



October 3, 2007 – Summary Meeting Minutes

Call to Order/Introductions:

A meeting of the Maricopa County Local Emergency Planning Committee (MCLEPC) was held on October 3, 2007 at the Mesa City Plaza Building located at 20 E. Main Street, Mesa, Arizona. A quorum being present, Vice Chairman Hal Rosen called the meeting to order at 6:00 pm. Guests and members were then instructed to introduce themselves.

Members/Designees Present:

Tom Abbott	City of Tempe Fire Department
Steve Brittle	Don't Waste Arizona
Gil Damiani	City of Mesa Fire Department
Ron Jamison	City of Phoenix Fire Department
Alan Jensen	City of Tempe Fire Department
David Jones	City of Scottsdale Emergency Services
Tim Jones	ON Semiconductor
Warren Leek	Maricopa County Dept of Emergency Management
Joan Minichiello (for John Power)	Maricopa County Environmental Services
Hal Rosen, Vice Chairman	Envirosure Solutions, LLC
Kip Schlum (for Rob Gunter)	City of Glendale Homeland Security Department
Gary Smith	KTAR
Nicolaas Swart (for Craig Blum)	Maricopa County Department of Transportation
Michael Trapasso	Univar USA, Inc.
Chris West	Honeywell Electronic Chemicals LLC
MaryAlice Witzel	Banner Good Samaritan Medical Center

Members Absent:

Sheriff Joe Arpaio	Maricopa County Sheriff's Office
Cloves Campbell, Jr.	Arizona House of Representatives
Michael Fusco, Chairman	City of Peoria Safety/Emergency Management
Tim Newbill	City of Goodyear/Emergency Management
Jack Pike	American Red Cross

Guests:

Dan Roe	Arizona Emergency Response Commission
William E. Beebe	Metal Management, Inc.
Kelvin Barter	City of Phoenix Fire Department
Susan Nicholas	Maricopa County Department of Public Health
Robert Reymont	State Emergency Alert System
Mark Wishart	Brenntag Pacific
Jorge F. Martinez	Brenntag Pacific

LEPC Support Staff:

Cristina Herrera, Executive Director
Alaesha James, Recording Secretary

Maricopa County Dept of Emergency Management
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Review/Approve Minutes:

Vice Chairman Rosen called for a motion to accept the July 2007 minutes as written. Mr. Gary Smith requested to make a motion for the committee to dispense of Robert's Rules of Orders. Mr. David Jones proposed Mr. Smith's request be an agenda item for a future meeting.

Mr. Steve Brittle proposed an amendment to July's meeting minutes to reflect Mr. Gil Damiani's appointment as Chair of the Education Subcommittee by the Chairman. Mr. Steve Brittle moved to accept the minutes. Mr. Tim Jones seconded and the motion was unanimously approved.

Vice Chair Nominations/Elections:

Ms. Cristina Herrera informed the committee of two interested parties for the Vice Chairman position, Mr. David Jones and Mr. Ron Jamison. Ms. Herrera informed the committee that nominations are still being open. Vice Chair Rosen seeing no further nominations requested a motion to close the ballot and cause for a vote. Mr. Gary Smith moved to vote. Mr. Tim Jones seconded. By a show of hands Mr. Ron Jamison won and was voted as the new LEPC Vice Chairman in 2008.

Executive Director's Report:

Ms. Cristina Herrera informed the committee of the number of facilities in Maricopa County containing extremely hazardous substances (EHS). Ms. Herrera stated there are 648 facilities in Maricopa County. Fifty-one of these facilities contained Ammonia; two hundred and eight contain Chlorine, and three hundred eighty nine contain other EHS such as Sulfuric Acid.

Ms. Cristina Herrera announced the first annual Ammonia Safety Day will be held on November 13, 2007 at the Mountain Preserve Reception Center, 1431 E. Dunlap, Phoenix, AZ. This event is in cooperation with the Phoenix Fire Department Special Hazards Unit and the Refrigerating Engineers & Technicians Association (RETA). Ms. Herrera stated the goal of this day is to educate end-users, emergency responders and regulatory officials about the hazards of ammonia, how to respond to an ammonia release, and how to reduce the chances of having an ammonia incident. She further stated attendance is limited to one hundred and fifty people.

Ms. Cristina Herrera submitted the 2008 LEPC meeting schedule. Ms. Herrera stated the only change in the dates from last year is the committee will not be meeting in January due to the Super Bowl event, but will meet in February instead. The locations for the meetings will be announced prior to the meeting dates. Mr. Steve Brittle moved to approve the calendar. Ms. Mary Alice Witzel seconded and the motion was unanimously approved.

Ms. Cristina Herrera informed the committee that Senator Leah Taylor was instrumental in passing the Senate Bill 1112. This bill ensures requirements for Hazmat training and requires ADHS to coordinate public health and risk assessments, as well as ADEQ to assist upon request in the event of a toxic event. Additional information regarding this bill will be provided at the next meeting.

Ms. Herrera provided the committee with a copy of the Arizona State Emergency Response Commission meeting minutes from April 27, 2007 and an update from the EPA's Emergency Prevention, Preparedness, and Response Program which provided a summary of activities in Region 9 and at their head quarters.

Subcommittee Reports:

Planning Subcommittee: Mr. Steve Brittle informed the committee of an addendum that has been drafted for the Table Top Exercise After Action Report which was provided by Mr. Ron Jamison. This addendum provided a preliminary assessment of time frames in the event of a chlorine spill. Mr. Ron Jamison stated the Phoenix Fire Department reviewed the ramifications of the proposed situation at the Table Top Exercise and stated there are a tremendous number of variables that would impact dispersions, such as wind changes. Mr. Jamison stated a wind change 4-5 hours into the incident would double the size of the incident. The long term ramifications of an event like this are unpredictable. Mr. Steve Brittle moved to accept the addendum. Mr. Gary Smith seconded and the motion was unanimously approved.

Membership Subcommittee: Mr. Tim Jones stated there were no recommendations for dismissal of LEPC committee members for lack of attendance. Mr. Jones stated LEPC did receive two applications for membership: Ms. Greta Rogers and Ms. Susan Nicholas. The Membership Subcommittee reviewed the applications and recommended Ms. Rogers be added to the committee as a Citizen at Large; and Ms. Susan Nicholas be added to represent Public Health. Mr. Jones further stated Ms. Rogers will sit on the Plans Subcommittee and the Education Subcommittee. Ms. Nicholas will sit on the Rules Subcommittee and the Grants Subcommittee. Mr. Tim Jones stated that it is the recommendation of the Membership Subcommittee not to recruit additional membership because all slots are filled as required by EPCRA. Mr. Warren Leek moved to accept Ms. Greta Rogers and Ms. Susan Nicholas as members. Mr. Ron Jamison seconded and the motion was unanimously approved. Mr. Dan Roe stated he will give interim approval for Ms. Susan Nicholas and Ms. Greta Rogers.

Rules Subcommittee:

Mr. David Jones stated he was seeking approval to amend the Committee Rules adding the Immediate Past Chair position. (Revises Section 6.1 A and adds Section 6.5). He further stated that action was taken at the July 2007 meeting to create this position. Mr. Tim Jones moved to accept the change in the Committee Rules. Mr. Chris West seconded and the motion was unanimously approved.

Grants Subcommittee:

Ms. Cristina Herrera presented a copy of the final grant report that she submitted to Roger Soden at ADEM, which explains how the LEPC funds (\$1,500) were appropriated from the grant that was received for 2007.

Education Subcommittee:

Ms. Cristina Herrera reported on outreach and education activities she has conducted since the last meeting. She stated she attended the Ahwatukee Foothills Village Planning Committee giving them an overview of the LEPC and the Emergency Planning Community Right to Know

Act. Ms. Herrera also reported that she attended the Mesa Disaster Fair handing out 150 copies of the EPCRA fact sheet. She also reported that she gave a presentation to the Refrigerating Engineers & Technicians Association (RETA) meeting last August where she explained the sections of EPCRA.

Vice Chairman Mr. Hal Rosen thanked Ms. Cristina Herrera for her willingness to reach out to the community and businesses and helping them to understand their reporting requirements.

Emergency Alert System:

Mr. Robert Reymont, Co-Chair of the State Emergency Alert System Committee spoke to the committee about the Emergency Alert System. He stated there will be some significant changes made to the system, but these will not happen for another year to year and a half. Mr. Steve Brittle stated that at the Table Top Exercise some of the school representatives voiced their lack of knowledge about this system. Mr. Reymont was asked whether there is an attempt to educate the community about the system. Mr. Reymont replied that there will be some outreach to be conducted in 2008.

Call to the Public/Public Comments on Plan:

Mr. William Beebe, Vice President of Metal Management, explained a little bit about the organization he works for and stated his employer is very interested in being part of the LEPC and expressed his desire to join. Vice Chairman Mr. Hal Rosen asked Mr. Beebe to submit his resume to the LEPC and when an industry spot opens up Mr. Beebe will be contacted. Mr. Hal Rosen did inform Mr. Beebe of LEPC's need of facilities to hold meetings. Mr. Beebe stated Metal Management would be happy to host a future meeting.

Adjournment and Next Meeting

Vice Chairman Mr. Hal Rosen informed the committee of the next meeting, February 20, 2008, location to be determined. Vice Chairman Mr. Hal Rosen called for a motion to adjourn the meeting. Mr. Steve Brittle moved to adjourn the meeting. Mr. Gary Smith seconded and motion was unanimously passed. Meeting was adjourned at 7:45pm.

Respectfully submitted by: Cristina Herrera, Executive Director

Note 1: These minutes are considered DRAFT until approved at the next formal meeting.

Note 2: Meetings are open to the public and posted according to the Open Meeting Law.

Note 3: Members of the public have an opportunity to address the Committee under the *Call to the Public*.

Note 4: Members of the public have an opportunity to review the Hazardous Materials Response Plan and provide comments.

Note 5: Agenda items may be taken out of order.