



**April 14, 2010-Summary Meeting Minutes**

A regularly scheduled meeting of the Maricopa County Local Emergency Planning Committee (MCLEPC) was held on April 14, 2010 at the City of Scottsdale Fire/Public Safety Headquarters, 8401 E. Indian School Road, Scottsdale, AZ.

**Call Meeting to Order**

With a quorum being present, Chair Al Jensen called the meeting to order at 2:02pm and instructed the members to introduce themselves.

**Members/Designees Present:**

Tom Abbott	City of Tempe Fire Department
Bill Beebe	Metal Management
Larry Contreras	City of Phoenix Fire Department
Gil Damiani	City of Mesa Fire Department
Justin Dutmers	Honeywell Aerospace
Mike Fusco	City of Peoria, Safety Office
Chris Haupt	DPC Enterprises
Al Jensen	City of Tempe Fire Department
Tim Newbill	City of Goodyear Emergency Management
Susan Nicholas	Maricopa County Public Health
Hal Rosen (By Proxy)	Envirosure Solutions
Pete Weaver	Maricopa County Emergency Management
Mary Alice Witzel	Banner Good Samaritan Hospital

**Members Absent**

Joan Minichiello	Maricopa County Environmental Services
Kip Schlum	City of Glendale Emergency Management
Gary Smith	KTAR
Michael Trapasso	Univar USA

**LEPC Support Staff**

Cristina Herrera, Executive Director	Maricopa County Emergency Management
Meredith Bond, Recording Secretary	Maricopa County Emergency Management

**Attendees**

Chris Buboltz	Envirosure Solutions
Kathleen Dumais	Gila River Health Care
Dan Roe	Citizen
Roger Soden	Arizona Emergency Response Commission
Tom Shannon	City of Scottsdale Emergency Management
John (Unknown)	(Unknown)

### **Explanation of materials in meeting packets**

Ms. Herrera explained the contents included in the member's meeting packet. The following items were provided to the members:

Agenda

Minutes of January 13, 2010 meeting

Flyer for APEX Training for LEPC Members

Hand-out for Presentation on Hazardous Chemicals titled "2009 Tier Two Reports"

Draft Hazardous Materials Annex C.6 (LEPC HAZMAT Response Plan)

Updated Membership Roster

Updated Committee Rules

Information: Opening Meeting Law 101

Information: A Summary of the EPCRA dated February 2, 2010

Booklet, titled EPA "List of Lists"; Consolidated List of Chemicals Subject to the EPCRA and Section 112(r) of the Clean Air Act published October 2006.

### **Approval of the meeting minutes for January 13, 2010:**

Chris Haupt made a motion to approve the minutes as written. The motion was seconded by Mike Fusco. The motion was approved unanimously.

### **Subcommittee Reports:**

There are no subcommittee reports at this time.

### **Old Business:**

Status of Survey: Mr. Dutmers reported the survey asks what equipment exists and helps the LEPC determine how to better distribute the equipment grant funds.

Clarification of PCB Releases: Ms. Herrera stated that last meeting there was a discussion on the PCB spill and how it was disposed. She further stated that PCB is regulated under a lot of environmental regulations. Ms. Herrera provided the definition of what a spill is. Ms. Herrera stated that a transformer was dropped at the facility's storage where they keep them before they ship them off for disposal. She further stated that when a pound or more is spilled or released it must be reported to the national response center and if the spill is ten pounds it must be reported to the EPA. Ms. Herrera stated that if people outside of the facility are exposed then it must be reported to the LEPC and SERC.

Status of Grants & Awards: Ms. Herrera stated she reported on the status of the grants in the April however there had not been an award made on the equipment response grant that the LEPC distributes to the fire departments. She stated that the LEPC was awarded 100% of the request which includes the non competitive portion of \$2600 and the competitive portion which was \$17999. Ms. Herrera stated that as of today Surprise is the only one agency that has completed the equipment purchase and did request reimbursement. She stated that the other 3 fire departments are waiting for their items to be delivered. Ms. Herrera stated that the Commission is asking the LEPCs to allow them to use planning funds in order to pay for a commodity flow study and to enhance the online tier II reporting system. She stated that this action does not impact the LEPC's allocation of \$1500. Mr. Weaver made a motion to approve and support the Commission to use this money. The motion was seconded by Mr. Tim Newbill. The motion was approved unanimously.

**Information on APEX Training for LEPC Members:**

Ms. Herrera announced that May 25<sup>th</sup> is the day for the APEX training. She stated that all new members or members who haven't had it yet must take it within one year of their membership. She further stated that proxies and members who need a refresher are also encouraged to attend. Ms. Herrera stated the training will be held at Maricopa County EOC and to contact Meredith Bond to confirm.

**Presentation on Hazardous Chemicals in Maricopa County:**

Ms. Herrera reported that the total count for facilities that submitted Tier II reports for 2009 were 2104. She stated that these numbers are approximate and have a margin of error. The Committee reviewed a handout that gave the total count of facilities submitted for each for 43 cities and towns within Maricopa County. There was a question on whether the number had increased. Ms. Herrera will research.

**Review Sections 6.1, 6.2, 6.3 of the updated LEPC Response Plan:**

With the guidance of Ms. Cristina Herrera, the Committee reviewed sections 6.1-6.3 of the updated LEPC Response Plan. Several comments and recommendations were made as the Committee reviewed the sections line by line. Ms. Herrera stated she will compile the comments and edit the sections appropriately. She stated no action is needed at this time until the entire document has been reviewed by the Committee.

**Call to the Public/Public Comments on Plan:**

There were no public comments.

**Good of the Order**

There were no comments

**Announcement of next LEPC Meeting:**

The Chair announced that the next meeting is scheduled for July 14, 2010 from 2-4 pm in Glendale. The location is to be determined prior to the meeting date.

**Adjournment:**

With no further business the Chair asked to adjourn the meeting. Mr. Tom Abbott made a motion and it was seconded by Mr. Tim Newbill. Motion passed unanimously and the meeting was adjourned at 3:46 p.m.