



June 17, 2009-Summary Meeting Minutes

A regularly scheduled meeting of the Maricopa County Local Emergency Planning Committee (MCLEPC) was held on June 17, 2009 at Maricopa County Planning and Development Services Gold Conference room located at 501 N. 44th Street, Phoenix, AZ 85008.

Call Meeting to Order

With a quorum being present, Chair Hal Rosen called the meeting to order at 2:04pm and instructed the members to introduce themselves

Members/Designees Present:

Tom Abbott	City of Tempe Fire Department
Larry Contreras	City of Phoenix Fire Department
Gil Damiani	City of Mesa Fire Department
Justin Dutmers	Honeywell Electronic Chemicals, LLC
Debra Sheff for Rob Gunter	City of Glendale Emergency Management
Robert French for Susan Nicholas	Maricopa County Public Health
Joan Minichiello for John Powers	Maricopa County Environmental Services
Hal Rosen	Envirosure Solutions
Gary Smith	KTAR
Michael Trapasso	Univar USA
Pete Weaver for Warren Leek	Maricopa County Emergency Management
MaryAlice Witzel	Banner Good Samaritan

Members Absent

John Bailey	Maricopa County Sheriff's Office
Bill Beebe	Metal Management
Mike Fusco	City of Peoria, Safety Office
Chris Haupt	DPC Enterprises
Al Jensen	City of Tempe Fire Department
Lorenzo Jones	City of Scottsdale Emergency Management
Tim Newbill	City of Goodyear Emergency Management
Cara Sloman	Red Cross

LEPC Support Staff

Cristina Herrera, Executive Director	Maricopa County Emergency Management
Meredith Bond, Recording Secretary	Maricopa County Emergency Management

Guest Speakers

Mark Howard, Executive Director	Arizona Emergency Response Commission
Beverly Gerlaugh, EPCRA Coordinator/Chair GRIC TERC/LEPC	

Attendees

See sign in sheet.

Approval of the previous meeting minutes of April 22, 2009:

The minutes had been provided prior to the meeting for a thorough review and the Committee members were given a few minutes to scan them for comments. No comments were given. **Action taken:** Minutes were approved unanimously without corrections. Motion by Mike Trapasso and seconded by Gil Damiani.

Membership Actions and Recommendations:

Mr. Hal Rosen (in absence of Tim Newbill, Membership Subcommittee Chair) requested that the new members give a brief summary of their background. Mr. Larry Contreras is with the Phoenix Fire Department for 23 years. He was reassigned to the special hazards unit and prior to that he worked with the special operations section with Chief Jamison so he has had some exposure to the LEPC. Ms. Joan Minichiello has been with Maricopa County since 1990 and prior to that was with the state so she has had over 20 years of experience with the Government. Mr. Pete Weaver stated that he spent the last eight years with Pinal County as Director of Emergency Management, LEPC coordinator, and was instrumental in forming the first hazmat team in Pinal County. Mr. Mark Howard, Executive Director, Arizona Emergency Response Commission stood up and stated that all membership changes were approved by him on behalf of the Commission. **Action taken:** Recommendations were approved unanimously. Motion made by Gary Smith and seconded by Mike Trapasso.

Appointments	Group	Resignations Removals	Group
Larry Contreras	II	Ron Jamison	II
Joan Minichiello	II	John Powers	II
Pete Weaver	II	Warren Leek	II
		Steve Brittle	IV

APEX Training Recommendation (Make a change in the Committee Rules to reflect members must complete APEX Training within one year of membership to the LEPC:

In absence of Mike Fusco, Ms. Cristina Herrera stated this agenda item concerned the number days for APEX training which was discussed at two previous meetings. Ms. Herrera explained that discussion in previous meetings was a 60 or 90 day time frame. Ms. Herrera further stated that APEX training is conducted by AZSERC and the practice has been at least one APEX training per year so they would like to continue with that practice. Mr. Mark Howard stated that setting a 60 day time frame is too short and a year works better for AZSERC. Ms. Herrera stated when a new member comes on board she makes an appointment with them to go over the rules and some administrative things that members need to know, such as absences, what subcommittees they sit on etc. Ms. Herrera stated that the only one member needs the

APEX training and new proxies are welcome to take the training as well. Mr. Hal Rosen asked for a motion to forward this to the Executive Director for modification of the LEPC rules. Mr. Gary Smith stated that there is nothing to forward. Ms. Cristina Herrera stated that the Committee is forwarding a recommendation to her to change the rules. Mr. Smith asked if they are asking the Rules Subcommittee to formalize a recommendation that they then would adopt and if they are going to recommend the Rules Subcommittee that they modify the rules. Mr. Smith stated since they don't have anything to vote on that the Rules Subcommittee should come to us which is what Mike Fusco was probably going to do today and put forth a proposal that says here is the way they would like to change the rules then they would vote on that. Mr. Hal Rosen stated that this item be tabled until Mike Fusco comes to the next meeting. Mr. Gary Smith stated that since they don't have anything concrete to forward to anybody there is nothing here for us to look at all they just have is an idea. Mr. Smith further stated that if they want to ask the Rules Subcommittee to state what the rule change is or the rule recommendation is then they have something to act on. Ms. Herrera stated they are going back and forth on this issue since last year when it started out at the Adhoc Subcommittee, then went to the Rules Subcommittee and then back to a regular meeting. Mr. Smith stated that the Rules Subcommittee needs to come back to the Committee with the recommended rule change for a vote. Ms. Joan Minichiello stated that the sheet that pertains to that section of the rule with a cross out and then the change to one year from 60 days and then they will be able to vote on it. Mr. Gary Smith stated that Mr. Mike Fusco will come to us with a modified rule and then they will have something to act on. Ms. Herrera recommended changing the motion to read that the recommendation be forwarded to the Rules Subcommittee for further action.

Action taken: Forward the APEX Training Recommendation to the Rules Subcommittee. Motion made by Mr. Smith and seconded by Pete Weaver. Motion passed unanimously.

Election to fill the vacant position of Vice-Chair:

Chairman Rosen recommended tabling this item for the next meeting since the members who were interested in this position were not in attendance.

Update on Arizona State Emergency Response Commission (AZSERC) Activities by Mark Howard, AZSERC Executive Director

Mr. Mark Howard stated his purpose for attending was to show support and provide a briefing on activities being conducted. Mr. Howard gave a brief description of his diversified background. Mr. Howard stated that the AZSERC finished the 2008 Tier II reports and had very good success with the electronic online reporting. He further stated that for 2006 they had a total of 3638 online reports and for 2008 they have 3897 online reports. He further stated they received hard copy reports and they are working real hard to try and get those folks on board. Mr. Howard stated the Gila River Indian Community reports are online and are first in the country to do that. He stated that they are trying to get other on tribes to join. Mr. Howard stated there are 1,304 facility emergency response plans submitted with 404 of them submitted electronically. Mr. Howard stated that the Hazardous Materials Emergency Planning program is at the end of the 2009 cycle. They had a total of \$313,472.00 that was awarded to Arizona which

is broken up between planning and training activities. He stated that 75 percent of the funds go out to the local LEPC's and the state gets to retain 25%. He stated comparing to 2008 which was \$180,300.00. He stated they are little concerned because industry is out there trying to get rid of the HMEP program and this is critical to Arizona and other states because that's the only money to do hazmat training or planning. He further stated that hazmat training is not authorized under the homeland security grant program. He stated that there is only one course and that is hazardous materials technician training and that is state specific to Arizona for that program. Mr. Howard demonstrated the fund have been used for hazmat classes and commodity flow studies. He also stated they applied for a homeland security grant to expand the commodity flow study to include additional check points. He stated that the ERF money that they have which comes from DEQ hazardous waste funds that supports hazardous materials programs around the state and allows funds for fire departments to buy equipment. Mr. Howard stated they are working on a new LEPC planning template. He stated that the contractors have been working on it heavily and held two stake holder meetings with the LEPCs. He stated the LEPCs submitted all of their current LEPC plans to the contractor to review and the contractor created a crosswalk between the existing plan and what they want to have as a statewide plan. Mr. Howard stated this planning process will have a basic format with some consistency with the current requirements. He stated the response has been good and when the crosswalk is created it will go out to all of the LEPC. Mr. Howard spoke of the other projects his office is working on expanding the online system to Sonora Mexico.

Update on CTERC/LEPC Activities by Beverly Gerlaugh, Coordinator, Gila River Indian Community

Ms. Beverly Gerlaugh stated that the Gila River Indian Community has entered into a memorandum of agreement with AZERC where it will be easier for our facilities to file their Tier II information online. She stated that AZSERC provided online system training to their new facilities. She further stated that administrative access was given to their fire department and other emergency planners. Ms. Gerlaugh stated that Gila River Indian Community borders the metropolitan areas of Ahwatukee, Chandler, Gilbert, and Queen Creek and has mutual aid with the fire departments. She stated they are a joint commission that also serves as a local emergency planning committee so she has been trying to get some pointers from Cristina, Mark and Pete. She stated, right now they don't have any exercises in the works but in the previous years they have worked with Pinal County and in the future they are hoping to work with Maricopa County. She also stated that they have been invited to observe but in the future they are hoping to participate.

Ms. Gerlaugh stated that she has lived on the reservation for 11 years moving back from Tempe. Her dad was retired from the Army for 22 years. Ms. Gerlaugh stated that she is the emergency planning and community right to know act coordinator. In addition, she stated she is the Chair for the Tribal Commission. Ms. Gerlaugh stated that she is happy to be here and thanks Cristina for inviting her to speak. Ms. Herrera asked what the number of facilities that are dealt with on the reservation. Ms. Gerlaugh replied that it's growing and that they do not have exemptions so as of now it's about 40

facilities. Mr. Hal Rosen asked if they have any ammonia facilities or EHS facilities. Ms. Gerlaugh replied they have 3 or 4 EHS facilities that Chandler and their fire department have mutual contact. Ms. Gerlaugh further stated that it's really helpful that their fire department got on board with electronic filing because they can access the information at the same time.

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Ms. Cristina Herrera stated that on the table were copies of all the material that the members have in their packets which includes the calendar of the Gila River Indian Community meetings and the newsletter, the Gatekeeper which AZSERC produces, and the disaster book which everyone can take one or two copies.

Mr. Hal Rosen stated that last time he talked about making a difference for the community at large said he was going to give everyone a call and was waiting for feedback but didn't hear from anyone and since there has been 2 months since the last meeting he will be calling everyone. He stated he would like to create a project to end his term and to make a difference for the community at large. He stated there has been a few suggestions and he has one committee member that has donated some time to see if he can reproduce a CD that was distributed a long time ago to hand out at elementary schools regarding home chemical safety. Chairman Rosen stated that Bill Bebee is working on this project.

Call to the Public/Public Comments on Plan:

This is an opportunity for the public to make comments on the LEPC Plan or any other LEPC issues or activities. Mr. Hal Rosen instructed the public to introduce themselves.

Announcement of next LEPC Meeting:

The next meeting will be on October 21, 2009 from 6-8pm in Chandler. The location is to be determined.

Adjournment:

With no further business the Chair asked to adjourn the meeting. Mr. Smith made a motion and it was seconded by Joan Minichiello. Motion passed unanimously.