

Maricopa County Local Emergency Planning Committee

Summary Meeting Minutes April 4, 2007

Call to Order/Introductions

A meeting of the Maricopa County Local Emergency Planning Committee (MCLEPC) was held on April 4, 2007 at the American Red Cross Building Grand Canyon Chapter located at 6135 N. Black Canyon Highway, Phoenix, Arizona, in the Langley Board Room. A quorum being present, Chairman Fusco called the meeting to order at 2:07 pm.

Members/Designees Present

Steve Brittle	Don't Waste Arizona
Michael Fusco	City of Peoria Safety/Emergency Management
Cristina Herrera	Maricopa County Dept of Emergency Management
Ron Jamison	City of Phoenix Fire Department
Alan Jensen	City of Tempe Fire Department
David Jones	City of Scottsdale/ Emergency Services
Tim Jones	ON Semiconductor
Warren Leek	Maricopa County Dept of Emergency Management
Jack Pike	American Red Cross
John Power	Maricopa County Environmental Services
Hal Rosen	Envirosure Solutions, LLC
Michael Trapasso	Univar USA, Inc.
MaryAlice Witzel	Banner Good Samaritan Medical Center

Guests

Chris Haupt, Dave May, Ethel Garcia, Alice Weiss, and Jamie Johnson.

LEPC Support Staff

Dori Lowham

Review/Approve Minutes

Chairman Fusco called for a motion to accept the January 2007 minutes. Mr. Tim Jones moved to accept and Mr. Brittle seconded. Unanimously approved.

Executive Director's Report

Ms. Herrera reported that when the Hazardous Materials Plan was updated there was an insert in the plan that all the written follow-up reports would be reviewed and approved by the committee before they are deemed to be accurate and complete. She presented two reports: (1) Sunland Beef, ammonia leak on March 16, 2007, (2) Rousseau Farming Company (Carrot Plant),

ammonia leak in November 2006. She stated that both reports seem to be complete according to the guidelines in the plan. She stated that Sunland Beef did the initial report to the NRC, LEPC, Commission, and DEQ and a follow-up written report stated that the leak was actually 15 pounds of ammonia (below the reporting threshold). Ms. Herrera sought further Committee instructions on the reports. Mr. Brittle confirmed that the Plans Subcommittee will review. Ms. Herrera stated she will provide the written reports to the Committee for final approval.

Ms. Herrera presented a DHS fact sheet requiring all LEPC's to become NIMS compliant. She stated the plan should be written based on the NIMS guidelines. She further stated that the County Emergency Operations Plan is already NIMS compliant which includes the Hazmat (LEPC) Annex e.g. language in document that the city or town is using NIMS standards for incident management. Committee discussed that the Plan will be reviewed to ensure compliance. She also stated that members of LEPC who have a direct role in the Emergency Response or Incident Management must be trained in ICS 100, 200, 700, and 800. She further stated that members of LEPC who are in a non-direct role are encouraged to familiarize themselves with NIMS standards. Cristina will send out an email to find out who has had what training and maintain a record.

Ms. Herrera stated that the 2006 Tier Two Reports reported by Arizona Emergency Response Commission received about 1,906 for Maricopa County, in comparison to 2005 reports they received about 1,700 reports. She stated that filers had difficulty with the Commission online reporting system and hard copies were sent to the LEPC and the Commission. Ms. Herrera reported that approximately 200 hard copies were received by the LEPC and 300 hard copies were received by the Commission. She indicated that a cross-reference will be conducted.

Subcommittee Reports

Table Top Exercise – Mr. Brittle, Plans Subcommittee Chair reported that the Ad Hoc Committee has made some progress on the exercise design. He stated that additional players still need to be identified. He also stated that a facilitator is required and asked Mike Fusco to facilitate the exercise. Chairman Fusco accepted to facilitate. Mr. Brittle stated that participation from the Red Cross and the Phoenix Fire Department and other agencies was pending. Mr. Brittle stated that due to the wind direction in the scenario the Glendale Fire and Police Departments will be invited. The exercise will be done at the Phoenix Fire Department training auditorium. It was suggested that school districts in the area be invited. Mr. Brittle stated that there is growing and intense interest at the Legislature about the exercise and they will be invited. Further discussion confirmed that the exercise begin at 10:00 a.m. and end at 12:00 noon. A debrief will follow at 12:00 noon and end at 1:00 p.m. Mr. Pike volunteered to contribute lunch for the exercise attendees. Ms. Herrera stated that she estimates less than 50 people would participate. Ms. Herrera stated she has contacted the railroad safety person at the Arizona Corporate Commission. Ms. Witzel will provide contact information for the Maryvale Hospital Emergency Coordinator to Steve Brittle. Mr. Brittle stated he was encouraged and looking forward to how the exercise works out. Mr. Fusco stated that it was hard to bring the players together because this was a large county, but was felt optimistic. Committee discussed media coverage and it was suggested that the Committee's media representative, Mr. Gary Smith, may provide some assistance.

FY 2007 Grant – Ms. Herrera, Grants Subcommittee Chair reported the Grants Subcommittee requested from the Arizona Emergency Response Commission \$1,500 for fiscal year 2007 and was awarded \$1,500. She indicated that these funds are to help in updating the Plan, conduct outreach for facilities and communities, and offset some of the administration costs (postage, paper, and letterhead). She also reported that the Grants Subcommittee requested from the Arizona Emergency Response Commission \$8,174 on behalf of two fire departments (Harquahala Fire Department and Surprise Fire Department). She stated that Harquahala plans to purchase a mobile breathing air cascade system and Surprise Fire Department plans to purchase a helmet communication system, detector 2 kit, and flood and dike leak stoppers. She stated that the fire department requests were awarded 100%.

Subcommittee Appointments – Mr. Tim Jones, Membership Subcommittee Chair stated that the Subcommittee did not meet. Mr. Jones stated that two members forwarded their resignations: Kevin Rose and Terry Petko. He also stated that member Bob Hansen is no longer at Rural Metro. Mr. Jones presented a spreadsheet assigning each member to no more than two subcommittees. Mr. Jones stated that there are now at least 9 members on each subcommittee.

Facility and Community Outreach – Ms. Herrera reported the Education Subcommittee did not meet. She stated that she attended the Mesa Safety Fair in March 2007 and handed out the booklets, “Chemical Preparedness”. She also stated that 280 post cards (Tier 2 Reminders) were mailed and 120 email reminders were sent out to facility owners/operators. She also reported that she is a scheduled speaker for the Environmental Professionals of Arizona.

Preliminary Review of Committee Rules - Mr. David Jones, Rules Subcommittee Chair reported that the subcommittee did not meet. Mr. Jones handed out copies of the Committee Rules and presented the recommended changes that were submitted by some members of the Committee. The Committee discussed the recommended changes to sections 4.2, 4.3, 6.1, 6.5, 7.1, 7.6, 8.1 and 8.4. Mr. Brittle moved that the Rules be amended as discussed. Mr. Leek seconded. Unanimously approved.

Old Business

Administrative Complaint Status

Mr. Fusco reported that the Administrative Complaint against the LEPC filed by Concerned Residents of South Phoenix was withdrawn in January 2007. Ms. Herrera stated that according to the EPA Office of Civil Rights website, the case indicates closed as of 3/8/07. However, she reported that no official letter from EPA Office of Civil Rights has been received by MCDem or MCLEPC. Mr. Fusco encouraged that the Plans/Education Subcommittees schedule an outreach activity in the South Phoenix area this year.

New Business

Policy Decisions - Ordinance for Transporting Hazardous Materials by Rail Car Prohibited

Mr. Brittle stated that the Cleveland area LEPC was making recommendations to planning and zoning board regarding hazardous materials. He stated that Maricopa County LEPC should also examine similar issues and make policy recommendations. He stated that in the future we (MCLEPC) should find a way to accommodate those kinds of requests.

Informational Handouts

Ms. Herrera highlighted some key points for each of the handouts below that was made available in the member's folders:

- Lead Based Outreach Grant Program NOFA
- Schools Chemical Clean-Out Campaign (SC3)
- DPC-Chlorine Release-Final Investigation Report by USCSB
- Sunshine Week Article – Arizona Republic
- Toxics Releases Up 15% in State article – Arizona Republic
- EPA Region 9 Program Updates

Ms. Herrera pointed out that EPA has an updated Title III “List of Lists” which has some chemical additions and changes in the threshold planning quantities.

Call to Public/Comments on Plan

Chairman Fusco made a *Call to the Public* and Ms. Jamie Johnson (P.O. Box 11153, Phoenix, AZ 85061) responded by offering her assistance and her neighborhood group for the Tabletop Exercise. A copy of the Hazardous Materials Annex was made available for public inspection at this meeting. No comments were submitted by the public.

Adjournment and Next Meeting

Chairman Fusco called for a motion to adjourn the meeting. Mr. Brittle motioned with Mr. Jamison seconding. Unanimously approved. The meeting was adjourned at 3:05 p.m. The next meeting will be held on July 11, 2007 from 2 – 4 pm at the Tolleson City Council Chambers located at 9555 W. Van Buren in Tolleson.

Cristina Herrera
Executive Director