678-1978

Fax Number: 602-678-1985

Contact Person: Joseph Devinney

E-mail Address: joed@icmconv.com

Company Web Site: www.icmconv.com

Certificates of Insurance Required

Contract Period: To cover the period ending **November 30, 2010.**

HOV SERVICES, 8836 N. 23RD AVE STE B-03, PHOENIX, AZ 85021

LASON (Name change effective 1/1/08)

PRICING SHEET NIGP 9203801

WILLING TO ACCEPT FUTURE SOLICITATIONS VIA EMAIL: YES NO

WILL YOUR FIRM ACCEPT A PROCUREMENT CARD FOR INVOICE PAYMENT? YES NO

IF YES, MAY THE COUNTY TAKE ADVANTAGE OF DISCOUNTS OFFERED BY YOUR FIRM IN THIS BID/RFP WHEN PAYING WITH A PROCUREMENT CARD? YES NO

INTERNET ORDERING CAPABILITY: YES NO % DISCOUNT

OTHER GOVT. AGENCIES MAY USE THIS CONTRACT: YES NO

1.0 PRICING:

		On-Site	Off-Site
1.1	<u>Imaging Only Scanning Services</u>		
1.1.1	Converting Documents to Digital (2-1/2" to 8-1/2" X 17" Documents)		
	0 - 9,999	<u>0.066</u> /per image	<u>0.057</u> /per image
	10,000-99,999	<u>0.062</u> /per image	<u>0.054</u> /per image
	100,000+	<u>0.060</u> /per image	<u>0.052</u> /per image
1.1.2	Converting Maps, Plat Maps, As-Builts, Drawings to Digital		
	0 - 9,999	<u>1.67</u> /per image	<u>1.45</u> /per image
	10,000-99,999	<u>1.50</u> /per image	<u>1.30</u> /per image
	100,000+	<u>1.43</u> /per image	<u>1.24</u> /per image

HOV SERVICES, 8836 N. 23RD AVE STE B-03, PHOENIX, AZ 85021

1.1.3 Converting Roll Microfilm to Digital

0 - 9,999	<u>0.0183</u> /per image	<u>0.0159</u> /per image
10,000-99,999	<u>0.0177</u> /per image	<u>0.0154</u> /per image
100,000+	<u>0.0170</u> /per image	<u>0.0148</u> /per image

1.1.4 Converting Microfiche to Digital

0 - 9,999	<u>0.058</u> /per image	<u>0.050</u> /per image
10,000-99,999	<u>0.049</u> /per image	<u>0.043</u> /per image
100,000+	<u>0.046</u> /per image	<u>0.040</u> /per image

1.1.5 Converting Jacketed Microfilm to Digital

0 - 9,999	<u>0.058</u> /per image	<u>0.050</u> /per image
10,000-99,999	<u>0.049</u> /per image	<u>0.043</u> /per image
100,000+	<u>0.046</u> /per image	<u>0.040</u> /per image

1.1.6 Converting Aperture Cards to Digital

0 - 9,999	<u>0.32</u> /per image	<u>0.28</u> /per image
10,000-99,999	<u>0.25</u> /per image	<u>0.22</u> /per image
100,000+	<u>0.23</u> /per image	<u>0.20</u> /per image

1.1.7 Converting Electronic Images to Microfilm

0 - 9,999	<u> </u> /per image	<u>\$0.20</u> /per image
10,000-99,999	<u> </u> /per image	<u>\$0.018</u> /per image
100,000+	<u> </u> /per image	<u>\$0.015</u> /per image

HOV SERVICES, 8836 N. 23RD AVE STE B-03, PHOENIX, AZ 85021

1.2	<u>Optical Character Recognition (OCR)</u> (Non-Validated)		
	0 - 9,999	<u>0.045</u> /per image	<u>0.039</u> /per image
	10,000-99,999	<u>0.040</u> /per image	<u>0.035</u> /per image
	100,000+	<u>0.037</u> /per image	<u>0.032</u> /per image
1.3	<u>Index Base</u>		
	<u>Up to five (5) keyword fields</u>		
	0 - 9,999	<u>0.010</u> /per image keystroke	<u>0.009</u> /per image keystroke
	10,000-99,999	<u>0.009</u> /per image keystroke	<u>0.008</u> /per image keystroke
	100,000+	<u>0.008</u> /per image keystroke	<u>0.007</u> /per image keystroke
1.4	<u>Imaging Utilizing Barcodes and/or Extracted Data</u>		
	0 - 9,999	<u>0</u> /per image	<u>0</u> /per image
	10,000-99,999	<u>0</u> /per image	<u>0</u> /per image
	100,000+	<u>0</u> /per image	<u>0</u> /per image
1.5	<u>Storage Medium</u>		
	CD	<u>25.00</u> /ea.	
	DVD	<u>60.00</u> /ea.	
	FTP	<u>50.00</u> /per project	
1.6	<u>Expedited Delivery (Section 2.2.3 4)</u>	<u>17.50</u> /per hr.	
1.7	<u>Courier Services (Section 2.2.1)</u>	<u>17.50</u> /per hr.	

NATIONAL TECHNOLOGY SOLUTIONS, 8500 E. HELEN PL, TUCSON, AZ 85715

PRICING SHEET NIGP 9203801

WILLING TO ACCEPT FUTURE SOLICITATIONS VIA EMAIL: YES NO

WILL YOUR FIRM ACCEPT A PROCUREMENT CARD FOR INVOICE PAYMENT? YES NO

IF YES, MAY THE COUNTY TAKE ADVANTAGE OF DISCOUNTS OFFERED BY YOUR FIRM IN THIS BID/RFP WHEN PAYING WITH A PROCUREMENT CARD? YES NO

INTERNET ORDERING CAPABILITY: YES NO % DISCOUNT

OTHER GOVT. AGENCIES MAY USE THIS CONTRACT: YES NO

1.0 PRICING:

		On-Site	Off-Site
1.1	Imaging Only Scanning Services		
1.1.1	Converting Documents to Digital (2-1/2" to 8-1/2" X 17" Documents)		
	0 - 9,999	<u>0.12</u> /per image	<u>0.06</u> /per image
	10,000-99,999	<u>0.12</u> /per image	<u>0.05</u> /per image
	100,000+	<u>0.12</u> /per image	<u>0.04</u> /per image
1.1.2	Converting Maps, Plat Maps, As-Builts, Drawings to Digital		
	0 - 9,999	<u>0.7</u> /per image	<u>0.75</u> /per image
	10,000-99,999	<u>0.55</u> /per image	<u>0.6</u> /per image
	100,000+	<u>0.45</u> /per image	<u>0.5</u> /per image

NATIONAL TECHNOLOGY SOLUTIONS, 8500 E. HELEN PL, TUCSON, AZ 85715

1.1.3 Converting Roll Microfilm to Digital

0 - 9,999	<u>2.5</u> /per image	<u>2.5</u> /per image
10,000-99,999	<u>2.25</u> /per image	<u>2.5</u> /per image
100,000+	<u>2</u> /per image	<u>2.5</u> /per image

1.1.4 Converting Microfiche to Digital

0 - 9,999	<u>0.2</u> /per image	<u>0.15</u> /per image
10,000-99,999	<u>0.15</u> /per image	<u>0.12</u> /per image
100,000+	<u>0.12</u> /per image	<u>0.1</u> /per image

1.1.5 Converting Jacketed Microfilm to Digital

0 - 9,999	<u>0.25</u> /per image	<u>0.2</u> /per image
10,000-99,999	<u>0.2</u> /per image	<u>0.23</u> /per image
100,000+	<u>0.17</u> /per image	<u>0.2</u> /per image

1.1.6 Converting Aperture Cards to Digital

0 - 9,999	<u>0.4</u> /per image	<u>0.4</u> /per image
10,000-99,999	<u>0.4</u> /per image	<u>0.4</u> /per image
100,000+	<u>0.4</u> /per image	<u>0.4</u> /per image

1.2 Optical Character Recognition (OCR)
(Non-Validated)

0 - 9,999	<u>0.08</u> /per image	<u>0.03</u> /per image
10,000-99,999	<u>0.08</u> /per image	<u>0.02</u> /per image
100,000+	<u>0.08</u> /per image	<u>0.015</u> /per image

NATIONAL TECHNOLOGY SOLUTIONS, 8500 E. HELEN PL, TUCSON, AZ 85715

1.3	<u>Index Base</u>		
	<u>Up to five (5) keyword fields</u>		
	0 - 9,999	<u>0.005</u> /per image-keystroke	<u>0.03</u> /per image-keystroke
	10,000-99,999	<u>0.005</u> /per image-keystroke	<u>0.03</u> /per image-keystroke
	100,000+	<u>0.005</u> /per image-keystroke	<u>0.03</u> /per image-keystroke
1.4	<u>Imaging Utilizing Barcodes and/or Extracted Data</u>		
	0 - 9,999	<u>0.05</u> /per image	<u>0.03</u> /per image
	10,000-99,999	<u>0.05</u> /per image	<u>0.03</u> /per image
	100,000+	<u>0.05</u> /per image	<u>0.03</u> /per image
1.5	<u>Storage Medium</u>		
	CD	<u>5</u> /ea.	
	DVD	<u>7.5</u> /ea.	
	FTP	<u>25</u> /per project	
1.6	<u>Expedited Delivery (Section 2.2.3 4)</u>	<u>55</u> /per hr.	
1.7	<u>Courier Services (Section 2.2.1)</u>	<u>35</u> /per hr.	
1.8	<u>Document Preparation (Section 2.2.2)</u>	<u>25</u> /per hr.	
1.9	Pricing for Other Services not Identified Will be Quoted on an Individual Project Basis.		

NATIONAL TECHNOLOGY SOLUTIONS, 8500 E. HELEN PL, TUCSON, AZ 85715

Terms: 2% 10 Net 30

Vendor Number: W000011044 X

Telephone Number: 520-207-6539

Fax Number: 520-296-5041

Contact Person: Deborah Dillon

E-mail Address: Debbie@nts4me.com

Company Web Site: www.nts4me.com

Certificates of Insurance Required

Contract Period: To cover the period ending **November 30, 2010.**

OSAM OF ARIZONA, INC., 3520 N. 16TH STREET, PHOENIX, AZ 86016

PRICING SHEET NIGP 9203801

WILLING TO ACCEPT FUTURE SOLICITATIONS VIA EMAIL: YES NO

WILL YOUR FIRM ACCEPT A PROCUREMENT CARD FOR INVOICE PAYMENT? YES NO

IF YES, MAY THE COUNTY TAKE ADVANTAGE OF DISCOUNTS OFFERED BY YOUR FIRM IN THIS BID/RFP WHEN PAYING WITH A PROCUREMENT CARD? YES NO

INTERNET ORDERING CAPABILITY: YES NO % DISCOUNT

OTHER GOVT. AGENCIES MAY USE THIS CONTRACT: YES NO

1.0 PRICING:

		On-Site	Off-Site
1.1	<u>Imaging Only</u> Scanning Services		
1.1.1	Converting Documents to Digital (2-1/2" to 8-1/2" X 17" Documents)		
	0 - 9,999	<u>0.125</u> /per image	<u>0.12</u> /per image
	10,000-99,999	<u>0.115</u> /per image	<u>0.11</u> /per image
	100,000+	<u>0.105</u> /per image	<u>0.1</u> /per image
1.1.2	Converting Maps, Plat Maps, As-Builts, Drawings to Digital		
	0 - 9,999	<u>1.12</u> /per image	<u>1.07</u> /per image
	10,000-99,999	<u>1.04</u> /per image	<u>0.99</u> /per image
	100,000+	<u>0.95</u> /per image	<u>0.91</u> /per image

OSAM OF ARIZONA, INC., 3520 N. 16TH STREET, PHOENIX, AZ 86016

1.1.3 Converting Roll Microfilm to Digital

0 - 9,999	_____	/per image	<u>0.65</u>	/per image
10,000-99,999	_____	/per image	<u>0.55</u>	/per image
100,000+	_____	/per image	<u>0.45</u>	/per image

1.1.4 Converting Microfiche to Digital

0 - 9,999	_____	/per image	<u>0.95</u>	/per image
10,000-99,999	_____	/per image	<u>0.85</u>	/per image
100,000+	_____	/per image	<u>0.75</u>	/per image

1.1.5 Converting Jacketed Microfilm to Digital

0 - 9,999	_____	/per image	<u>0.95</u>	/per image
10,000-99,999	_____	/per image	<u>0.85</u>	/per image
100,000+	_____	/per image	<u>0.75</u>	/per image

1.1.6 Converting Aperture Cards to Digital

0 - 9,999	_____	/per image	<u>1</u>	/per image
10,000-99,999	_____	/per image	<u>0.95</u>	/per image
100,000+	_____	/per image	<u>0.9</u>	/per image

1.1.7 Converting Electronic Images to Microfilm

0 - 9,999	<u>N/A</u>	/per image	16mm Film	
10,000 - 99,999	<u>N/A</u>	/per image	\$0.03	/per image
100,000 +	<u>N/A</u>	/per image	\$0.028	/per image
			\$0.024	/per image

0 - 9,999	<u>N/A</u>	/per image	35mm Film	
10,000 - 99,999	<u>N/A</u>	/per image	\$0.22	/per image
100,000 +	<u>N/A</u>	/per image	\$0.21	/per image
			\$0.20	/per image

OSAM OF ARIZONA, INC., 3520 N. 16TH STREET, PHOENIX, AZ 86016

1.2	<u>Optical Character Recognition (OCR)</u> (Non-Validated)		
	0 - 9,999	<u>Included</u> /per image	<u>Included</u> /per image
	10,000-99,999	<u>Included</u> /per image	<u>Included</u> /per image
	100,000+	<u>Included</u> /per image	<u>Included</u> /per image
			* Included in imaging price
1.3	<u>Index Base</u>		
	<u>Up to five (5) keyword fields</u>		
	0 - 9,999	<u>0.004</u> /per image- keystroke	<u>0.0035</u> /per image- keystroke
	10,000-99,999	<u>0.0035</u> /per image- keystroke	<u>0.003</u> /per image- keystroke
	100,000+	<u>0.003</u> /per image- keystroke	<u>0.0025</u> /per image- keystroke
1.4	<u>Imaging Utilizing Barcodes and/or Extracted Data</u>		
	0 - 9,999	<u>Included</u> /per image	<u>Included</u> /per image
	10,000-99,999	<u>Included</u> /per image	<u>Included</u> /per image
	100,000+	<u>Included</u> /per image	<u>Included</u> /per image
			* Included in imaging price
1.5	<u>Storage Medium</u>		
	CD	<u>2</u> /ea.	* Included \$10.00 ea. Additional
	DVD	<u>2</u> /ea.	* Included \$10.00 ea. Additional
	FTP	<u>Included</u> /per project	
1.6	<u>Expedited Delivery (Section 2.2.3 4)</u>	<u>Included</u> /per hr.	
1.7	<u>Courier Services (Section 2.2.1)</u>	<u>Included</u> /per hr.	
1.8	<u>Document Preparation (Section 2.2.2)</u>	<u>Included</u> /per hr.	* Normal Document Prep. Included * Additional Charge up to .25% may apply for heavy Doc. Prep.

OSAM OF ARIZONA, INC., 3520 N . 16TH STREET, PHOENIX, AZ 86016

1.9 Pricing for Other Services not Identified Will be Quoted on an Individual Project Basis.

Terms: Net 30

Vendor Number: W000001144 X

Telephone Number: 602-263-9432

Fax Number: 602-277-2844

Contact Person: Ron Thompson, Jr.

E-mail Address: osam@osaminc.com ~~osam@osaminc.com~~ ronjr@osaminc.com

Company Web Site: www.osaminc.com

Certificates of Insurance Required

Contract Period: To cover the period ending **November 30, 2010.**

SOURCECORP BPS INC., 3232 MCKINNEY AVE STE 1000, DALLAS, TX 75204

PRICING SHEET NIGP 9203801

WILLING TO ACCEPT FUTURE SOLICITATIONS VIA EMAIL: YES NO

WILL YOUR FIRM ACCEPT A PROCUREMENT CARD FOR INVOICE PAYMENT? YES NO

IF YES, MAY THE COUNTY TAKE ADVANTAGE OF DISCOUNTS OFFERED BY YOUR FIRM IN THIS BID/RFP WHEN PAYING WITH A PROCUREMENT CARD? YES NO

INTERNET ORDERING CAPABILITY: YES NO % DISCOUNT

OTHER GOV'T. AGENCIES MAY USE THIS CONTRACT: YES NO

1.0 PRICING:

		On-Site	Off-Site
1.1	<u>Imaging Only Scanning Services</u>		
1.1.1	Converting Documents to Digital (2-1/2" to 8-1/2" X 17" Documents)		
	0 - 9,999	<u>\$0.09</u> /per image	<u>\$0.07</u> /per image
	10,000-99,999	<u>\$0.08</u> /per image	<u>\$0.065</u> /per image
	100,000+	<u>\$0.07</u> /per image	<u>\$0.065</u> /per image
1.1.2	Converting Maps, Plat Maps, As-Builts, Drawings to Digital		
	0 - 9,999	<u>\$3.00</u> /per image	<u>\$2.10</u> /per image
	10,000-99,999	<u>\$2.75</u> /per image	<u>\$2.00</u> /per image
	100,000+	<u>\$2.50</u> /per image	<u>\$1.75</u> /per image

SOURCECORP BPS INC., 3232 MCKINNEY AVE STE 1000, DALLAS, TX 75204

1.1.3	Converting Roll Microfilm to Digital		
	0 - 9,999	<u>\$0.07</u> /per image	<u>\$0.06</u> /per image
	10,000-99,999	<u>\$0.06</u> /per image	<u>\$0.05</u> /per image
	100,000+	<u>\$0.05</u> /per image	<u>\$0.035</u> /per image
1.1.4	Converting Microfiche to Digital		
	0 - 9,999	<u>\$0.09</u> /per image	<u>\$0.075</u> /per image
	10,000-99,999	<u>\$0.08</u> /per image	<u>\$0.07</u> /per image
	100,000+	<u>\$0.08</u> /per image	<u>\$0.07</u> /per image
1.1.5	Converting Jacketed Microfilm to Digital		
	0 - 9,999	<u>\$0.10</u> /per image	<u>\$0.80</u> /per image
	10,000-99,999	<u>\$0.10</u> /per image	<u>\$0.075</u> /per image
	100,000+	<u>\$0.09</u> /per image	<u>\$0.07</u> /per image
1.1.6	Converting Aperture Cards to Digital		
	0 - 9,999	<u>\$0.69</u> /per image	<u>\$0.55</u> /per image
	10,000-99,999	<u>\$0.69</u> /per image	<u>\$0.498</u> /per image
	100,000+	<u>\$0.60</u> /per image	<u>\$0.498</u> /per image
1.2	<u>Optical Character Recognition (OCR)</u> (Non-Validated)		
	0 - 9,999	<u>\$0.04</u> /per image	<u>\$0.035</u> /per image
	10,000-99,999	<u>\$0.0375</u> /per image	<u>\$0.035</u> /per image
	100,000+	<u>\$0.04</u> /per image	<u>\$0.030</u> /per image

SOURCECORP BPS INC., 3232 MCKINNEY AVE STE 1000, DALLAS, TX 75204

1.3	<u>Index Base</u>		
	<u>Up to five (5) keyword fields</u>		
	0 - 9,999	<u>\$0.01</u> /per image keystroke	<u>\$0.01</u> /per image keystroke
	10,000-99,999	<u>\$0.01</u> /per image keystroke	<u>\$0.0059</u> /per image keystroke
	100,000+	<u>\$0.008</u> /per image keystroke	<u>\$0.0059</u> /per image keystroke
1.4	<u>Imaging Utilizing Barcodes and/or Extracted Data</u>		
	0 - 9,999	<u>\$0.09</u> /per image	<u>\$0.07</u> /per image
	10,000-99,999	<u>\$0.08</u> /per image	<u>\$0.065</u> /per image
	100,000+	<u>\$0.07</u> /per image	<u>\$0.065</u> /per image
1.5	<u>Storage Medium</u>		
	CD	<u>\$20</u> /ea.	
	DVD	<u>\$25</u> /ea.	
	FTP	<u>\$1,500</u> /per project**	
1.6	<u>Expedited Delivery (Section 2.2.3 4)</u>	<u>\$40</u> /per hr.	
1.7	<u>Courier Services (Section 2.2.1)</u>	<u>\$60</u> /per hr.	
1.8	<u>Document Preparation (Section 2.2.2)</u>	<u>20</u> /per hr.	
1.9	Pricing for Other Services not Identified Will be Quoted on an Individual Project Basis.		

**NOTE: FTP Project Costs assumes maximum 3-day site set up and pass communications costs

SOURCECORP BPS INC., 3232 MCKINNEY AVE STE 1000, DALLAS, TX 75204

Terms: Net 30

Vendor Number: W000011161 X

Telephone Number: 214-740-7500

Fax Number: 606-878-4148

Contact Person: Jeff Meshinsky

E-mail Address: jeffmeshinsky@srcp.com

Company Web Site: www.sourcecorp.com

Certificates of Insurance Required

Contract Period: To cover the period ending **November 30, 2010.**

(Added 11/29/07)

LIN-CUM, INC., 3020 W. WINDSOR AVE, PHOENIX, AZ 85009

PRICING SHEET NIGP 9203801

WILLING TO ACCEPT FUTURE SOLICITATIONS VIA EMAIL: YES NO

WILL YOUR FIRM ACCEPT A PROCUREMENT CARD FOR INVOICE PAYMENT? YES NO

IF YES, MAY THE COUNTY TAKE ADVANTAGE OF DISCOUNTS OFFERED BY YOUR FIRM IN THIS BID/RFP WHEN PAYING WITH A PROCUREMENT CARD? YES NO

INTERNET ORDERING CAPABILITY: YES NO % DISCOUNT

OTHER GOVT. AGENCIES MAY USE THIS CONTRACT: YES NO

1.0 PRICING:

		<u>On-Site</u>	<u>Off-Site</u>
1.1	Imaging Only Scanning Services		
	=		
1.1.1	Converting Documents to Digital (2-1/2" to 8-1/2" X 17" Documents)		
	=		
	0 - 9,999	<u>0.05</u> /per image	250.00 SET UP FEE <u>0.05</u> /per image
	10,000-99,999	<u>0.045</u> /per image	250.00 SET UP FEE <u>0.045</u> /per image
	100,000+	<u>0.04</u> /per image	250.00 SET UP FEE <u>0.04</u> /per image
1.1.2	Converting Maps, Plat Maps, As-Builts, Drawings to Digital		
	=		
	0 - 9,999	<u>\$1.10</u> /per image	250.00 SET UP FEE <u>\$1.10</u> /per image
	10,000-99,999	<u>0.95</u> /per image	250.00 SET UP FEE <u>0.95</u> /per image
	100,000+	<u>0.85</u> /per image	250.00 SET UP FEE <u>0.85</u> /per image

(Added 11/29/07)

LIN-CUM, INC., 3020 W. WINDSOR AVE, PHOENIX, AZ 85009

1.1.3 Converting Roll Microfilm to Digital

0 - 9,999	<u>0.12</u> /per image	250.00 SET UP FEE	<u>0.12</u> /per image
10,000-99,999	<u>0.11</u> /per image	250.00 SET UP FEE	<u>0.11</u> /per image
100,000+	<u>0.08</u> /per image	250.00 SET UP FEE	<u>0.08</u> /per image

1.1.4 Converting Microfiche to Digital

0 - 9,999	<u>0.14</u> /per image	250.00 SET UP FEE	<u>0.14</u> /per image
10,000-99,999	<u>0.12</u> /per image	250.00 SET UP FEE	<u>0.12</u> /per image
100,000+	<u>0.08</u> /per image	250.00 SET UP FEE	<u>0.08</u> /per image

1.1.5 Converting Jacketed Microfilm to Digital

0 - 9,999	<u>0.12</u> /per image	250.00 SET UP FEE	<u>0.12</u> /per image
10,000-99,999	<u>0.105</u> /per image	250.00 SET UP FEE	<u>0.105</u> /per image
100,000+	<u>0.08</u> /per image	250.00 SET UP FEE	<u>0.08</u> /per image

1.1.6 Converting Aperture Cards to Digital

0 - 9,999	<u>\$1.15</u> /per image	250.00 SET UP FEE	<u>\$1.15</u> /per image
10,000-99,999	<u>\$1.00</u> /per image	250.00 SET UP FEE	<u>\$1.00</u> /per image
100,000+	<u>0.75</u> /per image	250.00 SET UP FEE	<u>0.75</u> /per image

1.1.7 Converting Electronic Images to Microfilm

0 - 9,999	<u> </u> /per image		<u>\$0.04</u> /per image
10,000-99,999	<u> </u> /per image		<u>\$0.035</u> /per image
100,000+	<u> </u> /per image		<u>\$0.03</u> /per image

(Added 11/29/07)

LIN-CUM, INC., 3020 W. WINDSOR AVE, PHOENIX, AZ 85009

1.2	<u>Optical Character Recognition (OCR)</u> (Non-Validated)			
	0 - 9,999	<u>0.02</u>	/per image	250.00 SET UP FEE <u>0.02</u> /per image
	10,000-99,999	<u>0.02</u>	/per image	250.00 SET UP FEE <u>0.02</u> /per image
	100,000+	<u>0.02</u>	/per image	250.00 SET UP FEE <u>0.02</u> /per image
1.3	<u>Index Base</u>			
	<u>Up to five (5) keyword fields</u>			
	0 - 9,999	<u>0.0075</u>	/per image keystroke	250.00 SET UP FEE <u>0.0075</u> /per image keystroke
	10,000-99,999	<u>0.0075</u>	/per image keystroke	250.00 SET UP FEE <u>0.0075</u> /per image keystroke
	100,000+	<u>0.0075</u>	/per image keystroke	250.00 SET UP FEE <u>0.0075</u> /per image keystroke
1.4	<u>Imaging Utilizing Barcodes and/or Extracted Data</u>			
	0 - 9,999	<u>0.005</u>	/per image	250.00 SET UP FEE <u>0.005</u> /per image
	10,000-99,999	<u>0.005</u>	/per image	250.00 SET UP FEE <u>0.005</u> /per image
	100,000+	<u>0.005</u>	/per image	250.00 SET UP FEE <u>0.005</u> /per image
1.5	<u>Storage Medium</u>			
	CD	<u>\$25.00</u>	/ea.	
	DVD	<u>\$35.00</u>	/ea.	
	FTP	<u>N/C</u>	/per project	
1.6	<u>Expedited Delivery (Section 2.2.3 4)</u>	<u>\$25.00</u>	/per hr.	
1.7	<u>Courier Services (Section 2.2.1)</u>	<u>\$15.00</u>	/per hr.	
1.8	<u>Document Preparation (Section 2.2.2)</u>	<u>\$15.00</u>	/per hr.	

(Added 11/29/07)

LIN-CUM, INC., 3020 W. WINDSOR AVE, PHOENIX, AZ 85009

1.9 Pricing for Other Services not Identified Will be Quoted on an Individual Project Basis.

Terms: Net 30

Vendor Number: W000001385 X

Telephone Number: 602-233-1230

Fax Number: 602-233-1393

Contact Person: Charles Cummins

E-mail Address: linxum@lincum.com ~~lincum@lincum.com~~ ted.williams@lincum.com

Company Web Site: www.lincum.com

Certificates of Insurance Required

Contract Period: To cover the period ending **November 30, 2010.**